

Finance Committee packet  
December 8, 2011

The attached packet is the detail received by the committee prior to the meeting.

No additional documents were handed out with the exception of closed session items.

David P. Ehlinger, CPA  
Finance Director  
Jefferson County

## Agenda

### Jefferson County Finance Committee

Jefferson County Courthouse  
320 S. Main Street  
Room 112  
Jefferson, WI 53549

Date: Thursday, December 8, 2011

Time: 8:30 a.m.

|                    |                          |                        |
|--------------------|--------------------------|------------------------|
| Committee members: | Jim Braughler, Secretary | Dick Jones, Vice Chair |
|                    | Jim Mode                 | John Molinaro          |
|                    | Pam Rogers, Chair        |                        |

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the agenda
5. Citizen comments
6. Approval of Finance Committee minutes for November 10, 2011
7. Communications
8. Discussion and possible action on the purchase of a replacement boiler at the Hillside Building by the Human Services Department
9. Review of and possible recommendations regarding departmental 2011 non-lapsing requests to be carried forward into 2012 budget
10. Update on contingency fund balance
11. Convene in closed session pursuant to s. 19.85(1)(e), Wisconsin Statutes, to deliberate the purchase of public property interests
12. Reconvene in open session to take action if necessary on items discussed in closed session concerning public property interests
13. Payment of invoices
14. Set future meeting schedule, next meeting date, and possible agenda items
15. Adjourn

|                          |                      |                               |
|--------------------------|----------------------|-------------------------------|
| Next scheduled meetings: | Thursday, January 12 | Regular meeting               |
|                          | Thursday, February 9 | Regular meeting               |
|                          | Tuesday, February 28 | Close 2011 accounting records |
|                          | Thursday, March 8    | Regular meeting               |

All meetings are scheduled to begin at 8:30 am unless otherwise noted

*The Board may discuss and/or take action on any item specifically listed on the agenda*

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.***

Jefferson County  
Finance Committee Minutes  
November 10, 2011

Committee members: Braughler, James B.  
Jones, Richard C.  
Mode, Jim  
Molinaro, John  
Rogers, Pamela (Chair)

1. **Call to order** – Pam Rogers called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – All committee members were present. Staff in attendance was Dave Ehlinger, Sharon Ehrhardt, Rob Klotz, Gary Petre, Phil Ristow, and Tammy Worzalla.
3. **Certification of compliance with the Open Meetings Law** – Gary Petre certified that the meeting complied with the Open Meeting Law.
4. **Review of the agenda** – A request was made by Pam Rogers to move #12 up to after #6 of the agenda.
5. **Citizen Comment** – None
6. **Approval of Finance Committee minutes for November 1, 2011** – A motion was made by Mode/Molinaro to approve the minutes for November 1, 2011. The motion passed 5-0.
12. **Consider Village of Johnson Creek's proposal for tax foreclosure on JC plaza and adjacent parcel and conveyance to the Village for all taxes due** – A motion was made by Molinaro/Mode to approve the Village of Johnson Creek's proposal for tax foreclosure on JC plaza and adjacent parcel and to begin the process for an agreement for a conveyance to the Village for all taxes due which will be brought to the full County board for the approval of the agreement in December.
7. **Discussion and possible action regarding Human Resources' request for up to \$25,000 from the contingency fund for labor negotiations by the law firm of Davis & Kuelthau** – The details are still unknown at this time. Gary Petre felt it was all right at this time to forgo this agenda item given the late date in the year with the understanding to the Finance Committee that the Human Resources budget may be over budget if labor negotiations costs are greater than the budgeted amount.
8. **Discussion and possible action on contingency fund request for shelving in the County Clerk/ Finance basement vault** – A motion was made by Molinaro/Braughler to transfer \$8,874.06 from the contingency fund for shelving in the County Clerk/ Finance basement vault to account number 1201.594812 and 2601.594812 split 50/50. The motion passed 5-0.
9. **Consider claim for physical damage to an employee's vehicle during the performance of the employee's work duties** – A motion was made by Jones/Mode to approve payment for the physical damage to an employee's vehicle during the performance of the employee's work duties in the amount of \$810.12. The motion passed 5-0.

- 10. Discussion of and possible action regarding creation of a policy for reimbursement of insurance deductibles for vehicle repairs** – The Finance Committee maintained they would like to continue the current practice of handling these claims on a case by case basis.
- 11. Discussion and recommendations on supervisor budget amendments for 2012** – Amendment #14 increased state aid within the Solid Waste Program from zero to \$29,400 and increased the operating reserve within the Solid Waste Program by \$29,400. This proposed amendment would have no effect on the tax levy. A motion was made by Molinaro/Jones to recommend the approval of this amendment to the County Board. The motion passed 5-0.
- 13. Discussion and possible recommendation regarding tax foreclosures on various tax delinquent properties within Jefferson County**

General discussion took place for properties already foreclosed upon but not sold yet. The general consensus for each property is listed below:

- a. 016-0513-3621-067 – It appears this property is in the road right-of-way. No action is to be taken on this parcel at this time.
- b. 024-0516-1234-007 – Phil Ristow was directed to investigate whether Lot 34 has access rights as well as to contact the adjacent property owners about purchasing the parcel.
- c. 016-0513-2413-004 – Continue with the process of donating this parcel to the Wisconsin Department of Natural Resources.
- d. 016-0514-0422-079 – Rescind the directive to offer the property to the City of Fort Atkinson and take no action on this parcel at this time.
- e. 018-0713-2212-001 – Continue with the process of donating this parcel to the Wisconsin Department of Natural Resources.
- f. 026-0616-1621-002 – It appears this parcel is currently swamp land. No action is to be taken on this parcel at this time.
- g. 008-0715-1322-001 – Phil Ristow was directed to contact Henry Miller to see if his client is still interested in purchasing the property.

A motion was made by Molinaro/Mode to approve beginning the tax foreclosure process on all tax delinquent properties as allowed by Wisconsin Statutes. The motion passed 5-0.

- 14. Re-authorize self-insuring workers compensation liability**– A motion was made by Jones/Mode to recommend the approval to the County Board to re-authorize self insuring workers compensation liability. The motion passed 5-0.
- 15. Update on contingency fund balance** – Dave Ehlinger reviewed with the Finance Committee the contingency fund balance which is currently at 285,019.53 which includes the \$8,874.06 transfer from agenda item #8.
- 16. Payment of invoices** – After reviewing the invoices, a motion was made by Braughler/Rogers to approve payment of invoices totaling \$529,111.20. The reimbursement for Gail Roberts \$516.16 of mileage reimbursement will be held at this time until further review. The motion passed 5-0.
- 17. Set future meeting schedule, next meeting date, and possible agenda items** – Dave Ehlinger reminded the committee that the preliminary non-lapsing requests will be reviewed at the December meeting.
- 18. Adjourn** – A motion was made at 10:03 a.m. to adjourn by Molinaro/Rogers. The motion passed 5-0.

