

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY WISCONSIN
November 1, 2011**

Available Cash on Hand		
October 1, 2011	\$	(218,739.53)
October Receipts	\$	<u>4,948,563.80</u>
 Total Cash	\$	 4,729,824.27
Disbursements		
General - October 2011	\$	3,591,338.30
Payroll - October 2011	\$	<u>1,196,937.83</u>
 Total Disbursements	\$	 <u>4,788,276.13</u>
 Total Available Cash	\$	 (58,451.86)
Cash on Hand (in bank) Nov 1, 2011	\$	452,130.84
Less Outstanding Checks	\$	<u>510,582.70</u>
 Total Available Cash	\$	 (58,451.86)
AIM Government & Agency Portfolio	\$	3,991,031.21
Local Government Investment Pool - General	\$	10,291,814.41
Institutional Capital Management	\$	15,805,144.82
Local Government Investment Pool -Clerk of Courts	\$	25,852.19
Local Government Investment Pool -Farmland Preservation	\$	251,987.21
Local Government Investment Pool -Parks/Liddle	\$	<u>112,167.92</u>
	\$	30,477,997.76
2011 Interest - Super N.O.W. Account	\$	2,647.43
2011 Interest - L.G.I.P. - General Funds	\$	20,010.38
2011 Interest - ICM	\$	163,053.65
2011 Interest - AIM	\$	368.47
2011 Interest - L.G.I.P. - Parks /Carol Liddle Fund	\$	155.10
2011 Interest - L.G.I.P. - Farmland Preservation	\$	289.72
2011 Interest - L.G.I.P. - Clerk of Courts	\$	<u>144.75</u>
Total 2011 Interest	\$	186,669.50



JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; Jan Rooou

DATE: DECEMBER 15, 2011
TIME: 7:00 P.M.
LOCATION: ROOM 205, JEFFERSON COUNTY COURTHOUSE
320 S. MAIN ST., JEFFERSON, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance With Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, December 15, 2011, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. The matters to be heard are:

1. Adoption of the Jefferson County Agricultural Preservation and Land Use Plan by ordinance pursuant to Sections 91.10 and 66.1001(4), Wisconsin Stats.;
2. Amendment of the County's Comprehensive Plan by ordinance pursuant to §66.1001(4) and Chapter 91, Wis. Stats., by incorporating the above Agricultural Preservation and Land Use Plan including an updated Land Use Map into the existing Comprehensive Plan; and
3. Amendment of the County's Development plan by resolution pursuant to Section 59.69(3) Wis. Stats.

The adoption and amendments as specified above will preserve Farmland Preservation tax credit eligibility for county farmers by updating Jefferson County plans in compliance with the Working Lands Initiative and Chapter 91, Farmland Preservation, Chapter 66.1001 and Chapter 59.69, Wis. Stats. The County's Comprehensive/Development Plan and Agricultural Preservation and Land Use Plan are policy documents that are used by the County Board of Supervisors and the County Planning and Zoning Committee as a guide for making decisions regarding land use and development in the County. These plans contain background information and goals, objectives, maps, policies and recommendations required by state statute. The plan text and related maps are available at http://www.jeffersoncountywi.gov/jc/public/jchome.php?page_id=134 or in the Jefferson County Planning and Zoning Department, Room 201, Jefferson County Courthouse.

If you have questions regarding these matters, please contact Rob Klotz, Planning and Zoning Director at 920-674-7130.

6. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

Mr. John Molinaro, Jefferson County Board of Supervisors
320 South Main Street
Jefferson, WI 53549

Sister Maura Brannick, CSC Health Center
326 Chapin Street
South Bend, IN 46601
Phone: (574) 335-8222
Fax: (574) 335-0788

Dear Mr. Molinaro:

November 8, 2011

I have recently been informed of the proposed changes for some of the medical and nursing personnel at the Rock River Free Clinic. As the former medical director (2003-2009) of the RRFC, I have some thoughts about these, and continuing concern for the welfare of the RRFC patients and the people of Jefferson County. This said, I have no wish whatsoever to interfere in the clinic operations, nor in the county's decisions about it. Knowing the history of the great support of the Board of Supervisors and the county managers for the clinic, I fully trust your decisions regarding these matters.

