

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Wednesday, April 9, 2008

The Jefferson County Highway Committee met on Wednesday, April 9, 2008, at 9:49 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Blane Poulson; Robert Yachinich; John Molinaro; Don Reese

Members absent: None

Also Present: William Kern, Highway Commissioner
Bill Bugliss, Payne & Dolan
Dennis Moungey, Payne & Dolan
Mike Burow, County Board Supervisor

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the March 5, 2008 meeting, having been distributed in advance, it was moved by Mr. Reese and seconded by Mr. Yachinich to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Yachinich, Molinaro, Reese

NOES: None

ABSENT: None

ABSTAIN: Poulson

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- None

HIGHWAY COMMISSIONER'S REPORT:

- General Maintenance work being done
 - Patching – Various patching on state, county, and town highways
 - Patching – Patching on I-94 Large Crews
 - Bridge and Sign maintenance on county, state, and town roads
 - Brushing and tree removal work
- Project Work
 - Major tree removal for CTH “G” project
 - Preparing for the start of construction projects
- Winter Maintenance
 - Winter maintenance plowing and ice control
- Shop Operations and Office Operations
 - Routine vehicle maintenance work
 - Working on the set-up of new tri-axle trucks
 - 2007 Financial Report

OLD BUSINESS

8a. Review Highway Department Facility Study.

The following was discussed: Facility Study and the need for repairs to the shop building. The staff should continue to document damage with photos. No motions made.

NEW BUSINESS

9a. Review 2008 asphalt product bids.

The committee discussed the bituminous asphalt bids.

It was moved by Mr. Molinaro and seconded by Mr. Poulson to accept the bid from Henry G. Meigs, Inc.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Reese

NOES: None

ABSENT: None

ABSTAIN: None

The committee discussed the bids for pre-mixed asphaltic concrete. It was acknowledged that Corporation Counsel advised to delay the opening of bids by 20 minutes.

It was moved by Mr. Molinaro and seconded by Mr. Yachinich to accept prices bid based on total price, availability, and location.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Reese

NOES: None

ABSENT: None

ABSTAIN: None

9b. Review bids for 2008 asphalt milling/pulverizing.

The committee discussed the bids for milling/pulverizing.

It was moved by Mr. Reese and seconded by Mr. Yachinich to accept the bid from Kraemer Company of \$0.218 sq yd for pulverizing.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Reese

NOES: None

ABSENT: None

ABSTAIN: None

The committee discussed milling prices.

It was moved by Mr. Reese and seconded by Mr. Yachinich to approve the bid of Payne & Dolan for milling projects.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Reese

NOES: None

ABSENT: None

ABSTAIN: None

9c. Review 2008 construction projects.

The committee discussed the 2008 construction projects.

9d. Approve a new ordinance for the creation of a subcommittee of the Highway Committee for purpose of reviewing vouchers.

The committee discussed the new subcommittee of any 3 members to approve vouchers.

It was moved by Mr. Reese and seconded by Mr. Poulson to approve the resolution for the new subcommittee to approve vouchers.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Reese

NOES: None

ABSENT: None

ABSTAIN: None

9e. Review 2008 monthly financial account summary/Highway Operations Report.

The committee discussed and reviewed the Highway Operations Report and Account Summary.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	03/12/08	93,610.31
BILLS:	03/19/08	13,875.25
BILLS:	03/26/08	75,619.36
BILLS:	04/03/08	11,416.32
BILLS:	04/09/08	140,500.21
COMMITTEE:	FEBRUARY	580.39
ROAD AID:		84,122.00
BRIDGE AID:		<u>37,556.84</u>
TOTALS:		\$457,280.68

It was moved by Mr. Reese and seconded by Mr. Yachinich that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Poulson, Yachinich, Molinaro, Reese
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next regular Highway Committee meeting will be held on May 14, 2008, starting at 8:00 A.M. at the Jefferson County Highway Department.

Motion by Mr. Reese and seconded by Mr. Poulson to adjourn.

Carried by the following roll call:

- AYES: Buchanan, Poulson, Yachinich, Molinaro, Reese
- NOES: None
- ABSENT: None
- ABSTAIN: None

Approval: _____

John Molinaro, Secretary