Respectfully submitted,

Jim Braugher  
Finance Committee Secretary  
Jefferson County  
/tlw - dpe

## **Dave Ehlinger**

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**From:** Gary Petre  
**Sent:** Tuesday, November 15, 2011 2:21 PM  
**To:** Dave Ehlinger; Tammie Jaeger  
**Cc:** Terry Gard; Joan Daniel; Kathi Cauley  
**Subject:** Finance Comm. agenda item

Dave and Tammie,  
Please put the following item on the next Finance Comm. and Infrastructure Comm. agendas:

Discussion and possible action on the purchase of a replacement boiler at the Hillside Building by the Human Services Department.

Thanks, Gary.

Gary R. Petre  
Jefferson County Administrator  
[www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

## Dave Ehlinger

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**From:** Joan Daniel  
**Sent:** Tuesday, November 15, 2011 2:09 PM  
**To:** Tammy Worzalla; Dave Ehlinger  
**Subject:** FW: boiler

FYI

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**From:** Terry Gard  
**Sent:** Tuesday, November 15, 2011 1:54 PM  
**To:** Kathi Cauley; Joan Daniel  
**Cc:** Gary Petre  
**Subject:** boiler

Here is where we are at with the Hillside boiler.

Cost to replace boiler heat exchanger from Grunau \$11,688.00 Replace boiler not to exceed \$21,112.00 lead time for delivery and installation 8 days from order being placed.

Cost to replace heat exchanger from Johnson Controls 13,640.00 Replace boiler not to exceed \$23,439.00 lead time for delivery and installation 10 days from order being placed.

I gave a verbal commitment to Grunau Company to remove and replace the boiler with a new Patterson Kelly N1000 boiler for a cost not to exceed \$21,112.00

Donna has the info and will send a PO

T. Gard  
Jefferson County Health/Human Services  
1541 Annex Road  
Jefferson, WI  
53549  
920-674-8179 Cell 920-723-0585

Jefferson County  
Preliminary Non-Lapsing Requests  
For the Year Ended December 31, 2011

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| Department           | Bus Unit | Acct # | Sub Acct | Explanation   | Non-Spendable Fund Bal | Spendable Fund Balances Restricted | Committed  | Total      |
|----------------------|----------|--------|----------|---|------------------------|------------------------------------|------------|------------|
| County Board         | 12       | 699992 |          | Unexpended Brick Project Donations  |                        | 1,358.00                           |            |            |
| County Board         | 13       | 699992 |          | Remaining Farmland Preservation funds as per 2012 Budget  |                        |                                    | 293,609.00 |            |
| County Board         | 14       | 699992 |          | Remaining Historical Commission funds as per 2012 Budget  |                        | 1,184.00                           |            | 296,151.00 |
| Economic Development | 31       | 699992 |          | Remaining fiduciary funds   | TBD                    |                                    |            | TBD        |
| Human Resources      | 41       | 512144 |          | Employee elected family hith for 2012 after budget prepared   |                        |                                    | 8,357.00   |            |
| Human Resources      | 41       | 532350 |          | Funds for annual department head/manager training   |                        |                                    | 5,000.00   |            |
| Human Resources      | 41       | 521219 |          | Increase HIPAA consultation from 10 to 20 hours   |                        |                                    | 2,500.00   | 15,857.00  |
| Register of Deeds    | 1002     | 521295 |          | Redaction Funds restricted by statute   | 40,657.00              |                                    |            |            |
| Register of Deeds    | 1002     | 521296 |          | Redaction Funds restricted by statute   | 2,000.00               |                                    |            |            |
| Register of Deeds    | 1002     | 531303 |          | Redaction Funds restricted by statute   | 1,000.00               |                                    |            | 43,657.00  |
| County Clerk         | 1202     | 594810 |          | Replace Eagle Optech ballot machines as per 2012 budget   |                        |                                    | 211,225.00 | 212,225.00 |
| Land Information     | 1303     | 699992 |          | Land modernization funds restricted by statute  | 31,000.00              |                                    |            |            |
| Land Information     | 1308     | 699992 |          | Public access funds restricted by statute   | 20,000.00              |                                    |            | 51,000.00  |
| Parks Department     | 1801     | 699992 |          | Remaining ATC damage funds  |                        |                                    | 7,519.00   |            |
| Parks Department     | 1801     | 521219 |          | Signed contract regarding Open Space Plan   |                        |                                    | 11,000.00  |            |
| Parks Department     | 1806     | 699992 |          | Remaining Carol Liddle estate funds, restricted by source   |                        | 112,154.00                         |            |            |
| Parks Department     | 1809     | 699992 |          | Remaining Carlin Weld Park interest, restricted by source   |                        | 49.00                              |            |            |
| Parks Department     | 1812     | 699992 |          | Remaining Carnes Park Development, non-lapsing request for capital items                            |                        |                                    | 19,850.00  |            |
| Parks Department     | 1814     | 699992 |          | Remaining Garman Nature Preserve, restricted by source  |                        | 26,136.00                          |            |            |
| Parks Department     | 1816     | 699992 |          | Remaining Glacial Heritage, restricted by source  |                        | 18,153.00                          |            |            |
| Parks Department     | 1824     | 699992 |          | Remaining Bike Trail donations, restricted by source  |                        | 711.00                             |            |            |
| Parks Department     | 1826     | 699992 |          | Remaining Dog Park funds  |                        |                                    | 36,000.00  | 231,572.00 |
| Sheriff Department   | 2006     | 521219 |          | Radio system upgrade project -- other professional services   |                        |                                    | 12,852.00  |            |
| Sheriff Department   | 2006     | 531314 |          | Radio system upgrade project -- small items of equipment  |                        |                                    | 11,932.10  |            |
| Sheriff Department   | 2006     | 594809 |          | Radio system upgrade project -- capital building  |                        |                                    | 35,925.00  |            |
| Sheriff Department   | 2006     | 594810 |          | Radio system upgrade project -- capital equipment   |                        |                                    | 62,833.17  |            |
| Sheriff Department   | 2006     | 594813 |          | Radio system upgrade project -- capital office equipment  |                        |                                    | 47,600.00  |            |
| Sheriff Department   | 2006     | 594815 |          | Radio system upgrade project -- capital shop equipment  |                        |                                    | 158,900.83 |            |
| Sheriff Department   | 2006     | 594819 |          | Radio system upgrade project -- capital other equipment   |                        |                                    | 42,383.90  |            |
| Sheriff Department   | 2006     | 594820 |          | Radio system upgrade project -- capital other equipment   |                        |                                    | 161,573.00 |            |
| Sheriff Department   | 2010     | 699992 |          | See W:\Finance shared\Office\Excel\2011\Year end 2011\Non lapsing requests 2011.xls for more detail |                        |                                    |            |            |
| Sheriff Department   | 2011     | 699992 |          | Funds restricted by source -- Drug Education  |                        | 2,144.00                           |            |            |
| Sheriff Department   | 2014     | 699992 | 011      | Funds restricted by source -- Drug Restitution  |                        | 1,218.00                           |            |            |
| Sheriff Department   | 2014     | 699992 | 012      | Remaining restricted donations -- K-9 related   |                        | 11,580.24                          |            |            |
| Sheriff Department   | 2014     | 699992 | 012      | Remaining restricted donations -- Community Program   |                        | 399.17                             |            |            |
| Sheriff Department   | 2014     | 699992 | 014      | Remaining restricted donations -- Honor Guard   |                        | 2,616.23                           |            |            |



