

**JEFFERSON COUNTY BOARD MINUTES
MONDAY, NOVEMBER 10, 2008, 7:00 P.M.**

Ms. Sharon L. Schmeling presiding.

Mr. Buchanan led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll, all members present except Ms. Nelson.

District 1.....Richard C. Jones	District 2.....Vic Imrie, Jr.
District 3.....Greg David	District 4..... Gail Towers MacAskill
District 5.....Jim Braughler	District 6.....Ron Buchanan
District 7.....Dwayne C. Morris	District 8.....Rick L. Kuhlman
District 9.....Scott Seefeldt	District 10.....Lloyd Zastrow
District 11.....Donald Reese	District 12.....Mike Burow
District 13.....Vacant	District 14.....Pamela Rogers
District 15.....Steven J. Nass	District 16.....John Molinaro
District 17.....Carol Ward Knox	District 18.....Sharon L. Schmeling
District 19.....Amy Kramer	District 20.....John C. Kannard
District 21.....Robert G. Yachinich	District 22.....Blane Poulson
District 23.....George Jaeckel	District 24.....Gregory M. Torres
District 25.....Walt Christensen	District 26.....Carlton Zentner
District 27.....Glen D. Borland	District 28.....Julie J. Nelson
District 29.....Paul Babcock	District 30.....Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

Requested changes to the agenda were as follows: Item #14a-d of the agenda (Finance – Unfinished Business) will be heard after #9a-c (Planning & Zoning Committee) and #10b (Administration & Rules Committee/Resolution – Transfer of finance functions to the County Administrator’s Office) will be heard after #14a (Finance Committee/Amend Proposed 2009 County Budget).

Mr. Nass moved that the minutes of the October 14, 2008, meeting be approved as corrected. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
November 1, 2008**

Available Cash on Hand		
October 1, 2008	\$ 113,654.48	
October Receipts	<u>8,517,974.35</u>	
Total Cash		\$ 8,631,628.83
Disbursements		
General – October 2008	\$6,989,900.87	
Payroll – October 2008	<u>1,491,838.81</u>	
Total Disbursements		<u>8,481,739.68</u>
Total Available Cash		\$ 149,889.15
Cash on Hand (in banks) November 1, 2008	\$ 546,715.92	
Less Outstanding Checks	<u>396,826.77</u>	
Total Available Cash		\$ 149,889.15

AIM Government & Agency Portfolio	\$ 3,971,735.26
Local Government Investment Pool - General	15,413,473.58
Institutional Capital Management	11,566,033.16
Local Government Investment Pool - Clerk of Courts	159,209.96
Local Government Investment Pool - Parks/Liddle	<u>204,249.80</u>
	\$31,314,701.76
2008 Interest – Super N.O.W. Account	\$ 3,246.01
2008 Interest – L.G.I.P. – General Funds	587,315.34
2008 Interest – ICM	339,287.67
2008 Interest – AIM	80,108.84
2008 Interest – L.G.I.P. – Parks/Carol Liddle Fund	4,504.61
2008 Interest – L.G.I.P. – Clerk of Courts	<u>4,985.89</u>
Total 2008 Interest	\$ 1,019,448.36

**JEFFERSON COUNTY TREASURER’S 2008
INTEREST REVENUE INVESTMENT REPORT**

MONTH 2008	INTEREST 2008	TREASURER’S REQUEST	TREASURER’S VARIANCE	ADMINISTRATOR’S (ADOPTED) BUDGET	ADMINISTRATOR’S VARIANCE
January	84,454.50	125,000.00	(40,545.50)	158,333.00	(73,878.50)
February	138,158.17	125,000.00	13,158.17	158,333.00	(20,174.83)
March	146,269.84	125,000.00	21,269.84	158,334.00	(12,064.16)
April	88,220.85	125,000.00	(36,779.15)	158,333.00	(70,112.15)
May	98,696.60	125,000.00	(26,303.40)	158,333.00	(59,636.40)
June	135,356.58	125,000.00	10,356.58	158,334.00	(22,977.42)
July	65,436.68	125,000.00	(59,563.32)	158,333.00	(92,896.32)
August	87,495.25	125,000.00	(37,504.75)	158,333.00	(70,837.75)
September	117,391.30	125,000.00	(7,608.70)	158,334.00	(40,942.70)
October	48,478.09	125,000.00	(76,521.91)	158,333.00	(109,854.91)
November		125,000.00	(125,000.00)	158,333.00	(158,333.00)
December		125,000.00	(125,000.00)	158,334.00	(158,334.00)
TOTAL	1,009,957.86	1,500,000.00	(490,042.14)	1,900,000.00	(890,042.14)
As of					
10/31/08	1,009,957.86	1,250,000.00	(240,042.14)	1,583,333.00	(573,375.14)
2008					
Estimates	1,211,949.43	1,500,000.00	(288,050.57)	1,900,000.00	(688,050.57)

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara A. Frank read the following:

1. Appointment of Gail Towers MacAskill to the Community Action Coalition effective November 6, 2008, by County Board Chair Sharon L. Schmeling.
2. Letter dated November 7, 2008, from Sarah Mueller, Ixonia, and Lois Wiedenhoef, Watertown, on the proposed 4-H membership fee.
3. The following letters/e-mails were received regarding the noted subjects:

Proposed budget cuts to County Board meeting videotaping: John Foust, Jefferson

Proposed budget cuts to UW-Extension/4-H membership fee: Ron Krueger, Mayor of Watertown; Kitty Welch and Bill Camplin, Fort Atkinson;

Jefferson County Agri-Business Club by Dan Schultz, President; Steve Tesmer, Fort Atkinson City Council, President Pro Tem; Kassandra Kramer; Judy Statz.

