

**Agenda**  
**Jefferson County Land & Water Conservation Committee (LWCC)**  
**Jefferson County Courthouse**  
**320 South Main Street – Room 202**  
**Jefferson, WI 53549**  
**Wednesday, April 17, 2013**  
**8:30 A.M.**

Committee Members: Sarah Bregant, Walt Christensen, Matthew Foelker, Carlton Zentner, Scott Zimmerman

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Review and Approval of the March 20, 2013 Meeting Minutes
6. Communications
7. Citizen Comments
8. Natural Resources Conservation Service Report (NRCS) - Dennis Vollmer
9. Town & Country Meeting Update - Walt Christensen
10. Notice of Noncompliance - Farmland Preservation Program (FPP)
11. Cancellation of Noncompliance - Farmland Preservation Program (FPP)
12. Discussion and Possible Action on Highway Facility
13. Discussion and Possible Action on Land Values Study
14. Update - Tree Sale Weather Distribution Delay
15. Monthly Financial Report
16. Set Next Meeting and Possible Agenda Items
17. Adjournment

Note: If committee members are not able to attend please notify the LWCD

The committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

# Land & Water Conservation Committee Minutes April 17, 2013

**1. Call to Order:**

The monthly meeting was called to order by Walt Christensen at 8:32 a.m. Committee members Sarah Bregant, Walt Christensen, Carlton Zentner, and Scott Zimmerman were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; John Molinaro, County Board Supervisor; and Dennis Vollmer, NRCS.

**2. Roll Call (Establish a Quorum):**

A quorum was established.

**3. Certification of Compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

**4. Review of the April Agenda:**

The April agenda was reviewed by the committee members.

**5. Review and Approval of the March Meeting Minutes**

Scott Zimmerman made a motion to approve the March meeting minutes as written, Sarah Bregant seconded. Motion carried, 5/0.

**6. Communications**

There were no communications at this time.

**7. Citizen Comments:**

There were no citizen comments.

**8. Natural Resources Conservation Service (NRCS) Report:**

Dennis Vollmer discussed the Natural Resources Conservation Service (NRCS) report. See attached.

**9. Town & Country Meeting Update - Walt Christensen**

This was the first meeting of the year. Topics discussed; the latest on biogas/biowaste energy.

**10. Notice of Noncompliance with Soil and Water Conservation Requirements – Farmland Preservation Program (FPP):**

The annual certification process is 98% complete as of today (4/17/13). Voluntary Non-Participation: Rodeil & Beverly Malloy, Helen Evans & Mary Schneider. Motion to accept Notices of Voluntary Non-Participation by Carlton Zentner, seconded by Sarah Bregant. Motion carried, 5/0.

**11. Cancellation of Noncompliance – Farmland Preservation Program:**

None at this time.

**12. Discussion and Possible Action on Highway Facility:**

Update given by John Molinaro. The bank has accepted and set up an escrow account in the amount of \$37,500 for asbestos removal. The county is looking into hiring a Construction Manager to expedite the project and keep it on budget. Dodge County saved approximately \$400,000 by utilizing a Construction Manager. John Molinaro thinks it may be quite cost effective to go this route.

**13. Discussion and Possible Action on Land Values Study:**

Nothing new at this time.

**14. Update - Tree Sale Weather Distribution Delay:**

Please see attached letter from Laura's Lane Nursery. Our tentative distribution dates are May 8 & May 9, 2013.

**15. Monthly Land & Water Conservation Department (LWCD) Financial Report**

The most recent statements of revenues and expenditures were distributed. See attached. As of now we are right on track with the budget.

**16. Set next meeting and possible agenda items:**

It was decided by the members that the next regularly scheduled meeting of the Land & Water Conservation Committee will be held on May 15, 2013 at 8:30 in Room 202. Possible agenda items include: Updates on the Highway Department and Vehicle Usage Reports.

**17. Adjournment**

Motion to adjourn was made by Carlton Zentner and seconded by Scott Zimmerman at 9:01 a.m. Motion carried, 5/0.

# Land & Water Conservation Committee Minutes

March 20, 2013

**1. Call to Order:**

The monthly meeting was called to order by Walt Christensen at 8:32 a.m. Committee members Sarah Bregnant, Matthew Foelker, Carlton Zentner (@ 8:35 a.m.), and Scott Zimmerman (@ 8:34 a.m.) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; John Molinaro, County Board Supervisor; and Dennis Vollmer, NRCS.

**2. Roll Call (Establish a Quorum):**

A quorum was established.

**3. Certification of Compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

**4. Review of the March Agenda:**

The March agenda was reviewed by the committee members.

