

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Wednesday, January 16, 2008**

The Jefferson County Highway Committee met on Wednesday, January 16, 2008, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; Blane Poulson; Robert Yachinich; John Molinaro; Don Reese

Members absent: None

Also Present: William Kern, Highway Commissioner

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the December 5, 2007 meeting, having been distributed in advance, it was moved by Mr. Reese and seconded by Mr. Yachinich to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Reese

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

- Letter from WisDOT regarding late maintenance agreements.

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- None

**HIGHWAY COMMISSIONER'S REPORT:**

- General Maintenance work being done:  
Patching – Various patching on state and county highways  
Bridge and Sign maintenance on county, state, and town roads
- Winter Maintenance  
Regular winter maintenance duties  
Employees did a great job in 2007 with one of the busiest months ever for snow removal in December, and one of the busiest calendar years overall for winter maintenance work.
- Shop Operations:  
Busy with truck repairs from winter maintenance work  
Working on the set-up of new tri-axle trucks  
Working on year end inventory for all parts and materials

**OLD BUSINESS**

NONE

**NEW BUSINESS**

**9a. Walk-through tour of Highway Department facilities.**

The committee took a walk through tour of the facilities

**9b. Review preliminary end of year financial account summary.**

The following was discussed: The summary of accounts and winter maintenance. No action taken.

The following was discussed: The Highway Operations Report and discussion of salt supplies. No action taken.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	12/12/07	100,586.28
BILLS:	12/19/07	200,470.29
BILLS:	12/27/07	451,222.21
COMMITTEE:	NOVEMBER	548.35
COMMITTEE:	DECEMBER	270.44
BILLS:	01/03/08	14,687.90
BILLS:	01/09/08	284,526.74
BILLS:	01/09/08	24,117.22
BILLS:	01/09/08	70.00
BILLS:	01/16/08	9,484.12

BILLS:	01/16/08	<u>49,002.75</u>
TOTALS:		\$1,134,986.30

It was moved by Mr. Reese and seconded by Mr. Yachinich that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Poulson, Yachinich, Molinaro, Reese
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next regular Highway Committee meeting will be held on February 6, 2008, starting at 8:00 A.M. at the Jefferson County Highway Department.

Motion by Mr. Reese and seconded by Mr. Molinaro to adjourn.

Carried by the following roll call:

- AYES: Buchanan, Poulson, Yachinich, Molinaro, Reese
- NOES: None
- ABSENT: None
- ABSTAIN: None

Approval: \_\_\_\_\_

\_\_\_\_\_  
John Molinaro, Secretary