

Jefferson County University Extension Education Committee
May 12, 2008

Call to Order

County Board Chair Sharon Schmeling called the meeting to order at 8:30 a.m. Others present included committee members Ron Buchanan, Mike Burow, Gregory Torres, and Robert Yachinich. John Kannard joined the meeting at 8:34 a.m. Staff present: Ken Bolton, Joe Bollman, Kathleen Eisenmann, Steve Grabow, Gail Roberts and Suzanne Wade. Also present were Gary Petre, County Administrator and Carlton Zentner (Interested Citizen).

Roll Call –

Certification of Compliance with the Open Meetings Law

Meeting was posted in accordance with Open Meeting Law requirements.

Review of Agenda - Agenda approved.

Introductions and Welcome to New Committee Members

Elect Committee Chair, Vice Chair and Secretary

Greg Torres was elected chairman of the Extension Education Committee.

Torres then called for nominations for election of a vice chair and secretary. Mike Burow was elected vice chair and Ron Buchanan was elected secretary. There was an explanation and acceptance of how the minutes have been handled.

Approval of Minutes from April 14, 2008 Minutes

Motion to approve April 14, 2008 minutes made by Torres, seconded by Yachinich. Motion approved 5-0.

Review County Board Rules and State Statutes Related to the UW-Extension Education Committee – Petre and Schmeling led this portion of the meeting.

This review is done at the beginning of every two-year cycle. State Statute governs the establishment of this Committee. The statutes emphasize diversity. Before June 30 of 2008 will need to enter into an addendum to this contract to determine how much to budget in 2009 for agent salaries. Based on County calculations support costs, including support staff, comes from the County, and totals around 60%.

Review UW Extension/County Contract – Petre and Schmeling

There are two documents: the original contract (July 1, 2006 – July 30, 2007) and an addendum (July 1, 2007 – June 30, 2008) which changed the dollar amount of the contract. This item will be added to next month's agenda.

Orientation Options - Grabow

Committee members and Extension staff introduced themselves. Grabow gave an overview of the packet of information that was sent to the Committee. It included a document explaining the Wisconsin idea and the shared leadership model used in the Jefferson County office, a background paper on the Committee, the Multi-Year Plan for the office and the 2007 Annual Report for UW-Extension, Jefferson County. Discussion on these documents occurred as they were explained. The Shared Leadership model will be put on the next meeting's agenda. Dick Pederson, Southern District Director for UW-Extension, is scheduled to be there.

WACEC Meetings

Roberts explained the WACEC State meeting (June 17 & 18) and the WACEC District 2 Summer Meeting (August 21 in Baraboo). Committee members were urged to attend if they were able. Registrations for the June meeting must be postmarked by May 15. Torres indicated that he would like to attend the June WACEC meeting. The registration deadline for the August meeting is not known at this time.

Citizen Input and Comment

Carlton Zentner provided input about UW-Extension from his time as UEE Committee member.

Monthly Educational Program Reports

Since agent reports are mailed out and the Committee can read them ahead of time, the Committee decided that agents would only need to report orally if they have something that they wish to highlight from their report or if something new has come up. A five-minute report would be fine.

At Roberts' request, the committee will consider at its next meeting how often it wants Bonnie Nutt to attend the Extension Education Committee meetings.

Agents explained how their individual reports are formatted and why.

Dog Claims – This process was explained to the Committee. Petre indicated he feels it does not have to be on the Extension Education Committee agenda unless there is a dog claim. If do have a dog claim, may want it to be a closed session since Corporation Counsel may be involved.

Next Meeting Agenda Items Summary: State Contract and possible options; Background and Shared Leadership Model; Budget Process and Timeline; Meeting Procedures.

Grabow reminded the Committee that Dick Pederson will be at the next meeting to further explain the University and County partnership arrangements and to answer questions from the Committee.

Tentative Upcoming Meeting Dates – June 9, July 14, August 11, September 8, 2008

Adjournment

Motion to adjourn by Buchanan, seconded by Kannard. Meeting adjourned.

Respectfully submitted,

Ron Buchanan, Secretary