Perhaps my following points will be helpful to you:

1. The proposed shift from a once weekly evening clinic to a several days per week operation with some paid staff (per the Fort Atkinson hospital and RRFC funds, I understand) will clearly be a huge improvement. Finding enough volunteer physicians was always difficult, and over time increasingly so.
2. A good LPN can be worth their weight in gold has been my experience over 44 years of medical care. RN's are great, but in a clinic setting such as RRFC, an LPN can be expected to do a great job.
3. I will ever be grateful to the leadership of Jefferson County for its early and ongoing support of the RRFC. Your foresight has helped countless needy people over the years. It has allowed the clinic to stretch all its dollars to provide the maximum amount of health care.
4. Each of the nearly 1000 free clinics in our country operates on its own unique resources and setting. Each clinic must evolve and adjust to changing circumstances. So must RRFC. From what I understand, allowing Dr. Rutledge and an RRFC LPN to see patients several days per week at the Health Department site should greatly increase access to health care for the people of the county and area.

Thank you for your efforts on behalf of the county and its residents. I wish all a most blessed and peaceful upcoming holiday season.

Sincerely,



Greg Gehred M.D., volunteer family physician

cc Ms Gail Scott

Dear Jefferson County Board,

This document was prepared to publicly demonstrate that the residents and primary users of County Road J in Jefferson County, Wisconsin are opposed to the inclusion of a 2012 budget line item which allows up to \$ 45,000.00 for the study and review of County Road J between State Hwy 106 and State Hwy 12. With this document, we also ask for your support of Amendment #13 which allows for utilizing up to \$ 45,000.00 for the reconstruction of the bridge culvert located between Hwy 12 and Hwy C.

The 2012 budget includes a line item which could lead to a major reconstruction project resulting in the relocation of the road, the grading out of many of its characteristic hills and valleys, the removal of centuries old hardwoods as well as many new plantings, the loss of acres of land and front yards by current residents, and the destruction of a wonderful and appreciated pedestrian, bicycle, motorcycle, and classic car route. We, the primary users of this road, do not want any of the previously mentioned as a result of a road construction project.

There was a study of this nature done approximately a decade ago. Surely, this cost tens of thousands as well. We don't want to see another unfulfilled waste of money. We are in agreement that our road needs work. In our opinion, the majority of Highway J's problems are simply surface related. Many of the road surface problems have been due to HUNDREDS of dump trucks which have travelled this road over the past two or three years. One resident counted as many as 60 trucks per hour (that's one per minute!) screaming by his house during this recent summer. In some locations, the shoulders are either nonexistent or taper away from the road unsafely. The two bridges on the route are older and narrow and likely need to be addressed.

What we, the residents of County J, would like to see is the following:

- 1). Rebuild the 2 bridges in order to widen them and strengthen them.
- 2). Rebuild subgrades / road bases as necessary to ensure the road will last for many decades
- 3). Widen shoulders slightly in limited locations
- 4). Provide for a few extra inches of width in some areas
- 5). Repave the surface

Many of us would be willing to sit down with the Highway Department and Engineers to discuss these items so we can all work together to create a better road while saving this beautiful rural road.

We do not want the road moved. We do not want to lose any of the hills, valleys and curves. We do not want to lose old growth timber lining the roadway. Also, please preserve current landowners' properties as they exist today.

For the reasons listed above, we ask that you remove the 2012 Budget line item consisting of \$45,000.00 for the study and review of County Road J, approve Amendment #13, and provide a means to accommodate the reasonable design wishes of the primary users and residents of this roadway.

The below signatures comprise a near unanimity of residents and users of County Road J.

