

Jefferson County University Extension Education Committee
June 9, 2008

Call to Order

Chairman Greg Torres called the meeting to order at 8:33 a.m.

Roll Call – Committee members Ron Buchanan, Mike Burow, and Robert Yachinich. John Kannard joined the meeting at 8:36 a.m.

Staff present: Ken Bolton, Joe Bollman, Kathleen Eisenmann, Steve Grabow, Gail Roberts and Suzanne Wade. Also present were Sharon Schmeling, County Board Chair, Gary Petre, County Administrator and Carlton Zentner (Interested Citizen).

Certification of Compliance with the Open Meetings Law

Meeting was posted in accordance with Open Meeting Law requirements.

Approval of the Agenda for possible rearrangement - Torres suggested that Number 12 on the agenda be moved to Number 8. There were no objections.

Approval of Minutes from May 7, 2008 Minutes

Motion to approve May 7, 2008 minutes made by Buchanan, seconded by Burow. Motion unanimously approved.

Citizen Input and Comments – None.

Committee Orientation Options – Beginning with the July meeting, one agent will give a 5 to 10-minute in-depth presentation/orientation on their position. This will be at upcoming meetings until the committee has heard from all the agents. Grabow reminded the committee that an Overview of UW-Extension was distributed in the informational packet and the committee may want to refer to it for assistance in becoming familiar with what UW-Extension does.

UW-Extension Office Shared Leadership Model – Torres referred to the handout in the packet. He asked the committee for any discussion or questions on the subject of the shared leadership model. There was none at that point. Richard (Dick) Pederson, UW-Extension Southern District Director, was asked to introduce himself and talk about the use of the shared leadership model. He gave an overview on how office chair duties are handled in other counties. Discussion and question/answer by committee followed, especially in regard to evaluation and accountability. Comments were given by Schmeling and Petre on having a designated spokesperson in the UW-Extension Office. If there is one designated contact, Petre had no problem with the shared leadership model. The Committee would like a list of agent contacts connected to agent monthly reports to be distributed to them at each Extension Education Committee meeting. It was suggested that agents might also distribute the names and numbers of the University Extension Education Committee to their clients.

Committee Background Paper Review – The Committee went over the document and discussed it. Some changes were made. A revised copy will be available at the July meeting.

Committee Meeting Procedures – There was a discussion on the location of Extension Education Committee meetings and the physical set-up and protocol of the meeting

Budget Timeline - Eisenmann went over the budget timeline and indicated that she will receive the budget packet from the County on June 25. Discussion followed.

Monthly Educational Program Reports - Agents highlighted some items in their monthly reports and fielded questions.

Report on Adult Student Initiative – Schmeling and Pederson reported on a meeting in Watertown, which included the UW Extension Chancellor and local government and community leaders from Jefferson County.

Identify Next Meeting Dates and Possible Agenda Items. Tentative Upcoming Meeting Dates – July 14, August 11, September 8, 2008

Adjournment

Motion to adjourn by Buchanan, seconded by Yachinich. Meeting adjourned at 10:50 a.m.

Respectfully submitted,

Ron Buchanan, Secretary