jchd **Jefferson County Health Department**
1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)
www.jeffersoncountywi.gov

Agenda

Jefferson County Board of Health
1541 Annex Road, Jefferson, WI 53549
Health Department Conference Room
May 8, 2013
1 p.m.

Board Members
Ed Morse, Chair, Dick Schultz, Vice-Chair, Marie Wiesmann, RN, BSN, Secretary
John McKenzie, Don Williams, MD

1. **Call to order**
2. **Roll Call/Establishment of a Quorum**
3. **Certification of Compliance with the Open Meetings Law**
4. **Review of the Agenda**
5. **Public Comment**
6. **Approval of March 20, 2013 Board Meeting Minutes**
7. **Communications**
8. **Financial Report**
   a. Income Statement
   b. Vehicle Usage Report
   c. Plan Purchase of Another Vehicle
9. **Health Department Strategic Plan – Kathy Eisenmann, UW-Extension**
10. **Operational Update of the Environmental Health Program**
11. **Public Health Preparedness**
    a. 2013 Exercise
    b. Stakeholder Meeting and Review of Mass Clinic Plan
12. **Public Health Program and Review of Statistics**
    a. Communicable Disease Cases Reported
    b. Infrastructure Mini-Grant – Strategic Plan
    c. Flood Response
    d. Dietetic Technician Position for Fit Families Grant (WIC)
13. **Personal Care Program and Review of Statistics**
14. **Director's Report**
    a. Included in Packet
15. **Status of Rock River Free Clinic and Community Dental Clinic**
16. **Next Meeting Date/Time/Agenda Items: July 17, September 18, November 20, 2013**
17. **Adjourn**

The Board may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

Jefferson County Board of Health
Meeting Minutes – Wednesday, March 20, 2013
Jefferson County Health Department Conference Room
1541 Annex Road Jefferson, WI. 53549

Call to Order
E. Morse, Chair, called the meeting to order at 1:00 p.m.

Roll Call/Establishment of a Quorum
Quorum established.
Board Members Present: Ed Morse, Chair; Dick Schultz, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, M.D.
Staff Present: Gail Scott, Director; Diane Nelson, Public Health Program Manager; Marc Schultz, Environmental Specialist; Sandee Schunk, Clerical/Recorder
Guests Present: John Molinaro, County Board Chair; Tamara Pooch, U.W. Green Bay nursing student; Doris Ellison, PhD student

Certification of Compliance with the Open Meetings Law: Meeting was properly noticed.

Review of the Agenda: No changes requested.

Public Comment: None

Approval of January 16, 2013 and March 6, 2013 Board Meeting Minutes
Motion made by D. Schultz to approve the minutes as written; second by E. Morse; motion carried.

Communications: None

Financial Report – Income Statement
G. Scott reviewed the 2012 end-of-year "Revenue & Expense Report" received from the County Finance Department. The bottom line shows an estimated surplus of $233,969.57 (pending final collections of revenue for services rendered in the Personal Care and Public Health programs).

Early Intervention for Prevention of Lead Poisoning – Doris Ellison and Diane Nelson
D. Ellison provided a Power Point presentation on her Doctor of Nursing Practice (DNP), PhD project.
Birth certificates were used to obtain a listing of infants (up to age 1) living in older homes in Jefferson County. The goal is to decrease the risk of lead poisoning and have infants receive blood lead testing within one week of turning age one. It was reported that 51 cases were followed that live in a home built prior to 1950. A common source of lead poisoning is lead based paint in older homes that may be inhaled or ingested by a young child. Other sources of lead poisoning are soil contamination; dust; gas that contains lead (aviation use). In the study, 19% of the 51 cases received a blood lead test prior to age one and 19% received a blood lead test within one week of their first birthday; 62% of the cases did <u>not</u> receive a blood lead test prior to or within one week of turning age one. The children's healthcare providers were contacted regarding the need to provide a blood lead test on the children involved in the study that had no history of being tested. It was reported that lead poisoning is preventable through testing and removal of lead paint or contaminated soil; prevention by providing blood lead screenings. Studies show that adults with high lead blood levels often have symptoms of irritability and hypertension (high blood pressure). M. Wiesmann, RN at Fort HealthCare reported that their patients receive a blood lead test between the ages of one and two.

