

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, JULY 8, 2008, 7:00 P.M.**

Ms. Sharon Schmeling presiding.

Mr. Seefeldt led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Poulson.

District 1 .....	Richard C. Jones	District 2 .....	Vic Imrie, Jr.
District 3 .....	Greg David	District 4 .....	Gail Towers MacAskill
District 5 .....	Jim Braugher	District 6 .....	Ron Buchanan
District 7 .....	Dwayne C. Morris	District 8 .....	Rick L. Kuhlman
District 9 .....	Scott Seefeldt	District 10 .....	Lloyd Zastrow
District 11 .....	Donald Reese	District 12 .....	Mike Burow
District 13 .....	Vacant	District 14 .....	Pamela Rogers
District 15 .....	Steven J. Nass	District 16 .....	John Molinaro
District 17 .....	Carol Ward Knox	District 18 .....	Sharon L. Schmeling
District 19 .....	Amy Kramer	District 20 .....	John C. Kannard
District 21 .....	Robert G. Yachinich	District 22 .....	Blane Poulson
District 23 .....	George Jaeckel	District 24 .....	Gregory M. Torres
District 25 .....	Walt Christensen	District 26 .....	Carlton Zentner
District 27 .....	Glen D. Borland	District 28 .....	Julie J. Nelson
District 29 .....	Paul Babcock	District 30 .....	Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved.

**Mr. Nass moved that the minutes of the June 10, 2008, meeting be approved as corrected.** Seconded and carried.

**GENERAL FINANCIAL CONDITION  
JEFFERSON COUNTY, WISCONSIN  
JULY 1, 2008**

Available Cash on Hand			
June 1, 2008		\$ (65,301.33)	
June Receipts		<u>9,013,207.02</u>	
Total Cash			\$ 8,947,905.69
Disbursements			
General - June 2008		\$ 6,355,897.33	
Payroll - June 2008		<u>1,453,717.10</u>	
Total Disbursements			<u>7,809,614.43</u>
Total Available Cash			\$ 1,138,291.26
Cash on Hand (in banks) July 1, 2008		\$ 1,778,877.38	
Less Outstanding Checks		<u>640,586.12</u>	

Total Available Cash	\$ 1,138,291.26
AIM Government & Agency Portfolio	3,946,722.72
Local Government Investment Pool - General	26,126,277.93
Institutional Capital Management	11,487,427.80
Local Government Investment Pool - Clerk of Courts	158,067.04
Local Government Investment Pool - Parks/Liddle	<u>202,783.55</u>
	\$41,921,279.04
2008 Interest - Super N.O.W. Acct.	\$ 1,939.08
2008 Interest - L.G.I.P. - General Funds	391,212.57
2008 Interest - ICM	242,908.59
2008 Interest - AIM	55,096.30
2008 Interest - L.G.I.P. - Parks/Carol Liddle Fund	3,038.36
2008 Interest - L.G.I.P. - Clerk of Courts	<u>3,842.97</u>
Total 2008 Interest	\$ 698,037.87

JOHN E. JENSEN  
JEFFERSON COUNTY TREASURER

**County Clerk Barbara A. Frank presented the following communications:**

1. Letter dated June 3, 2008, from Brad Shiverick, Chief Quality Officer, offering congratulations to Countryside Home for receiving My InnerView's 2007 Excellence in Action award from My InnerView Management Intelligence for Healthcare organization.
2. Letter from Abigail Hail on the Juvenile Mentoring Program organized through Opportunities, Inc. and volunteering to be a mentor.
3. Letter dated July 2, 2008, from Dennis Heling, Executive Director of the Jefferson County Economic Development Consortium, and a copy of a letter from Dennis Heling dated June 19, 2008, to various businesses regarding the impact the flooding may have on business operations.
4. Notice of Public Hearing from the Zoning and Planning Committee for a hearing to be held on July 17, 2008, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

The communications and notice were received and placed on file.

**The floor was opened for public comment.**

FEMA (Federal Emergency Management Agency) representative Glen Rader and SBA (Small Business Administration) representative Carl Sherrill spoke on disaster assistance in response to the recent flooding.