Jefferson County  
Preliminary Non-Lapsing Requests  
For the Year Ended December 31, 2011

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| Department                 | Bus Unit | Acct # | Sub Acct | Explanation   | Non-Spendable Fund Bal | Spendable Fund Balances |              | Total        |
|----------------------------|----------|--------|----------|---|------------------------|-------------------------|--------------|--------------|
|                            |          |        |          |   |                        | Restricted              | Committed    |              |
| Sheriff Department         | 2014     | 699992 | 015      | Remaining restricted donations -- ATV purchase                | TBD                    |                         |              |              |
| Sheriff Department         | 2014     | 699992 | 016      | Remaining restricted donations -- Tactical Air Wing           |                        | 94.00                   |              |              |
| Sheriff Department         | 2014     | 699992 | 017      | Remaining restricted donations -- Dive Team Airboat           | TBD                    |                         |              |              |
| Sheriff Department         | 2102     | 699992 |          | Funds restricted by source -- Drug Task Force municipal share |                        | 2,073.00                |              |              |
| Sheriff Department         | 2104     | 699992 |          | Funds restricted by source -- Federal Forfeitures             |                        | 196,949.00              |              |              |
| Sheriff Department         | 2105     | 699992 |          | Funds restricted by source -- CEASE Marijuana                 |                        | 201.00                  |              |              |
| Sheriff Department         | 2108     | 699992 |          | Funds restricted by source -- State Forfeitures               |                        | 1,914.00                |              |              |
| Sheriff Department         | 2203     | 699992 |          | Funds restricted by source -- Jail Assessments                |                        | 356,752.00              |              | 1,109,940.64 |
| Clerk of Courts            | 2401     | Mult   |          | Remodeling project -- front office updating                   |                        |                         | 15,172.45    |              |
| Clerk of Courts            | 2401     | Mult   |          | Remodeling project -- back office updating                    |                        |                         | 32,799.25    |              |
| Clerk of Courts            | 2401     | Mult   |          | Remodeling project -- lobby area updating                     |                        |                         | 4,000.00     |              |
| Clerk of Courts            | 2401     | 512148 |          | Unemployment compensation                                     |                        |                         | 18,615.00    | 70,586.70    |
| Emergency Mgmt             | 2703     | 699992 |          | Remaining flood mitigation program funds (HMGP)               |                        |                         | 184,715.00   |              |
| Emergency Mgmt             | 2706     | 699992 |          | Remaining donations for Hazmat truck / trailer (Level B)      |                        | 2,540.00                |              | 187,255.00   |
| UW Extension               | 6801     | 699992 |          | Donation from Dec 2008 regarding 4-H fees, per 2012 budget    |                        |                         | 4,500.00     |              |
| UW Extension               | 6801     | 511240 |          | Intern position -- temporary wages                            |                        |                         | 566.40       |              |
| UW Extension               | 6801     | 512141 |          | Intern position -- Social Security taxes                      |                        |                         | 43.33        |              |
| UW Extension               | 6801     | 531348 |          | Family Impact Seminar   |                        |                         | 871.60       |              |
| UW Extension               | 6803     | 699992 |          | UW Educational Activities as per 2012 budget                  |                        |                         | 18,633.77    | 24,615.10    |
| Fair Park                  | 6901     | 594821 |          | Remaining blacktopping project was not able to be completed   |                        |                         | 20,000.00    |              |
| Fair Park                  | 6906     | 699992 |          | Remaining fair donations                                      |                        | 500.00                  |              | 20,500.00    |
| Land Conservation          | 7008     | 593701 |          | County cost share program - signed contracts                  |                        |                         | 8,638.55     |              |
| Land Conservation          | 7008     | 593701 |          | County cost share program - remaining funds                   |                        |                         | 20,000.00    | 28,638.55    |
| Zoning                     | 7109     | 699992 |          | Solid Waste Program, restricted by source                     |                        | 159,409.00              |              | 159,409.00   |
| <b>General Fund Totals</b> |          |        |          |   | 0.00                   | 991,433.64              | 1,457,615.35 | 2,449,048.99 |
| Health Department          | 240      | 351300 |          | Prepaid asset reserve   | 20,000.00              |                         |              |              |
| Health Department          | 240      | 354900 |          | Working capital   |                        |                         | 184,467.65   |              |
| Health Department          | 4636     | 699992 |          | Public Health Preparedness Program, restricted by source      |                        | 31,557.00               |              |              |
| Health Department          | 4700     | 699992 |          | Remaining fund balance, restricted by statute                 |                        | 0.00                    |              | 236,024.65   |
| Human Services             | 250      | 353100 |          | Prepaid asset reserve   | 160,000.00             |                         |              |              |
| Human Services             | 5001     | 699992 |          | Donations unrestricted (IS THIS THE SODA SALE PROFITS???)     |                        | 20,026.51               |              |              |
| Human Services             | 5001     | 699992 |          | Remainind child abuse donations                               |                        | 2,912.86                |              |              |
| Human Services             | 5001     | 699992 |          | Remaining child / family donations                            |                        | 2,220.00                |              |              |

Jefferson County  
Preliminary Non-Lapsing Requests  
For the Year Ended December 31, 2011

