

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, APRIL 15, 2008, 7:00 P.M.**

County Clerk Barbara A. Frank presiding.

Maranatha College's ROTC Color Guard, Charlie Company of the Badger Battalion, led the Pledge of Allegiance.

County Clerk Barbara A. Frank introduced the new members of the Board: District 5 Supervisor Jim Braughler, District 9 Supervisor Scott Seefeldt, District 10 Supervisor Lloyd Zastrow and District 25 Supervisor Walt Christensen.

Barbara A. Frank, County Clerk, administered the oath of office to the board members.

The County Clerk called the roll, all members being present except Mr. Borland.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Gail Towers MacAskill
District 5	Jim Braughler	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Scott Seefeldt	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	James G. Maurer	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Carol Ward Knox	District 18	Sharon L. Schmeling
District 19	Amy Kramer	District 20	John C. Kannard
District 21	Robert G. Yachinich	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Julie J. Nelson
District 29	Paul Babcock	District 30	Jim Mode

County Administrator Gary Petre certified compliance with the Open Meetings Law.

There were no changes to the agenda.

The Board proceeded to the election of the County Board Chair and Vice Chairs.

County Clerk Barbara A. Frank appointed the following ballot clerks: Sheriff Paul Milbrath, County Administrator Gary R. Petre and Corporation Counsel Philip C. Ristow.

Mr. Borland present. County Clerk Barbara A. Frank administered the oath of office.

Nominations were made by written, secret ballot for County Board Chairperson. Nominated were Mr. Kuhlman, Mr. Reese, Ms. Schmeling, Mr. Kannard, Mr. Torres and Mr. Mode.

Mr. Torres, Mr. Kuhlman, Mr. Kannard, Mr. Mode and Mr. Reese declined the nomination.

Mr. Nass moved that Ms. Schmeling's nomination for County Board Chairperson be approved by unanimous consent. Seconded and carried.

Nominations were made by written, secret ballot for First Vice Chairperson. Nominated were Mr. Buchanan, Mr. Nass, Mr. Kannard, Mr. Poulson, and Mr. Jaeckel.

Mr. Poulson, Mr. Jaeckel and Mr. Kannard declined the nomination for First Vice Chairperson.

The Clerk called on First Vice Chairperson nominees, in order of supervisory district number, to give a brief statement up to three minutes in length. Mr. Buchanan and Mr. Nass spoke.

The ballot for First Vice Chairperson was tallied with the results being as follows: Mr. Buchanan 14, Mr. Nass 16.

Nominations were made by written, secret ballot for Second Vice Chairperson. Nominated were Mr. Buchanan, Mr. Burow, Ms. Kramer, Mr. Kannard and Mr. Mode.

Ms. Kramer, Mr. Buchanan and Mr. Burow declined the nomination for Second Vice Chairperson.

The Clerk called on Second Vice Chairperson nominees, in order of supervisory district number, to give a brief statement up to three minutes in length. Mr. Kannard declined to speak. Mr. Mode spoke.

The ballot for Second Vice Chairperson was tallied with the results being as follows: Mr. Kannard 3, Mr. Mode 27.

Chair Schmeling appointed a Temporary Administration & Rules Committee consisting of Ms. Schmeling, Chair; Mr. Nass, First Vice Chair; Mr. Mode, Second Vice Chair; Mr. Babcock and Mr. Torres.

Mr. Nass presented Ordinance No. 2008-01.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.06(e) through (n) of the Board Rules are renumbered 3.06(f) through (o).

Section 2. Section 3.06(e) of the Board Rules is created as follows:

(e) FARMLAND CONSERVATION EASEMENT COMMISSION – Five members serving staggered three-year terms, three supervisors and two members of the public, appointed by the Board Chair. The Commission will recommend policies for acquiring conservation easements; review applications to grant such easements and recommend action thereon to the County Board when appropriate.

Section 3. This ordinance shall be effective after passage and publication as permitted by law.

NOTE: The Farmland Conservation Easement Commission was originally created by Resolution No. 2006-86 as a seven person commission. In updating the rules, it was determined that this body should be included with its size reflecting the current number of active members, five.

Mr. Nass moved that Ordinance No. 2008-01 be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2008-02.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.06(1)(f) through (o) of the Board Rules shall be renumbered to (g) through (p).

Section 2. Section 3.06(1)(f) of the Board Rules is created as follows:

(f) **HISTORIC SITES PRESERVATION COMMISSION** - Seven members, serving staggered three-year terms, appointed by the County Administrator. The Commission shall have the power, subject to the provisions and criteria of Ordinance No. 2007-48, to recommend designation of historic structures, historic sites and historic districts within the unincorporated areas of the County.

Section 3. This ordinance shall be effective after passage and publication as permitted by law.

Mr. Nass moved that Ordinance No. 2008-02 be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2008-03.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.07(7) of the Board Rules shall be amended as follows:

(7) Except as provided herein, the members of all boards, commissions and committees shall receive the same per diem, mileage and reimbursed expenses as standing committees of the Board. This shall include county representatives on lake district boards, consortiums or other bodies where appointments are made by the County Administrator, Board Chair or Board pursuant to law or intergovernmental agreements. With the exception of members of the Human Services Board, members of groups created under Chapter 46 of the Wisconsin Statutes shall be entitled to mileage as paid to standing committees of the County Board. Members of the Historic Sites Preservation Commission shall not be eligible for meeting fees, mileage or other expense reimbursement. [Amended 03/09/04, Ord. No. 2003-40; amended 06/08/04, Ord. No. 2004-08]

Section 2. This ordinance shall be effective after passage and publication as permitted by law.

Mr. Nass moved that Ordinance No. 2008-03 be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2008-04.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.05(2)(e) of the Board Rules is amended as follows:

(e) **HIGHWAY COMMITTEE** – The Highway Committee shall consist of five members of the County Board. Members of the Highway Committee shall be eligible for appointment to any other standing committee, board or commission. The Highway Committee shall have the powers and duties set forth in s. 83.015, Wis. Stats. [Created 04/16/02, Ordinance No. 2002-03]

A subcommittee consisting of any three Highway Committee members (of which two shall constitute a quorum) may meet each month in lieu of a full committee meeting to audit and approve for payment of proper vouchers and expenditures.

Section 2. This ordinance shall be effective after passage and publication as permitted by law.

Mr. Nass moved that Ordinance No. 2008-04 be adopted. Seconded and carried.

There were no other proposed rule changes.

Mr. Nass presented the amended County Board Rules for 2008-2010 (Ordinance No. 2008-05) as printed below and moved for their adoption. Seconded and carried.

**BOARD OF SUPERVISORS
RULES OF ORDER – 2008-2010**

3.01 MEETINGS, QUORUM AND ORDER OF BUSINESS. (1)(a) Regular and special meetings of the Jefferson County Board of Supervisors shall be held and conducted in accordance with the provisions of s. 59.11, Wis. Stats. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business unless otherwise established by rule. Regular meetings of the Board shall be held on the following dates [Amended 08/08/06, Ord. 2006-13; am. 03/11/08, Ord. 2007-34]:

Tuesday, April 15, 2008
Tuesday, May 13, 2008
Tuesday, June 10, 2008
Tuesday, July 8, 2008
Tuesday, August 12, 2008
Monday, September 8, 2008
Tuesday, October 14, 2008
Tuesday, October 28, 2008 (Board Meeting & Budget Public Hearing)
*Monday, November 10, 2008
Tuesday, December 9, 2008
Tuesday, February 10, 2009
Tuesday, March 10, 2009

Tuesday, April 21, 2009
Tuesday, May 12, 2009
Tuesday, June 9, 2009
Tuesday, July 14, 2009
Tuesday, August 11, 2009
Tuesday, September 8, 2009
Tuesday, October 13, 2009
Tuesday, October 27, 2009 (Board Meeting & Budget Public Hearing)
*Tuesday, November 10, 2009
Tuesday, December 8, 2009
Tuesday, February 9, 2010
Tuesday, March 9, 2010
Tuesday, April 20, 2010

*Annual Meeting

(b) In the event of inclement weather, the Chair may cancel a meeting. Any meeting cancelled by the Chair under this section shall be held on the next succeeding Tuesday. [cr. 03/11/08, Ord. 2007-34]

(2) Board meetings shall commence at 7:00 p.m. unless by majority vote the Board prescribes a different time for convening. [Amended 02/10/04, Ord. 2003-34; amended 02/14/06, Ord. No. 2005-47]

(3) A majority of all members elected to the Board must be present to constitute a quorum for the transaction of business. In the absence of a quorum, those present may order a call of the house to compel the attendance of absent members, or they may take a recess or fix a time to which to adjourn and adjourn.