Signature	Print Name	Address
<i>Laura Farrell</i>	Laura Farrell	N3370 County Road J Ft. Atkinson, WI
<i>Wayne Congdon</i>	Wayne Congdon	
<i>Freida Congdon</i>	Freida Congdon	
<i>David Brennan</i>	David Brennan	N3122 Cts Rd J W7867 Riedel Lane Fort ATK
<i>Wayline West</i>	EVANGELINE WEST	W7867 RIEDEL LA - FORT
<i>John LaPlant</i>	JOHN LAPLANT	W7868 RIGDEL LA FORT
<i>Kathi Carter</i>	Kathi Carter	N3045 County Rd J Fort Atkinson
<i>Susan R. Wagner</i>	Susan Wagner	W7696 Cty Rd C Fort Atkinson
<i>Stephen Sarman</i>	Stephen Sarman	W7686 County Rd C Fort Atkinson
<i>Carne Smith</i>	Carne Smith	W7655 Cty Rd C Fort Atkinson
<i>Bill Bale</i>	Bill Bale	N3163 Cty Hwy J Fort Atkinson
<i>Wendy Bale</i>	Wendy Bale	N3163 Cty Hwy J Fort Atkinson, WI
<i>Carol J. Wilman</i>	CAROL J. WILMAN	N3253 Cty Rd J Fort Atkinson
<i>David W. Ring</i>	DAVID W. RING	N3045 County Fort Atkinson
<i>Eric Kiernan</i>	Eric Kiernan	N3223 Hwy J Fort Atkinson, WI
<i>Vickie Kuen</i>	Vickie Kuen	N3223 Cty Rd J Fort
<i>James R. Zuelsdorf</i>	James R. Zuelsdorf	N3126 CTH J Fort Atkinson
<i>James A. Vos</i>	JAMES A. VOS	W7588 Hwy C Fort Atkinson
<i>Bethany Vos</i>	Bethany Vos	W7588 Hwy C Ft Atkinson
<i>Andrew Vos</i>	Andrew Vos	220 Walleet dr Fort Atkinson
<i>Steve Erdman</i>	Steve Erdman	W7582 Fort Atkinson
<i>Steve Erdman</i>	Steve Erdman	W7582 Hwy C Fort Atkinson
<i>Lou Yan Z</i>	Lou YAN Z	W7903 Hwy J FT. ATKINSON
<i>Mary Teller</i>	Mary Teller	W7675 Hwy 12 Fort
<i>Carol Wilman</i>	Carol Wilman	W7675 Hwy 12 Fort

For the reasons listed above, we ask that you remove the 2012 Budget line item consisting of \$45,000.00 for the study and review of County Road J, approve Amendment #13, and provide a means to accommodate the reasonable design wishes of the primary users and residents of this roadway.

The below signatures comprise a near unanimity of residents and users of County Road J.