**5. Review and Approval of the February Meeting Minutes**

Matthew Foelker made a motion to approve the February meeting minutes as written, Sarah Bregnant seconded. Motion carried, 5/0.

**6. Communications**

There were no communications at this time.

**7. Citizen Comments:**

There were no citizen comments.

**8. Introduction of New Staff – Kim Liakopoulos:**

New staff was introduced to the Committee.

**9. Natural Resources Conservation Service (NRCS) Report:**

Dennis Vollmer discussed the Natural Resources Conservation Service (NRCS) report. See attached.

**10. Notice of Noncompliance with Soil and Water Conservation Requirements – Farmland Preservation Program (FPP):**

Noncompliant: Alan B & Jodi L Stout, Whispering Prairie Farms, LLC c/o Alan B & Jodi L Stout  
Voluntary Non-Participation: Donald & Judith Meschke Trust, Eleanor C Rupprecht Trust c/o Margaret A Wendt

Matthew Foelker made a motion to approve the notices as a group, Walt Christensen seconded. Motion carried, 5/0.

**11. Cancellation of Noncompliance – Farmland Preservation Program:**

Robert L McIntyre, John F McNally, Erwin C Poeppel

Matthew Foelker made a motion to approve the notices as a group, Sarah Bregnant seconded. Motion carried, 5/0.

**12. Discussion and Possible Action on Highway Facility:**

Update given by John Molinaro. The possibility of asbestos is still under review. The asbestos may or may not be in a service shaft under the building and it may be contained by concrete. The bank is discussing alternative remediation companies. Jefferson County is asking that an escrow account be established to pay for said remediation.

**13. Discussion and Possible Action on Land Values Study:**

Land value study was included in item #12.

**14. Monthly Land & Water Conservation Department (LWCD) Financial Report**

The 2012 Year End financial statement was slightly above budget as a direct result of grant reductions. Mark Watkins indicated the overage was approximately \$6,000.

**15. Set next meeting and possible agenda items:**

It was decided by the members that the next regularly scheduled meeting of the Land & Water Conservation Committee will be held on April 17, 2013 at 8:30 in Room 202.

**16. Adjournment**

Motion to adjourn was made by Matthew Foelker and seconded by Sarah Bregnant at 9:18 a.m. Motion carried, 5/0.

**Jefferson County Board Report**  
**4/17/2013**

**2013 EQIP contracts**

- 19 Contracts are signed into place for 2013
  - Funding groups:
    - Cropland – 9
    - Pastureland – 4
    - Farmsteads – 4 (2 are Beginning Farmers)
    - Forestland – 1
    - Organic - 1

**EQIP practices in progress**

- Received Nutrient Management Plans
  - 8 Nutrient Management Plans have been reviewed for payment over the past month
    - 1 or 2 2012 NMP's need to be turned in for review ASAP
- Working on Rosy Lane Cover Crop payment (Error in computer system is delaying payment)
- Spring work list has been reviewed and Brendon is busy completing designs
  - Contacts are being made to prepare for the work
    - No spring construction has been completed due to the late spring

**Conservation Stewardship Program (CStP)**

- Completed all payments, contract reviews and reporting by the April 3, 2013 deadline
- It is anticipated that there will be a CStP sign up in late spring of 2013

**Conservation Security Program (CSP)**

- N/A

**Conservation Reserve Program (CRP)**

- General CRP sign up will occur from May 20<sup>th</sup> thru June 14
- This includes Highly Erodible Land
- Continuous CRP – should be a sign up in 2013, but FSA has not been given approval to start the sign up
- Calling Mid-Management participants to verify work that needs to be completed and documented to FSA in 2013

**General**

- Wetland/HEL Determination requests to complete:
  - ~10 have yet to be looked at
  - Many are being reviewed, but not yet completed (number unknown)
    - As soon as it dries out NRCS can resume field checks on potentially adverse requests. Due to the late spring there remains a large amount of unchecked requests to field certify
  - 6 are waiting to be digitized
  - 0 are waiting to be approved/signed
- The past month consisted of: completing 2013 contract writing, reviewing 2012 NMP's for payment, SE Area review, designing practices for 2013 construction, completing CStP payments/reviews
  - The next month should consist of: spring construction, which includes obtaining project permits from DNR/Etc, starting 2013 Compliance Reviews, HEL planning, CRP checks
- The SE Area was reviewed by the State Office April 4-10<sup>th</sup>
  - Jefferson Field Office was reviewed on April 5th
- Brendon attended Construction Inspection Training in Texas April 8-12
- Dennis attended NFSAM (National Food Security Act Manual) training on March 18
- There are many field visits that need to be complete for planning purposes
  - The large amount of field work to complete coupled with the late spring will cause conflicts in scheduling work with farmers and completing practices in a timely fashion

Growers of Quality Seedlings,  
Nursery Liner Stock  
& Christmas Trees



[www.lauraslanelnursery.com](http://www.lauraslanelnursery.com)

April 12, 2013

Dear Valued Customer:

When – When – When is spring going to arrive? We are more than ready, but it is snowing again today, which is covering the inch of ice we received yesterday, which is keeping the frost deep in the ground.