**County Administrator Gary Petre, Economic Development Director Dennis Heling, Human Resources Manager Terri Palm-Kostroski and Veteran's Services Officer Yvonne Duesterhoeft gave their annual reports.** The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

**Mr. Nass read the report of the Jefferson County Zoning & Planning Committee.**

**REPORT  
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Zoning and Planning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on June 19, 2008, as required by law pursuant to

Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3336A-08, 3339A-08 and 3340A-08

DATED THIS THIRTIETH DAY OF JUNE 2008

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS, PETITIONS 3314A-08, 3317A-08, 3322A-08, 3330A-08, 3331A-08, 3332A-08, 2316A-08M, 3333A-08, 3334A-08 AND 3329A-08, IS JUNE 17, 2008.

**Mr. Nass moved that the report be adopted, placed on file and printed in the minutes.** Seconded and carried.

**Mr. Nass presented Ordinance No. 2008-13.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3336A-08, 3339A-08 & 3340A-08 were referred to the Jefferson County Zoning and Planning Committee for public hearing on June 19, 2008, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Modify the original request and rezone approximately 2 acres of PIN 024-0516-1013-000 (35.587 acres) to create a lot around the buildings at N1955 CTH E in the Town of Palmyra. This action is conditioned upon approval and recording of the final certified survey map for the property, including extraterritorial plat review if necessary. (3336A-08 – Bertrand & Barbara Haas)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL AND N, NATURAL RESOURCE

Rezone to create an approximate 2-acre building site and an approximate 5.38-acre Natural Resource zone to be attached to it. The site is along Stonewood Drive in the Town of Farmington, part of PIN 008-0715-1341-002 (9.455 acres). This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. (3339A-08 & 3340A-08 – Ronald Ulsberger Trust)

**Mr. Nass moved that Ordinance No. 2008-13 be adopted.** Seconded and carried with Mr. Kannard abstaining for possible conflict of interest.

**Mr. Nass presented the County Board's Monthly Report and moved that it be received, placed on file and printed in the minutes.** Seconded and carried.

**Jefferson County Board  
Monthly Report  
By Chairman Sharon Schmeling  
July 2008**

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-7101 or e-mail ([sharons@co.jefferson.wi.us](mailto:sharons@co.jefferson.wi.us)) with your questions or suggestions.

**The Great Flood of 2008** – During the last several weeks I have provided you with many memos about the County's response to the June flooding. Throughout this ordeal, I have been so impressed with our County employees. The stories of their extraordinary efforts are too numerous to recount here in full detail. But some examples will give you an insight into their excellent work.

When the closure of Jefferson bridges forced the closure of the courthouse early on June 13, courthouse staffers appeared at the Emergency Operations Center (EOC), volunteering to answer phones. They could have gone home but instead offered to help. Highway Department workers rushed through filthy, contaminated flood waters to shore-up collapsing sandbags to save the homes of flood victims. The Parks and Highway department staffs were critical in the deployment of sandbags. Other staffers were available 24/7 for phone support, e-mail communications, web site updates, and press releases. The Health Department and Human Services Departments both had a constant presence at the EOC, addressing all manner of issues for flood victims. The MIS Department was critical in addressing countless computer and phone issues and making suggestions for using technology to solve other problems. The Land Information Office was invaluable in mapping and coordinating alternate routes when the County's transportation system was grinding to a halt. The Countryside staff coordinated emergency meals for the elderly when our regular senior meal programs could not function.

We were expertly led in this effort by Emergency Management Director Donna Haugom and Sheriff Paul Milbrath. The Sheriff's wife, Vickie, has personally donated hundreds of volunteer hours over the past three weeks creating our Family Assistance Centers and coordinating that volunteer effort. Thanks to the generosity of two benefactors, the physical space for those centers was donated for the public's benefit during the next few weeks. The logistics of that was expertly handled by Corporation Counsel Phil Ristow.

During the 10 days that the EOC was fully activated, Sheriff Milbrath and Ms. Haugom were often the first ones there every day and the last ones to leave late every night. Their efforts were fully supported by Emergency Management Program Assistant Beth Klotz and many deputies. County Board Supervisors were also on the job, with Vice Chairmen Steve Nass and Jim Mode providing support at the EOC, along with Finance Committee Chairman Pam Rogers. Supervisor Greg David provided technical expertise to get information on county cable channels. Supervisors Amy Kramer, Gregg Torres and John Molinaro staffed the Family Assistance Center at Fair Park. Many other county board supervisors spent countless hours sand-bagging and helping with emergency responses in their communities.

During the time the EOC was in operation, Sheriff Milbrath, Administrator Gary Petre, and I rotated duties as the county's Public Information Officer. In addition, throughout the disaster on behalf of the County Board, I handled communications with state elected officials, the Governor's office and the National Guard, which as you know was critical in providing traffic control on many closed bridges.