Proposed budget cuts to People Against Domestic & Sexual Abuse (PADA): Sara Babcock, PADA Board President and Amber Hahn, PADA Interim Executive Director.

Furlough amendment: Lynn Flannery, Community Support Professional, Jefferson; Elaine Richmond, Director, Jefferson County Child Support.

The communications were received and placed on file.

The floor was opened for fifteen minutes of public comment on the following issues:

Courthouse layoffs: Donna Miller, member of Local 3798.

Highway: Ann Jenswold, President of Local 655 Highway.

Human Services: Diane Bazylewicz; Kris Dejanovich; Katie Hartman.

Land Use Plan: Toni Isaacsen.

PADA (People Against Domestic & Sexual Abuse): Mark Moore; Mark Meddaugh; Sara Babcock, President of PADA.

Timberlane Pit conditional use permit: Bill Buglass and Shawn O. Doherty of Payne & Dolan.

UW-Extension: Toni Isaacsen; Linda Ager-Hart; Moriah Guy.

Veterans/Management Analyst: Yvonne Duesterhoeft.

John Williams signed up to speak but did not address the Board when his name was called.

A public hearing commenced at 7:29 p.m. on the Community Development Block Grant for Renew Energy LLC. The public hearing notice was read by Economic Development Director Dennis Heling. There being no comments from the public, the public hearing was closed at 7:30 p.m.

A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on November 20, 2008, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse was read by County Clerk Barbara A. Frank. The notice was received and placed on file.

Mr. Nass read the following report:

**TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on October 16, 2008, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS
3361A-08, 3363A-08 and 3365A-08

DENIAL OF PETITION
3367A-08

Petition 3367A-08 was a request to rezone approximately 1.6 acres on Perry Road in the Town of Oakland for a new building site. It is recommended for denial due to the Town's veto of the proposal. (3367A-08 – David Wall/E & J LLC property)

DATED THIS TWENTY-SEVENTH DAY OF OCTOBER, 2008
Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,
PETITIONS 3325A-08, 3328T-08, 3353A-08, 3355A-08, 3356A-08,
3357A-08, 3359A-08 AND 3360A-08, IS OCTOBER 18, 2008.

Mr. Nass moved that said report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2008-22.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3361A-08, 3363A-08 and 3365A-08 were referred to the Jefferson County Planning and Zoning Committee for public hearing on October 16, 2008, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM BUSINESS TO RESIDENTIAL R-2

Rezone approximately 3.1 acres of PIN 016-0514-1031-001 (4.521 acres) in the Town of Koshkonong, at N1909 USH 12. Rezoning is conditioned upon recording of a final certified survey map for the property, including extraterritorial plat review. (3361A-08 – Joseph & Barbara Jones)

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone approximately 1.74 acre of PIN 008-0715-2923-003 (2.891 acres) for storage of non farm/contractor's equipment at N5490 Christberg Road in the Town of Farmington. (3363A-08 – B&B, LC)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone to create three, approximate 2-acre lots on CTH D in the Town of Hebron from PIN 010-0615-3522-000 (20 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon receipt by Zoning of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of the final certified survey map for the lots. (3365A-08 – Jude Hartwick/John Hartwick Estate property)

Mr. Nass moved that Ordinance No. 2008-22 be adopted. Seconded and carried with Mr. Kannard abstaining for possible conflict of interest.

Mr. Nass read Ordinance No. 2008-23.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3367A-08 was referred to the Jefferson County Planning and Zoning Committee for public hearing on October 16, 2008, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does deny Petition 3367A-08 and that no change shall be allowed:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 1.6 acre of PIN 022-0613-0933-000 (26.025 acres) for a new building site along Perry Road in the Town of Oakland. (3367A-08 – David Wall/E & J LLC property)

Mr. Nass moved that Ordinance No. 2008-23 be adopted. Seconded and carried with Mr. Kannard abstaining for possible conflict of interest.

Ms. Rogers moved that the 2009 Recommended Budget be taken from the table. Seconded and carried.

Ms. Rogers, Chair of the Finance Committee, moved to adopt the department totals and levies in the 2009 Recommended Budget. Second.

Ms. Rogers moved to divide the question of the general levy budget and the limited levy budget. Seconded and carried.

The following general levy budget amendments were introduced:

Mr. Mode presented and moved for adoption of Budget Amendment #1 to reinstate a Human Services full-time lead janitor position and remove four part-time janitor positions. Seconded and carried: Ayes 28, Noes 0, Absent 1 (Nelson), Vacant 1.

Ms. Schmeling withdrew Budget Amendment #2 to reduce reliance on fund balance use by instituting county-wide furloughs and Budget Amendment #3 to decrease reliance on fund balance in the amount equal to what is saved by lowering the mileage reimbursement rate to 40 cents per mile, rather than the allowed IRS rates.

Mr. Kannard presented and moved for the adoption of Budget Amendment #4 to restore the County Surveyor to full time at an additional cost of \$34,226. Seconded and carried: Ayes 27, Noes 1 (Christensen), Absent 1 (Nelson), Vacant 1.

Mr. David made a motion to consider Budget Amendment #20 ahead of Budget Amendment #5. Seconded and failed: Ayes 8, Noes 20 (Imrie, Braugher, Buchanan, Morris, Kuhlman, Seefeldt, Reese, Burow, Rogers, Molinaro, Schmeling, Kramer, Kannard, Yachinich, Poulson, Jaeckel, Torres, Zentner, Babcock, Mode), Absent 1 (Nelson), Vacant 1.

Mr. David proposed and moved for adoption Budget Amendment #5 to fund the Jefferson County Literacy Council (JCLC) at \$12,000; People Against Domestic & Sexual Abuse (PADA) at an additional \$15,000 (for a total of \$45,000), and the Rock River Free Clinic (RRFC) at \$50,000.