(4) For the April organizational meeting held in even-numbered years the order of business shall be:

- (a) Call to order and pledge of allegiance.
- (b) Administration of oath of office and roll call by County Clerk.
- (c) Certification of compliance with Open Meeting Law.

- (d) Approval of the agenda.
- (e) Election of Chairperson and Vice Chairpersons.
- (f) Adoption of rules of order.
- (g) Committee elections, if called for by the rules.
- (h) Follow order of business as established for other meetings, except that no annual reports of department heads will be presented at the organizational meeting. [Amended 3/12/02, Ord. 2001-29; amended 02/14/06, Ord. No. 2005-47]

(5) The order of business for all other board meetings shall be as follows:

- (a) Call to order and pledge of allegiance.
- (b) Roll call by County Clerk.
- (c) Certification of compliance with Open Meeting Law.
- (d) Approval of the agenda.
- (e) Approval of minutes of last meeting.
- (f) Communications.
- (g) Public comment.
- (h) Annual reports of department heads.
- (i) Committee elections.
- (j) Committee reports, resolutions and ordinances.
- (k) Unfinished business.
- (l) Committee and Board appointments.
- (m) Announcements.
[Amended 02/14/06, Ord. No. 2005-47]

(6) The Chair may limit the number of persons addressing the Board under Section 3.01(5)(e) to a number determined by the Chair to reasonably represent the views of large groups of persons wishing to address the Board, so as to prevent repetition. The length of time allocated to any person addressing the Board under Section 3.01(5)(e) shall be at the discretion of the Chair, with all public comment confined to a maximum of 15 minutes.

3.02 ORGANIZATION. (1) The Board shall, as provided by s. 59.11, Wis. Stats., organize at the April meeting in even-numbered years by electing a Chairperson, a Vice Chairperson and a Second Vice Chairperson by secret ballot. The Clerk shall preside until the Chairperson has been elected. Nominations shall be made by written ballot. In the event more than two persons are nominated for a position, a primary ballot shall be prepared. Prior to the primary election, or the final election if no primary is required, each nominee shall be provided up to three minutes to address the Board. A person receiving a majority of votes cast on the primary ballot shall be declared elected. Otherwise, the two persons receiving the greatest number of votes for a position on the primary ballot shall be placed on the final ballot. In the event two persons receive the second greatest number of votes, those two persons shall be the subject of a vote for the second position on the final ballot. The Clerk shall prepare a final ballot for the position. The person receiving the most votes shall be elected to the position. The provisions of section 3.03(11), where applicable, shall apply to this procedure. Persons elected in accordance with this paragraph may be removed by the Board by majority vote. [Amended 03/12/02, Ord. No. 2001-29; am. 06/13/06, Ord. 2006-08; am. 03/11/08, Ord. 2007-35]

(2) The Chairperson shall perform all duties required of the Chairperson until the Board elects a successor. The Chairperson shall preside at meetings when present and shall countersign all ordinances of the Board. The Chairperson shall countersign all county orders, transact all necessary board business with local and county officers, expedite all measures resolved upon by the Board and shall take care that all federal, state and local laws, rules and regulations pertaining to county government are enforced.

(3) In case of the absence or disability of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson.

(4) In case of the absence of the Chairperson and the Vice Chairperson, the Second Vice Chairperson shall perform the duties of the Chairperson.

(5) In case of the absence of the Chairperson and both Vice Chairpersons for any meeting, the members present shall choose a temporary chairperson.

(6) The County Board Chairperson is authorized and directed to attend meetings and conferences on matters directly related to county government. The County Board Chairperson may direct the Vice Chairperson or some other member of the County Board to attend such meetings and conferences, either in place of the Chairperson or along with the Chairperson. The County Board Chairperson, the Vice Chairpersons and such other board members as may be designated by the Chairperson, shall be entitled to per diem and mileage for attending such meetings and conferences, all subject to the regular rules of the County Board pertaining to per diem, mileage and expenses. The County Board Chair shall be entitled to a per diem for meeting with staff or the County Administrator. Board members authorized by the Chairperson to attend meetings and conferences shall notify the County Administrator not less than 72 hours in advance of said meeting or conference in order to permit the County Administrator to give any necessary Open Meeting notices as may be required. No per diem or expenses shall be paid to board members attending meetings who have not been authorized as required in this paragraph.

(7) In the event the position of Chairperson is vacant due to removal, resignation or death of the incumbent, the Board shall hold an election to fill the position of Chairperson within sixty (60) days of it becoming vacant. The First Vice Chair, or the Second Vice Chair if there is no First Vice Chair, shall assume all duties of the Chairperson when such position is vacant and shall be paid meeting fees and the monthly salary to which the Chairperson would be entitled until such time as the Board elects a successor. [cr. 03/11/08, Ord. 2007-36]

3.03 BOARD PROCEDURE. (1) Robert's Revised Rules of Order shall govern the proceedings of the County Board of Supervisors in all cases in which they are not inconsistent with these rules or the laws of the State of Wisconsin.

(2) Upon being recognized, a member shall rise in place, and using the microphone, address the Chairperson, and shall not be interrupted except by a call to order. If called to order by the Chairperson the member shall be seated and shall not proceed without permission of the Chairperson.

(3) No member shall speak more than twice on any question until all members who desire to speak have been heard and then not without first obtaining leave of the Chairperson. In speaking, a member shall confine comments to the question under consideration and shall avoid all personalities.

(4) No member present at the initial roll call shall thereafter fail to attend the balance of a board meeting without first obtaining permission of the Chairperson and notifying the Clerk. A member with a conflict of interest shall advise the Clerk and the Chair of the conflict prior to discussion of or voting on the item to which the conflict of interest pertains. Thereafter, such member shall not participate in the discussion or vote thereon. The minutes shall reflect the member's statement and the fact that the member has abstained from discussion and voting on the item in question.

(5) All questions decided by a voice vote shall be put in this form: Those who are in favor say, "Aye", and those who are opposed say, "No". In doubtful cases the Chairperson or any member may call for a roll call vote.

(6) Upon the request of any member of the County Board a roll call vote shall be ordered on any question before the Board. A roll call vote shall be required on all matters involving the expenditure of money and in accordance with s. 65.90(5), Wis. Stats., budget alterations shall require a two-thirds vote of the entire membership of the Board.

(7) On a roll call vote every member present shall vote except a member who has abstained in accordance with the procedures set forth above. Members have the right to change their votes up to the time the vote is announced by the Clerk. The Clerk shall give notice before locking in the votes on the voting machine.

(8) All resolutions, ordinances, petitions and reports presented to the Board shall be in writing, sponsored by a board member or committee and filed in the office of the County Administrator not later than noon on the Wednesday preceding a board meeting. Each resolution submitted for consideration shall have a fiscal note. Motions to reconsider may be brought at the next succeeding meeting only if notice of the motion is filed in the office of the County Administrator not later than noon on the Wednesday preceding the board meeting. Proposed ordinances shall be reviewed by the Corporation Counsel for proper form and legality before being submitted to the Board. Resolutions and ordinances not introduced by a committee shall be referred to an appropriate committee by the Chairperson. A resolution or ordinance referred to a committee pursuant to this paragraph may be placed on the County Board agenda for further action upon the written request of five (5) County Board members which shall be submitted to the Chairperson not sooner than sixty (60) days after referral of the item to the committee. Such items shall then be placed on the next regular County Board agenda subject to any statutory requirements or other limitations. [Amended 06/10/03, Ord. No. 2003-03]

The sponsor of a major new resolution or ordinance or major revision of an existing resolution or ordinance shall prepare a written report or memorandum explaining the significant features of the proposed legislation, including the contemplated changes. Such written report or memorandum shall be mailed to board members as part of the agenda, but unless specifically ordered by the Board such reports or memoranda shall not be printed in the board proceedings.

(9) Any person having a matter of business requiring the attention of the County Board may present such matter to the Board by delivering a written communication to the County Clerk, County Board Chairperson or County Administrator by noon on the Wednesday preceding the next County Board meeting. The County Board Chairperson may, at his/her discretion, allow persons to be placed on the agenda to address the Board. Communications not presented personally to the Board shall be preserved by the County Clerk and shall be presented to the County Board as a communication at the next regular board meeting. Communications may be referred to an appropriate committee for study and attention. If feasible, such committee shall arrange to meet with the author of the communication. Such committee shall thereafter report back to the County Board in the usual manner and shall recommend what action, if any, should be taken by the County Board with reference to such communication. The Clerk shall acknowledge receipt of communications by return mail.