G. Scott reported that the completion of the "County Business Continuity Plan" has been very time consuming for the Health Department staff but will be submitted on schedule.

Status of Rock River Free Clinic and Community Dental Clinic

G. Scott reported the Rock River Free Clinic has not requested any funding from the Health Department and the clinic has a Board meeting scheduled on March 21, 2013.

G. Scott reported that the Community Dental Clinic has hired a new dentist to work 3 days per week beginning in April; Dr. Turley will work at the clinic 2 days per week and a new dentist that is currently obtaining licensure may start in June. New patient appointments are still "on hold" at this time.

Next Meeting Date/Time/Agenda Items: May 8; July 17; September 18; November 20, 2013

Next meeting will be held on Wednesday, May 8, 2013 at 1:00 p.m. in the Health Department Conference Room.

Adjourn

D. Schultz motioned to adjourn at 2:25 p.m.; second by M. Wiesmann; motion carried.

Respectfully submitted;
Sandee Schunk - Recorder

Dodge-Jefferson Healthier Community Partnership, Inc.

415 S. 8th Street, Watertown, WI 53094 920-206-7797 FAX: 920-206-7798
E-Mail: jlangfeldt@co.dodge.wi.us

Board of Directors

Jody Langfeldt, RN, BSN
Chair
Health Officer
Dodge County Human Services & Health Dept.

Michael Wallace
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Msgr. Daniel Ganshert
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Watertown

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Watertown Regional Medical Center

Michael Grajewski, M.D.
Watertown Family Physician

Alexandria Alvardo
Community Outreach Specialist
Molina Health Care

Mike Murphy, RN
Chief Patient Care Officer
Beaver Dam Community Hospital, Inc.

Carol Quest, RN, BSN
Director/Health Officer
City of Watertown Dept. of Public Health

Earlene M. Ronk
Community Member

Dear Community Partner,

The Jefferson County, Dodge County, and City of Watertown Health Departments, in partnership with Fort HealthCare, Beaver Dam Community Hospital, and UW Health Partners Watertown Regional Medical Center have conducted a community health assessment in order to identify and better understand the complex health issues facing our citizens. We have recently finished our assessment and will be looking to use the findings to help direct health initiatives and allocate resources in the coming years. Additionally, in order to maximize our ability to address these health issues we would greatly appreciate your valuable input on areas of greatest needs and activities that you and your organization can participate in to help address these needs.

The Community Health Assessment (CHA) and Improvement Plan (CHIP) is part of a broader national effort to improve community health through scientific based prevention planning.

We would like to invite anyone interested in improving the health of Dodge and Jefferson Co. to share in a luncheon so that we may present the results of the assessment and invite you to discuss a plan of action.

The community assessment public forum will be held from 10:00 a.m. – 2:00 p.m. at the Windwood of Watertown on Monday, June 3rd, 2013. There is no cost to this event and a healthy lunch will be provided free of charge.

Location: Windwood of Watertown
W5710 County Road CW
Watertown, WI 53098
(920) 262-9091

PLEASE RSVP BY MAY 24th, 2013.
INCLUDE THE INFORMATION BELOW AND SEND TO:

Community Health Assessment Public Forum
c/o Carol Quest
515 S. First St.
Watertown, WI 53094
(ph) 920-262-8090 (fax) 920-262-8096
Email: KHiller@ci.watertown.wi.us

Name and Title:	
Agency/Organization:	
Address:	
Phone:	
Email:	
Special Considerations:	