Seconded and carried: Ayes 26, Noes 2 (Jones, Christensen), Absent 1 (Nelson), Vacant 1.

Ms. Rogers presented and moved for the adoption of Budget Amendment #6 regarding restoring two seasonal part-time (550 hours) positions within the Parks Department at a cost of \$10,657. Seconded and carried: Ayes 27, Noes 0, Abstain 1 (Zentner), Absent 1 (Nelson), Vacant 1. Mr. Zentner wishes to be recorded as voting “aye” after voting in error.

Ms. Rogers proposed and moved for adoption of Budget Amendment #7 to restore one full-time clerical support staff at UW-Extension at \$52,141 to be dedicated to 4-H activities, to restore one 4-H Youth Program Assistant as a summer intern at \$9,000, and to assess a \$20 annual fee per 4-H member (estimated at 800 members) for \$16,000 in new revenue. Seconded.

Mr. Kannard moved to amend Budget Amendment #7 by removing the \$20 annual 4-H membership fee and allocate funds from grounds keeping account. Seconded. Said motion failed: Ayes 5, Noes 23 (Jones, MacAskill, Braugler, Buchanan, Morris, Kuhlman, Seefeldt, Zastrow, Burow, Rogers, Nass, Molinaro, Knox, Schmeling, Kramer, Poulson, Jaeckel, Torres, Christensen, Zentner, Borland, Babcock, Mode), Absent 1 (Nelson), Vacant 1.

Mr. Borland moved to amend Budget Amendment #7 by placing a cap on the annual fee at \$40 per family. Seconded. Mr. Borland withdrew his amendment.

Budget Amendment #7 as originally proposed was adopted. Seconded and carried: Ayes 26, Noes 2 (Reese, Kannard), Absent 1 (Nelson), Vacant 1.

Ms. Rogers presented and moved for adoption of Budget Amendment #8 to restore \$8,800 for video taping of County Board meetings. Seconded and carried: Ayes 26, Noes 2 (Reese, Jaeckel), Absent 1 (Nelson), Vacant 1.

Mr. Torres proposed and moved for adoption of Budget Amendment #9 to remove \$225,000 from the reserve fund for Farmland Preservation and use it for accelerated debt service payments. Seconded and failed: Ayes 4, Noes 24 (Jones, David, MacAskill, Braugler, Buchanan, Morris, Kuhlman, Seefeldt, Zastrow, Rogers, Nass, Molinaro, Knox, Schmeling, Kramer, Kannard, Yachinich, Poulson, Jaeckel, Christensen, Zentner, Borland, Babcock, Mode), Absent 1 (Nelson), Vacant 1.

Mr. Imrie withdrew Budget Amendment #10 in regard to reducing Highway equipment purchases, the Parks tax levy, and salary increases for all county employees.

Mr. Zentner withdrew Budget Amendment #11 to retain one clerical staff member at 20 hours per week at UW-Extension to assist the Youth Development Agent in that person’s efforts to facilitate the 4-H program by reducing roadside mowing expenses of county roads.

Mr. David moved to table Budget Amendment #12. Seconded and carried.

Mr. Christensen moved to table Budget Amendment #13. Seconded and carried.

Mr. David moved to table Budget Amendment #14. Seconded and carried.

Board recessed at 8:35 p.m. Resumed at 8:44 p.m.

Mr. Reese proposed and moved for the adoption of Budget Amendment #15 to restore (a) the UW-Extension budget at \$120,554, (b) People Against Domestic & Sexual Abuse (PADA) at \$15,000 (in addition to funds added by Amendment #5), and (c) increase the contingency fund by \$50,000. Seconded and failed: Ayes 2, Noes 26 (Jones, David, MacAskill, Braughler, Buchanan, Morris, Kuhlman, Seefeldt, Zastrow, Burow, Rogers, Nass, Molinaro, Knox, Schmeling, Kramer, Kannard, Yachinich, Poulson, Jaeckel, Torres, Christensen, Zentner, Borland, Babcock, Mode), Absent 1 (Nelson), Vacant 1.

Mr. Kannard proposed and moved for the adoption of Budget Amendment #16 to restore the Deputy Register of Deeds position in the amount of \$63,088. Seconded and failed: Ayes 14, Noes 14 (MacAskill, Braughler, Buchanan, Morris, Kuhlman, Seefeldt, Burow, Rogers, Molinaro, Knox, Schmeling, Torres, Borland, Mode), Absent 1 (Nelson), Vacant 1.

Mr. Nass withdrew Budget Amendment #17 to restore (a) funding for the Zoning Director for three months; (b) funding for two seasonal workers in Parks, (c) UW-Extension budget reduction, (d) funding for People Against Domestic & Sexual Abuse (PADA), (e) funding for Rock River Free Clinic, and (f) funding for the Management Analyst.

Ms. Towers MacAskill moved to table Budget Amendment #18. Seconded and carried.

Mr. Nass moved to table Budget Amendment #19. Seconded and carried.

Board recessed at 9:12 p.m. Resumed at 9:30 p.m.

Mr. Nass proposed and moved for the adoption of Budget Amendment #20 to restore (a) UW-Extension budget at \$120,554 (with annual \$20 4-H membership fee revenue previously approved), (b) People Against Domestic & Sexual Abuse (PADA) at \$15,000, (c) the position of Budget Analyst at \$73,656 and (d) the Register of Deeds position at full time for \$62,613. Seconded.

Mr. Kannard moved to amend Budget Amendment #20 to restore (a) UW-Extension Agricultural Agent at half time (\$21,371), (b) UW-Extension clerical staff at 20 hours with benefits (\$42,523), and (c) People Against Domestic & Sexual Abuse (PADA) (\$15,000), and (d) Register of Deeds position (full time) (\$62,613). Seconded.