Any person wishing to express an opinion on a matter of business coming before the Board shall be encouraged to communicate orally or in writing with a board supervisor to make the person's position known prior to the board meeting. Orderly administration of board business does not permit the appearance of non-board members at County Board meetings to debate controversial matters before the Board. On matters concerning a large number of people board committees shall conduct public hearings to give interested persons an opportunity to be heard. The County Board may, on rare occasions, sit as a committee of the whole to enable interested persons to appear and be heard on matters of business.

(10) Any board member may ask for the privilege of the floor for a non-board member to address the Board and if no supervisor objects the Chairperson shall grant the privilege to such non-board member. If a member objects any board member may move that the privilege of the floor be granted and any member may second such motion. If the motion is adopted by a majority vote the Chairperson shall grant the privilege of the floor to the non-board member. Board members shall be discouraged from requesting the privilege of the floor for a non-board member when, as an alternative, such person could be referred to a board committee. The time allocated to non-board members shall not exceed ten minutes. This procedure shall not apply to non-board members scheduled to appear as part of the regular written agenda.

(11) Whenever it is necessary for the Board to elect members of a committee the following procedure shall be followed:

(a) Nominations shall be made and shall be prominently printed on a blackboard in plain view.

(b) The County Clerk shall immediately prepare written ballots with the names of candidates in alphabetical order.

(c) When ballots have been prepared the Clerk shall call the roll and one ballot shall be delivered to each board member present.

(d) The County Board Chairperson shall appoint three members as election tellers and the County Clerk shall assist in the tabulation of results.

(e) County Board members will then vote for as many candidates as there are vacancies to be filled and each County Board member's ballot shall be signed.

(f) Candidates receiving a majority vote of the number of County Board members present shall be declared elected. Should no one receive a majority vote the person receiving the lowest number of votes shall be dropped from the ballot. The Clerk shall again call the roll and one ballot shall be delivered to each board member present, repeating if necessary, until all vacancies are filled. In case of a tie vote, the successful candidate shall be determined by lot. If the number of candidates receiving a majority vote of County Board members present exceeds the number of positions to be filled, any person not receiving a majority vote shall be dropped from the ballot. The Clerk shall again call the roll with only those receiving a majority vote remaining on the ballot. The person receiving the lowest number of votes shall be dropped from the ballot each succeeding ballot until the number of candidates receiving a majority vote equals the number of positions to be filled.

(g) If a ballot has been improperly marked it shall be discarded and the remaining ballots shall be counted; provided, however, a ballot marked with less than the maximum number of votes shall be counted if the intent of the voter can be ascertained.

(12) Annual reports will be received and placed on file and not printed in the minutes unless the Board otherwise directs. [Amended 06/19/01, Ord. No. 2001-07]

3.04 DUTIES OF OFFICIALS. (1) The County Administrator shall receive proposed resolutions, ordinances, reports and petitions and shall prepare a written agenda of all matters which are to be brought before the Board. The County Administrator shall attend board meetings and shall assist the Board whenever possible. The County Administrator may present matters to the board for consideration.

(2) The County Clerk, upon request, and the County Treasurer shall prepare and present to the County Board a complete monthly financial statement and shall keep the Board informed of the County's financial condition, including the investment of surplus funds. The County Clerk shall attend board meetings and shall perform administrative duties related to the Board.

(3) The Corporation Counsel shall attend board meetings and shall serve as parliamentarian and legal advisor to the Board.

3.05 STANDING COMMITTEES. (1) Standing committees of the Board shall be appointed for two-year terms by the Chairperson of the Board after his/her election and prior to June 1 in even-numbered years, unless a different date for appointment is specifically prescribed. When necessary for the orderly transaction of business prior to the formal appointment of new committees, the Chairperson may appoint temporary committees and committee chairpersons to address pending items assigned to a standing committee. The temporary committee may act until the earlier of June 1 or the date the Chair files permanent appointments with the Clerk. The Chairperson shall file a list of the committee appointments with the County Clerk and the County Administrator. Any mid-term committee appointments by the Chairperson shall be filed with the Clerk who shall present them to the Board as a communication at the next regular County Board meeting. The Chairperson shall be an ex officio member of all standing committees, and shall be allowed to vote in order to break a tie, and shall be counted as a member if necessary to create a quorum at the committee's meeting, and shall also be allowed to vote in that case. When an issue arises at a County Board meeting or administratively that is not clearly assigned to a standing committee by the Board Rules or a prior

resolution, the Board Chair shall designate the committee to which the issue shall be assigned. [Amended 03/09/04, Ord. No. 2003-35; amended 06/08/04, Ord. No. 2004-10; amended 12/13/05, Ord. No. 2005-31; amended 07/11/06, Ord. 2006-07; am. 07/10/07, Ord. No. 2007-16]

(2) Standing committees of the Board and duties shall be as follows:

(a) **ADMINISTRATION & RULES COMMITTEE** - Five members: County Board Chair, First and Second Vice Chair and two other members. This Committee shall supervise the office of the County Administrator and shall handle matters pertaining to said office. Committee proposals and recommendations shall be subject to approval of the County Board. This Committee shall also meet with circuit court judges as called, to discuss common goals and concerns within the Jefferson County Circuit Court system. The Committee shall work with the courts to implement such goals. This Committee shall also meet with the Clerk of Courts, the Register of Deeds and Corporation Counsel with regard to matters pertaining to said offices. [Amended 03/12/02, Ord. No. 2001-30; am. 07/10/07, Ord. No. 2007-11; am. 03/11/08, Ord. 2007-37]

Matters pertaining to proposed state legislation, county board rules and county board minutes shall be handled by the Committee. During the last three months of its term, the Committee shall draw specifications, solicit bids, and file a recommendation with the County Board in March of even-numbered years concerning which newspaper in the County shall be the official newspaper and printer for the two-year term of the new County Board. The Committee, on behalf of the Board, shall be authorized to approve the minutes from each March meeting and any other meeting when the County Board does not meet in sufficient time to approve the minutes for publication as required by Section 59.14(2), Stats. [cr. 07/10/07, Ord. No. 2007-11]

The Board Chair and one committee member shall serve as Jefferson County's representatives to the Inter-County Coordinating Committee. The Board Chair, a committee member and the County Administrator shall be Jefferson County's representatives on the Inter-County Data Processing Commission. [Amended 03/14/06, Ord. No. 2005-48a]

(b) **INFRASTRUCTURE COMMITTEE** - Five members. The Infrastructure Committee shall supervise and control all construction, remodeling and repair of all county buildings and shall have authority to approve the use of county buildings by organizations not connected with county government. The Committee shall review all proposed leases, except those leases which by rule are the responsibility of a different committee, and recommend same to the County Board for final approval. [am. 03/11/08, Ord. 2007-38]

The Committee shall approve for payment all invoices covering construction and remodeling. Such invoices shall first be approved by the superintendent or department head of the department involved.

When the County Board has authorized construction of, additions to or remodeling of a county building, the Committee shall solicit proposals from various architects, and recommend to the County Board which architect shall be hired for the project. The Committee may, in its discretion, recommend that the County proceed without an architect. The Committee is not required to recommend an architect based solely on monetary considerations, but shall also consider an architect's previous work for the County and others.

The Committee shall be responsible for the duties of the Management Information System Department. [Amended 03/14/06, Ord. No. 2005-48b]

(c) **FAIR PARK COMMITTEE** - Five members. The Fair Park Committee shall supervise the operation of Jefferson County Fair Park. The Fair Park Supervisor is authorized to contract for entertainment and to lease space to exhibitors for up to 15 days without further approval from the Board. In addition, the Fair Park Supervisor may enter leases for property storage that exceed 15 days. For events which are new to the Jefferson County Fair Park, the Fair Park Supervisor shall consult with the County Administrator before entering into a contract or lease. The Committee shall be responsible for the maintenance of the Fair Park buildings and grounds, and may propose plans for capital improvement for consideration by the Board. [Amended 04/18/06, Ord. No. 2006-01; am. 05/08/07, Ord. 2007-06]

(d) FINANCE COMMITTEE - Five members. County Board Chair, a Vice Chair designated by County Board Chair, and three other members. This Committee shall receive the proposed county budget from the County Administrator and shall conduct hearings necessary in the review of the proposed budget. The County Administrator, County Clerk and County Treasurer shall meet with the Committee and shall assist in the preparation of the budget. [Amended 05/11/04, Ord. No. 2004-04]

The Committee shall meet on matters of budget control and shall make necessary permitted transfers as authorized by the provisions of s. 65.90(5)(b), Stats. The Committee shall propose necessary budget transfers and amendments requiring County Board action. [Amended 03/14/06, Ord. No. 2005-48d]

The Committee shall recommend to the Board the departments to be audited, the auditors to be employed, and shall report to the Board the results of such audits. A subcommittee consisting of any three Finance Committee members (of which two shall constitute a quorum) shall meet each month to audit and approve for payment proper vouchers, expenditures and claims against the County, except vouchers, expenditures and claims pertaining to the Highway Department, Human Services Department, Countryside Home and Veterans Service Commission. The Committee shall supervise the collection of delinquent taxes and is authorized to sell foreclosed properties in accordance with Resolution No. 2002-16. This Committee shall be responsible for the sale of county-owned land other than that obtained through tax foreclosure, and shall present contracts for sale of such land to the Board for approval. [Amended 08/13/02, Ord. No. 2002-16; amended 03/14/06, Ord. No. 2005-48d, effective 04/18/06; am. 03/11/08, Ord. 2007-39]

The Committee shall supervise the County's contracts with the Jefferson County land preservation groups. [Amended 04/16/02, Ord. No. 2002-05; amended 03/14/06, Ord. No. 2005-48d]

The Committee shall, together with the County Administrator and Corporation Counsel if bids are taken, recommend to the County Board the types and amounts of insurance to be carried and also the insurance carrier to whom such insurance shall be awarded. The Committee shall be authorized to renew insurance contracts without bidding same, when it finds renewal is in the best interest of Jefferson County.