Jefferson County Health Department - Statement of Revenues & Expenditures

01/01/2013 - 03/31/2013	YTD Actual	Prorated Budget	Annual Budget	YTD Variance
REVENUE				
Personal Care Medical Assistance	75,255.66	77,224.50	308,898.00	-1,968.84
Personal Care Private Pay	15,461.80	8,620.00	34,480.00	6,841.80
Personal Care - Care WI Private Pay	101,917.19	160,011.50	640,046.00	-58,094.31
Personal Care Human Services	17,490.00	16,950.00	67,800.00	540.00
Personal Care Other Revenue	0.00	25.75	103.00	-25.75
Personal Care Prior Year Revenue	0.00	0.00	0.00	0.00
Personal Care WIMCR Funding	0.00	22,500.00	90,000.00	-22,500.00
Total Personal Care	**210,124.65**	**285,331.75**	**1,141,327.00**	**-75,207.10**
Total WIC	**78,638.62**	**84,724.25**	**338,897.00**	**-6,085.63**
Public Health Fee for Service	23,059.03	35,566.50	142,266.00	-12,507.47
Public Health Grant Income	56,018.91	30,446.75	121,787.00	25,572.16
Total Public Health	**79,077.94**	**66,013.25**	**264,053.00**	**13,064.69**
Total Income	367,841.21	**436,069.25**	**1,744,277.00**	**-68,228.04**
EXPENSE				
Personal Care Salary & Benefits	25,324.12	24,213.75	96,855.00	1,110.37
Personal Care Contracted Services	182,368.36	235,195.00	940,780.00	-52,826.64
Personal Care Operating Expense	3,582.64	25,923.00	103,692.00	-22,340.36
Total Personal Care	**211,275.12**	**285,331.75**	**1,141,327.00**	**-74,056.63**
WIC Salary & Benefits	64,920.29	69,311.75	277,247.00	-4,391.46
WIC Contracted Services	1,982.00	2,625.00	10,500.00	-643.00
WIC Operating Expense	11,736.33	12,702.50	50,810.00	-966.17
Total WIC	**78,638.62**	**84,639.25**	**338,557.00**	**-6,000.63**
Public Health Salary & Benefits	243,127.22	228,476.00	913,904.00	14,651.22
Public Health Contractual	4,451.79	16,358.25	65,433.00	-11,906.46
Public Health Operating Expense	40,372.73	42,799.25	171,197.00	-2,426.52
Capital Equipment	0.00	0.00	0.00	0.00
Total Public Health	**287,951.74**	**287,633.50**	**1,150,534.00**	**318.24**
Total Expense	577,865.48	**657,604.50**	**2,630,418.00**	**-79,739.02**

SUMMARY				
Total Income	**367,841.21**	436,069.25	1,744,277.00	-68,228.04
County Funding Tax Levy	224,406.00	224,406.00	**897,624.00**	
Prior Year Applied Funds	9,138.75	9,138.75	**36,555.00**	
Total Revenue	**601,385.96**	669,614.00	2,678,456.00	-68,228.04
Total Expenditures	**577,865.48**	657,604.50	2,630,418.00	-79,739.02
Net Surplus (Deficit)	**23,520.48**			11,510.98

Year	Public Hlth. 4501 Mileage Pd	Public Hlth. 4501 Fuel Cost	Pers.Care 4301 Mileage Pd	Pers. Care 4301 Fuel Cost	WIC 4406 & Peer Couns. 4456 Mileage Pd	WIC 4406 & Peer Couns. 4456 Fuel Cost	Total Annual Mileage Pd	Total Annual Fuel Cost	Total Annual Travel Exp.	Routine Maint.	Non-Routine Repairs	Total Annual Costs
2010	$ 7,065.20	$ 287.57	$ 923.50	$ 61.19	$ 368.00	$ 602.60	$ 8,356.70	$ 951.36	$ 9,308.06	$ -	$ -	$ 9,308.06
*2011	$ 5,953.46	$ 874.65	$ 329.60	$ 502.74	$ 30.93	$ 609.63	$ 6,313.99	$ 1,987.02	$ 8,301.01	$ 86.59	$ -	$ 8,387.60
2012	$ 6,558.26	$ 507.54	$ 280.34	$ 530.04	$ 474.46	$ 729.30	$ 7,313.06	$ 1,766.88	$ 9,079.94	$ 133.52	$ 889.50	$ 10,102.96
*2013	$ 1,153.50	$ 62.36	$ 97.20	$ -	$ -	$ 64.96	$ 1,250.70	$ 127.32	$ 1,378.02	$ 14.98	$ -	$ 1,393.00
2014												
2015												
2016												
Totals:	$ 20,730.42	$ 1,732.12	$ 1,630.64	$ 1,093.97	$ 873.39	$ 2,006.49	$ 23,234.45	$ 4,832.58	$ 28,067.03	$ 235.09	$ 889.50	$ 29,191.62