Signature	Print Name	Address
<i>John Hufke</i>	John Hufke	N2669 Cty J Fort
<i>Susan Chapman</i>	Susan Chapman	214 E. Milwaukee Ave Fort
<i>Leah McKelvey</i>	Leah McKelvey	317 N. 3rd St Fort
<i>Mariah Hadler</i>	Mariah Hadler	W7555 US Hwy 12 Fort
<i>Jeremy Pinc</i>	JEREMY PINC	813 EAST ST FORT AT.
<i>Kelly Moran</i>	Kelly Moran	N2317 county Rd J Fort Atk.
<i>Scott Henschel</i>	SCOTT HENSCHER	N2317 county Rd J Fort Atk...
<i>Donna Stachel</i>	Donna Stachel	N2305 Hwy J Fort Atkinson
<i>Dennis Nordness</i>	DENNIS NORDNESS	N2304 HWY J - FORT - ATK
<i>Robert C. Cloute</i>	ROBERT C. CLOUTE	N2519 Hwy J
<i>Eli D. Cloute</i>	Eli D. Cloute	818 Messmer St. FORT ATKINSON
<i>Matt Balcken</i>	Matt A Balcken	1005 Madison Ave Fort Atkinson, WI
<i>Ron Stelse</i>	RON STELSE	441 Mechanic St Fort Atkinson WI
<i>Kurt. Chapman</i>	Kurt. Chapman	90 Bland Av. Ft. Atk., WI.
<i>Meghan Cripp</i>	Meghan Cripp	214 E. Milwaukee Ave.
<i>Amy Larson</i>	Amy Larson	344 Merchants Ave Fort Atkinson
<i>Robynna Selle</i>	Robynna Selle	209 E. Highland Ave, Fort Atkinson
<i>Andrew Selle</i>	Andrew Selle	1004 Riverside Dr., Fort Atkinson, WI 535
<i>Misty Crason</i>	Misty Crason	213 Jackson St Ft. Atkinson WI
<i>Matthew Loup</i>	MATTHEW LOUP	61 SHIRLEY ST Ft Atk. 53588
<i>Pamela Abbott</i>	Pamela Abbott	273 Roosevelt St., Fort Atkinson 535
<i>Brent Torringa</i>	Brent J. Torringa	6271 Apple Ln. Fort Atkinson
<i>Christy Johnson</i>	Christy Johnson	N2312 County Rd. J Fort.
<i>Gerardo Johnson</i>	Gerardo Johnson	N2312 County Rd J Fort.
<i>Harman J Bos</i>	Harman J Bos	N2859 County Rd J Fort
<i>Karen Hufke</i>	Karen Hufke	N2669 Count Rd J Fort
<i>SARA BAUMANN</i>	SARA BAUMANN	N2333 Cnty Rd J - FORT
<i>DAN FEITZ</i>	DAN FEITZ	N2441 CTY RD J - FORT
<i>Wendy Ament</i>	Wendy Ament	N2724 Hwy J Ft. Atkinson
<i>William Ripley</i>	William Ripley	W9011 Ripley Rd Cambridge
<i>Betty Reay</i>	Betty Reay	W9011 Ripley Rd. Cambridge
<i>Joanna Terlecka-Bos</i>	Joanna Terlecka-Bos	1399 Montclair Pl. FA 53588
<i>Stephen J. Ament</i>	Stephen J. Ament	N2724 Hwy J. Fort

RESOLUTION NO. 2011-___

**Existing employer option selection resolution – Wisconsin Public Employers’
Group Health Insurance Program**

RESOLVED, by the Board of Supervisors of Jefferson County that pursuant to the provisions of § 40.51(7) of the Wisconsin Statutes, Jefferson County hereby determines to continue to offer the Group Health Insurance Program to eligible personnel through the program of the State of Wisconsin Group Insurance Board, and agrees to abide by the terms of the program as set forth in the contract between the Group Insurance Board and the participating health insurance providers, and

We choose to participate in the Traditional HMO Option paired with the Classic Standard Plan for all eligible county employees.

This resolution shall be effective January 1, 2012. Any previous resolution in conflict herewith is rescinded.

The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the State of Wisconsin Group Insurance Board to provide such Group Health Insurance.

Fiscal Note: Resolution No. 2011-50 was adopted on September 13, 2011, based on new provisions of state law that allowed the County to choose health insurance coverage for the Sheriff’s Office bargaining unit. At that time, it was expected to put the employees in that bargaining unit in the deductible HMO option with a potential savings of about \$69,000. As a result of negotiations, the employees will stay in the existing program, and the savings will be increased to about \$87,000 overall.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Human Resources Committee

Addendum to agenda 11-15-11

Philip C. Ristow: 11-14-11

RESOLUTION NO. 2011-_____

Ratify 2011-2013 contract with the Labor Association of Wisconsin, Inc. Local 102

WHEREAS, the County's negotiating team has met with the Jefferson County Law Enforcement Officers' Association, LAW Local 102, for the purpose of negotiating proposed contract changes for 2011 and beyond, and

WHEREAS, after several negotiating sessions and mediation, the following three year tentative agreement has been reached with and ratified by Local 102:

1. The contract shall be for a three-year term, January 1, 2011, through December 31, 2013.

2. Wage increases: There are no wage increases during the term of the contract herein other than normal step progressions for new hires and employees who have less than 3.5 years tenure.

