

## Infrastructure Committee

### AGENDA

Jefferson County Courthouse  
320 S. Main Street, Room 202  
Jefferson, WI 53549

April 10, 2013

Immediately following joint meeting with Highway Committee

### Committee Members

Richard Jones, Rick Kuhlman, Vice Chair, Russell Kutz, Don Reese, Chair, Dick Schultz, Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of the March 26, 2013 Infrastructure Committee meeting minutes
7. Communications
8. Status report on courthouse bathroom remodeling project
9. Discussion and possible action on Sheriff Annex Building engineering services & construction management proposals to repair the building
10. Discussion and possible action on advantages of construction management contracts
11. Closed session per Wisconsin State Statutes §19.85(1)(e) and (g) to discuss negotiations concerning the purchase of public property and conferring with legal counsel
12. Reconvene in open session to take possible action on any items discussed in closed session
13. Potential items for the Committee's next meeting
14. Set tentative next committee meeting time and date
15. Adjourn

2013		
April 17 <sup>th</sup> May be rescheduled (10:30 am)	July 3 <sup>rd</sup>	October 2 <sup>nd</sup>
May 1 <sup>st</sup>	August 7 <sup>th</sup>	November 6 <sup>th</sup>
June 5 <sup>th</sup>	September 4 <sup>th</sup>	December 4 <sup>th</sup>

All meetings in Room 112 at 8:30 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

A quorum of the members of Land and Water Conservation Committee and the Highway Committee may attend this meeting. No action will be taken by these two Committees.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made***

**Jefferson County Board  
Committee Minutes**

**March 26, 2013**

**Infrastructure Committee**

**1. Call to order**

Meeting called to order by Supervisor Reese at 8:30 a.m.

**2. Roll call of Committee Members**

Richard Jones, Rick Kuhlman, Russell Kutz, Don Reese and Dick Schultz.

Others Present: Gary Petre – County Administrator; Phil Ristow – Corporation Counsel; John Molinaro – County Board Chairman; Tammie Jaeger – Administrative Secretary; Lydia Statz – Reporter, Jefferson Daily Union; Supervisor Carlton Zentner.

**3. Certification of compliance with the Open Meetings Law**

The County Administrator reported that the meeting agenda was properly noticed in compliance with the law.

**4. Review of the Agenda**

No changes were made.

**5. Public Comment**

Supervisor Zentner asked the committee to consider opening up the process when determining the size of the future highway shop. He would like to see public informational meetings and possibly a referendum.

**6. Approval of the March 20, 2013 Infrastructure Committee meeting minutes**

Motion made by Supervisor Jones; Second by Supervisor Schultz to approve the March 20, 2013 Infrastructure Committee meeting minutes as corrected. Ayes-All (Motion Carried).

**7. Communications**

- Email correspondence from Phil Ristow regarding asbestos abatement at the Countryside Home property

**8. Discussion and possible action on the final environmental inspection report and related abatement cost estimates for the former Countryside Home property**

Phil Ristow provided email correspondence relating to the asbestos removal for the committee to review. Residential and Industrial Asbestos Removal LLC estimated that it would cost between \$60,000 and \$75,000 to remove the remaining asbestos from the property.

**9. Closed session per Wisconsin State Statutes §19.85(1)(e) and -(g) to discuss negotiations concerning the purchase of public property and conferring with legal counsel**

Motion made by Supervisor Kuhlman; Second by Supervisor Jones to convene in closed session at 8:44 a.m. to discuss negotiations concerning the purchase of public property and conferring with legal counsel. Roll Call Vote was taken – Ayes All (Motion Carried)

**10. Reconvene in open session to take possible action on any items discussed in closed session**

Motion made by Supervisor Schultz ; Second by Supervisor Kuhlman to reconvene to open session to take possible action on item discussed in closed session at 9:18 a.m. Ayes-All (Motion Carried). No action was taken

**11. Potential items for the Committee's next meeting**

- Discussion and possible action on RFP for the main Highway Facility (Joint Meeting with Highway Committee)
- Approval of the March 26, 2013 Committee meeting minutes
- Discussion and possible action on the final environmental inspection report for former Countryside Home
- Status report on courthouse bathroom remodeling project
- Discussion and possible action on Sheriff Annex Building construction management proposals
- Discussion and possible action on advantages of construction management contracts

- Discussion and possible action on the purchase of the old Countryside Home property
- Status report on the courthouse security entrance project

**12. Set tentative next committee meeting time and date:**

April 10<sup>th</sup> at 10:30 p.m. (joint meeting with the Highway Committee) Room 202

April 10<sup>th</sup> immediately following the joint meeting

April 17, 2013 at 10:30 a.m.

**13. Adjourn**

Supervisor Schultz made a motion to adjourn; Second by Supervisor Kutz at 9:20 a.m. Ayes – All (Motion Carried).