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| Department                      | Bus Unit | Acct # | Sub Acct | Explanation   | Non-Spendable Fund Bal | Spendable Fund Balances |                     | Total               |
|---------------------------------|----------|--------|----------|---|------------------------|-------------------------|---------------------|---------------------|
|                                 |          |        |          |   |                        | Restricted              | Committed           |                     |
| Human Services                  | 5001     | 699992 |          | Remaining ULFC donations  |                        | 682.22                  |                     |                     |
| Human Services                  | 5009     | 699992 |          | Youth Intensive Services paid during 2011, anticipated in 2012                  |                        | 58,180.00               |                     |                     |
| Human Services                  | 5021     | 699992 |          | Remaining Safe & Stable Families donations                                      |                        | 3,047.56                |                     |                     |
| Human Services                  | 5195     | 699992 |          | Vehicle escrow funds as per 2012 budget   |                        |                         | 6,742.00            |                     |
| Human Services                  | 5200     | 535452 |          | Remaining "green initiatives" funds from 2011 budget                            |                        |                         | 10,668.00           | 264,479.15          |
| MIS - PC Group                  | 8501     | 521220 |          | Consultant related to implementing new backup software                          |                        |                         | 6,000.00            |                     |
| MIS - PC Group                  | 8501     | 521220 |          | Consultant for Disaster Recovery / Continuity of Operations updates, additional |                        |                         | 22,000.00           |                     |
| MIS - PC Group                  | 8501     | 529299 |          | Temporary help during period with current employee on FMLA leave                |                        |                         | 6,000.00            |                     |
| MIS - PC Group                  | 8501     | 531314 |          | Purchase additional UPS batteries (Uninterrupted Power Supply)                  |                        |                         | 1,900.00            |                     |
| MIS - PC Group                  | 8501     | 593015 |          | Future equipment reserve (all remaining funds)                                  |                        | TBD                     |                     |                     |
| MIS - PC Group                  | 8501     | 594818 |          | Purchase new backup hardware  |                        |                         | 74,253.00           |                     |
| MIS - PC Group                  | 8501     | 699992 |          | Consultant for Disaster Recovery / Continuity of Operations updates, per budget |                        |                         | 10,000.00           |                     |
| MIS - PC Group                  | 8501     | 699992 |          | Future equipment reserve as per budget  |                        |                         | 24,427.00           |                     |
| MIS-Power Group                 | 8502     | 521220 |          | Consultant related to IBM Power HA product for data duplication                 |                        |                         | 10,000.00           |                     |
| MIS-Power Group                 | 8502     | 521296 |          | Upgrade IBM system to operating version V7R1                                    |                        |                         | 25,000.00           |                     |
| MIS-Power Group                 | 8502     | 593015 |          | Future equipment reserve (all remaining funds)                                  |                        | TBD                     |                     |                     |
| MIS-Power Group                 | 8502     | 594818 |          | Purchase IBM Power HA software  |                        |                         | 13,000.00           |                     |
| MIS-Power Group                 | 8502     | 699992 |          | Future iSeries purchase, as per 2012 budget                                     |                        |                         | 35,000.00           |                     |
| MIS-Power Group                 | 8502     | 699992 |          | Future IBM maintenance contract, as per 2012 budget                             |                        |                         | 25,332.00           |                     |
| MIS-Power Group                 | 8502     | 699992 |          | Future Equipment Reserve, as per 2012 budget                                    |                        |                         | 7,368.00            |                     |
| MIS -- IP Telephony             | 8520     | 529299 |          | Temporary help during period with current employee on FMLA leave                |                        |                         | 6,000.00            |                     |
| MIS -- IP Telephony             | 8520     | 521220 |          | Consultant related to phone system version upgrade                              |                        |                         | 7,000.00            | 273,280.00          |
| <b>Total Governmental Funds</b> |          |        |          |   | <b>180,000.00</b>      | <b>1,110,059.79</b>     | <b>1,932,773.00</b> | <b>3,222,832.79</b> |

| Proprietary Funds -- Net Assets |            |                |   |
|---------------------------------|------------|----------------|---|
| Capital                         | Restricted | Non-Restricted | Total   |
| Highway Department              | 700        | 361100         | Capital net assets  |
| Highway Department              | 700        | 361200         | Contributed capital -- state salt shed                      |
| Highway Department              | 700        | 3625xx         | Road equity, multiple municipalities                        |
| Highway Department              | 700        | 363100         | Maintain inventory balances at 2006 levels                  |
| Highway Department              | 700        | 363200         | Over-recovered fringe benefits to be applied against 2012   |
| Highway Department              | 700        | 363250         | Under-recovered small tools pool to be applied against 2012 |
| Highway Department              | 700        | 363350         | Inventory net assets  |
| Highway Department              | 700        | 363400         | Prepaid net assets  |
| Highway Department              | 700        | 363900         | 53241 Fixed Asset replacement (machinery operations)        |
|                                 |            |                | 150,000.00  |

Jefferson County  
Preliminary Non-Lapsing Requests  
For the Year Ended December 31, 2011

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| Department         | Bus<br>Unit | Acct<br># | Sub<br>Acct | Explanation  | Non-<br>Spendable<br>Fund Bal | Spendable Fund Balances<br>Restricted | Committed    | Total |
|--------------------|-------------|-----------|-------------|--|-------------------------------|---------------------------------------|--------------|-------|
| Highway Department | 700         | 363900    |             | 53311 Cty Hwy Maintenance - keep funds for ongoing operations            |                               |                                       | 275,000.00   |       |
| Highway Department | 700         | 363900    |             | 53312 Cty Hwy Construction to finish CTH "C" in 2012                     |                               |                                       | 710,000.00   |       |
| Highway Department | 700         | 363900    |             | 53313 Winter Maintenance - carry over all winter maint funds             |                               |                                       | 5,000.00     |       |
| Highway Department | 700         | 393900    |             | 53315 CTHS Funded Construction - CTH N construction should occur in 2012 |                               |                                       | 106,500.00   |       |
| Totals             |             |           |             |  | 0.00                          | 0.00                                  | 3,025,982.00 | 0.00  |

**Jefferson County**  
**Preliminary Non-Lapsing and Carryover of Fund Balances Request**  
**For the year ending December 31, 2011**

**Department Name**

County Board

| Business Unit  | Account # | \$ Amount    | Reason   |
|--|-----------|--------------|--|
| 12   | 699992    | \$1,358.00   | Unexpended Brick Project Donations                       |
| 13   | 699992    | \$293,609.00 | Remaining Farmland Preservation funds as per 2012 Budget |
| 14   | 699992    | \$1,184.00   | Remaining Historical Commission funds as per 2012 Budget |
| <div style="text-align: right;"><b>RECEIVED</b><br/>NOV 29 2011<br/>JEFFERSON CO. CLERK, WI<br/>JEFFERSON COUNTY FINANCE</div> |           |              |  |

Department Signature

Date

# Jefferson County

## Preliminary Non-Lapsing and Carryover of Fund Balances Request

**For the year ending December 31, 2011**

Department Name

## Human Resources

| Business Unit | Account # | \$ Amount   | Reason  |
|---------------|-----------|-------------|---|
| 41            | 512144    | \$ 8,357.00 | employee elected family hlth for 2012 after budget prepared   |
| 41            | 532350    | \$ 5,000.00 | Funds for annual department head/manager training   |
| 41            | 521219    | \$ 2,500.00 | increase HIPAA consultation from 10 to 20 hours   |
|               |           |             | Note: appears Labor Negotiations will be overbudget by a minimum of \$13,625, providing no additional consulting is done in Nov and Dec |