During the past four years as your Chairman, the County Board has invested time and money to have me attend training for elected officials through Wisconsin's Department of Emergency Management. Thank you for the foresight to encourage me to attend and to provide the resources for the training. I was sometimes a reluctant student because of the time involved. It was invaluable in helping me understand my responsibilities as the County's chief elected official and to learn the things that elected officials can do to expedite good service to the public in a disaster.

We have learned a lot from this disaster and will conduct a debriefing so we can learn what to do better in the next emergency. Already, I have asked the Law Enforcement/Emergency Management Committee to research the potential of creating a reverse 911 system for our County. In times of disaster, it would allow the Sheriff's office to target communications to specific neighborhoods via the 911 system. Of course, there are some costs involved and we'll have to see how that fits into a tight 2009 budget.

Please join me in thanking our County staff for their excellent teamwork and commitment to their jobs, above and beyond the call of duty. The public has been well-served by their efforts.

**Mr. Nass presented Resolution No. 2008-37.**

WHEREAS, proposals were solicited for an operational audit of the County Sheriff's Department to analyze the operational processes and staffing levels for the delivery of services to the public, and

WHEREAS, the scope of the proposed audit would be to provide information gathering, analysis and development of recommendations for operational processes, systems, staffing and organizational structure for the successful delivery of high quality and economically efficient internal and customer oriented services offered by the office of the County Sheriff, including the County Jail, and

WHEREAS, the Administration and Rules Committee received four proposals as set forth below:

MGT of America, Austin, TX	\$	84,293
Northwestern University (NWU) Center for Public Safety, Evanston, IL	\$	33,900
Springsted Incorporated, Milwaukee, WI	\$	58,530
Virchow, Krause & Co., Madison, WI	\$	69,775

and

WHEREAS, management staff in the Sheriff's Department and the Administrator's Office reviewed the four proposals and recommended that the proposals from NWU Center for Public Safety and Virchow Krause & Co. receive further consideration by the Administration and Rules Committee and the Law Enforcement Committee, and

WHEREAS, at a joint meeting, the Administration and Rules Committee and the Law Enforcement Committee reviewed the proposals and interviewed the two firms, and

WHEREAS, the Law Enforcement Committee approved (vote 3-2) a motion to recommend to the County Board that the firm of Virchow, Krause & Co. be awarded a contract to perform the subject audit, and

WHEREAS, the Administration and Rules Committee failed (vote 2-2) to approve a motion to recommend to the County Board that the firm of NWU Center for Public Safety be awarded a contract to perform the subject audit, and

WHEREAS, the two committees agreed to forward their actions to the County Board for final selection of one of the two firms to be awarded a contract,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with (Virchow, Krause & Co. **OR** NWU Center for Public Safety) on the terms set forth in their proposal, in an amount not to exceed (\$69,775 **OR** \$33,900 respectively) for completion of the Sheriff's Department Operational Audit, and

BE IT FURTHER RESOLVED that the Administration and Rules Committee shall provide oversight of the work of the consulting firm and report back to the Law Enforcement Committee and the County Board on the results of the audit, and

BE IT FURTHER RESOLVED that the sum of up to (\$69,775 **OR** \$33,900) shall be charged to the County Board's Account 12.521220.

*Fiscal Note: The 2008 Adopted Budget for the County Board includes \$95,000 in an account for conducting departmental operational audits during 2008. Approval of this resolution will result in the expenditure of up to (\$69,775 OR \$33,900) in this account and leave an unexpended balance of (\$25,225 OR \$61,100 respectively) for any additional departmental operational audits during the year.*

**Mr. Molinaro moved that the contract be awarded to Northwestern University (NWU) Center for Public Safety, Evanston, Illinois, for the amount of \$33,900 and Resolution No. 2008-37 be adopted to reflect such award.** Seconded and carried: Ayes 24, Noes 4 (Rogers, Schmeling, Borland, Babcock), Absent 1 (Poulson), Vacant 1.