*Dept. Van Obtained on 02/15/2011

*2013 expenses = as of 03/31/2013

Team Registration Information

Operation Mayhem:
Healthcare Emergency Preparedness Exercise

Alliant Energy Center
1919 Alliant Energy Center Way
Madison, WI 53713

Friday, June 7, 2013

Agenda:

8am	Registration and Continental Breakfast
8:30am-noon	Exercise

Scope of the Exercise: This joint regional exercise is based on the realistic hazards identified from the Hazard Vulnerability Assessments and will include practical objectives, injects and opportunities for 'real-life' practice. A severe winter weather scenario will affect the southern region of Wisconsin testing the ability to set up incident command, create an incident action plan, and communicate with partners on public messages and internal situational awareness updates.

Exercise Objectives:

1. Evaluate **EOC processes** to identify issues; establish priorities between Incident and/or Area Commands; provide strategic direction; and coordinate and resolve multi-agency policy issues, including the issuance of protective action recommendations and protective action decisions.

2. Discuss utilization of applicable, varied **communication systems** critical to incident-specific information intended for emergency planning and response partners within and between hospitals, emergency management and public health agencies.

3. Examine staff roles, including support for extended operational periods, to support **health-related message coordination and public information** via various messaging platforms.

4. Analyze the current plans for **coordination of transportation resources to the scene** in a multi-county response to a mass casualty incident.

5. Assess the resources that will be needed and actions that will be taken to deploy those resources from throughout the region for **mass fatality management** at the scene of the incident.

Suggested Participants:

Registration for this exercise will be done in a Team format. Each county's Team Co-Captains are listed below and will ensure that the composition of each team is appropriate for the objectives of the exercise. Please contact one of your Team Co-Captains prior to registering online to be sure that someone from

your organization has not already signed up. The following organizations are recommended to attend: public health, emergency management, hospitals, community health centers, tribal clinics, EMS (director-level), coroner, and ARES/RACES. The exercise will be focused on communications, incident command, and resource allocation, so the individuals that you send to this exercise should be knowledgeable of your organization's policies and procedures regarding those issues.

Each county is recommended to keep their team to 8 people (max. per round table). However, it is understandable that larger counties may need more than 8 to ensure all appropriate parties are at the table. A maximum of 16 people is recommended for those larger counties (max. per hollow- square table). Be sure to include the Team Co-Captains in the total number. One team is allowed per county, and one representative is recommended per organization.

Functional Play Option: For agencies that may be adding a functional component to the exercise, consider the following guidelines:

1. Assemble your Incident Command at your home agency as you would a normal incident.
2. Send your Liaison to the tabletop exercise (to simulate sending a Liaison to an activated EOC).
3. The Liaison will feed information from the tabletop exercise back to their home agency, allowing the internal Incident Command structure to play.
4. The Liaison should only send information on a pre-determined timeframe (e.g. - provide an incident briefing every 30 minutes). **This is suggested so that tabletop participants are not interrupted during their play.** It is also suggested to step outside of the tabletop exercise to make this communication back to your home agency. A simulated communication center will be set up outside of the tabletop site to serve this purpose.

Prep for Exercise and What to Bring:

Your teams will be functioning as EOCs for the day, but all incident command documentation forms necessary for the exercise will be provided to your team. However, with the scenario at hand, you may want to review the following prior to the exercise or bring the following with you to the exercise (if applicable to your county):

- Mass Fatality Management Plans
- EOC Liaison Instruction Manuals
- Patient Transportation Plans
- Organizational Disaster Plans
- Severe Weather Plans

Role of the Team Co-Captains:

1. Receive periodic reports of those signed up on their team to ensure that the number and team composition is appropriate.
2. Participate in a teleconference prior to the exercise on **May 20th from 1 to 2pm** to discuss their roles on the day of the exercise and to provide guidance on team exercise preparations.
3. Be the spokesperson for your team on the day of the exercise **(June 7th).**
4. Each Team Captain, or designee from the Team, (if a Team Captain cannot attend), would attend the post-exercise After-Action Conference in Madison on **June 18th from 1-4pm**.