The Committee shall work with the County Treasurer and County Clerk in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary.

The Committee shall have the authority granted to the former Audit Committee, pursuant to Resolution No. 83-98, to resolve claims against the County in amounts up to \$10,000. [Created 04/16/02, Ord. No. 2002-04]

(e) HIGHWAY COMMITTEE - The Highway Committee shall consist of five members of the County Board. Members of the Highway Committee shall be eligible for appointment to any other standing committee, board or commission. The Highway Committee shall have the powers and duties set forth in s. 83.015, Wis. Stats. [Created 04/16/02, Ordinance No. 2002-03]

A subcommittee consisting of any three Highway Committee members (of which two shall constitute a quorum) may meet each month in lieu of a full committee meeting to audit and approve for payment of proper vouchers and expenditures. [cr. 04/15/08, Ord. 2008-04]

(f) HUMAN RESOURCES COMMITTEE - Five members. The Human Resources Committee shall assist in the administration of the Personnel and Salary Ordinance. The Committee shall hear grievances unless other provisions are made by union contracts or the Civil Service Ordinance. The Committee may review job descriptions and evaluate the allocation of positions to the various departments. This Committee shall also review the statutory requirements and make recommendations to the Board concerning benefits, pay classifications and employment law policies, as well as make recommendations to the County Board concerning union negotiations. [Amended 03/12/02, Ord. No. 2001-34; amended 05/14/02, Ord. No. 2002-07; amended 03/14/06, Ord. No. 2005-48e; am. 03/11/08, Ord. 2007-40]

(g) LAND & WATER CONSERVATION COMMITTEE - Three members. Two members of the University Extension Education Committee appointed by the Board Chairperson and confirmed by the Board, and the Chairperson of the FSA (Farm Service Agency) (or his/her designee) shall serve as the Land & Water Conservation Committee and shall have the powers and duties as set forth in Chapter 92, Wisconsin Statutes. [Amended 03/12/02, Ord. No. 2001-33]

This Committee shall also manage, supervise and be responsible for the Countryside Farm and other county farmland not held for future parks development. Leases of the farmland shall be approved by the County Board. [Amended 03/14/06, Ord. No. 2005-53; am. 03/11/08, Ord. 2007-41]

(h) LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE - Five members. This Committee shall consist of five members and shall have jurisdiction over issues affecting the Jefferson County Sheriff's Department. This Committee shall handle grievances arising under the Sheriff's Department labor contract other than those involving suspension, demotion or discharge mentioned in Wisconsin Statute 59.26(8)(b). This Committee is also responsible for all matters pertaining to Emergency Management and in accordance with s. 166.03(4), Wis. Stats., the County Board Chairperson shall designate a member of the Committee to act as chairperson when this Committee is convened as an Emergency Management Committee. [Amended 02/08/05, Ord. No. 2004-31; amended 03/14/06, Ord. No. 2005-48g]

This Committee shall work with the District Attorney and Coroner in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 03/11/08, Ord. 2007-37]

(i) PARKS COMMITTEE – Five members. The Committee shall set park policy and help guide the department in its efforts to meet their agreed upon mission as identified in the Jefferson County Parks, Recreation and Open Space Plan. [Amended 06/08/04, Ordinance No. 2004-05; amended 03/14/06, Ord. No. 2005-48i, 04/18/06; renumbered 07/10/07, Ord. No. 2007-11]

(j) SOLID WASTE & AIR QUALITY COMMITTEE - Five members. This Committee shall address the County's solid waste needs by operating hazardous waste removal programs, overseeing the County's interest in landfill siting processes, promoting recycling and related waste reduction efforts and engaging in planning and educational efforts for future solid waste needs. In addition, the Committee will maintain awareness and educate the public about air quality concerns in the County. [Amended 07/09/02, Ord. No. 2002-09; amended 11/09/04, Ord. No. 2004-20; amended 03/14/06, Ord. No. 2005-48j, effective 04/18/06; renumbered 07/10/07, Ord. No. 2007-11]

(k) UNIVERSITY EXTENSION EDUCATION COMMITTEE - Five members. This Committee shall have the powers and duties as set forth in Section 59.56(3), Wisconsin Statutes. [Created 03/12/02, Ordinance No. 2001-36; renumbered 07/10/07, Ord. No. 2007-11]

(l) ZONING AND PLANNING COMMITTEE - Five members, at least three of whom reside in unincorporated areas of the County. This Committee shall have the powers and duties set forth in s. 59.69(2)&(3) and s. 59.70(1), s. 285.73, and such powers and duties as may be set forth in the statutes and county ordinances not specifically delegated to the Zoning Board of Adjustment. Among other things, the Committee shall handle applications for conditional use permits and all proposed amendments to the county Zoning, Shoreland, Subdivision and Private Sewage System Ordinances and shall conduct all public hearings required in connection with such amendments or conditional uses. The Committee shall also be responsible for the preparation of a county land use plan including surveys and studies of land use, population and population density, economy, soil characteristics, forest cover, wetland and floodplain conditions and other human and natural features of the County and shall conduct such hearings as may be required in connection with such county planning. The Committee may adopt such rules and regulations governing its procedure as it considers necessary and advisable all according to the provisions of s. 59.69(2), Wis. Stats. [Amended 03/14/06, Ord. No. 2005-48l, effective 04/18/06; renumbered 07/10/07, Ord. No. 2007-11]

The Zoning and Planning Committee shall work with the Land Information, Zoning Department, and the County Surveyor in handling matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [Amended 03/09/04, Ord. No. 2003-38; am. 03/11/08, Ord. 2007-37]

3.06 BOARDS, COMMISSIONS, COMMITTEES AND OTHER BODIES (1) The following boards, commissions, committees and other bodies created by the County or to which the County has a right to appoint representatives, shall be elected or appointed in the manner provided by law, ordinance or rule: [Amended 03/14/06, Ord. No. 2005-49a]

(a) BLUE SPRING LAKE MANAGEMENT DISTRICT – One member. [Created 03/14/06, Ord. No. 2005-49b, effective 04/18/06]

(b) COUNTRYSIDE HOME BOARD OF TRUSTEES - In accordance with s. 46.18, Wis. Stats., the Board of Trustees shall consist of five members, appointed by the County Administrator, who shall serve staggered three-year terms beginning on the first Monday in January. A minimum of three shall be members of the County Board at the time of appointment, and their appointment shall cease if not re-elected to the County Board. The Trustees shall elect a chairperson, and the Administrator of the Home shall be ex officio secretary. The Trustees shall audit all claims incurred on behalf of said Home and shall perform all the duties set forth in s. 46.18, Wis. Stats. (Amended 11/08/01, Ord. 2001-18)

(c) COUNTY BOARD OF HEALTH - The County Board of Health shall consist of five members, appointed by the County Administrator, who shall serve three-year staggered terms. Initial terms shall be one, two and three years. Appointments shall be made on the second Tuesday in May. Two members shall be members of the County Board when appointed and their appointment shall cease if not re-elected to the County Board. Non-Board members shall be persons who have a demonstrated interest or competence in public health and a good faith effort shall be made to appoint a physician and a nurse. Such appointments shall be subject to confirmation by the County Board of Supervisors. The County Board of Health shall meet quarterly as required by Wisconsin Statute 251.04(5) and additionally on the call of the Board of Health Chairperson. The County Board of Health shall have the powers and duties established in Wis. Stat. 251.04. [Amended 03/14/06, Ord. No. 2005-49c]

Note: After April 18, 2006, the reduction in county supervisor positions on this Board shall take place as current terms expire or vacancies occur. The first two vacancies will not be filled.