Board recessed at 9:47 p.m. Resumed at 10:08 p.m.

Mr. Kannard's proposed amendment to Budget Amendment #20 failed: Ayes 8, Noes 20 (Imrie, David, Buchanan, Morris, Kuhlman, Seefeldt, Zastrow, Burow, Rogers, Molinaro, Knox, Schmeling, Kramer, Poulson, Jaeckel, Torres, Zentner, Borland, Babcock, Mode), Absent 1 (Nelson), Vacant 1.

Mr. Yachinich moved to amend Budget Amendment #20 as follows: To add additional half time clerical staff (20 hours) at UW-Extension (\$42,523), add a dairy agent at half time at UW-Extension (\$21,371), increase PADA funding by \$15,000 (to full \$60,000), restore Register of Deeds position at full time (\$62,613), and restore First Offender Program Secretary to full time (\$36,100). Seconded and failed: Ayes 7, Noes 21 (MacAskill, Braughler, Buchanan, Morris, Kuhlman, Seefeldt, Reese, Burow, Rogers, Nass, Molinaro, Knox, Schmeling, Kramer, Poulson, Jaeckel, Torres, Zentner, Borland, Babcock, Mode), Absent 1

(Nelson), Vacant 1.

Mr. Buchanan moved to close debate. Seconded and carried.

Budget Amendment #20 as originally proposed failed: Ayes 9, Noes 19 (Braugher, Buchanan, Morris, Kuhlman, Seefeldt, Burow, Rogers, Molinaro, Knox, Schmeling, Kramer, Kannard, Yachinich, Poulson, Jaeckel, Torres, Zentner, Babcock, Mode), Absent 1 (Nelson), Vacant 1.

Mr. David moved to take Budget Amendment #12 from the table. Seconded and carried.

Mr. David proposed and moved for the adoption of Budget Amendment #12 to restore the UW-Extension funding in the amount of \$120,554. Seconded and failed: Ayes 9, Noes 19 (MacAskill, Braugher, Buchanan, Morris, Kuhlman, Seefeldt, Burow, Rogers, Molinaro, Knox, Schmeling, Kramer, Kannard, Poulson, Jaeckel, Torres, Zentner, Babcock, Mode), Absent 1 (Nelson), Vacant 1.

Mr. David moved to take Budget Amendment #13 from the table. Seconded and carried.

Mr. David proposed and moved for the adoption of Budget Amendment #13 to restore full funding for the Budget Analyst at \$73,656. Seconded and failed: Ayes 10, Noes 18 (Braugher, Morris, Kuhlman, Seefeldt, Reese, Burow, Rogers, Molinaro, Knox, Schmeling, Kramer, Kannard, Yachinich, Poulson, Jaeckel, Torres, Zentner, Mode), Absent 1 (Nelson), Vacant 1.

Mr. David moved to take Budget Amendment #14 from the table. Seconded and carried.

Mr. David proposed and moved for the adoption of Budget Amendment #14 to restore funding to PADA in an additional amount of \$15,000 and to offset the increase by reducing the Highway road construction budget. Seconded and failed: Ayes 13, Noes 15 (Braugher, Buchanan, Morris, Kuhlman, Seefeldt, Burow, Molinaro, Schmeling, Kramer, Poulson, Jaeckel, Torres, Zentner, Borland, Mode), Absent 1 (Nelson), Vacant 1.

Ms. Towers MacAskill moved to take Budget Amendment #18 from the table. Seconded and carried.

Ms. Towers MacAskill proposed and moved for the adoption of Budget Amendment #18 to restore the UW-Extension Agricultural Agent to half time at \$21,371. Seconded.

In order to clarify the placement of funds involved in Amendment #7, Ms. Schmeling moved to have the remaining \$6,059 placed into the Contingency Fund. Seconded and carried.

Mr. Yachinich moved to amend Budget Amendment #18 to have the revenue source come from MIS rather than Farmland Preservation Reserve fund. Seconded and carried.

Amended Budget Amendment #18 failed: Ayes 11, Noes 17 (Braugher, Buchanan, Morris, Kuhlman, Seefeldt, Burow, Rogers, Molinaro, Knox, Schmeling, Kramer, Poulson, Jaeckel, Torres, Zentner, Babcock, Mode), Absent 1 (Nelson), Vacant 1.

Mr. Nass moved to take Budget Amendment #19 from the table. Seconded and carried.

Mr. Nass withdrew Budget Amendment #19 to restore the Zoning Director's position for three months (\$29,637), to restore seasonal parks workers (\$10,657), to restore UW-Extension budget, to restore PADA funding, to restore Rock River Free Clinic (\$50,000), to restore Budget Analyst Position (\$73,656), to restore Literacy Council funding (\$12,000), to restore video taping for County Board meetings (\$8,200) and to restore the Register of Deeds position at half time (\$40,000).

Mr. Kannard proposed and moved for the adoption of Budget Amendment #21 to reduce the expenditures within the MIS budget for network switch blades by \$200,000. Seconded and failed: Ayes 8, Noes 20 (Jones, Imrie, David, MacAskill, Braughler, Morris, Kuhlman, Seefeldt, Zastrow, Reese, Burow, Rogers, Nass, Molinaro, Knox, Torres, Christensen, Borland, Babcock, Mode), Absent 1 (Nelson), Vacant 1.

Mr. Nass presented Budget Amendment #22.