**Mr. Nass presented Resolution No. 2008-38.**

WHEREAS, the United States Department of Commerce through its National Telecommunications and Information Administration (NTIA) has established a Public Safety Interoperable Communications (PSIC) Grant Program that will provide \$968,385,000 nationwide to assist public safety agencies to improve their interagency communications, and

WHEREAS, the State of Wisconsin was allocated \$15,367,216 of PSIC grant funds that includes the requirement to pass through no less than 80% of the grant funds to local agencies, and

WHEREAS, the Wisconsin Office of Justice Administration (OJA) proposes to use all of the Wisconsin allocation to fund a statewide VHF digital trunking system, and

WHEREAS, this system will provide radio coverage only to mobile units, have limited channel capacity and will primarily serve state agency users, and

WHEREAS, the multiple police, fire and EMS departments providing emergency services in Jefferson County have hundreds of mobile and portable units now with more growth anticipated, and the operational requirements of these public safety users for portable in-building coverage and additional channel capacity will not be satisfied by the proposed state system, and

WHEREAS, the State's engineering consultant estimated the system to cost over \$40 million and require 210 VHF frequency pairs, and

WHEREAS, the State OJA has now indicated they intend to direct this and future year's funding toward this system and not pass through 80% of the funding as required by the PSIC, and

WHEREAS, numerous county boards have passed similar resolutions,

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that it hereby opposes the proposal by the Wisconsin Office of Justice Administration to use PSIC grants to fund the state-wide system and urges the OJA to develop a new plan more sensitive to the needs of local agencies.

BE IT FURTHER RESOLVED that the County Clerk shall forward a copy of this resolution to the Governor and Jefferson County's legislative representatives.

*Fiscal Note: No impact to county finances.*

**Mr. Nass moved that Resolution No. 2008-38 be adopted.** Seconded and carried.

**Ms. Nelson absent.**

**Mr. Nass read Resolution No. 2008-39.**

WHEREAS, the State of Wisconsin's Medicaid reimbursement for hospitals is less than 50% of what it costs hospitals to treat Medicaid patients and as a result, hospitals are forced to pass their losses on to other patients, and

WHEREAS, the Wisconsin Hospital Association, Inc., supported a hospital assessment as part of the Budget Repair Bill which was expected to generate \$416 million dollars over two years and would have been used to support the State of Wisconsin's Medicaid and Badger Care Programs and to capture hundreds of millions of federal dollars for the purpose of increasing Medicaid payments to hospitals, and

WHEREAS, as a result of this hospital assessment, an anticipated \$708 million would have gone to hospitals through higher Medicaid reimbursement payments which is \$292 million more than two years worth of hospital assessment payments, and

WHEREAS, a recent Wisconsin Hospital Association poll of 400 likely voters found that 74.5% support a hospital assessment if used to capture hundreds of millions in federal revenues, increase payments to hospitals to help care for the poor and uninsured and provide funding for health care programs, with only 19% opposing this plan, and

WHEREAS, the last Medicaid reimbursement rate increase was 14 years ago and as a result, every year there is a greater discrepancy between Medicaid reimbursement to hospitals and the hospital's costs for treating patients, and

WHEREAS, the hospital assessment would be expected to save health care consumers \$284 million and would reward hospitals for treating Medicaid and uninsured patients.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports the Wisconsin Hospital Association, Inc., in endorsing a hospital assessment in future state budgets which will help fund the State of Wisconsin's Medicaid and Badger Care Programs by capturing hundreds of millions of federal dollars which will be used to increase Medicaid payments to hospitals and reduce the cost shifting of medical expenses that would otherwise be passed on to other patients.

BE IT FURTHER RESOLVED that a copy of this resolution be delivered to the Governor and the legislators representing Jefferson County.

*Fiscal Note: No impact to county finances.*

**Mr. Nass moved that Resolution No. 2008-39 be adopted.** Seconded.

**Ms. Knox moved that Resolution No. 2008-39 be referred back to committee.** Seconded and carried.

**Ms. Knox read Ordinance No. 2008-14.**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0210 (B) Amendment and Maintenance of the Classification Plan is amended as follows:

**HR0210**                    **AMENDMENT AND MAINTENANCE OF THE CLASSIFICATION PLAN.**  
B.                            The Human Resources Committee, upon written request of the County Administrator, upon written request of any employee, or upon its own initiative, may initiate an inquiry into the classification of any position. Written requests for changes in the classification plan shall be submitted to the Human Resources Department by April 1 of each year, with the exception of requests initiated by the County Administrator, which may be reviewed at any time. The County may use a consultant to consider such proposed

changes and shall review the classification plan and present any recommended changes to the Human Resources Committee. These recommendations will be presented to the Board of Supervisors with the proposed County budget for the succeeding year. Reclassifications, grade reassignments or job title changes shall be effective January 1 of the succeeding year, unless otherwise recommended and approved by the Board of Supervisors. Employees requesting reclassification shall be informed of the consultant's recommendation and Human Resources Committee action by the Human Resources Department.