**RECEIVED**

NOV 28 2011

JEFFERSON CO. CLERK, WI  
JEFFERSON COUNTY FINANCE

Department Signature

Date \_\_\_\_\_

GP  
Reviewed  
11-28-11  
and

# Jefferson County

## Preliminary Non-Lapsing and Carryover of Fund Balances Request

**For the year ending December 31, 2011**

Department Name

## Administration

| Business Unit | Account # | \$ Amount | Reason |
|---------------|-----------|-----------|--------|
| 81            |           |           | NONE   |

**RECEIVED**  
 NOV 29 2011  
 JEFFERSON CO. CLERK, WI  
 JEFFERSON COUNTY FINANCE

Department Signature \_\_\_\_\_

Date \_\_\_\_\_

**Jefferson County**  
**Preliminary Non-Lapsing and Carryover of Fund Balances Request**  
**For the year ending December 31, 2011**

Department Name

REGISTER OF DEEDS

| Business Unit | Account # | \$ Amount    | Reason   |
|---------------|-----------|--------------|--|
| 1002          | 521295    | \$ 40,657.00 | scanning/redaction project not completed in 2011, these funds can only be used for this purpose, this portion of the project should be done early 2012 |
| 1002          | 521296    | \$ 2,000.00  |  |
| 1002          | 531303    | \$ 1,000.00  |  |
|               |           |              | <div>RECEIVED</div> <div>NOV 28 2011</div> <div>JEFFERSON CO. CLERK, WI</div> <div>JEFFERSON COUNTY FINANCE</div>                                      |

*Staci M. Hobbsman*  
Department Signature

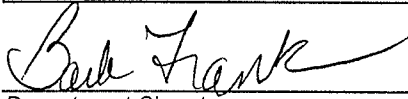
*11/28/2011*  
Date

**Jefferson County**  
**Preliminary Non-Lapsing and Carryover of Fund Balances Request**  
**For the year ending December 31, 2011**

Department Name

County Clerk

| Business Unit | Account # | \$ Amount     | Reason  |
|---------------|-----------|---------------|---|
| 1202          | 594810    | \$ 211,225.00 | New ballot machines STILL have not received federal certification. The State of Wisconsin will not approve until the federal government has certified the equipment.<br><br><b>RECEIVED</b><br><br>NOV 29 2011<br><br>JEFFERSON CO. CLERK, WI<br>JEFFERSON COUNTY FINANCE |



Department Signature

11/29/2011

Date



## Department Name

| Business Unit | Account # | \$ Amount    | Reason   |
|---------------|-----------|--------------|--|
| 1303          |           | \$ 31,000.00 | Restricted to Land Records Modernization Program |
| 1308          |           | \$ 20,000.00 | Restricted to Land Records Modernization Program |

Date \_\_\_\_\_

JEFFERSON CO. CLERK, WI  
JEFFERSON COUNTY FINANCE

# Jefferson County

## Preliminary Non-Lapsing and Carryover of Fund Balances Request

### For the year ending December 31, 2011

Department Name

Parks - 1801

| Business Unit | Account # | \$ Amount | Reason   |
|---------------|-----------|-----------|--|
| 1806          | 699994    | \$112,154 | Remaining Carol Liddle estate funds, restricted by source.                                       |
| 1809          | 699994    | \$49      | Remaining Carlin Weld Park interest, restricted by source  |
| 1812          | 699994    | \$19,850  | Remaining Carnes Development funds   |
| 1814          | 699994    | \$26,136  | Remaining Garman Nature Preserve funds, restricted by source                                     |
| 1816          | 699994    | \$18,153  | Remaining Glacial Heritage Area donations, restricted by source                                  |
| 1824          | 699994    | \$711     | Remaining Bike Trail donations, restricted by source   |
| 1826          | 699994    | \$36,000  | Remaining Dog Park funds   |
| 1801          | 699994    | \$7,519   | Remaining ATC damage funds   |
| 1801          | 699994    | \$11,000  | Contract on Parks, Recreation and Open Space Plan Update with Tom Jennings & Margaret Burlingham |

521,219

112,154. \* +  
 49. +  
 19,850. +  
 26,136. +  
 18,153. +  
 711. +  
 36,000. +  
 7,519. +  
 11,000. +

231,572. \*

*Jai Nuhn*

Department Signature

12/1/11

Date

**RECEIVED**

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JEFFERSON CO. CLERK, WI  
 JEFFERSON COUNTY FINANCE

# Jefferson County

## Preliminary Non-Lapsing and Carryover of Fund Balances Request

### For the year ending December 31, 2011

Department Name

Sheriff Department

| Business Unit | Account #  | \$ Amount          | Reason  |
|---------------|------------|--------------------|---|
| 2006          | 69999X     | \$ 531,716.00      | Radio System Upgrade Project - Budgeted for 2011 but will not get underway until 2012 |
|               |            | <i>Q12 534,000</i> |   |
| 2010          | 69999X     | \$ 2,144.00        | Funds restricted by source--Drug Education  |
| 2011          | 69999X     | \$ 1,218.00        | Funds restricted by source--Drug Restitution  |
| 2014          | 69999X.011 | \$ 11,580.24       | Remaining restricted donations--K-9 Program   |
| 2014          | 69999X.012 | \$ 399.17          | Remaining restricted donations--Community Program                                     |
| 2014          | 69999X.014 | \$ 2,616.23        | Remaining restricted donations--Honor Guard   |
| 2014          | 69999X.016 | \$ 94.00           | Remaining restricted donations--Tactical Air Wing Program                             |
| 2102          | 69999X     | \$ 2,073.00        | Funds restricted by source--Drug Task Force municipal local match funds not spent     |
| 2104          | 69999X     | \$ 196,949.00      | Funds restricted by source--Federal Forfeiture Account                                |
| 2105          | 69999X     | \$ 201.00          | Funds restricted by source--CEASE Marijuana Program                                   |
| 2108          | 69999X     | \$ 1,914.00        | Funds restricted by source--State Forfeiture Account                                  |
| 2203          | 69999X     | \$ 356,752.00      | Funds restricted by source--Jail Assessment Fund                                      |
| Total         |            | \$ 1,107,656.64    | <i>1,109,940.64 Q12</i>   |

Department Signature

Date

534,000.00 \*  
 2,144.00 +  
 1,218.00 +  
 11,580.24 +  
 399.17 +  
 2,616.23 +  
 94.00 +  
 2,073.00 +  
 196,949.00 +  
 201.00 +  
 1,914.00 +  
 356,752.00 +  
 1,103,940.64 \*