WHEREAS, the County's administrative functions audit recommended reassigning some of the finance functions currently performed by the County Clerk's office to the County Administrator's office (See Resolution 2007-96), and

WHEREAS, the proposed 2009 budget contains a section for a proposed Finance Department consisting of 1 Accounting Manager, 1 Payroll Technician/Accounting Assistant (PT - shared with County Clerk's office), 1 Payroll Account Clerk and 1 Account Clerk System Support together with a description of the functions to be performed by the Finance Department, and

WHEREAS, Section 59.52(1)(b), Stats., authorizes the Board to create a Department of Administration and assign to it such functions as the Board determines, including the functions under Section 59.47, Stats., for the office of County Auditor, and

WHEREAS, it is desirable that the Accounting Manager be assigned the powers and duties of County Auditor under Section 59.47, Stats.,

NOW, THEREFORE, BE IT RESOLVED, that the proposed 2009 budget be amended as set forth below and the following shall take place effective January 1, 2009:

- (a) The Finance Department referred to in the 2009 budget shall be a separate business unit in the office of the County Administrator.
- (b) Pursuant to Section 59.52(1)(b) and Section 59.47, Stats., the statutory duties of the County Auditor shall be performed by the Accounting Manager as supervisor of the Finance business unit.
- (c) All staff identified in the proposed budget for the Finance Department are transferred to the County Administrator.

Fiscal Note: All of the positions are budgeted in 2009 at the appropriate rate based on positions filled by existing staff.

Mr. Nass moved that Budget Amendment #22 be adopted. Seconded.

Mr. Mode moved to amend Budget Amendment #22 by adding the following language:

(d) All Finance and County Clerk staff shall continue to be cross trained and cross utilized in lieu of adding additional staff to help perform those functions.

Mr. Mode's amendment to Budget Amendment #22 was adopted:
Seconded and carried.

Amended Budget Amendment #22 was adopted: Ayes 22, Noes 6 (Braugher, Kannard, Yachinich, Poulson, Jaeckel, Zentner), Absent 1 (Nelson), Vacant 1.

Complete Budget Amendments are on file with the County Clerk to reflect accounting specifics.

Ms. Rogers presented Resolution No. 2008-65.

WHEREAS, the 2009 County Budget was presented by the County Administrator on October 14, 2008, and

WHEREAS, the 2009 County Budget was the subject of a public hearing on October 28, 2008.

NOW, THEREFORE, BE IT RESOLVED that the general fund designations set forth on page 29 of the recommended budget, the authorized positions, the total department appropriation for each department and the levy contained in the countywide portion of the 2009 Budget, as amended, be adopted and the sum of \$24,956,936 be levied as a county tax to be raised on the 2008 tax roll, and

BE IT FURTHER RESOLVED that the above amount be apportioned according to equalized values established by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the fee increases for various licenses, permits and services used to establish revenue amounts in the budget are hereby approved.

Fiscal Note: As presented, the countywide levy is proposed at \$24,956,936, which is a mill rate of \$3.5862 per \$1,000 of equalized value.

**LICENSE, PERMIT AND OTHER SERVICE FEE
INCREASES EFFECTIVE 1/1/09**

	<u>From</u>	<u>To</u>
<u>Coroner:</u>		
Cremation viewing permit	150.00	165.00
Investigative case reports	20.00	25.00
Deputy coroners per call (PAID OUT)	60.00	65.00
Estimated revenue increase: Cremation permits will increase revenue to \$2,550 and additional deputy per diems will cost \$1,100.		
<u>Countryside:</u>		
Private pay daily rate	266.00	270.00
Estimated revenue increase: \$20,000 increase/year		
<u>County Clerk:</u>		
Passport photograph fee	0.00	10.00
Estimated revenue increase: \$6,000 increase/year		
<u>Fair Park:</u>		
Fair general admission	8.00	9.00

Estimated revenue increase: \$15,000/year

Health:

Personal care visits	20.00/hr.	22.00/hr.
Personal care registered nurse medication set up	50.00/hr.	85.00/hr.

Estimated revenue increase: The additional fees will be paid to the State.

Land Information:

Private remote access fee	40.00	45.00
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Estimated revenue increase: \$780 increase/year

Parks:

Park Shelters:

Korth Park		
Shelter	60.00	100.00
Shelter – over 100 people		150.00
Shelter security deposit	50.00	50.00
Kitchen (no caterer)		75.00
Kitchen (w/caterer that meets staff criteria)		50.00 +10%
Kitchen security deposit		100.00
(Total \$150 security deposit for shelter and kitchen.)		
All other park shelters		
Security deposit		50.00
(Was formerly \$50 security deposit for gatherings in excess of 100 people)		
Estimated revenue increase: \$3,000 - \$5,000		

UW Extension:

4-H membership fee		20.00
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Estimated revenue increase: \$16,000

Veteran's Service:

Transport fee	32.00	10.00
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Estimated revenue increase: \$1,000 based on inability to collect any revenue at the \$32 level. Ten dollar fee consistent with Human Services Department transportation fee.

Zoning:

Sanitary Permit Fees:

1) Large scale (DNR defined)	861.00	886.00*
2) Sand filter	811.00	836.00*
3) Mound & in-ground pressure	561.00	586.00*
4) Holding tanks	561.00	686.00*
5) In-ground non-pressure	411.00	436.00*
6) ATU (Aerobic Treatment Unit)/separate installation	311.00	336.00*
7) ATU (If added as part of an entire system install. Additional fee not required for sand filter)	150 add'l	161.00*
8) Tank replacement	261.00	286.00*
9) Repairs (includes recoring of existing mound or sand filter. Does not include other system replacement)	261.00	286.00*

* An \$11 recording fee is included in the totals with an * noted above.

NOTE: A maintenance agreement and fee will not be required if a previous permit has been issued after January 15, 1990. A holding tank agreement is not required if an agreement had been previously recorded for the property.

Estimated revenue increase: The holding tank increase may generate about \$1,000. The \$25 increases get paid over to the State.