Team Co-Captain Contact Information:

Adams:

- Sarah Grosshuesch: Sarah.Grosshuesch@co.adams.wi.us; 608-339-4379 (Public Health/PH)
- Maureen Bruce: mbruce@moundview.org; 608-339-8326 (Moundview Memorial Hospital)

Columbia:

- Susan Lorenz: susan.lorenz@co.columbia.wi.us; 608-742-9265 (PH)
- Jon Erdmann: jerdmann@dshealthcare.com; 608-617-2431 (Divine Savior Healthcare)

Crawford:

- Gloria Wall: gwall@crawfordcountywi.org; 608-326-0230 (PH)
- Ken Pankow: pankowk@pdcmemorialhospital.org; 608-357-2266 (Prairie du Chien Memorial Hospital)

Dane:

- Tristen Jordan: tjordan@publichealthmdc.com; 608-243-0352 (PH)
- Terry Frink: tfrink@uwhealth.org; 608-263-1512 (UW Hospital)

Dodge/Watertown:

- Jody Langfeldt: JLangfeldt@co.dodge.wi.us; 920-386-3674 (PH)
- Christine Thompson: cthomps@uwhpwatertown.com; 920-262-4535 (Watertown Regional Medical Center)

Grant:

- Jeff Kindrai (Mary Rasmussen for AAR): jkindrai@co.grant.wi.gov; mrasmussen@co.grant.wi.gov; 608-723-6416 (PH)
- Chelsea Cauffman: ccauffman@boscobelhealth.com; 608-375-6232 (Boscobel Area Health Care)

Green:

- RoAnn Warden: rwarden@greencountywi.org; 608-328-9510 (PH)
- Mary Austin: mary.austin@monroeclinic.org; 608-324-1511 (Monroe Clinic)

Iowa:

- Ann Thompson: Ann.Thompson@iowacounty.org; 608-930-9871 (PH)
- Brian Cushman: cushmanb@uplandhillshealth.org; 608-930-7200 (Upland Hills Health)

Jefferson:

- Gail Scott: gails@jeffersoncountywi.gov; 920-674-7228 (PH)
- Paul Hable: paul.hable@forthc.com; 920-568-5259 (Fort Health Care)

Juneau:

- Judy Bass: jbass@co.juneau.wi.us; 608-847-9373 (PH)
- Kathy Noe: knoe@milebluff.com; 608-847-1475 (Mile Bluff Medical Center)

Lafayette:

- Debbie Siegenthaler: debbie.siegenthaler@lafayettecountywi.org; 608-776-4895 (PH)
- Sue Burke: sue.burke@lafayettecountywi.org; 608-776-4466 X205 (Memorial Hospital of Lafayette County)

Marquette:

- Gary Skolarz: gskolarz@co.marquette.wi.us; 608-297-3022 (Emergency Management)

Richland:

- Marianne Stanek: marianne.stanek@co.richland.wi.us; 608-649-5966 (PH)

- Richard Lee: dick.lee@richlandhospital.com; 608-647-6321(The Richland Hospital)

Rock:

- Allison Chouinard (Karen Cain assisting): chouinar@co.rock.wi.us; 608-757-5440 (PH)
- Laurie VanderJagt: lvanderjagt@mhsjvl.org; 608-755-8798 (Mercy Health System)

Sauk:

- Annie Allen: aallen@co.sauk.wi.us; 608-355-4308 (PH)
- Kelly Lapp: kelly_lapp@ssmhc.com; 608-356-1755 (St. Clare Hospital)

Vernon:

- Beth Johnson: ejohnson@vernoncounty.org; 608-637-5251 (PH)
- Chad Buros: cburos@vernoncounty.org; 608-637-5266 (Emergency Management)

Walworth:

- Kevin Kennedy: kkennedy@mhsjvl.org; 262-245-2195 (Mercy Walworth Hospital & Med Ctr)

