

Jefferson County Board Committee Minutes

May 7, 2008

Infrastructure Committee

1. Call to order

Meeting called to order by Sharon Schmeling at 1:00 p.m.

2. Roll call

Infrastructure Members Present: James Braughler, Richard Jones, John Kannard, Donald Reese.

Excused: Carol Ward Knox

Others Present: County Administrator Gary Petre, Corporation Counsel Phil Ristow, County Board Chair Sharon Schmeling, Mark Miller, Maintenance Manager, Carla Robinson, Clerk of Court, Sheriff Paul Milbrath, Judge Randy Koschnick and Pete Weston from Design Alliance Architecture.

3. Certification of compliance with the Open Meetings Law

The County Administrator reported that the meeting was properly noticed in compliance with the law.

4. Review of the Agenda: No changes were made

5. Election of Committee Officers

Motion made by Supervisor Reese to nominate Supervisor Kannard for the position of Chairman.

Motion made by Supervisor Braughler; Seconded by Supervisor Jones to close nominations and cast a unanimous ballot. (Motion Carried)

Motion made by Supervisor Jones to nominate Supervisor Reese for the position of Vice Chairman.

Nominations were closed and the committee cast a unanimous ballot. (Motion Carried)

Motion made by Supervisor Reese to nominate James Braughler for the position of Secretary.

Motion made by Supervisor Reese to close nominations and cast a unanimous ballot. (Motion Carried)

6. Public Comments None

7. Review Board Rules for the Infrastructure Committee

The Committee discussed possible changes to the rules relating to the Infrastructure Committee. It was suggested to add the word maintenance to the current board rules.

8. Approve Minutes from the March 19, 2008 Meeting

Approval of minutes was postponed until the next committee meeting.

9. April 9, 2008 Joint Infrastructure/Highway Committee Meeting

Motion made by Supervisor Kannard; Seconded by Supervisor Reese to approve the minutes from the Joint Infrastructure/Highway Committee meeting. (Ayes-All).

10. Discussion and possible action on cost estimates of options to address additional courthouse parking needs.

Mark Miller gave the committee information on courthouse parking options and costs. The committee authorized staff to contact the dental office for possible future parking options there. The property located at 424 S. Center is currently owned by the County and there is parking possibilities there also.

Motion made by Supervisor Reese; Seconded by Supervisor Jones to place an advertisement in the newspaper that anyone interested in purchasing and moving the house located on 424 S. Center should contact us. (Aye-All)

11. Discussion and possible action on Design Alliance Architects, Inc. plan for a courthouse security additional courthouse security addition and front entrance design

Pete Weston reviewed the drawing with the committee. It was decided that the footprint of the design would be taped off for the committee to view at their next meeting before making a decision. The committee supported moving forward with the development of the landscape design for the West entrance of the courthouse.

12. Discussion and possible action on all systems surge protection for the courthouse

This item was referred by the Finance Committee. The Courthouse experienced lightning damage to the 911 system and the courtroom video equipment. Mark Miller said that there is really no good solution to this problem. He will continue to look into options that may work.

13. Status report from the courthouse Maintenance Manager on the remodeling of office space for the Family Court Counseling staff

Mark Miller told the committee that the contractor had finished the demolition and the project should be completed by the end of May.

14. Report from the Information Technology Manager on the installation of wireless network access points in designated courthouse locations

Petre distributed a report on wireless network access points in the courthouse.

The committee supports the recommendation to hire a contractor to do the hard wiring for the various rooms in the courthouse including Branch I, Branch II, Room 124, Room 122, Room 220, Room 219 and Room 218.

15. Set future committee dates

May 21, 2008 8:30 a.m. The Committee plans to meet the 3rd Wednesday of every month at 8:30 a.m.

16. Potential items for the committee's next meeting

- Facility Maintenance Division Update
- Review Board Rules updates/changes for Infrastructure Committee
- Approve March 19, 2008 and May 8, 2008 committee minutes
- Update on Landscape Design
- Tour Courthouse facilities
- Update on Highway Shop project (Bill Kern)
- Parking Options update

10. Adjourn

Supervisor Reese made a motion to adjourn; Seconded by Supervisor Braughler; 2:50 p.m. (Ayes-All)