(d) ECONOMIC DEVELOPMENT CONSORTIUM – In lieu of having an Economic Development Committee, any of the three County Board members appointed to the Jefferson County Economic Development Consortium board in accordance with Resolution No. 2003-28 may present items recommended by the Consortium to the Jefferson County Board for its consideration. [Created 03/14/06, Ord. No. 2005-49d]

(e) FARMLAND CONSERVATION EASEMENT COMMISSION - Five members serving staggered three-year terms, three supervisors and two members of the public, appointed by the Board Chair. The Commission will recommend policies for acquiring conservation easements; review applications to grant such easements and recommend action thereon to the County Board when appropriate. [cr. 04/14/08, Ord. 2008-01]

(f) HISTORIC SITES PRESERVATION COMMISSION – Seven members, serving staggered three-year terms, appointed by the County Administrator. The Commission shall have the power, subject to the provisions and criteria of Ordinance No. 2007-48, to recommend designation of historic structures, historic sites and historic districts within the unincorporated areas of the County. [cr. 04/15/08, Ord. 2008-02]

(g) HOME CONSORTIUM BOARD – Three county representatives pursuant to intergovernmental agreement (Resolution No. 2000-21). [Created 03/14/06, Ord. No. 2005-54; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(h) HUMAN SERVICES BOARD - Seven members. This is the governing and policymaking board of directors of the Human Services Department. Four members shall be members of the Board of Supervisors at the time

of appointment and throughout their respective terms. Three members shall be consumers of service or citizens at large. No public or private provider of services may be appointed to the Board. Appointees shall serve staggered three-year terms. The Human Services Board shall elect a chairperson and vice chairperson who must be selected from the four members who are supervisors. Elections shall be held after the County Board organizational meeting in April of even-numbered years. The Human Services Board shall possess all the powers and duties prescribed by s. 46.23(5m), Wis. Stats. Pursuant to s. 46.23(5m)(a), the Human Services Board shall appoint an Aging and Disability Resource Center Advisory Committee which shall also be assigned the duties established by Resolution No. 42 adopted June 12, 1979, for the Advisory Committee on Aging. Pursuant to s. 46.23(5m)(a), the Human Services Board shall appoint the Nutrition Project Council, number and terms of appointees to be determined by the Human Services Board. Such appointments shall be subject to confirmation by the County Board. The Human Services Board may create a subcommittee known as the Human Services Personnel & Finance Committee, members of which shall be eligible for meeting fees and mileage. [Amended 03/09/04, Ord. No. 2003-39; am. 03/11/08, Ord. 2007-49; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(i) JEFFERSON COUNTY LIBRARY BOARD - Seven members, appointed by the County Administrator, serving staggered three-year terms, including at least one school administrator of a school district located in whole or in part in the County, or that school district administrator's designee, and one or two county board supervisors, representatives of existing library boards and persons residing in municipalities not served by libraries. A county board member's appointment shall cease if the county board member's term on the County Board ends. [Amended 05/11/04, Ordinance No. 2004-06; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(j) LAKE RIPLEY MANAGEMENT DISTRICT – One member. [Created 03/14/06, Ord. No. 2005-49g, effective 04/18/06; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(k) MID WISCONSIN FEDERATED LIBRARY SYSTEM BOARD – Seven members. Pursuant to s. 43.19, Wis. Stats., the County Administrator shall appoint one county board member and six representatives of the library boards governing public libraries of participating municipalities, who shall serve staggered three-year terms. The county board member's appointment shall cease if the county board member's term on the County Board ends. The Board shall have the powers granted to a library board under s. 43.58 to 43.62, Wis. Stats. [Amended 05/11/04, Ordinance No. 2004-07; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(l) ROCK RIVER-KOSHKONONG ASSOCIATION - One member. County board member to serve two-year term coinciding with county board term. To study and coordinate solutions to Lake Koshkonong problems. [renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(m) SHERIFF'S CIVIL SERVICE COMMISSION - In accordance with s. 59.26(8), Stats., the Sheriff's Civil Service Commission shall consist of five members serving staggered terms of five years. Members of the County Board shall not be eligible to serve on the Civil Service Commission. The Civil Service Commission shall have the powers and duties set forth in s. 59.26, Stats. [renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(n) TRAFFIC SAFETY COMMISSION – Appointed in accordance with s. 83.013, Stats. [Created 03/14/06, Ordinance No. 2005-54; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(o) VETERANS SERVICE COMMISSION - In accordance with s. 45.12, the Veterans Service Commission shall consist of three members appointed by the County Administrator for staggered three-year terms. Each member shall be a veteran and the commission shall perform the duties set forth in Chapter 45, Wis. Stats. [renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(p) ZONING BOARD OF ADJUSTMENT - In accordance with s. 59.694, the Zoning Board of Adjustment shall consist of three members serving staggered terms of three years. County board members and non-county board members shall be eligible for appointment. After expiration of the current incumbents' terms on the Board of Adjustment, the Zoning Board of Adjustment shall be comprised of non-county board members residing in the unincorporated areas of the County. The Board of Adjustment shall have the powers and duties set forth in s. 59.694, Wis. Stats. The Board of Adjustment shall also hear appeals from determinations of noncompliance with

Farmland Preservation Plans which have been made by the Land Conservation Committee. Two alternate members of the Board of Adjustment shall be appointed. Annually by July 1, one of the alternate members shall be designated by the County Administrator as the first alternate and the other as the second alternate. [Amended 03/14/06, Ord. No. 2005-49h; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

3.07 RULES OF COMMITTEES, BOARDS AND COMMISSIONS. (1) The committee, board or commission shall select its chair, except where committee organization is otherwise governed by law. A Chair may be removed by majority vote of the committee, board or commission. [am. 03/11/08, Ord. 2007-43]

(2) A majority of the members of any committee shall constitute a quorum for the transaction of business. The County Board Chairperson may appoint an additional member to a committee on a temporary basis upon notice from a committee member that he/she will be unable to attend committee meetings for an extended period due to illness. Such temporary appointment shall terminate when the original committee member is once again available for meetings.

(3) Each committee, board and commission shall select a secretary to keep and preserve the minutes of committee meetings and attendance in a minute book to be furnished by the County Administrator's office. The secretary may request the assistance of the County Administrator, County Clerk, or county employees in keeping minutes or other clerical functions. The secretary shall sign minutes and, whenever feasible, shall keep the original minute book in the County Administrator's office.

(4) The County Administrator shall prepare a schedule of regular committee meeting dates and shall be responsible for the assignment of an appropriate room for committee meetings and for the posting of proper notices. Each committee chairperson shall give proper notice to the County Administrator of all meetings of his committee a minimum of 72 hours prior to the meeting unless it is an emergency. The County Administrator shall give public notice of all committee and board meetings at least 24 hours prior to the commencement of such meeting, unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may notice be provided less than two hours in advance of the meeting.

(5) Members of committees, boards and commissions shall be authorized to receive compensation for attending meetings up to 120 days in any year. There shall be no limit on the number of meetings attended by the County Board Chairperson.

(6) No committee, commission or board may meet more than 30 times in any calendar year, except the Finance Committee which may not meet more than 40 times per year, exclusive of public hearings and attending conventions. Committees, commissions or boards may hold additional emergency meetings on call of their chairpersons and with prior approval of the County Board Chairperson. [Amended 02/12/02, Ord. No. 2001-27; amended 12/13/05, Ord. No. 2005-32]

(7) Except as provided herein, the members of all boards, commissions and committees shall receive the same per diem, mileage and reimbursed expenses as standing committees of the Board. This shall include county representatives on lake district boards, consortiums or other bodies where appointments are made by the County Administrator, Board Chair or Board pursuant to law or intergovernmental agreements. With the exception of members of the Human Services Board, members of groups created under Chapter 46 of the Wisconsin Statutes shall be entitled to mileage as paid to standing committees of the County Board. Members of the Historic Sites Preservation Commission shall not be eligible for meeting fees, mileage or other expense reimbursement. [Amended 03/09/04, Ord. No. 2003-40; amended 06/08/04, Ord. No. 2004-08; am. 04/15/08, Ord. 2008-03]

(8) Committees meeting with another committee on a particular subject of mutual interest shall retain their independent identity. Each committee shall vote separately, and maintain its own minutes. The Board Chair shall chair the meeting or designate a temporary chair for such purpose, who shall preside over both committees when meeting on the subject of mutual interest. For voting purposes, the Board Chair or temporary chair shall vote as a member of either or both committees of which the Board Chair or temporary chair is a regular member. The Board Chair also may vote in accordance with Section 3.05. [Created 12/13/05, Ord. No. 2005-33]

3.08 OPEN MEETINGS. (1) The Board of Supervisors, committees, boards and commissions shall comply with the Open Meeting Law as specified in s. 19.81 of the Wisconsin Statutes.