Total of all estimated increases: \$65,330

Ms. Rogers moved that Resolution No. 2008-65 be adopted. Seconded and carried: Ayes 27, Noes 1 (Nass), Absent 1 (Nelson), Vacant 1.

Ms. Rogers presented Resolution No. 2008-66.

WHEREAS, the non-countywide budget for 2009 containing total department appropriations and levies is apportioned to the municipalities benefiting from the services furnished.

NOW, THEREFORE, BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:

Health Department	\$271,095
Library Services	\$924,406

BE IT FURTHER RESOLVED that the above amounts be apportioned to equalized values as established by the State Department of Revenue.

Fiscal Note: Health mill rate is \$0.0473; library mill rate is \$0.2838 per \$1,000 of equalized value.

Ms. Rogers moved that Resolution No. 2008-66 be adopted. Seconded and carried: Ayes 27, Noes 0, Abstain 1 (Braugher due to possible conflict of interest), Absent 1 (Nelson), Vacant 1.

Ms. Rogers read Resolution No. 2008-67.

WHEREAS, Ehlers and Associates, Inc. has served as the County’s financial advisor for many years, assisting with budget projections and all county issuances of debt, and

WHEREAS, the current financial challenges together with future demands for potential large capital outlays to address issues at the Highway and/or Sheriff’s Department make it worthwhile to look at potential borrowing costs as well as the current operating cost projections, and

WHEREAS, the Finance Committee recommends that Ehlers be engaged to develop a five-year financial plan for both the General Fund and the Debt Service Fund, including all special revenue and enterprise funds in the total contract amount of \$14,500,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute a contract with Ehlers and Associates, Inc. in accordance with the September 19, 2008, engagement letter for the services described above.

Fiscal Note: Sufficient funds are left in the County Board budget for studies to pay for this contract, as the Sheriff’s Department audit was well under the budgeted amount.

Ms. Rogers moved that Resolution No. 2008-67 be adopted. Seconded and carried: Ayes 22, Noes 6 (Imrie, David, Nass, Kannard, Yachinich, Zentner), Absent 1 (Nelson), Vacant 1.

County Board Chair Schmeling reported to the Board the request for a special County Board meeting on January 13, 2009, at 7:00 p.m. to consider options on how to move forward to meet the challenges for the 2010 budget and such other items as may be necessary or desirable. A petition for that request was signed by 21 supervisors and filed with the County Clerk.

Mr. Jaeckel read Resolution No. 2008-68.

WHEREAS, Countryside Home has requested proposals to provide physical, occupational and speech therapy to its residents, and

WHEREAS, four responses were received as set forth in the attached information, and

WHEREAS, First Choice Rehab has advised that it is unable to go forward with its proposal at this time, and

WHEREAS, the Countryside Home Administrator and the Board of Trustees recommend the contract be awarded to M.J. Care Therapy on the terms set forth in the proposal,

NOW, THEREFORE, BE IT RESOLVED that the Countryside Home Administrator is authorized to contract for therapy services for Countryside residents through M. J. Care Therapy.

Fiscal Note: This contract generates approximately \$125,000 in charges for Medicare services.

Mr. Jaeckel moved that Resolution No. 2008-68 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 1 (Nelson), Vacant 1.

Ms. Towers MacAskill read Resolution No. 2008-69.

WHEREAS, Federal monies are available under the U.S. Environment Protection Agency (EPA) for the assessment of and planning for brownfields,

WHEREAS, after due consideration, the Jefferson County Economic Development Consortium is preparing an application on behalf of Jefferson County, Wisconsin to be submitted to the EPA,

WHEREAS, Jefferson County plans to conduct environmental assessment and to initiate clean-up planning. The County will partner with its local municipal governments, local cooperative partners and the Wisconsin Department of Natural Resources to identify known and potential brownfields, and

WHEREAS, such activities will include environmental assessments and developing initial plans for the clean-up of properties determined to be contaminated by hazardous materials and petroleum substances, with a focus on the floodplain areas and areas damaged by the catastrophic June 2008 flood.

WHEREAS, it is necessary for the Jefferson County Board of Supervisors to approve the preparation and filing of an application for the County to receive funds from this program, and

WHEREAS, the Jefferson County Board of Supervisors has reviewed the need for the proposed projects and the benefits to be gained therefrom,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does approve and authorize the preparation and filing of an application for the above-named projects; and the Jefferson County Administrator is hereby authorized to sign all necessary documents on behalf of the County; and that authority is hereby granted to the Jefferson County Economic Development Consortium to take the necessary steps to prepare, file the appropriate application for funds, and administrator this program in accordance with this resolution.

Fiscal Note: The County will receive up to \$400,000 for assessment and cleanup planning of Jefferson County's brownfields, with no county matching funds required.

Ms. Towers MacAskill moved that Resolution No. 2008-69 be adopted. Seconded and carried: Ayes 27, Noes 1 (Imrie), Absent 1 (Nelson), Vacant 1.

Mr. Molinaro read Resolution No. 2008-70.

WHEREAS, Edward F. Miller and Peggy J. Miller have offered to donate an agricultural conservation easement on approximately 52.1 acres of cropland and woods on Zion Road, Town of Palmyra, Jefferson County, Wisconsin, to Jefferson County as part of the County's Farmland Conservation Easement Program, and

WHEREAS, the offer has been reviewed by the Jefferson County Farmland Conservation Easement Commission, which recommends acceptance of said offer,

NOW, THEREFORE, BE IT RESOLVED that the County Clerk is authorized to execute such documents as may be necessary to accept the grant of an agricultural conservation easement from Edward F. and Peggy J. Miller for the property more particularly described as part of Parcel Identification No. 024-0516-1421-000 and part of Parcel Identification No. 024-0516-1134-000.

BE IT FURTHER RESOLVED that Jefferson County expresses its gratitude to the Millers for making this donation.

