

**Jefferson County University Extension Education Committee
February 11, 2008**

Call to Order

Chair Howard Wiedenhoefft called the meeting to order at 8:34 a.m. Others present included committee members Dick Jones, Gregory Torres. Glen Borland absent. Carlton Zentner joined the meeting at 8:37 a.m. Staff present: Ken Bolton, Joe Bollman, Steve Grabow and Gail Roberts. Paula Sumptner, Management Analyst, was also in attendance.

Roll Call – Jones, Torres and Wiedenhoefft. Quorum established.

Certification of Compliance with the Open Meetings Law

Meeting was posted in accordance with Open Meeting Law requirements.

Review and Approve Agenda

Agenda approved by Wiedenhoefft.

Approval of Minutes from January 14 Minutes

Motion to approve January 14 minutes made by Jones, seconded by Wiedenhoefft. Motion approved 4-0.

Citizen Input and Comment

Paula Sumptner, Management Analyst, introduced herself to committee members and staff. She explained her position and the types of projects she will be working on within the County. Carlton Zentner joined the meeting at this time.

Multi-Media System Performance Update

Linda Woolridge, Administrative Secretary, joined the meeting for this agenda item. Bolton explained that there have been some difficulties with the projection equipment in Room 8 & 9. AVI has been contacted. They will be coming for a service call next week. The decision was made last year to not maintain a maintenance contract for the technology systems. The money is not in the budget but the equipment needs to be fixed.

Woolridge explained to committee members that there have been sporadic problems since the upgrade. The upgrade was performed in 2006 and the goals of the project were for it to be reliable and user-friendly. We continue to have problems. Discussion with questions and answers followed.

Discussion of Agent Neutrality Policy

Grabow distributed a packet to the committee on the "Institutional Values of UW-Extension" and "Background Information on the University Extension Education Committee of Jefferson County" to assist with their discussion. Agents are objective, neutral and don't play advocacy roles yet there is a value system. We believe in honesty, integrity, people and diversity. Discussion followed.

Monthly Educational Program Reports

Bollman, Bolton, Grabow, Roberts and gave oral reports highlighting points from their monthly written reports distributed in agenda packets.

Dog Claims – None

Identify Next Tentative Meeting Date(s) and Possible Agenda Items

March 10 (Performance Reviews); April 14; May 12; June 9

Adjournment

Motion to adjourn by Jones, seconded by Torres. Meeting adjourned at 10:20 a.m.

Respectfully submitted,

Dick Jones, Secretary