Q12

Jefferson County  
Sheriff Radio System Upgrades  
Budget Year 2011

| Description                                     | Bus Unit | Ledger Account | Narrow Band Upgrade Quote | Microwave Upgrade Quote | Paging Quote | Remote Paging Quote | IFERN Receivable Quote | New Receiver Site | Excess    | Total Quotes |
|---|----------|----------------|---------------------------|-------------------------|--------------|---------------------|------------------------|-------------------|-----------|--------------|
| Operating expenses:                             |          |                |                           |                         |              |                     |                        |                   |           |              |
| Program and align 20 existing repeaters         | 2006     | 521219         | 6,000.00                  |                         |              |                     |                        |                   |           |              |
| Program and align IFERN & WISPEN                | 2006     | 521219         | 600.00                    |                         |              |                     |                        |                   |           |              |
| Program and align existing Sheriff radios       | 2006     | 521219         | 4,000.00                  |                         |              |                     |                        |                   |           |              |
| Sheriff main backup control station             | 2006     | 531314         | 2,252.00                  |                         |              |                     |                        |                   |           |              |
| Four auxilliary receivers                       |          |                |                           |                         |              |                     |                        |                   |           |              |
| Hospital  | 2006     | 531314         | 1,372.00                  |                         |              |                     |                        |                   |           |              |
| Fort Police Department                          | 2006     | 531314         | 1,372.00                  |                         |              |                     |                        |                   |           |              |
| Jefferson Police Department                     | 2006     | 531314         | 1,372.00                  |                         |              |                     |                        |                   |           |              |
| Garage door                                     | 2006     | 531314         | 1,372.00                  |                         |              |                     |                        |                   |           |              |
| Jail repeater                                   | 2006     | 531314         | 2,190.00                  |                         |              |                     |                        |                   |           |              |
| Main tower site                                 | 2006     | 531314         |                           |                         |              | 4,254.10            |                        |                   |           |              |
| Capital expenditures                            |          |                |                           |                         |              |                     |                        |                   |           |              |
| Backup emergency command repeater               | 2006     | 594810         | 12,730.60                 |                         |              |                     |                        |                   |           |              |
| Backup paging base                              | 2006     | 594810         | 8,059.60                  |                         |              |                     |                        |                   |           |              |
| Auxilliary receivers for WISPERM and car to car | 2006     | 594810         | 7,497.20                  |                         |              |                     |                        |                   |           |              |
| Municipal base                                  | 2006     | 594810         | 7,532.70                  |                         |              |                     |                        |                   |           |              |
| Main tower site                                 | 2006     | 594813         |                           | 47,600.00               |              |                     |                        |                   |           |              |
| Link Radio                                      | 2006     | 594815         |                           |                         | 18,448.33    |                     |                        |                   |           |              |
| Paging Site equipment                           | 2006     | 594815         |                           |                         | 140,452.50   |                     |                        |                   |           |              |
| IFERN receiver                                  |          |                |                           |                         |              |                     |                        |                   |           |              |
| Main tower site                                 | 2006     | 594819         |                           |                         |              |                     | 11,280.00              |                   |           |              |
| Waterloo  | 2006     | 594819         |                           |                         |              |                     | 8,427.70               |                   |           |              |
| Watertown                                       | 2006     | 594819         |                           |                         |              |                     | 5,820.80               |                   |           |              |
| Palmyra   | 2006     | 594819         |                           |                         |              |                     | 8,427.70               |                   |           |              |
| Fort Atkinson                                   | 2006     | 594819         |                           |                         |              |                     | 8,427.70               |                   |           |              |
| Johnson Creek                                   | 2006     | 594820         |                           |                         |              |                     |                        | 80,626.50         |           |              |
| Ixionia, building                               | 2006     | 594809         |                           |                         |              |                     |                        | 35,925.00         |           |              |
| Ixionia, other                                  | 2006     | 594820         |                           |                         |              |                     |                        | 80,946.50         |           |              |
| Digital recorder                                | 2006     | 594810         |                           |                         |              |                     |                        |                   | 27,013.07 |              |
| Grand Totals                                    |          |                | 56,350.10                 | 47,600.00               | 158,900.83   | 4,254.10            | 42,383.90              | 197,498.00        | 27,013.07 | 534,000.00   |
| Other professional services                     | 2006     | 521219         | 12,852.00                 |                         |              |                     |                        |                   |           |              |
| Small items of equipment                        | 2006     | 531314         | 11,932.10                 |                         |              |                     |                        |                   |           |              |
| Capital building                                | 2006     | 594809         | 35,925.00                 |                         |              |                     |                        |                   |           |              |
| Capital equipment                               | 2006     | 594810         | 62,833.17                 |                         |              |                     |                        |                   |           |              |
| Capital office equipment                        | 2006     | 594813         | 47,600.00                 |                         |              |                     |                        |                   |           |              |
| Capital shop equipment                          | 2006     | 594815         | 158,900.83                |                         |              |                     |                        |                   |           |              |
| Capital other equipment                         | 2006     | 594819         | 42,383.90                 |                         |              |                     |                        |                   |           |              |
| Capital other equipment                         | 2006     | 594820         | 161,573.00                |                         |              |                     |                        |                   |           |              |
| Total   |          |                | 534,000.00                |                         |              |                     |                        |                   |           |              |

(Memo: Recommended budget had \$500. New figure in budget is \$12,432.)

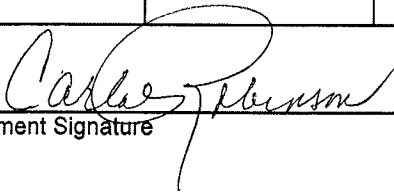
**Jefferson County**  
**Preliminary Non-Lapsing and Carryover of Fund Balances Request**  
**For the year ending December 31, 2011**

**Department Name**

Clerk of courts

| Business Unit | Account # | \$ Amount    | Reason  |
|---------------|-----------|--------------|---|
| 2401          | TBD       |              | Remodeling projects - see attached preliminary amts.  |
| 2401          | 512148    | \$ 18,615.00 | Unemployment Comp (this amount was not used in 2011 as anticipated - but there is another person currently on lay-off and need to make sure there are sufficient funds available) |

Department Signature



Date

12-5-11

#### FRONT OFFICE UPDATING

|                                 |             |    |          |               |
|---------------------------------|-------------|----|----------|---------------|
| CARPET                          | JM CARPET   | \$ | 2,476.00 | quote on file |
| CABINETS                        | SPACE SAVER | \$ | 7,121.00 | quote on file |
| TRIM ON COUNTER                 | WOOD DESIGN | \$ | 500.00   |               |
| DESKS                           | JONAS       | \$ | 3,643.20 | quote on file |
| MISC (re-route electrical, etc) | MAINTENANCE | \$ | 1,000.00 |               |
| PAINT                           | ASHBURN     | \$ | 432.25   | quote on file |