State EOC:

- Joe Cordova, Public Health Preparedness Manager/Threat Liaison Officer, Bureau of Communicable Disease & Emergency Response: joseph.cordova@wisconsin.gov; 608-267-9010
- Carolyn Strubel, Hospital Emergency Preparedness Program Manager, Bureau of Communicable Disease & Emergency Response: Carolyn.Strubel@dhs.wisconsin.gov; 608-267-0247

Registration Instructions

Please log in or create an account at www.trainingwisconsin.org. Once you are logged in please follow the below steps to register:

1. Click on "Schedule".
2. Scroll the calendar until you get to June.
3. Click on "Operation Mayhem" on June 7th.
4. Click on "Click here to Register".
5. Complete your contact information, and make sure you check the County/Team for which you will be playing.
6. Click on "Save".
7. Click on "Checkout".
8. Click on "Submit Registration".

You are now registered, and it will show up on your training portal home page as an "Upcoming Activity". If you have any registration problems, please contact David Nunley at 608-242-3213 or david.nunley@wisconsin.gov, and he will help you get registered.

Please register no later than Friday, May 24th.

Monthly Disease Incident Counts by Resolution Status

Jefferson County, March- April 2013

Jefferson County

Applied filters: Resolution Status equal to Confirmed, Probable, Suspect, Not A Case **AND** Disease Category Incident Count not equal to 0 **AND** Disease Category equal to Category I, Category II, Environmental, Not Reportable **AND** Received Year-Month equal to 2013-03, 2013-04 **AND** Jurisdiction equal to Jefferson County

		Incident Count				
Resolution Status		Confirmed	Probable	Suspect	Not A Case	Total
Disease Category	Disease Subcategory					
Category I	Pertussis (Whooping Cough)	1	0	0	8	9
Category II	Campylobacteriosis (Campylobacter Infection)	1	0	0	0	1
	Chlamydia Trachomatis Infection	26	0	0	0	26
	Cryptosporidiosis	1	0	0	0	1
	Gonorrhea	0	0	0	1	1
	Hepatitis C	1	0	0	0	1
	Influenza	5	0	0	1	6
	Invasive Streptococcal Disease (Groups A And B)	3	0	0	0	3
	Rocky Mountain Spotted Fever	0	0	0	1	1
	Salmonellosis	2	0	0	0	2
	Shigellosis	0	0	0	1	1
	Streptococcus Pneumoniae Invasive Disease	0	0	0	1	1
	Syphilis	0	0	1	0	1
	Varicella (Chickenpox)	3	0	0	1	4
Not Reportable	Not Reportable	0	0	0	1	1
	Streptococcal Infection, Other Invasive	2	0	0	0	2
	Tuberculosis, Latent Infection (LTBI)	0	0	0	1	1
Total		45	0	1	16	62

Data last refreshed on Friday, May 3, 2013 2:13:35 PM CDT. Analysis performed by Diane Nelson, Program Manager, Jefferson County Health Department.

Jefferson County Health Department
Infrastructure Grant Objectives

By September 30, 2013, the department will complete a self-assessment identifying strengths and weaknesses related to PHAB standards & measures.

By September 30, 2013, the department will have developed a quality improvement plan addressing weaknesses identified in the self-assessment.

By September 30, 2013, the department will have completed at least on quality improvement project identified in the quality improvement plan.

PHAB Standards Section	Part/Essential Service/Domair	Mean Score
Part A	Administrative/Governance	0.0
Domain 1	Community Assessment	0.0
Domain 2	Investigation	0.0
Domain 3	Public Education About PH	0.0
Domain 4	Community Engagement	0.0
Domain 5	Policies & Planning	0.0
Domain 6	Enforcement	0.0
Domain 7	Access to Services	0.0
Domain 8	Workforce	0.0
Domain 9	Evaluation & QI	0.0
Domain 10	Evidence Base	0.0

Welcome to Fit Families...

Overview and Framework

Fit Families is a successful behavior change program for families with children 2 to 4 years of age in Wisconsin. Fit Families is a guided program with a Fit Families Counselor who empowers families with tools and education and supports their individual efforts to adopt healthy eating and physical activity behaviors. Fit Families strives to prevent childhood overweight/obesity.

