

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Wednesday, October 1, 2008

The Jefferson County Highway Committee met on Wednesday, October 1, 2008, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Blane Poulson; Robert Yachinich; John Molinaro; Glen Borland

Members absent: None

Also Present: William Kern, Highway Commissioner
Gary Petre, County Administrator
Sharon Schmeling, County Board Chairperson
Carl Zentner, County Board Supervisor
Ann Jenswold, Highway Account Clerk
Alice Fischer, CTH "J" Resident
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the September 3, 2008 meeting, having been distributed in advance, it was moved by Mr. Molinaro and seconded by Mr. Yachinich to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

- Southwest Region Fall Conference: November 7, 2008 in Prairie du Chien
- Letter regarding conditional use permit for a portable hot mix plant on CTH "J", and signed petition.

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- None

HIGHWAY COMMISSIONER'S REPORT:

- **Project Work**

CTH "G" (STH 89 – STH 19)

Project drainage and culvert work has re-started on the south end, project will be ongoing throughout the fall. Goal is to complete a portion of the paving work in late October and finish the paving for the complete project in early 2009.

Utility pole removal and re-work still in progress

CTH "X" (CTH B – Watertown)

Project is complete.

CTH "D" (STH 106 – US 18)

Binder layer of asphalt is complete, paving of surface asphalt in October.

CTH "A" (US 18 – London Road)

Project is now in progress, it had been delayed due to flooding. The completion date will be moved back to the end of September. Update: Most construction work is complete and the contractors are paving.

CTH "M" (US 12 – CTH N)

Binder layer of asphalt is complete, paving of surface asphalt in October.

I94 Paving Work – Contract Project

Major overlay project for I94 will begin July 28 (Payne & Dolan is the main contractor). Work will take place between Jefferson/Dane County Line to Johnson Creek. Update: Work is ongoing, project should be complete by the end of October.

Town Projects

Working on paving projects for the Town of Farmington, Cold Spring, and Palmyra. Update: Most town paving projects are complete for 2008.

- **Maintenance work**

Flood Damage Repairs

Crews have been working on culvert repairs, shoulder repairs, and debris removal on state, county, and town highways. Submitting all paperwork to FEMA and state from flood work.

General Maintenance

Crews busy mowing and working on shouldering maintenance and repairs.

OLD BUSINESS

8a. Discuss Highway Department 2009 Budget.

Commissioner Kern handed out a report that highlighted the 2009 budget for the department. He stated that the goal was to maintain the 12 – 13 miles of paving. Noting that the costs of asphalt prices and bidding needed to be watched and monitored. He noted the difference in salt prices for neighboring counties. The Commissioner stated that he would like to stay with our program as long as we can, but we continually need to monitor ourselves. The Committee asked questions regarding salt usage and fuel costs. No motion made.

8b. Review vacant lot purchase in Waterloo

Due to the current budget constraints, the Commissioner's view has changed regarding the lot purchase in Waterloo. He stated that it was a good investment for the future sale of the land, and its property value. However, due to the current budget issues, he cannot recommend the purchase to the Committee at this time. The Committee agreed with the Commissioner's recommendation. No motion made.

NEW BUSINESS

9a. Discuss conditional use permit for operation of a hot-mix plant on CTH "J".

The Committee asked questions to Bill Buglass from Payne & Dolan regarding an increase in employee jobs. Mr. Buglass replied that no new jobs would be created. The Committee questioned how many trucks would be in and out. Mr. Buglass replied that an average of 2500 tons or 100-110 loads out of the plant. He stated that Payne & Dolan are asking for the same operating hours as Timberline (5:00 a.m. – 7:00 p.m.). Their plant is low profile, they apply cherry fragrance to the air to combat smell, and the current burms will reduce air pollution. Alice Fischer, a CTH "J" resident, spoke in regards to a petition that was signed by the residents of the area. She stated that there will be additional noise from the trucks, increase in smell, and an increase in the number of trucks entering and exiting the plant. County Board Supervisor Zentner questioned if there would be royalties gained by the County or Town via tax. Mrs. Fischer stated no gains or royalties would be expected. No motion made.

9b. Review 2008 monthly financial account summary.

The Commissioner discussed the financial status of the department and engaged the committee on discussion and questions. There was a brief discussion on the winter maintenance deficit. No motion made.

10. Highway Operations Report

The Commissioner's Operation Report was discussed with the Committee and questions were answered.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	09/11/08	21,386.01
BILLS:	09/17/08	35,302.25
BILLS:	09/26/08	238,065.40
COMMITTEE:	AUGUST	<u>658.81</u>
TOTALS:		\$295,412.47

It was moved by Mr. Yachinich and seconded by Mr. Molinaro that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next Highway Committee meeting will be held on November 5, 2008, starting at 8:00 A.M. at the Jefferson County Highway Department.

Motion by Mr. Molinaro and seconded by Mr. Poulson to adjourn at 9:00 a.m.

Carried by the following roll call:

- AYES: Buchanan, Poulson, Yachinich, Molinaro, Borland
- NOES: None
- ABSENT: None
- ABSTAIN: None

Approval: _____
Blane Poulson, Secretary