

**HUMAN RESOURCES COMMITTEE
MEETING MINUTES
May 6, 2008
2:00pm, Room 112**

1. Call to Order. Meeting called to order at 2:03p.m. by S. Schmeling.
2. Roll Call. Present were, S. Nass, J. Braughler, J. Nelson and S. Schmeling. Absent: J. Maurer. Quorum established. Also Present: G. Petre, T. Palm, C. Robinson, E. Ronk, T. Schleitwiler, P. Ristow.
3. Certification of compliance with the Open Meetings Law. Verification of notice of meeting by G. Petre.
4. Approval of the Agenda. No changes.
5. Citizen Comments. None
6. Election of Temporary Committee Officers. S. Nass temporarily appointed to chair the Committee, and J. Nelson appointed Secretary.
7. Approve March 18, 2008 Minutes. Motion by S. Schmeling, second by J. Braughler, to approve the March 18, 2008 minutes as printed. Motion carried.
8. Clerk of Courts Request. Motion by S. Schmeling, second by J. Nelson, to recommend a resolution creating a full-time Court Clerk II-General position and eliminating a vacant full-time Receptionist/Clerk position. Motion carried.
9. Countryside Requests
 - a. Motion by S. Schmeling, second by J. Nelson, to recommend a resolution creating one full-time Medication Aide position and two full-time Licensed Practical Nurse position, and eliminating five vacant part-time, non-benefited, LPN positions and two vacant part-time, non-benefited Medication Aide positions. Motion carried.
10. Highway Request. Tabled.
11. Human Services Requests.
 - a. Motion by J. Nelson, second by S. Schmeling, to recommend a resolution to eliminate a full-time Long Term Support Supervisor position upon the filling of the creation of a full-time Aging and Disability Resources Division Manager position. Motion carried.
 - b. Motion by S. Schmeling, second by J. Braughler, to recommend a resolution to eliminate a vacant full-time Long Term Support/Alzheimer Family Support position and create a full-time Human Services Professional I position. Motion carried.

- c. Motion by S. Schmeling, second by S. Nass, to recommend a resolution to create a full-time Human Services Professional I position. Motion carried.
 - d. Motion by S. Schmeling, second by J. Braughler, to recommend a resolution to eliminate a vacant full-time Community Support Program I position and create a full-time Community Support Program II position. Motion carried.
12. Motion by S. Schmeling, second by S. Nass, to convene into closed session pursuant to Wisconsin State Statutes, Sections 19.85 (1)(e), Update and consideration of union negotiations. All present responding “aye”. Moved into closed session at 2:52 p.m.
13. Motion by S. Schmeling, second by J. Braughler, to reconvene into open session for consideration and possible action regarding items discussed in closed session. All present responding “aye”. Reconvened into open session at 3:50pm.
- a. Motion by S. Schmeling, second by J. Nelson, to recommend a resolution to County Board approving a three-year settlement with all six AFSME units for 2008, 2009 and 2010, with a 2.5% increase in wages effective 1/6/08, 2% effective 1/4/09, 1% effective 7/5/09, 2% effective 1/3/10 and 1.5% effective 7/4/10. In addition, the County will switch to the State Health Plan on January 1, 2009 at 105% of the lowest plan, increase family premium contribution to \$75/month on 6/1/08, increase sick leave payout to 65% at retirement and 100% in the event of a death of an employee, based on 108 days maximum, and an increase in clothing allowance for applicable groups. Motion carried.
14. Motion by S. Schmeling, second by J. Braughler, to recommend a resolution to County Board to approve wage and benefit changes for non-represented staff of a 2.5% increase in wages effective 1/6/08, 2% effective 1/4/09, and 1% effective 7/5/09. In addition, the County will switch to the State Health Plan on January 1, 2009 at 105% of the lowest plan, decrease family premium contribution to \$60/month for five of the remaining months in 2008, increase sick leave payout to 65% at retirement and 100% in the event of a death of an employee, based on 108 days maximum. J. Nelson abstained for possible conflict of interest. Motion carried.
15. Report from County Administrator. Tabled.
16. Report from Human Resources Director. Tabled.
17. Next meeting set for May 27, 2008 at 8:30a.m. From thereon, the third Tuesday of the month at 8:30am.
18. Motion by S. Schmeling, second by J. Nelson, to adjourn. Motion carried and meeting adjourned at 3:58p.m.

Human Resources Committee Secretary

Date