(2) It is declared to be the policy of the County of Jefferson that the public is entitled to the fullest and most complete information regarding the affairs of county government as is compatible with the conduct of county affairs and the transaction of county business. All meetings of the Board of Supervisors, committees, boards and commissions shall be held in public buildings or any place reasonably accessible to members of the public and shall be "open sessions" as provided by s. 19.83, Wis. Stats., except as hereinafter provided.

(3) The Board of Supervisors, or any committee, board or commission, upon motion duly made and carried, may convene in closed session for the reasons provided in this section. The motion shall be carried by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes. No motion to convene in closed session may be adopted unless the chief presiding officer announces to those present at the meeting at which such motion is made, the nature of the business to be considered at such closed session, and the specific statutory exemption under s. 19.85(1) by which such closed session is claimed to be authorized. Such announcement shall become part of the record of the meeting. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session. A closed session may be held for any of the following purposes:

- (a) Deliberating after any judicial or quasi-judicial trial or hearing;
- (b) Considering dismissal, demotion, licensing or discipline of any county employee, unless an open session is requested by the person charged or otherwise under discussion;
- (c) Considering employment, promotion, compensation or performance valuation data of any county employee;
- (d) Considering strategy for crime detection or prevention;
- (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session;
- (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to;
- (g) Conferring with county legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation;
- (h) Consideration of requests for confidential written advice from the Ethics Code Administrator.

(4) Neither the County Board or any committee, board or commission may convene in closed session and, thereafter, reconvene in open session within 12 hours after completion of the closed session unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session. Notices of meetings shall be given as provided by law and, whenever feasible, the County Administrator shall post notices of meetings in the lobby of the Courthouse.

(5) The election of County Board Chairperson and County Board Vice Chairpersons shall be by secret ballot. No other secret ballot may be utilized to determine any election or other decision of county government.

(6) No member of the County Board shall be excluded from any closed session of the County Board or any standing committee of the Board; however, no person attending a closed session shall divulge any information pertaining to such closed session without specific authorization to do so.

(7) The minutes, records, proceedings and papers of a closed session shall be privileged and shall not be made available to the public unless authorized by the County Board, committee, board or commission involved until such time as the purpose necessitating such closed session no longer exists.

3.09 AMENDMENTS TO RULES. Amendments to these rules of order may be made by a two-thirds vote of the members attending the board meeting. Proposed amendments shall be introduced at a session of the Board and laid over until the next regular session before action is taken. The rule pertaining to amendments may be suspended only upon unanimous consent of the board members attending such meeting. Notwithstanding the foregoing, s. 3.01(1) & (2) may be amended upon majority vote at any regular meeting without necessity of laying such amendment over until the next regular session or suspension of the rules. Notwithstanding the foregoing, any section hereof may be amended at the County Board's organizational meeting upon majority vote without necessity of laying such amendment over until the next regular session or suspension of the rules. For purposes of the organizational meeting, prior rules of the Board shall be considered to be in effect, insofar as applicable, for the purposes of conducting the organizational meeting.

The floor was opened for public comment. State Representative Andy Jorgensen, Fort Atkinson, informed the Board of Supervisor Greg David's appointment to the State Council on Recycling.

County Board Chair Schmeling appointed a Temporary Zoning & Planning Committee consisting of Mr. Jones, Mr. David, Mr. Zastrow, Mr. Reese and Mr. Nass.

County Clerk Barbara A. Frank read the Notice of Public Hearing for the Jefferson County Zoning & Planning Committee scheduled for 7 p.m. on April 17, 2008, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. The notice was received and placed on file.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
APRIL 1, 2008**

Available Cash on Hand		
March 1, 2008	\$ (413,998.34)	
March Receipts	<u>9,534,039.82</u>	
Total Cash		\$ 9,120,041.48
 Disbursements		
General - March 2008	\$ 5,801,173.51	
Payroll - March 2008	<u>1,401,136.63</u>	
Total Disbursements		<u>7,202,310.14</u>
Total Available Cash		\$ 1,917,731.34
 Cash on Hand (in banks) April 1, 2008	\$ 2,211,658.75	
Less Outstanding Checks	<u>293,927.41</u>	
Total Available Cash		\$ 1,917,731.34
 AIM Government & Agency Portfolio		3,924,856.87
Local Govt. Invest. Pool - General		26,726,607.21
Institutional Capital Management		11,425,770.58
Local Government Investment Pool - Clerk of Courts		157,123.67
Local Government Investment Pool - Parks/Liddle		<u>201,573.29</u>
		\$42,435,931.62
 2008 Interest - Super N.O.W. Acct.		\$ 1,432.09
2008 Interest - L.G.I.P. - General Funds		226,599.82
2008 Interest - ICM		107,620.15

2008 Interest - AIM	33,230.45
2008 Interest - L.G.I.P. - Parks/Carol Liddle Fund	1,828.10
2008 Interest - L.G.I.P. – Clerk of Courts	<u>2,899.60</u>
Total 2008 Interest	\$ 373,610.21

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara Frank read Resolution No. 2008-01.

WHEREAS, August Lehmann served as Supervisor for District 25 from April 1990 until April 15, 2008, and

WHEREAS, during his time as a member of the Board, August Lehmann served on the Board of Health, Zoning & Planning, Building & Insurance, Inter-County Coordinating, Land Information Advisory Committee, ICC Data Processing and the Solid Waste & Air Quality Committees, and

WHEREAS, Supervisor Lehmann will be remembered for his good attendance, for his sincerity, and for being a harmonic advocate, and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his willingness to serve the public.

NOW, THEREFORE, BE IT RESOLVED that we, the Jefferson County Board of Supervisors meeting this 15th day of April 2008, do hereby honor August Lehmann and wish him happiness and good health in the years ahead.

Mr. Nass moved that Resolution No. 2008-01 be adopted. Seconded and carried.

Barbara A. Frank, County Clerk, read Resolution No. 2008-02.

WHEREAS, Randy Mitchell served as Supervisor for District 10 from April 2006 until April 15, 2008, and

WHEREAS, during his term on the Board, Randy Mitchell served on the Economic Development Consortium and the Law Enforcement/Emergency Management Committees, and

WHEREAS, Supervisor Mitchell will be remembered for his passion for farmland preservation, responsible spending, and for his willingness to listen and learn, and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his sincerity and willingness to serve the public.

NOW, THEREFORE, BE IT RESOLVED that we, the Jefferson County Board of Supervisors meeting this 15th day of April 2008, do hereby honor Randy Mitchell and wish him happiness and good health in the years ahead.

Mr. Nass moved that Resolution No. 2008-02 be adopted. Seconded and carried.

Corporation Counsel Philip Ristow, Child Support Attorney/Director Elaine Richmond and Sheriff Paul Milbrath gave their annual reports. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Mr. Nass presented the report of the Zoning and Planning Committee.

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Zoning and Planning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on February 21 and March 20, 2008, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3318A-08, 3319A-08, 3324A-08

DATED THIS 31ST DAY OF MARCH, 2008

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS, PETITIONS 3305A-07, 3316A-08 AND 3320A-08, IS MARCH 21, 2008.

Mr. Nass moved that said report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2008-06.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3318A-08 & 3319A-08 were referred to the Jefferson County Zoning and Planning Committee for public hearing on February 21, 2008, and Petition 3324A-08 was referred for public hearing on March 20, 2008, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone to create an approximate 2.25-acre lot around the home at W5125 Bark River Road in the Town of Koshkonong from part of PIN 016-0514-0131-000 (25.894 acres). This action is conditioned upon receipt by Zoning of a final certified survey map for the lot, including extraterritorial plat review if necessary. (3318A-08 – Clarence Draeger)

Rezone to create an approximate 2-acre building site from part of PIN 016-0513-3643-000 (40 acres) on County Line Road in the Town of Koshkonong. This action is conditioned upon town approval for the revised lot location and road access, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot showing areas of over 20% slopes. (3319A-08 – Charles & Cathy Naber)

Rezone approximately four acres of PIN 014-0614-0514-000 (36.05 acres) to create four, one-acre building sites along CTH Q in the Town of Jefferson. This combination of parcels of record utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for each lot, upon receipt by Zoning of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. (3324A-08 – Bill Widmann/Evelyn Widmann Trust property)

Mr. Nass moved that Ordinance No. 2008-06 be adopted. Seconded and carried: Ayes 29, Noes 0, Absent 0, Abstain 1 (Kannard).