\$ 15,172.45

#### BACK OFFICE UPDATING

|                                 |             |    |           |  |
|---------------------------------|-------------|----|-----------|--|
| CARPET                          | JM CARPET   | \$ | 5,342.00  | quote on file                                |
| DESKS                           | JONAS       | \$ | 25,500.00 | (based on quote for 2 desks in front office) |
| MISC (re-route electrical, etc) | MAINTENANCE | \$ | 1,000.00  |  |
| PAINT                           | ASHBURN     | \$ | 957.25    | quote on file                                |

\$ 32,799.25

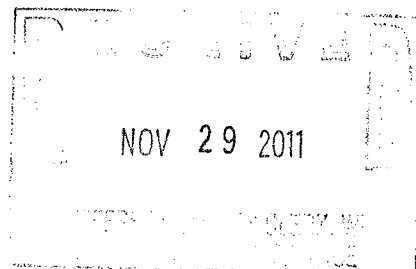
#### LOBBY AREA UPDATING

|                          |                |    |   |     |
|--------------------------|----------------|----|---|-----|
| SLAT WALL & WORK COUNTER | WOOD DESIGN    | \$ | - | TBD |
| RECOVER CHAIRS           | LAMB FURNITURE | \$ | - | TBD |
| REFACE FRONT OF COUNTER  |                |    |   | TBD |
|                          |                | \$ | - |     |

## Department Name

| Business Unit   | Account # | \$ Amount     | Reason  |
|-----------------|-----------|---------------|---|
| <del>2053</del> | 699992    | ~\$184,715.00 | Balance of flood mitigation funds (HMGP)                    |
| <del>2050</del> | 699992    | ~\$2,540.00   | Remaining restricted donations-Hazmat Truck/Trailer-Level B |


Date \_\_\_\_\_



**Jefferson County**  
**Preliminary Non-Lapsing and Carryover of Fund Balances Request**  
**For the year ending December 31, 2011**

Department Name UW-Extension

| Business Unit | Account # | \$ Amount    | Reason  |
|---------------|-----------|--------------|---|
| 6803          |           | \$ 18,633.77 | UW Educational Activities. *This account consists of 8 sub accounts: UW Ext Programming, Agriculture, Family Impact Seminar, Tractor Safety, Master Gardener, Pesticide, Safety Day Camp, Soil<br><br>* All funds are program generated funds that are used to offset program expenses that otherwise would be covered by tax levy dollars. |
| 6801          | 485200    | \$ 4,500.00  | Donation given to the 4-H program to fund scholarships for members who can't afford the user fee.   |
| 6801          | 531348    | \$ 566.40    | For Intern Position Wages for County Plan Education and Communication   |
|               |           | \$ 25.21     | FICA  |
|               |           | \$ 8.70      | Medicare  |
| 6801          | 531348    | \$ 871.60    | For Family Impact Seminar   |
|               |           | \$ 24,615.10 |   |
|               |           | \$ 24,605.68 | Total Preliminary Carryover for 2012  |

  
Department Signature

12/1/11  
Date



**Jefferson County**  
**Preliminary Non-Lapsing and Carryover of Fund Balances Request**  
**For the year ending December 31, 2011**

Department Name

Fair Park 6901

Fair Park

| Business Unit | Account # | \$ Amount | Reason  |
|---------------|-----------|-----------|---|
| 6901          | 594821    | \$20,000  | Remaining blacktopping project was not able to be completed prior to the end of the season. |
| 6906          | 485106    | \$500,000 | Fair Expansion Donations  |

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JEFFERSON COUNTY FINANCE

Department Signature

Date

12/1/11

**Jefferson County**  
**Preliminary Non-Lapsing and Carryover of Fund Balances Request**  
**For the year ending December 31, 2011**

Department Name

Land & Water Conservation

| Business Unit            | Account # | \$ Amount    | Reason                                    |
|--------------------------|-----------|--------------|---|
| 7008 - County Cost Share | 593701    | \$ 2,100.00  | CC-10-03 * Nutrient Management            |
|                          |           | \$ 4,000.00  | CC-10-04 * Shoreline Restoration Contract |
|                          |           | \$ 1,408.40  | CC-10-02 * Well Closure                   |
|                          |           | \$ 271.25    | CC-01-11 * Well Closure                   |
|                          |           | \$ 858.90    | CC-03-11 * Well closure                   |
|                          |           | \$ 20,000.00 | unencumbered surplus                      |
|                          |           | \$ 28,638.55 |   |

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JEFFERSON COUNTY FINANCE

Department Signature

Date

**Jefferson County**  
**Preliminary Non-Lapsing and Carryover of Fund Balances Request**  
**For the year ending December 31, 2011**

Department Name

*Solid Waste*

*7109*

| Business Unit  | Account #     | \$ Amount      | Reason                   |
|--|---------------|----------------|--------------------------|
| <i>7109</i>  | <i>699992</i> | <i>159,409</i> | <i>Solid waste funds</i> |
| <div>RECEIVED<br/>NOV 29 2011<br/>JEFFERSON CO. CLERK, WI<br/>JEFFERSON COUNTY FINANCE</div> |               |                |                          |

Department Signature

*[Signature]*

Date

*11-29-11*

# Jefferson County

## Preliminary Non-Lapsing and Carryover of Fund Balances Request

### For the year ending December 31, 2011

Department Name

Health Department

| Business Unit   | Account # | \$ Amount            | Reason  |
|---|-----------|----------------------|---|
| 240   | 351300    | \$ 20,000.00         | Prepaid asset reserve                                       |
| 240   | 354900    | \$ 184,467.65        | Working capital   |
| 4635  | 699992    | \$ 31,557.00         | Public Health Preparedness grant funds restricted by source |
|   |           | <b>\$ 236,024.65</b> | Total   |
|   |           |                      |   |
|   |           | \$ 168,866.65        | Beginning fund balance, 12/31/10                            |
|   |           | \$ 67,158.00         | Estimated annual activity for 2011 as of 12/5/11 per SS     |
|   |           | <b>\$ 236,024.65</b> | Total estimated fund balance, 12/31/11                      |
|   |           |                      |   |
| Memo: As per the 2012 adopted budget, "working capital" should be at a goal of \$677,797. |           |                      |   |

Department Signature

Date

**Jefferson County**  
**Preliminary Non-Lapsing and Carryover of Fund Balances Request**  
**For the year ending December 31, 2011**