I think April is really March and May will become April this year.

Because “this is what it is”, we advise all customers with tentative pick-up dates to please have them definitely confirmed by the nursery before making plans to pick up your order, or send out any notices.

This is a highly unusual year, one which we haven't experience in over 50 years of doing business.

We assure you, we will do all we can to harvest your trees as soon as possible.

Sincerely,

Joe & Beatrice Wheeler  
Laura's Lane Nursery

P.S. I have tried repeatedly to call Mother Nature -- but she no longer receives anyone's calls!

Jefferson County  
Land & Water Conservation Totals

Date Ran 3/25/2013  
Period 1  
Year 2013

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
7001 Land & Water	Revenue	(6,310.00)	(15,754.17)	(6,310.00)	(15,754.17)	9,444.17	(189,050.00)	(182,740.00)	3.34%
	Expenditures	46,715.43	41,471.75	46,715.43	41,471.75	5,243.68	497,661.00	450,945.57	9.39%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>40,405.43</b>	<b>25,717.58</b>	<b>40,405.43</b>	<b>25,717.58</b>	<b>14,687.85</b>	<b>308,611.00</b>	<b>268,205.57</b>	<b>13.09%</b>
7002 Wild Life Crop	Revenue	-	(1,666.67)	-	(1,666.67)	1,666.67	(20,000.00)	(20,000.00)	0.00%
	Expenditures	-	1,666.67	-	1,666.67	(1,666.67)	20,000.00	20,000.00	0.00%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7008 County Cost Share	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	372.75	-	372.75	(372.75)	4,473.00	4,473.00	0.00%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>372.75</b>	<b>-</b>	<b>372.75</b>	<b>(372.75)</b>	<b>4,473.00</b>	<b>4,473.00</b>	<b>0.00%</b>
7009 Hope Lake	Revenue	-	(250.00)	-	(250.00)	250.00	(3,000.00)	(3,000.00)	0.00%
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>(250.00)</b>	<b>-</b>	<b>(250.00)</b>	<b>250.00</b>	<b>(3,000.00)</b>	<b>(3,000.00)</b>	<b>0.00%</b>
7010 Resources	Revenue	-	(1,958.33)	-	(1,958.33)	1,958.33	(23,500.00)	(23,500.00)	0.00%
	Expenditures	16,027.50	1,958.33	16,027.50	1,958.33	14,069.17	23,500.00	7,472.50	68.20%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>16,027.50</b>	<b>(0.00)</b>	<b>16,027.50</b>	<b>(0.00)</b>	<b>16,027.50</b>	<b>-</b>	<b>(16,027.50)</b>	<b>#DIV/0!</b>
7011 Non Metallic	Revenue	-	(1,330.83)	-	(1,330.83)	1,330.83	(15,970.00)	(15,970.00)	0.00%
	Expenditures	2.45	52.08	2.45	52.08	(49.63)	625.00	622.55	0.39%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>2.45</b>	<b>(1,278.75)</b>	<b>2.45</b>	<b>(1,278.75)</b>	<b>1,281.20</b>	<b>(15,345.00)</b>	<b>(15,347.45)</b>	<b>-0.02%</b>



7013 Rome Ponds	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	#DIV/0!
7014 Gypsy Moth Program	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	#DIV/0!
7016 Southern Area	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	#DIV/0!
7020 County Farm	Revenue	-	(7,725.83)	-	(7,725.83)	7,725.83	(92,710.00)	(92,710.00)	0.00%
	Expenditures	-	321.50	-	321.50	(321.50)	3,858.00	3,858.00	0.00%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	(7,404.33)	-	(7,404.33)	7,404.33	(88,852.00)	(88,852.00)	0.00%
Total All Business Units	Revenue	(6,310.00)	(28,685.83)	(6,310.00)	(28,685.83)	22,375.83	(344,230.00)	(337,920.00)	1.83%
	Expenditures	62,745.38	45,843.08	62,745.38	45,843.08	16,902.30	550,117.00	487,371.62	11.41%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Grand Toat Land Conservation		56,435.38	17,157.25	56,435.38	17,157.25	39,278.13	205,887.00	149,451.62	27.41%