Fit Families is a public health nutrition program funded under the USDA's Supplemental Nutrition Assistance Program-Education (SNAP-Ed). Fit Families was designed in 2005 using evidence based and promising strategies that focus on helping young families eat healthier and be more active. Fit Families provides the framework for achieving healthy food and beverage consumption, daily physical activity, and healthy supportive environments.

Fit Families employs three core messages and one over-arching message to combat overweight and obesity:

Core messages:

- **Move More...Watch Less**
  Encourage Fit Families participants to engage in active play or physical activity for at least 60 minutes every day and to reduce screen time to two hours or less each day.
- **Make Every Bite Count...More Fruits and Vegetables**
  Encourage children and their parents to eat the recommended amount of fruits and vegetables each day.
- **Make Every Sip Count...More Healthy Beverages**
  Encourage families to reduce or eliminate use of sugared beverages.

Over-arching message:

- **Eat Healthy, Be Active: Your Kids are Watching**
  Encourage parents to be good role models for their children.

Fit Families engages three components to build a strong environment for families:

- The **Family Component** is directed at families with children age 2 to 4 years. Families enroll and work with a Fit Families Counselor to set wellness goals and who work together to attain those goals.
- The **Organization Component** is directed at Fit Families Centers. The Centers are the organizations offering the Fit Families Program. Centers develop an environment which practices and promotes healthy lifestyles for the Center staff, Fit Families staff, the families they serve, and the broader community.
- The **Community Partnerships Component** reinforces Fit Families health messages and helps to promote and protect the health of all children in participating communities.

Fit Families is designed for WIC, Head Start, Childcare Centers, Pre Schools, 4-K, Family Resource Centers, and playgroup providers. Fit Families agencies receive training on program operations, management, and evaluation. A Fit Families Toolkit complete with learning modules, materials, and resources is provided and guidance is available from the Fit Families Advisory Board.

The Fit Families Introduction PowerPoint (PPT) provides an overview of program purpose, operations, and interventions. As a Fit Families Center you will actively contribute to the health and well being of families and children. Fit Families looks forward to working with you!

fit families

Eat healthy • Be active • Your kids are watching

RESOLUTION NO. 2013-12

Creating one part-time, non-exempt, WIC Dietetic Technician position at the Health Department

WHEREAS, childhood obesity is a serious health problem in our state and in our county, and

WHEREAS, overweight and obesity have been linked to a variety of health conditions, including diabetes, heart disease, hypertension and respiratory problems, and

WHEREAS, the Jefferson County Health Department has received a Fit Families Grant from WIC (Women, Infants and Children Program) of $15,000 to locally implement effective strategies for preventing overweight and obesity while educating and encouraging overall healthy lifestyles in preschool children in our community, and

WHEREAS, the Health Department Director/Health Officer recommends the creation of one part-time, non-exempt, WIC Dietetic Technician position to assist in meeting these goals and filling in at WIC Clinics when other WIC staff are not available, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Health Department Director/Health Officer.

NOW, THEREFORE, BE IT RESOLVED that the 2013 County Budget setting forth position allocations at the Health Department be and is hereby amended to reflect the above change to become effective upon passage of this resolution.

Fiscal Note: This grant cycle begins October 1, 2013, and is anticipated to be available in future years. It is understood that if the grant is no longer available, the position will be eliminated unless otherwise approved by the Board. This position is 100% funded by the Fit Families Grant when promoting the Fit Families program. In addition, sufficient funds are available in the 2013 WIC Program budget when this position fills in at WIC Clinics. As a budget amendment, 20 affirmative votes are required. The Finance Director shall adjust the appropriate accounts accordingly.