Department Name

Human Services Department

| Business Unit            | Account #     | \$ Amount     | Reason  |
|--------------------------|---------------|---------------|---|
| 5009                     | 421001        | \$ 58,180.00  | Program is on a fiscal year not a calander year. We report funds when earned but budget the revenue for the following year. Due to timing carryover is needed for these revenues. |
| 5195                     | 481001        | \$ (90.00)    |   |
| 5195                     | 699992-531004 | \$ 6,832.00   |   |
| 5200                     | 535452        | \$ 10,668.00  |   |
| 699992:                  |               |               | Green Initiatives   |
| 5001                     | 485100        | \$ 20,026.51  | Donations - Unrestricted  |
| 5001                     | 485204        | \$ 2,912.86   | Donation - Child Abuse  |
| 5001                     | 485205        | \$ 2,220.00   | Donation Child/Family   |
| 5001                     | 485206        | \$ 682.22     | Donation - ULFC   |
| 5009                     | 421001        | -             | Youth Intensive Services paid in 2010 but budgeted in 2011  |
| 5021                     | 485100        | \$ 3,047.56   | Safe & Stable Families Donations  |
| + prepaid asse + reserve |               |               | ≈ \$160,000   |
|                          |               | \$ 104,479.15 |   |

Human Services Department  
Department Signature

11/30/2011  
Date

**Jefferson County**  
**Preliminary Non-Lapsing and Carryover of Fund Balances Request**  
**For the year ending December 31, 2011**

Department Name

mis

| Business Unit | Account #     | \$ Amount    | Reason                     |
|---------------|---------------|--------------|----------------------------|
| 8502          | 521220        | \$ 10,000.00 | powerha (data duplication) |
| 8502          | 594818 531303 | \$ 13,000.00 | powerha software           |
| 8502          | 521296        | \$ 2,500.00  | upgrade to v7r1            |
| 8502          | 593008        | \$ 35,000.00 | FUTURE I SERIES PURCHASE   |
| 8502          | 694992 593009 | \$ 25,332.00 | FUTURE MAINT CONTRACT      |
| 8502          | 593015        | \$ 7,368.00  | FUTURE EQUIPMENT RESERVE   |

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JEFFERSON COUNTY FINANCE

Department Signature

Date

**Jefferson County**  
**Preliminary Non-Lapsing and Carryover of Fund Balances Request**  
**For the year ending December 31, 2011**

| Business Unit              | \$ Amount   | Reason   |
|----------------------------|-------------|--|
| <b>Discretionary</b>       |             |  |
| 53241                      | \$150,000   | Highway Balance Sheet, Unrestricted Net Assets<br>Machinery Operations<br>To maintain all balances that result from Machinery Operations, These monies will be designated to fund the backlog of equipment needing replacement as per the Highway Department Master Equipment Turnover Plan.<br>Funds to be maintained for capital asset replacement in account: 700.363900 Highway Balance Sheet, Unrestricted Net Assets (this amount approximates the estimated uncommitted funds)  |
| 700.363350.<br>700.363400. | \$1,687,482 | Highway Balance Sheet, Inventory Net Assets<br>Highway Balance Sheet, Prepaid Net Assets<br>Maintain balances in inventory reserve to replenish material inventories. The balance is a combination of these accounts.  |
| <b>Non-Lapsing</b>         |             |  |
| 53211                      | \$95,000    | Highway Balance Sheet, Highway Fringe Pool<br>Employee Tax and Benefit Cost Pool<br>To maintain all balances (positive or negative) that result from the Employee Tax and Benefit Cost Pool. The balance would be maintained and used in calculating future Employee Tax and Benefit allocation rates. This will maintain the integrity of the account and will ensure all customers participate in the variances, not just the county. This balance is currently maintained at account 700.363200 Highway Balance Sheet, Highway Fringe Pool and has a balance of \$89,573.49 |
| 53221                      | (\$3,000)   | Highway Balance Sheet, Highway Small Tool Pool<br>Field Small Tools Cost Pool<br>To maintain all balances (positive or negative) that result from the Field Small Tools Cost Pool. The balance would be maintained and used in calculating future Field Small Tools allocation rates. This will maintain the integrity of the account and will ensure all customers participate in the variances, not just the county. This balance is currently maintained at account 700.363250 Highway Balance Sheet, Highway Small Tool Pool and has a balance of 6,382.87                 |
| 53311                      | \$275,000   | County Highway Maintenance<br>To maintain the integrity of all unspent Transportation Aids and to keep funds available for ongoing maintenance operations.   |
| 53312                      | \$710,000   | County Highway Construction<br>Carry-over all construction funds to finish CTH "SC" in 2012.   |
| 53313                      | \$5,000     | County Highway Winter Maintenance<br>Carry-over all winter maintenance funds<br>(If there is a year end balance, I recommend carrying it forward due to the nature of winter maintenance.)   |
| 53315                      | \$106,500   | County Highway Funded Road Construction<br>To pay for construction and engineering for funded road projects. (CTH N reconstruction, construction should occur in '12)  |

Discretionary  
Discretionary  
↓

Department Signature \_\_\_\_\_ Date \_\_\_\_\_

Finance Committee Notes:

\_\_\_\_\_ Approved \_\_\_\_\_ Denied

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Jefferson County  
Contingency Fund  
For the Year Ended December 31, 2011

| Ledger<br>Date                | Description  | General           | Authority                   | Publish<br>Date |
|-------------------------------|--|-------------------|-----------------------------|-----------------|
| 1-Jan-11                      | Tax Levy   | 400,000.00        |                             |                 |
| 31-Mar-11                     | Wireless internet within the Courthouse                                | (13,400.00)       | Finance Committee, 4/14/11  | 19-Apr-11       |
| 31-Mar-11                     | Landscape plan for celebration of Jefferson County's 175th anniversary | (7,000.00)        | Finance Committee, 4/14/11  | 19-Apr-11       |
| 31-May-11                     | Engineering / design work on Sheriff parking lot and garage (up to)    | (5,000.00)        | Finance Committee, 5/12/11  | 20-May-11       |
| 31-May-11                     | Parking lot maintenance as 402 S Center S (up to)                      | (2,500.00)        | Finance Committee, 6/9/11   | 21-Jun-11       |
| 31-May-11                     | Workers compensation claim 2003-036761                                 | (41,685.86)       | County Board, 6/14/11       | 21-Jun-11       |
| 31-Jul-11                     | Courthouse generator project   | (35,949.00)       | Finance Committee, 8/11/11  | 16-Aug-11       |
| 30-Sep-11                     | Korth promissory note payment acceleration                             | (571.55)          | Finance Committee 10/13/11  | 17-Oct-11       |
| 31-Oct-11                     | Basement shelving project for County Clerk / Finance                   | (8,874.06)        | Finance Committee, 11/10/11 | 15-Nov-11       |
| <b>Total amount available</b> |  | <b>285,019.53</b> |                             |                 |