3. Wisconsin Retirement System Contributions: Will remain as previously set forth (Employer pays the employees contribution except for new hires on or after July 1, 2011, who shall pay that portion of the Wisconsin Retirement System contribution required of all general employees.)

4. Health Insurance: Commencing in December 2011, the employer shall deduct from pay for participating employees the difference between the monthly premium for the plan selected by the employee and 95% of the least costly state health plan in the qualified standard nondeductible plan category. Commencing December of 2012, the employer shall deduct the difference between the monthly premium for the plan selected by the employee and 94% of the least costly state health plan in the qualified standard nondeductible plan category.

5. Various language adjustments: Require a fair share dues deduction for "regular" part-time employees; create a procedure for cancelling overtime and compensatory time off requests less than 48 hours before the scheduled shift; allow vacation or holiday usage in increments of 4 hours.

6. Confirm a department wide uniform allowance procedure.

WHEREAS, it is the recommendation of the Human Resources Committee that the proposed collective bargaining agreement be approved,

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors hereby approves the recommendation of the Human Resources Committee and ratifies the contract terms as modified above.

Fiscal Note: Resolution No. 2011-50 was adopted on September 13, 2011, based on new provisions of state law that allowed the County to choose different health insurance coverage for this bargaining unit. At that time, it was decided to put the employees in this bargaining unit in the State's deductible HMO option with a potential savings of about \$69,000. As a result of negotiations, that savings will be increased to about \$87,000 overall and the employees will stay in the current plan. No other significant fiscal impacts result from any of the other changes set forth in the proposed contract.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Requested by
Human Resources Committee

Addendum to agenda 11-15-11

Philip C. Ristow: 11-14-11

**NOTICE OF
PRESIDENTIAL PREFERENCE VOTE
AND
JUDICIAL AND
COUNTY SUPERVISOR ELECTION
APRIL 3, 2012**

PRESIDENTIAL PREFERENCE

NOTICE IS HEREBY GIVEN that at an election to be held in Jefferson County, State of Wisconsin, on Tuesday, April 3, 2012, there will be held a Presidential Preference Vote to express preferences for the person to be the presidential candidate for each party.

SPRING ELECTION

NOTICE IS HEREBY GIVEN that at an election to be held in the County of Jefferson, State of Wisconsin, on Tuesday, April 3, 2012, the following officers are to be elected:

JUDICIAL OFFICERS

ONE COURT OF APPEALS JUDGE, for the term of six years, to succeed the present incumbent listed, whose term of office will expire on July 31, 2012:

District IV

Margaret J. Vergeront

COUNTY SUPERVISORS

A COUNTY SUPERVISOR for each county supervisory district, for a term of two years, to succeed the present incumbent listed, whose term will expire on April 16, 2012:

