

Jefferson County
Finance Committee Minutes
September 15, 2008

Committee members: Kuhlman, Rick
Mode, Jim
Molinaro, John
Rogers, Pamela (Chair)
Schmeling, Sharon L.

The meeting was called to order at 8:31 a.m. by Pam Rogers. All committee members were present. Also present were Dave Ehlinger, Barb Frank, Gary Petre, and Phil Ristow.

Gary Petre certified that the meeting was in compliance with the open meeting law.

There were no citizen comments.

An overview of the 2009 budget at this time was given by Gary Petre and Dave Ehlinger. General discussion took place on various aspects of the budget along with possible funding mechanisms.

[Note: All motions relate to the recommended 2009 budget, unless indicated otherwise.]

County Board budget

A motion was made by Molinaro/Kuhlman to (a) put \$250,000 from land sale proceeds in a restricted fund, (b) that these funds will retain interest earnings for up to five years, (c) if no matching funds are received from the state within five years, items a & b will be revisited, and (d) \$10,000 from land sale proceeds be used for current year operations. The motion passed 5-0.

A motion was made by Mode/Molinaro to reduce consultants by \$20,000. The motion passed 5-0.

A motion was made by Mode/Kuhlman for the preliminary approval of the County Board budget at \$378,962. The motion passed 5-0.

County Administrator budget

A motion was made by Molinaro/Mode for the preliminary approval of the County Administrator budget at \$294,348. The motion passed 5-0.

Human Resources

A motion was made by Molinaro/Mode to reduce A/C 41.521296 (computer support) to zero. The motion passed 5-0.

A motion was made by Kuhlman/Mode to eliminate employee flu shots at \$7,000. The motion passed 5-0.

A motion was made by Schmeling/Kuhlman for the preliminary approval of the Human Resources budget at \$388,793. The motion passed 5-0.

Central Services

A motion was made by Molinaro/Mode to remove the \$45,300 for the courthouse parking lot. The motion passed 5-0.

A motion was made by Molinaro/Mode to reduce A/C 1901.535247 (Building repair and maintenance) to \$2,500. The motion passed 5-0.

A motion was made by Kuhlman/Rogers to reduce A/C 1901.535254 (paint) to \$2,500. The motion passed 5-0.

A motion was made by Molinaro/Kuhlman for the preliminary approval of the Central Services budget at \$657,362. The motion passed 5-0.

Special Projects

A motion was made by Mode/Molinaro to remove \$8,000 for parking lot paving at 424 S. Center. The motion passed 5-0.

A motion was made by Kuhlman/Mode for the preliminary approval of the Special Projects budget at \$55,300. The motion passed 5-0.

Current year building remodeling request

Mark Miller presented the request for funding for (a) remodeling Room 124 as a court hearing room, and (b) remodeling Room 220 as a jury assembly room.

A motion was made by Molinaro/Mode to deny the request for funding remodeling of rooms 124 and 2002 from the contingency fund. The motion passed 5-0.

Corporation Counsel

A motion was made by Kuhlman/Schmeling for preliminary approval of the Corporation Counsel budget at \$326,132. The motion passed 5-0.

County Clerk

A motion was made by Kuhlman/Mode to remove the ballot machines. The motion passed 5-0.

A motion was made by Molinaro/Schmeling for the preliminary approval of the County Clerk budget at \$253,440. The motion passed 5-0.

A motion was made by Kuhlman/Molinaro to reduce A/C 1202.531303 (computer equipment) to zero and change A/C 1202.532325 (registration) to \$4,500. The motion passed 5-0.

A motion was made by Kuhlman/Molinaro for the preliminary approval of the County Clerk budget at \$246,440.

Finance

A motion was made by Mode/Schmeling for the preliminary approval of the Finance budget at \$469,745. The motion passed 5-0.

Phil Ristow indicated that since the budget documents indicate a new department is being created, a resolution as part of the budget process should be created to:

- Create a new department
- Name the department head
- Create the position of County Auditor
- Transfer the financial duties that are not statutorily restricted to the County Clerk to the County Auditor

County Treasurer

A motion was made by Schmeling/Rogers to reduce interest earnings to \$1 million. The motion passed 5-0.

A motion as made by Schmeling/Molinaro for the preliminary approval of the County Treasurer budget at a surplus of \$1,251,558. The motion passed 5-0.

Economic Development

The JCEDC (Jefferson County Economic Development Consortium) presented their budget for 2009. The committee thanked the JCEDC for an update on their financial status.

Management Information Services (MIS)

A motion was made by Molinaro/Kuhlman for the preliminary approval of the MIS budget as presented (tax levy allocated to all departments). The motion passed 5-0.

Recess

A motion was made by Molinaro/Rogers to recess until Wednesday, September 17th. The motion passed 5-0.

Respectfully submitted,

Rick Kuhlman
Finance Committee Secretary
Jefferson County