Fiscal Note: The Farmland Conservation Easement Commission will reimburse up to \$1,000 of legal and appraisal costs incurred by the Millers to accomplish this grant. Such funds are contained in the 2008 budget.

Mr. Molinaro moved that Resolution No. 2008-70 be adopted. Seconded and carried: Ayes 27, Noes 1 (Schmeling), Absent 1 (Nelson), Vacant 1. Ms. Schmeling wishes to be recorded as voting "aye" after voting in error.

Mr. Borland read Resolution No. 2008-71.

WHEREAS, the Parks Committee has solicited bids for three phases of trail construction at the Garman Nature Preserve, such construction funded in the 2008 budget by levy funds and a \$20,000 donation received from Mrs. Theo Garman, and

WHEREAS bids for three separate phases of the project were received as follows:

<u>Contractor</u>	<u>Tree Work</u>	<u>Debris Cleanup</u>	<u>Trail Construction</u>
Beaver Tree Service			
Fort Atkinson	\$17,900	\$6,000	-----
Two Guys Trimming			

Jefferson	bid withdrawn	\$1,900	-----
Krizsans Tree Service			
Fort Atkinson	\$7,250	\$4,700	-----
Highway Landscape			
Jefferson	\$5,000	\$5,000	\$32,000

and

WHEREAS, the low bids are recommended to be awarded as follows:

Tree work – Highway Landscape, Jefferson, \$5,000

Debris cleanup – Two Guys Trimming, Jefferson, \$1,900

Trail construction – Highway Landscape, Jefferson, \$32,000

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute three separate contracts for the Garman Nature Preserve trail construction project as recommended above.

Fiscal Note: The 2008 budget, including the \$20,000 donation received, has sufficient funds to pay for this project consisting of three separate contracts as bid.

Mr. Borland moved that Resolution No. 2008-71 be adopted. Seconded and carried: Ayes 25, Noes 3 (Kannard, Jaeckel, Zentner), Absent 1 (Nelson), Vacant 1.

Mr. Braugler presented Resolution No. 2008-72.

WHEREAS, the County’s negotiating team has met with LAW Local 102 (Sheriff’s Department) for the purpose of negotiating proposed contract changes for 2008, and beyond, and

WHEREAS, after several negotiation sessions and mediation, the following three-year tentative agreement containing the same wage increases and insurance provisions as previously approved for the six AFSCME units and the non-represented employees has been reached with and ratified by Local 102:

1. The contract shall be for a three-year term, January 1, 2008, through December 31, 2010.
2. Wage Increases:
 - (a) 2008 – 2.5% effective 1/6/2008
 - (b) 2009 – 2% effective 1/4/2009; 1% effective 07/05/2009
 - (c) 2010 – 2% effective 1/3/2010; 1.5% effective 7/04/2010
3. Health Insurance Premium – Employee Co-Pay:
 - (a) The employee co-pay for health insurance will remain at \$30/month for a single plan and \$60/month for a family plan, effective 1/1/2008. The employee share of the family plan premium will increase \$15 to \$75/month, effective 6/1/2008.
4. State Health Plan:
 - (a) Parties agree to participate in the State of Wisconsin Health Plan, effective 1/1/2009.
 - (b) Employee health insurance premium co-pay would be eliminated, effective 1/1/2009.
 - (c) County agrees to pay up to 105% of the least costly State Health Plan (Qualified Standard Non-deductible) program for 1/2 time or more;

- 25% for less than 1/2 time.
- (d) Late enrollees to health insurance program without a qualifying event will pay an assessment equal to what they would pay under the State Plan as a late enrollee – 6 months of PPO rate, less 105% of the lowest qualified plan, regardless of the effective date of late enrollment.
 - (e) All other language to be conformed to requirements, if any, of the State Plan.
5. Sick Leave Payouts (effective 1/1/08):
 - (a) 65% payout of maximum of 108 days on terminations that are WRS retirement eligible.
 - (b) Upon death of active employee, 100% payout on maximum of 108 days.
 6. Increase compensatory time to not to exceed 160 hours.
 7. Change Field Training Officer pay from 45 cents per hour to \$2 per hour.
 8. Increase uniform allowance for full-time workers by \$50 per year; part-time by \$25 per year and increase the initial allowance to \$300.
 9. The County shall make a one-time payment of \$20,000 to the Association's Retiree Health Insurance Trust.
 10. Various minor language changes including the County's right to schedule part-time deputies for security duty without offering overtime to regular employees.

WHEREAS, it is the recommendation of the Human Resources Committee that the proposed collective bargaining agreement be approved,

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors hereby approves the recommendation of the Human Resources Committee and ratifies the contract terms as modified above.

Fiscal Note: The 2008 budget contains sufficient amounts to fund a 2.5% wage increase, estimated for this unit at \$130,629.91, including Social Security and Wisconsin Retirement System contributions. The 2%/1% increase for 2009 is an average cost of about 2.51% for the year, totaling \$134,433.85 in this unit. The 2010 raise averages 2.765% cost on a higher base from 2009, which in this unit will be \$178,772.30.

The 2008 budget anticipated a \$75/month co-pay for family coverage. Using a 6/1/08 effective date, this item will be underfunded in this unit by \$4,875.

By changing to the State Health Insurance Plan, it is anticipated that the County's cost for health insurance in 2009 will be approximately the same amount budgeted for 2008. In 2010, the cost is projected to decrease slightly, and do so again in 2011.

The increase in payout at retirement for accumulated unused sick leave will affect a relatively small number of employees each year. A onetime charge of about \$77,000 countywide will be designated in the general fund at the close of the 2008 books to cover this obligation.

The one-time contribution of \$20,000 to the Retiree Health Insurance Trust Fund costs approximately \$6 per employee per month over the life of the contract.