Office of the County Board Supervisor	Current Incumbents	2012 Elections after redistricting Incumbents
District 1	Richard C. Jones	Richard C. Jones
District 2	Vic Imrie, Jr.	Vic Imrie, Jr.
District 3	Greg David	Greg David
District 4	Augie Tietz	Augie Tietz
District 5	James B. Braughler	James B. Braughler
District 6	Ron Buchanan	Ron Buchanan
District 7	Dwayne C. Morris	Dwayne C. Morris
District 8	Rick L. Kuhlman	Rick L. Kuhlman
District 9	Amy Rinard	Amy Rinard
District 10	Lloyd Zastrow	Lloyd Zastrow
District 11	Donald Reese	Donald Reese
District 12	Mike Burow	<i>Vacant</i>
District 13	Ed Morse	Ed Morse
District 14	Pamela Rogers	Pamela Rogers
District 15	Steven J. Nass	<i>Mike Burow/Steve Nass</i>
District 16	John Molinaro	John Molinaro
District 17	Mary Delany	<i>Vacant</i>
District 18	Jennifer Hanneman	Jennifer Hanneman
District 19	Jim Schroeder	Jim Schroeder
District 20	Jan Rooou	<i>Jim Mode/Mary Delany</i>
District 21	Craig Peterson	<i>Jan Rooou/Craig Peterson</i>
District 22	Blane Poulson	Blane Poulson
District 23	George Jaeckel	George Jaeckel
District 24	Gregory M. Torres	Gregory M. Torres
District 25	Walt Christensen	<i>Vacant</i>
District 26	Carlton Zentner	Carlton Zentner
District 27	Glen Borland	Glen Borland
District 28	Dick Schultz	Dick Schultz
District 29	Paul G. Babcock	Paul G. Babcock
District 30	Jim Mode	<i>Walt Christensen</i>

Information concerning the new 2012 county supervisory district boundaries may be obtained from Barbara A. Frank, Jefferson County Clerk, 320 S. Main St. Rm. 109, Jefferson WI 53549.

MUNICIPAL JUDGE

A MULTI-JURISDICTIONAL JUDGE, serving more than one municipality, for a term of not more than four years, to succeed the present incumbent listed, whose term of office will expire on April 30, 2012:

Town of Lake Mills
City of Lake Mills

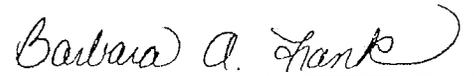
J. Vincent Guerrero

Information concerning multi-jurisdictional municipal judge district boundaries may be obtained from Barbara Frank, Jefferson County Clerk, 320 S. Main St. Rm. 109 Jefferson, WI 53549.

NOTICE IS FURTHER GIVEN, that the first day to circulate nomination papers is December 1, 2011, and the final day for filing nomination papers is 5:00 p.m. on Tuesday, January 3, 2012. Judicial Office candidates (except multi-jurisdictional municipal judges) file with the Government Accountability Board.

NOTICE IS FURTHER GIVEN, that if a primary is necessary, the primary will be held on Tuesday, February 21, 2012.

DONE in the County of Jefferson, this 10th day of November, 2011.



Barbara A. Frank
Jefferson County Clerk
320 S. Main St, Rm. 109
Jefferson, WI 53549
920-674-8630

Jefferson County Supervisor 2011-2012 Election Calendar

- November 15, 2011 County Supervisor Election Packets available in the clerks office. Packets include:
- ✓ County Supervisor Election Calendar
 - ✓ Ballot Access Checklist (GABIS-3)
 - ✓ Campaign Registration Statement (GAB-1)
 - ✓ Declaration of Candidacy (GAB-162)
 - ✓ Nomination Paper (GAB-169) – Make copies as needed. (*Tip: You may want to complete the top portion of the form before making your copies.*)
 - ✓ Campaign Finance Checklist (GABIS-4)
 - ✓ Notification of Noncandidacy (GAB-163)
 - ✓ Memo regarding campaign finance reporting
- December 1, 2011 First day for county supervisor candidates to circulate nomination papers for the 2012 Spring Election.
- December 27, 2011 Last day (5:00 pm) for county supervisor incumbents **NOT seeking re-election** to file Notification of Noncandidacy (GAB-163) with the County Clerk.
NOTE: Supervisors with district changes, due to redistricting, must also file Notification of Noncandidacy (GAB-163) for their previous district. A form has been provided for supervisors with district changes.
- January 3, 2012 **Last day (5:00 pm) for county supervisor candidates to file the following papers for the Spring Election with the County Clerk:**
- ✓ Campaign Registration Statement (GAB-1)
 - Note: This form should be filed with the County Clerk prior to accepting any campaign donations or circulating nomination papers. If you are exempt from campaign finance reporting, be sure to sign and date this form in the appropriate spot.
 - ✓ Declaration of Candidacy (GAB-162)
 - ✓ Nomination Papers (GAB-169)
 - Note: 20-100 signatures are required
- January 6, 2012 Deadline for County Clerk to accept challenges to nomination papers
- February 21, 2012 Spring Primary (if needed)
- April 3, 2012 Spring Election
- April 17, 2012 County Board Organizational Meeting ~ Oath of Office