Mr. Nass presented the County Board Report printed below and moved that it be accepted, placed on file and printed in the minutes. Seconded and carried.

**Jefferson County Board
Monthly Report
By Chairman Sharon Schmeling
April 2008**

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (674-7101) or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

Highway 26 Bypass – The Commissioner of Railroads is reviewing plans by the Department of Transportation to manage railroad crossings on the proposed Highway 26 Bypass. The DOT's plan to create an at-grade crossing of the bypass in the Town of Aztalan near Johnson Creek North of the Renew Energy ethanol plant has raised serious concerns about public safety. The rail line will serve the Renew plant, which anticipates a high volume of truck and train traffic as the plant increases production.

I sent a letter to the railroad commissioner regarding these concerns, and urged consideration of a separated crossing. Letters were also sent by the City of Jefferson, Sheriff Paul Milbrath, Renew Energy, Sen. Scott Fitzgerald and Rep. Andy Jorgensen. The decision of the railroad commissioner is final. Whether or not our effort is successful, County Board members can report to the public that we have done all we can to influence the decision in a way that best protects the public. A decision is due soon.

New state law governing publication legal notices. – On March 11, Governor Doyle signed into law Act 72, which allows local governments more latitude in how they publish ordinances after adoption. The law was an effort to help local government save money in publishing costs by eliminating the duplication of separately publishing new ordinances and also publishing them in the Board minutes, while preserving the public's ability to read about what its government is doing. At my request, the Administration and Rules Committee reviewed the new law at its March 31 meeting to determine if Jefferson County could capture any cost savings by using the new flexibility provided in the law. As it turns out, Jefferson County will experience minimal cost savings because a couple of years ago, we had identified a legal way to conform with the old publishing law and implemented that method, which saved money but also met our obligation to keep the public informed about county board action. We will now use the new method authorized by Act 72. The law change will be helpful to many local governments. The good news is that we were legally ahead of the curve.

Highway Department Infrastructure needs – The Highway Committee and Infrastructure Committee held a joint meeting April 9 to review a draft report on the Department's infrastructure needs. The committees had agreed several months ago to aim for a report to the County Board on their findings in May. After a thoughtful and thorough discussion, the committees agreed that more information must be gathered before they can issue a report to the County Board.

One of the outstanding issues is collaboration with the City of Jefferson. The City is eager to work with the County to review the location of our highway shop. As you know, the shop is industrial in nature and located at the gateway of the City of Jefferson on the Rock River. The City's long-term master plan calls for renovating the riverfront with the goal of making its gateway more inviting and spurring economic development. The committees instructed County Administrator Gary Petre and staff to meet with city officials to gather further information about their interest in the project. In addition, the committees directed staff to get an appraisal of the highway shop property. Once this information is collected and reviewed by the committees, they will forward a report to the County Board.

Mr. Buchanan read Resolution No. 2008-03.

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on bituminous asphalt products needed in 2008, and

WHEREAS, such bids were received and opened on March 26, 2008, with the following results:

<u>Company</u>	<u>Type of Asphalt</u>	<u>Bid Price</u>
Henry G. Meigs, Inc., Portage, WI	CRS-2 (Transport)	\$1.4604 per gallon
	CRS-2 (Applied)	\$1.5804 per gallon
	HFRS-2 (Transport)	\$1.4604 per gallon
	HFRS-2 (Applied)	\$1.5804 per gallon
	HFRS-2P (Transport)	\$1.7604 per gallon
	HFRS-2P (Applied)	\$1.8804 per gallon
	CSS-1 (Transport)	\$1.5104 per gallon
	CSS-1 (FOB Ship Pt.)	\$1.4500 per gallon
Flint Hills Resources, Stevens Point, WI	No Bid	

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to award the bid to Henry G. Meigs, Inc. for asphalt products for the 2008 construction season.

Fiscal Note: The money to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

Mr. Buchanan moved that Resolution No. 2008-03 be adopted. Seconded and carried: Ayes 30, Noes 0, Absent 0.

Mr. Buchanan read Resolution No. 2008-04.

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on pre-mixed asphaltic concrete (E-3) products needed in 2008, and

WHEREAS, such bids were received and opened on March 26, 2008, with the following results:

<u>Company</u>	<u>Availability</u>	<u>Bid Price</u>	<u>Location</u>
Wolf Paving Oconomowoc, WI	4/28 to 12/15/08	\$30.48 per ton	Delafield
Frank Bros., Inc. Janesville, WI	All Season	\$35.51 per ton	Milton
Payne & Dolan, Inc. Waukesha, WI	5/5 to 11/21/08	\$31.35 per ton	Hustisford
B.R. Amons & Sons, Inc. Elkhorn, WI	5/1 to 11/15/08	\$31.70 per ton	Cambridge

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department be authorized to purchase pre-mixed asphaltic concrete (E-3) products from any of the above vendors, taking into consideration the total price including trucking and the plant availability.

Fiscal Note: The money to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

Mr. Buchanan moved that Resolution No. 2008-04 be adopted. Seconded and carried: Ayes 30, Noes 0, Absent 0.

Mr. Buchanan read Resolution No. 2008-05.

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on full depth pulverizing and milling needed in 2008, and

WHEREAS, such bids were received and opened on March 19, 2008, with the following results:

<u>Company</u>	<u>Full Depth Pulverizing</u>
The Kraemer Company, Plain, WI	\$0.2180 per sq. yd.
Payne & Dolan, Waukesha, WI	\$0.2570 per sq. yd.
Tri-County Paving, Inc., DeForest, WI	\$0.2950 per sq. yd.
WK Construction, Middleton, WI	\$0.3100 per sq. yd.
Pavement Maintenance, Menomonee Falls, WI	\$0.2700 per sq. yd.

<u>Company</u>	<u>Milling</u>
Payne & Dolan Waukesha, WI	\$0.4400 per sq. yd. @ 1 inch depth
	\$0.4800 per sq. yd. @ 2 inch depth
	\$0.5400 per sq. yd. @ 3 inch depth
	\$0.6400 per sq. yd. @ 4 inch depth
Pavement Maintenance Menomonee Falls, WI	\$2.4000 per sq. yd. @ 1 inch depth
	\$2.8700 per sq. yd. @ 2 inch depth
	\$3.1000 per sq. yd. @ 3 inch depth
	\$3.6100 per sq. yd. @ 4 inch depth
The Kraemer Company Plain, WI	\$0.5000 per sq. yd. @ 1 inch depth
	\$0.5000 per sq. yd. @ 2 inch depth
	\$0.6000 per sq. yd. @ 3 inch depth
	\$0.6000 per sq. yd. @ 4 inch depth
WK Construction Middleton, WI	\$0.5500 per sq. yd. @ 1 inch depth
	\$0.5900 per sq. yd. @ 2 inch depth
	\$0.7300 per sq. yd. @ 3 inch depth
	\$0.9500 per sq. yd. @ 4 inch depth

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Committee authorizes the Highway Department to award the bid to The Kraemer Company for full-depth pulverizing and Payne & Dolan for milling for the 2008 construction season.

Fiscal Note: The money to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

Mr. Buchanan moved that Resolution No. 2008-05 be adopted. Seconded and carried: Ayes 30, Noes 0, Absent 0.

Mr. Nass presented Ordinance No. 2008-07.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0250 (B), Exempt Service, of the Personnel Ordinance is amended to update exempt positions in county employment as follows:

HR0250 EXEMPT SERVICE.

- B. In addition to elected officers and department heads: (Am. Ord. 2007-19, 09-11-07.)
1. Courthouse: Child Support Staff Attorney, Assistant Corporation Counsel, District Attorney Office Manager, Child Support Supervisor, Fair Park Supervisor, Information Technology Manager, Systems and Applications Manager, County Accounting Manager, Park Operations Supervisor, Family Court Commissioner/Guardian Ad Litem, Benefits Administrator, Senior Systems Analyst, Management Analyst. (Am. Ord. 2006-17, 10-10/06)
 2. Countryside Home: Director of Nursing, Assistant Director of Nursing, Resident Care Coordinator, ~~Environmental Services/Quality of Life Manager~~, Plant Operations Manager, Dietary Manager/Registered Dietician, ~~Activity Director~~, Social Workers, Neighborhood Managers, Staff Development Coordinator, Health Information Systems Supervisor
 4. Human Services: Deputy Director, Behavioral Health Division Manager, Family Resources Division Manager, ~~Alternate Care Supervisor~~, Child Protective Services Supervisor, Community Support Program Supervisor, Comprehensive Community Services Supervisor, Delinquency Supervisor, Early Intervention Program Supervisor, Mental Health/AODA Supervisor, W-2 Economic Support Supervisor, Long Term Support Supervisor, Personal Assistance Supervisors, Economic Support Specialist Supervisor, Office Manager, Maintenance Supervisor.

