

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

October 10, 2008

Administration & Rules Committee

- 1. Call to Order**
Meeting was called to order at 2:30 p.m.
- 2. Roll Call**
Members present: James Braughler, Jim Mode, Sharon Schmeling, Steve Nass. Paul Babcock, absent.

Others Present: Gary Petre - County Administrator, Terri Palm – HR Director, Jon Dahle – Consultant.
- 3. Certification of compliance with Open Meeting Law Requirements**
The County Administrator certified compliance.
- 4. Review of Agenda**
No changes were made
- 5. Public Comment:** None
- 6. Approval of September 26, 2008 Administration & Rules Committee meeting minutes**
Motion by Supervisor Nass; Second by Supervisor Mode to approve minutes as presented. (Ayes-All)
- 7. Discussion and possible action on a resolution transferring certain duties from the County Clerk to the Finance Department**
Hold for next meeting on 10-29-08 and place on next Human Resources Committee meeting agenda.
- 8. Resolutions & Letters from other counties, citizens and organizations**
Resolution from Brown County Requesting Legislature to increase the fee for Wisconsin Street trade permits and minor work permits. No action taken.
- 9. Convene in closed session pursuant to §19.85 (1)(c) to consider the County Administrator's performance evaluation data.**
Motion by Supervisor Nass; Second by Supervisor Braughler to convene in closed session.
- 10. Reconvene in open session to discuss and take possible action on items discussed in closed session.**
Motion by Supervisor Mode; Second by Supervisor Braughler to reconvene in open session.
- 11. Tentative Future Agenda Items and meeting dates**
 - **October 29, 2008**
 - **November 26, 2008**
 - **January 28, 2009**
- 12. Adjourn**
Motion made by Supervisor Nass; Second by Supervisor Mode to adjourn – 4:44 p.m.