

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, July 1, 2008**

The Jefferson County Highway Committee met on Tuesday, July 1, 2008, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; Blane Poulson; Robert Yachinich; John Molinaro; Glen Borland

Members absent: None

Also Present: William Kern, Highway Commissioner  
Gary Petre, County Administrator  
Sharon Schmeling, County Board Chairperson  
Ann Jenswold, Highway Account Clerk

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the June 4, 2008 meeting, having been distributed in advance, it was moved by Mr. Molinaro and seconded by Mr. Poulson to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

- WisDOT Letter allowing Jefferson County in the State Salt Bid – expect price per ton to increase

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

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**HIGHWAY COMMISSIONER'S REPORT:**

- **Emergency Operations – Flood Control, Flood Damage**

Highway employees logged 3,200 regular hours and 2,315 overtime hours on flood emergency operations

Approximately \$300,000 was spent on the flood emergency on state, county, city, and town roadways. Most of the \$300,000 was for flood control, and most highways and bridges in the county are still closed and cannot be evaluated for damage until the water recedes.

The Highway Department facility acted as the main emergency site in the county for sandbagging operations. Personnel worked with numerous volunteers in coordinating the effort. It is estimated that approx. 175,000 to 200,000 sandbags were filled and distributed with county trucks.

Department employees and volunteers assisted the local communities in flood control at their waste treatment plants and critical road cross points for emergency access. Highway employees went above and beyond in the emergency to assist in saving public and private property and to keep critical facilities operational.

Numerous road closures still exist as of June 25, 2008 including STH 106, STH 19, STH 26 (Jefferson), Wisconsin Drive (Jefferson Bridge), US 18, I94 (One Lane Traffic), CTH G, CTH B, CTH N (South of STH 106), CTH D (South of STH 106), CTH Q, CTH K, and numerous Town Roads and City Streets.

- **Project Work**

CTH "G" (STH 89 – STH 19)

Drainage and shoulder improvements ready to start

Utility pole removal and re-work

CTH "X" (CTH B – Watertown)

Pulverizing and grading work complete

Paving and shouldering work in progress

CTH "D" (STH 106 – US 18)

Pulverizing existing asphalt

Ready to begin culvert installations and minor grading work

CTH "A" (US 18 – London Road)

Federal aid project begins June 2, road will be closed and detoured

**Almost all county projects were delayed for the last 3 weeks due to the historic flooding across the entire county. Project work and paving will start again in July.**

**OLD BUSINESS**

**8a. Discuss 2007 Financial/Annual Report.**

There were no questions nor discussions on the report handed out at the last meeting.

**NEW BUSINESS**

**9a. Discuss flood emergency response and update road and bridge conditions/closures.**

Commissioner Kern updated the committee regarding the department and the recent flooding situation. There was discussion regarding the disposal of the distributed sandbags. Costs were discussed along with FEMA reimbursement.

**9b. Review 2008 monthly financial account summary.**

The 2008 financial account summary was handed out to the Highway Committee for review. The Commissioner gave an overview of the report, and questions were answered.

**9c. Convene in closed session pursuant to s19.85(1)(e), State Statutes, for the purpose of deliberation or negotiating the purchasing of public properties.**

It was moved by Mr. Molinaro and seconded by Mr. Poulson to convene in closed session at 8:25 a.m.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland

NOES: None

ABSENT: None

ABSTAIN: None

**9d. Reconvene in open session to take possible action on the items discussed in closed session.**

It was moved by Mr. Molinaro and seconded by Mr. Poulson to reconvene into open session for discussion at 8:35 a.m.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Mr. Molinaro and seconded by Mr. Poulson to have Commissioner Kern receive an appraisal on the land for purchase in Waterloo and report back to the committee next month.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland

NOES: None

ABSENT: None

ABSTAIN: None

**10. Highway Operations Report.**

Commissioner Kern reported that due to the historic flooding, most of the projects have been delayed for the past 3 weeks. He noted that the efforts of the Highway Department workers were phenomenal and they went above and beyond to assist in this situation. He also noted that the many volunteers did an exceptional job as well.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	06/18/08	74,066.10
BILLS:	07/01/08	309,138.87
COMMITTEE:	MAY	<u>377.47</u>
TOTALS:		\$383,582.44

It was moved by Mr. Poulson and seconded by Mr. Yachinich that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland

NOES: None

ABSENT: None

ABSTAIN: None

The next Highway Committee meeting will be a joint meeting with the Infrastructure Committee held on July 23, 2008, starting at 8:30 A.M. at the Jefferson County Highway Department to discuss the Facility Study.

Motion by Mr. Molinaro and seconded by Mr. Borland to adjourn at 9:05 a.m.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland

NOES: None

ABSENT: None

ABSTAIN: None

Approval:

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Blane Poulson, Secretary