Section 2. This ordinance shall be effective after passage and publication as permitted by law.

Mr. Nass moved that Ordinance No. 2008-07 be adopted. Seconded and carried: Ayes 30, Noes 0, Absent 0.

Mr. Nass presented Resolution No. 2008-06.

WHEREAS, the Human Services Director recommends creation of one (1) full-time, represented Community Support Program II – Masters (CSP II) position (Union Grade 22, \$19.378 - \$23.914) and elimination of one (1) full-time, non-represented Mental Health Technician position (Nonunion Grade 4, \$14.863 - \$19.103), currently vacant, and

WHEREAS, the additional professional staff position will include the duties of the Mental Health Technician position and additional duties of a social worker which will provide a higher level of service to the public, and

WHEREAS, the proposed CSP II position is eligible for 100% reimbursement by Medical Assistance, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Human Services Director and supported by the Human Services Board.

NOW, THEREFORE, BE IT RESOLVED that the 2008 County Budget setting forth position allocations at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: Anticipated savings in 2008 of \$29,115 and additional annual savings of \$43,672 thereafter. As a budget amendment, 20 affirmative votes are required for passage.

Mr. Nass moved that Resolution No. 2008-06 be adopted. Seconded and carried: Ayes 30, Noes 0, Absent 0.

Mr. Nass presented Resolution No. 2008-07.

WHEREAS, the Clerk of Court has reallocated supervisory tasks within the Clerk's office after the creation of three Lead Deputy positions and elimination of the Chief Deputy Clerk position, and

WHEREAS, further reassignment of management duties to a Lead Deputy Clerk in charge of Civil Courts management, including Civil, Small Claims and Family Courts, is desirable and requires the creation of another Lead Deputy position, and

WHEREAS, the Clerk of Courts has requested the creation of one (1), non-exempt, full-time Lead Deputy Clerk position (Nonunion Grade 7, \$19.067 - \$24.515) and the elimination of one (1) full-time Court Clerk II position (Union Grade 11, \$13.952 - \$17.198).

NOW, THEREFORE, BE IT RESOLVED that the 2008 County Budget setting forth position allocations in the Clerk of Courts Office be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: Additional cost for 2008 of \$3064.66, anticipated to be offset by a decrease in overtime expenditures. As a budget amendment, 20 affirmative votes are required for passage.

Mr. Nass moved that Resolution No. 2008-07 be adopted. Seconded and carried: Ayes 30, Noes 0, Absent 0.

Mr. Mode read Resolution No. 2008-08.

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child's inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its March 27, 2008, meeting, unanimously approved a motion to recommend that the County Board of Supervisors adopt this resolution,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2008 to be Child Abuse and Neglect Prevention Month.

Fiscal Note: Adoption of this resolution will not have any fiscal impact to the County, other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

Mr. Mode moved that Resolution No. 2008-08 be adopted. Seconded and carried.

Mr. Babcock read Resolution No. 2008-09.

WHEREAS, each year Congress and the President of the United States designate May 15th as Peace Officers' Memorial Day and the week containing May 15th as National Police Week, and

WHEREAS, the members of the law enforcement agencies of Jefferson County play an essential role in safeguarding the rights and freedoms of the citizens of Jefferson County, and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting citizens against violence and disorder, and by protecting the innocent against deception and the weak against oppression, and

WHEREAS, the Jefferson County Board calls upon all citizens of Jefferson County and upon all patriotic, civic and educational organizations to observe the week of May 11-17, 2008, as National Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens, and

WHEREAS, the men and women of our law enforcement community unceasingly provide a vital public service, and

WHEREAS, the Board calls upon all citizens of Jefferson County to observe May 15, 2008, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and let us recognize and pay respect to the survivors of our fallen heroes.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board proclaims May 15th Law Enforcement Day in Jefferson County.

Mr. Babcock moved that Resolution No. 2008-09 be adopted. Seconded and carried.

Mr. Reese presented the following report:

**CLEAN SWEEP REPORT
FOR THE 2009 GRANT RESOLUTION**

The Committee's main focus has been to conduct household and agricultural clean sweeps. We had 684 participants and collected 111,780 pounds of hazardous waste at the 2007 events. The clean sweeps cost \$96,500 for 2007. These costs must be carefully monitored to take into account the landfill tipping fees received from Deer Track Park Landfill totaling \$92,000 (estimate) in 2007, and state grants necessary to pay for this beneficial activity as well as our educational activities. The tipping fee from the landfill is down \$17,000 this year and the state grant was down \$2,500. As a consequence the Solid Waste/Air Quality Committee is charging \$10/per vehicle which could bring in an additional \$6,000. Since 2000 we have removed an average of over 68,000 pounds of hazardous wastes per year from the local landfill. Over \$882,500 has been spent in this effort since 1992, with a total hazardous waste collection of 692,000 pounds.

In 2005 we started collecting e-waste (electronics) and in 2007 we also included pharmaceuticals. This has increased the cost of our clean sweep. The grant monies that we are seeking are funded through the Department of Agriculture from the segregated recycling fund, which is a separate, nonlapsing trust fund created in 1989. We will also be seeking a pharmaceutical grant from the Department of Agriculture as soon as the information and application becomes available. This fund receives revenues from a recycling surcharge established in 1991 and recycling tipping fees effective January 1, 2000.

The budgeted money for the 2008 clean sweeps is \$80,000 and will be close to that amount in 2009. Out of this budgeted money the clean sweep program also pays for the disposal of all the hazardous waste that comes from the County's facilities like fluorescent lamps, ballasts, batteries, chemicals, pharmaceuticals and e-waste. Last year's cost for disposal of county facilities waste was \$5,000; this year's cost increased because of additional e-waste (electronics) from our MIS Department and pharmaceuticals that will come from the County Coroner, Health Department, and Countryside.

The clean sweeps provide a service to the residents of Jefferson County for the proper disposal of hazardous materials that might otherwise illegally be placed in the landfill or dumped indiscriminately, potentially contaminating our groundwater.

Mr. Reese moved that the Clean Sweep Report be accepted, placed on file and printed in the minutes.
Seconded and carried.

Mr. Reese presented Resolution No. 2008-10.

WHEREAS, Jefferson County recognizes the benefits of a program to control the disposal and storage of potentially hazardous household, agricultural, business, e-waste, and pharmaceutical waste and will carry out all activities described in the state grant application, and

WHEREAS, the County's Hazardous Household and Agricultural Waste Program offers education and assistance in identification, handling and disposal of household hazardous waste through distribution of information, presentations to citizens, and designated days for collection and disposal of household, agricultural, business, e-waste, and pharmaceutical hazardous waste, and

WHEREAS, Household and Agricultural Clean Sweeps conducted every year since 1992 were well received by participants, and

WHEREAS, over 692,000 pounds of hazardous waste have been collected at household and agricultural hazardous waste clean sweeps, and

WHEREAS, the County Board declares its intent to conduct its seventeenth Clean Sweep Hazardous Waste Program, and

WHEREAS, Jefferson County will maintain records documenting all expenditures made during the Hazardous Waste Program, will allow an audit of the program and its financial records, and will grant access to the proposed collection site for Wisconsin Department of Agriculture Trade and Consumer Protection inspection, and

WHEREAS, Jefferson County will submit a report to the State describing Household and Agricultural Hazardous Waste activities, achievements, and problems, comparing the actual program with proposed activities and objectives, including samples of brochures, data on participation, waste quantities collected documentation of costs and a section on recommendations.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board authorizes the Solid Waste Committee to submit an application to the Wisconsin Department of Agriculture Trade and Consumer Protection for a Household and Agricultural Hazardous Waste Grant to administer a Hazardous Waste Program in Jefferson County in 2009.

Fiscal Note: Annually, the County spends about \$90,000 for Clean Sweeps. DATCP grants are about \$29,500. The balance of the funds comes from the Solid Waste Account which is funded by tipping fees from Deer Track Park Landfill. No levy dollars are used.

Mr. Reese moved that Resolution No. 2008-10 be adopted. Seconded and carried.

County Administrator Gary R. Petre read the following:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint the following individual as a member of the designated board or commission:

Rock River Koshkonong Association

Jim Mode, Fort Atkinson, Wisconsin, for a two-year term ending April 2010.

Mr. Kuhlman moved that the appointment be confirmed. Seconded and carried.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:53 p.m.