AYES __19_____

FAILS

NOES ___6____ (Counsell, Torres, Morse, Poulson, Jaeckel, Zentner)

ABSTAIN _____

ABSENT __5____

Requested by
Human Resources Committee

04-16-13

Terri M. Palm-Kostroski: 04-10-13
Philip Ristow: 04-11-13

Jefferson County Health Department
2013 Personal Care Program Statistics

	2012	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2013
Admissions	56	3	1	3										7
Discharges	60	7	5	8										20
RN Visits	182	11	13	11										35
St. Coletta Hours	10,818	988	903	919										2,810
St. Coletta Clients	15	15	15	15										15
MA Card Hours	8,410	656	612											1,268
MA Card Clients	9	9	9											9
Elderly Service Hours	2,687	221	193											414
Elderly Service Clients	30	32	29											31
Private Pay Hours	2,135	227	219											446
Private Pay Clients	16	13	13											13
COP Hours	402	58	62											120
COP Clients	5	6	7											7
Care WI Hours	28,716	1,940	1,521											3,461
Care WI Clients	74	66	63											65
Total Hours	53,168	4,090	3,510	919										8,519

Director/Health Officer's Monthly Report
Gail M. Scott, RN, BSN
Updated to 05/08/13

March 2013	
Administration	✓ Wisconsin Association of Local Health Departments and Boards Meeting ✓ Updated Health Department Website ✓ Development of 2012 Health Department Annual Report ✓ Administration of Personal Care Worker program ✓ Community Health Assessment planning meeting ✓ Board of Health meeting (Osteopathic College) ✓ Meeting with UW-Extension for Strategic Plan ✓ PHN Staff Meeting ✓ Visit to hotel for repeated pool problems
Public Health Preparedness Emergency Response	✓ Southern Region Public Health Preparedness Meeting ✓ Emergency Call-Up list review ✓ Basic & Advanced Severe Weather Awareness Training ✓ Health Dept. Business Continuity Plan
Communicable Disease Control	✓ Analysis of Communicable Diseases ✓ Immunization Coalition meeting ✓ STD Update webcast
Personnel Management	✓ Jail LPN interviews
Access to Care	✓ Community Dental Clinic Board Meeting ✓ Rock River Free Clinic Board Meeting
Students	✓ Meeting with UW-Madison School of Nursing
Maternal & Child Health Systems Objective	✓ Completed MCH Capabilities Assessment update ✓ Meeting with ProHealth in Oconomowoc regarding department services

Director/Health Officer's Monthly Report
Gail M. Scott, RN, BSN
Updated to 05/08/13

April 2012	
Administration	✓ WALHDAB Meeting ✓ County Board Meeting ✓ Updated Health Department website ✓ Jefferson County Breastfeeding Coalition Meeting ✓ Safe Babies Healthy Families Presentation ✓ Department Head Meeting ✓ QI Meeting with Human Services ✓ Meeting with potential PCW staffing agency ✓ Speaker at UW-Whitewater Communications Symposium ✓ Department Tours for potential County Administrators ✓ Meet and Greet with potential County Administrators
Preparedness/Emergency Response	✓ Southern Region Preparedness Meeting ✓ Attended Pipeline Safety Training ✓ Mass Clinic Plan Stakeholder's Meeting
Environmental Health	✓ Jefferson Clean Sweep ✓ Meetings with Sanitarians for updates
Personnel Management	✓ Staff Picture ✓ Human Resources Meeting for WIC DT (Fit Families Grant) ✓ PHN Staff Meeting
Consolidated Contracts	✓ MCH Child Death Review Team Meeting ✓ CDRT training from CHAW
Access to Care	✓ Rock River Free Clinic Board Meeting ✓ Attended Area Free Clinic Meeting
Community Health Assessment	✓ CHA Steering Committee Meeting

May 2012	
Administration	✓ DJHCP Board Meeting ✓ WPHA/WALHDAB Annual Conference ✓ SWFCA Meeting for Personal Care ✓ Met with potential MSN student ✓ Completed MCH Core Competency Assessment for 2013 ✓ Completed MIS budget request ✓ Board of Health ✓ Developing Annual Report
Preparedness/Emergency Response	✓ Local Emergency Planning Committee Meeting ✓ LTAR completed ✓ Work on grant objectives ✓ State-wide Workgroup Meeting ✓ Childcare Workgroup Meeting
Access to Care	✓ Community Dental Clinic Board Meeting
Community Health Assessment	✓ Review of Community Health Assessment Report