Jefferson County Clerk

Barbara A. Frank

Audrey McGraw, Chief Deputy

RoxAnne Witte, Deputy

320 S. Main Street, Room 109

Jefferson, WI 53549-1799

Phone: (920) 674-7140

Fax: (920) 674-7368

Finance

David Ehlinger, CPA

Cindy Diestelmann

Jayne Hintzmann

Donna Miller

Tammy Worzalla

FROM: Barbara A. Frank, County Clerk

RE: 2012 Election for County Supervisor

Your current term as Jefferson County Supervisor will be ending in April, 2012. Enclosed please find a packet of information and forms which will need to be completed if you are, or are not, continuing to seek re-election to your position.

Please be advised that all required forms must be completed and filed in the County Clerk's Office **by 5 pm on Tuesday, January 3, 2012**, in order for your name to be placed on the ballot for the April 3, 2012 Spring Election (and February 21, 2012 Spring Primary, if needed).

County supervisors NOT seeking re-election must file paperwork with the County Clerk by 5 pm on Tuesday, December 27, 2011.

SPECIAL NOTE: County supervisors with district changes, due to the redistricting process, must also file paperwork for their previous "old" district if they now reside in a "new" district and not eligible to run in the "old" district. A Notification of Noncandidacy (GAB-163) has been provided for supervisors with district changes. Please file the paperwork with the County Clerk by 5 pm on Tuesday, December 27, 2011. If your district was abolished because of redistricting, filing a Notification of Noncandidacy is not needed (as the district no longer exists, and there would be nobody to extend the deadline for).

Please contact me if you have questions regarding the enclosed forms.

Signing the Poll Book

Voters must sign the poll book to obtain a ballot. The poll book now contains a signature block for each voter. Only one poll book needs to be signed.

Voters unable to sign the poll book because of a physical disability are exempt from this requirement. If this applies to you, tell the election officials that you are unable to sign because of a disability. Election officials will write "exempt" in your signature block.

Hospitalized Voters

Hospitalized voters may appoint an agent to pick up their ballot from the clerk's office. The agent must present the hospitalized voter's photo ID to the clerk's office.

Voter Registration Changes

You can register to vote up until the Friday before the election or on Election Day. You must reside at your address for 28 consecutive days to be eligible to vote, and you may no longer use a corroborating witness as proof of residence. Proof of residence is required when registering less than 20 days before an election, on Election Day, and for first time Wisconsin voters registering by mail. For more information on acceptable proof of residence documents contact your local municipal clerk

Jefferson County Clerk.

barbf@jeffersoncountywi.gov

920-674-8630

320 S. Main St. Rm. 109
Jefferson, WI 53549

8 a.m. – 4:30 p.m.

www.jeffersoncountywi.gov

Voter Public Access

<https://vpa.wi.gov>



For detailed information about the Voter Photo ID law, please visit the Government Accountability Board website: <http://gab.wi.gov> or call 1-866-VOTE-WIS or contact the G.A.B. Help Desk at 608-261-2028 or TTY 1-800-947-3529.

Wisconsin Election Laws:

Photo ID and Other Recent Changes

Effective 2012



Photo Identification

Beginning in 2012, you cannot receive a ballot until you have met ID requirements. (See the "Photo ID Exemptions and Exception" section.) Wisconsin does not issue a separate "Voter ID" card. Instead you must use one of the photo IDs listed below.

Your photo ID does not need to show a current address.