Uniform increases and field training officer pay total about \$7,500 per year.

Mr. Braugler moved for adoption of Resolution No. 2008-72. Seconded and carried: Ayes 26, Noes 2 (David, Zentner), Absent 1 (Nelson), Vacant 1.

Mr. Braugler presented Ordinance No. 2008-24.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0120, Differences for Sworn, Non-Represented Employees, of the Personnel Ordinance is amended to include longevity and sick leave pay out as follows:

HR0120 DIFFERENCES FOR SWORN, NON-REPRESENTED EMPLOYEES. All sworn, non-represented employees will be subject to the policies in the Personnel Ordinance, except as it relates to accruals for vacation, sick, holiday, shift differentials and hazardous pay, in which case the current LAW contract language shall apply. In addition, longevity pay and sick leave payout shall be converted into a Health Insurance benefit for retirees and shall be paid by the County to the Administrator of the Health Insurance Benefit Trust, with longevity being paid on the first business day after December 1st of each year and the sick leave payout being paid on the first pay period following the employees retirement date. Sergeants shall be granted compensatory time as set forth in the current LAW union contract. (Am. Ord. 2006-35, 2/14/06)

Section 2. Section HR0240 (B) and (C), Establishing Positions, of the Personnel Ordinance is amended to create paragraph (B) to reflect the current practice of creating positions as follows:

HR0240 ESTABLISHING POSITIONS.

- B. Department heads seeking position changes as part of the annual requested budget shall review those requests with the department's parent committee and give a written notification to the Human Resources Director, preferably by June 1, in order to include the position changes in the Department Head's Requested Budget. The County Administrator will review the requested budgets with the department head. The position changes approved by the County Administrator will be evaluated for classification and grade placement, and presented to the Human Resources Committee for approval of the classification and grade placement. The Finance Committee will then review the County Administrator's recommended budget, make further recommendations accordingly, and forward the annual budget to the full County Board for adoption. Departments will be notified of the final approved position changes upon the adoption of the annual budget at the November County Board meeting.
- C. A department head seeking position changes that are not part of the annual requested budget ~~additional permanent help not previously authorized for that department~~ shall present in writing the need and reasons therefore to the County Administra-

tor. Thereafter, the County Administrator, Human Resources ~~Manager~~ Director and the Human Resources Committee shall investigate the need of such department and, in the event the Human Resources Committee determines that such need exists, an appropriate recommendation shall be made to the Board of Supervisors for decision. ~~It is suggested that all such requests be made prior to April so that the positions may be incorporated in the budget process~~

Section 3. Section HR0250 (B)(3) and (B)(4), Exempt Service, of the Personnel Ordinance is amended to update employees in Exempt Service as follows:

HR0250 EXEMPT SERVICE. The following positions shall be in the exempt service:

3. Highway Department: Superintendents, Accounting Manager, Highway Operations Manager, Highway Fleet Manager (Am. Ord. 85-10, 7-9-85.)
4. Human Services: Aging and Disability Resources Division Manager, Deputy Director, Behavioral Health Division Manager, Family Resources Division Manager, Child Protective Services Supervisor, Community Support Program Supervisor, Comprehensive Community Services Supervisor, Delinquency Supervisor, Early Intervention Program Supervisor, Mental Health/AODA Supervisor, W-2 Economic Support Supervisor, ~~Long Term Support Supervisor~~, Personal Assistance Supervisors, Economic Support Specialist Supervisor, Office Manager, Maintenance Supervisor. (Am. Ord. 2007-19, 09-11-07; 2008-07, 04/15/08)

Section 4. Section HR0360 (A)(2) and (A)(3)(f), Hours of Work, Overtime, and Compensatory Time, of the Personnel Ordinance is amended to clarify positions receiving random hours and to create paragraph (A)(3)(f) and renumber (A)(3)(f) to (A)(3)(g) to reinforce approval needed for the accumulation and usage of compensatory time as follows:

HR0360 HOURS OF WORK, OVERTIME, AND COMPENSATORY TIME.

- A.2. In lieu of other compensation for work in excess of 40 hours per week, Human Services Deputy Director, Assistant Corporation Counsel, Chief Deputy, County Accounting Manager and department heads, ~~except Fair Park~~, shall be entitled to 40 random hours per year. Random hours not used by the end of a calendar year shall be forfeited.
- A.3.f. Notwithstanding the foregoing or the amount of hour for hour compensatory time accumulated, a department head may limit use of compensatory time to a specified number of hours annually based on the needs of the department, or deny its use altogether when deemed necessary.
- f. g. All time worked shall be recorded and reported to the Human Resources Department with each payroll.

This includes any use of paid-time off, as well to fulfill the County's need to be accountable to the public, using 'exception notices' provided by the County.

Section 5. Section HR0505 (C)(6), Absenteeism Policy, of the Personnel Ordinance is amended to reflect current procedures as follows:

HR0505 ABSENTEEISM POLICY

6. Employees who are WRS eligible will receive a pay out of ~~60~~ 65% of total accrued sick days (or ~~65~~ 100% of accrued sick days in case of death) up to a maximum accrual of 108 days or 864 hours.

Section 6. This ordinance shall be effective after passage and publication as provided by law.

Mr. Braugher moved that Ordinance No. 2008-24 be adopted. Seconded and carried: Ayes 27, Noes 1 (Zentner), Absent 1 (Nelson), Vacant 1.

County Administrator Gary Petre read the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated Commission:

Veterans Service Commission

- a. Jack Standley, Palmyra, Wisconsin, for a three-year term ending December 2011.
- b. Bill McPherson, Watertown, Wisconsin, for a three-year term ending December 2011.

Mr. Kuhlman moved that the appointments be confirmed. Seconded and carried.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 11:15 p.m.