Section 2. This ordinance shall be effective after passage and publication as permitted by law.

**Ms. Knox moved that Ordinance No. 2008-14 be adopted.** Seconded and carried: Ayes 27, Noes 0, Absent 2 (Poulson, Nelson), Vacant 1.

**Ms. Knox read Resolution No. 2008-40.**

WHEREAS, the Countryside Home Administrator requests the creation of a pool of Resident Care Workers (RCW's), and

WHEREAS, a pool of RCW's will provide trained staff necessary to cover vacancies which helps limit overtime pay or the use of more expensive agency staff, and

WHEREAS, after due consideration, the Human Resources Committee recommends the creation of the pool positions proposed by the Countryside Administrator.

NOW, THEREFORE, BE IT RESOLVED that the 2008 County Budget setting forth position allocations at Countryside Home be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

*Fiscal Note: No increase to tax-levy funding is necessary, as no additional hours are created. As a budget amendment, 20 affirmative votes are required for passage.*

**Ms. Knox moved that Resolution No. 2008-40 be adopted.** Seconded and carried: Ayes 27, Noes 0, Absent 2 (Poulson, Nelson), Vacant 1.

**Ms. Knox read Resolution No. 2008-41.**

WHEREAS, the Human Services Department has recognized an increase in caseload of nearly 10% in public assistance programs in the last two years, in addition to the new program of Badgercare Plus that began in March 2008, and

WHEREAS, the Families Come First Program has been dissolved, and

WHEREAS, the Human Services Director recommends the following staffing changes:

- Creation of one full-time, non-represented Support Services Planner (Grade 4)
- Elimination of full-time, vacant non-represented Families Come First Coordinator (Grade 5), and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Human Services Director.

NOW, THEREFORE, BE IT RESOLVED that the 2008 County Budget setting forth position allocations at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.



*Fiscal Note: The Support Services Planner position is 50% federally funded and 50% County tax levy funds. The Families Come First position is 100% County tax levy funded. Anticipated savings for 2008 Budget will be \$13,457, with an annual savings of \$38,450 in 2009. As a budget amendment, 20 affirmative votes are required for passage.*

**Ms. Knox moved that Resolution No. 2008-41 be adopted.** Seconded and carried: Ayes 27, Noes 0, Absent 2 (Poulson, Nelson), Vacant 1.

**Ms. Knox read Resolution No. 2008-42.**

WHEREAS, previous resolutions have made health and dental insurance available to County Board members at the member's expense, and

WHEREAS, effective January 1, 2009, the County will switch health insurance carriers to the Wisconsin Public Employers' Group Health Insurance Plan and maintain self-funding for the dental insurance plan, and

WHEREAS, only employees eligible to participate in the Wisconsin Retirement System are eligible for coverage in the Wisconsin Public Employers' Group Health Insurance Plan, and

WHEREAS, the Human Resources Committee has reviewed the issue and recommends the following policy,

NOW, THEREFORE, BE IT RESOLVED that only Board Supervisors eligible to participate in Wisconsin Retirement System may participate in the Wisconsin Public Employers' Group Health plan according to rules established by the Department of Employee Trust Funds.

BE IT FURTHER RESOLVED that all County Board Supervisors may participate in the County's self-funded dental insurance plan at the member's expense and that enrollment in the dental program for County Board members shall be for a period of 60 days from the commencement of their term, unless a qualifying event occurs as defined under The Consolidated Omnibus Budget Reconciliation Act (COBRA). Effective with the commencement of the April 2010 term, Board Supervisors electing coverage shall be enrolled for the full length of their term and required premium contributions shall be payroll deducted on a monthly basis.

**Ms. Knox moved that Resolution No. 2008-42 be adopted.** Seconded and carried: Ayes 26, Noes 0, Absent 3 (David, Poulson, Nelson), Vacant 1.

**County Administrator Gary R. Petre made the following appointment:**

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:  
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request your confirmation of the following individual as a member of the designated commission:

Traffic Safety Commission

Kevin Kaminski, Fort Atkinson, Wisconsin, for an indeterminate term

**Mr. Kuhlman moved that the appointment be confirmed.** Seconded and carried.

**There being no further business, Mr. Buchanan moved that the Board adjourn.** Seconded and carried at 8:44 p.m.