Acceptable forms of Photo ID

- Wisconsin driver license*
- Wisconsin DOT-issued photo ID card*
- U.S. passport*
- Military ID card*
**The above documents may not have expired earlier than the date of the last November election.*
- Certificate of naturalization issued within last two years
- Unexpired Wisconsin driver license or state ID receipt
- ID card issued by a federally recognized Indian tribe in Wisconsin.
- Unexpired ID issued by a Wisconsin accredited university or college that contains an issuance date, student signature, and expiration date within two years of issuance, along with a separate document showing proof of current enrollment.

If you are eligible to vote but do not have an acceptable ID, you may obtain a **free** ID for purposes of voting. Please visit <http://gab.wi.gov> and click "Voter Photo ID" for more information.

Photo ID Exemptions/Exceptions

Photo ID is always required when voting at the polling place and at the clerk's office unless you are a confidential elector.

Photo ID is not required for these absentee voters:

- Military electors
- Voters who are permanently abroad
- Confidential electors

Photo ID is not required, but is replaced with alternative requirements for these absentee voters:

- Indefinitely confined voters
- Nursing home and other care facility residents who have ballots delivered by a Special Voting Deputy
- Residents of care facilities who are not visited by a Special Voting Deputy

For further information contact your municipal clerk.

Provisional Ballots: Voters who do not provide Photo ID

Voters, including absentees, who are required but unable to provide photo ID may vote by provisional ballot.

Provisional ballots are not counted unless the voter provides an acceptable photo ID to the municipal clerk by 4 p.m. the Friday after the election.

Changes to Absentee Voting

Absentee in the Clerk's Office

Absentee voting in the clerk's office is now restricted to the two weeks before an election. Absentee voting now ends at the close of business the Friday before the election.

The new law prohibits absentee voting and voter registration the Saturday, Sunday or Monday before an election.

Beginning in 2012, absentee voters in the clerk's office must present the same type of photo ID required at the polls (see list on the left).

Absentee Requests by Mail

Beginning in 2012, absentee requests for ballots sent by mail must be accompanied by a photocopy of an acceptable form of voter ID (see list on the left).

Once you have sent the clerk's office a photocopy of your ID, you will not need to send photocopies with future absentee ballot requests by mail, fax or email unless you change your name or address.

Absentee Requests by Email/Fax

If submitting an absentee request via fax or email, you must either include a photocopy of acceptable ID with your request or in your absentee ballot envelope.

Jefferson County Clerk

Barbara A. Frank

Audrey McGraw, Chief Deputy
RoxAnne Witte, Deputy

320 S. Main Street, Room 109
Jefferson, WI 53549-1799
Phone: (920) 674-7140
Fax: (920) 674-7368

Finance

David Ehlinger, CPA
Cindy Diestelmann
Jayne Hintzmann
Donna M. Miller
Tammy Worzalla

Memo

To: Jefferson County Supervisor Candidate
From: Barbara A. Frank, County Clerk
Date: 11/15/2011
Re: Campaign Finance Reporting

Under Wisconsin campaign finance law, a candidate for election to public office must register with the appropriate filing officer. County Supervisor candidates must register with the County Clerk.

Please note that candidates/personal campaign committees may be eligible for an exemption from filing campaign finance reports if campaign finance activity is low enough to meet all of the following criteria:

- The candidate/committee anticipates that it will not accept contributions, make disbursements, or incur loans and other obligations in an aggregate amount exceeding \$1,000 in a calendar year; AND
- The candidate/committee anticipates that it will not accept any contribution or cumulative contributions from a single source (other than the candidate) exceeding \$100 in a calendar year; AND
- The candidate or treasurer must sign and date the "Exemption from Filing Campaign Finance Reports" section on the Campaign Registration Statement (GAB-1).

If you do not meet all of the criteria listed above, you will need to file the appropriate financial reports with the County Clerk. These forms are available upon request from our office. You may also obtain a copy of the Campaign Finance Overview-Local Candidates Manual from our office.

Please contact me for further information or to obtain any of the necessary forms.

Thank you