

Agenda
Jefferson County Land & Water Conservation Committee (LWCC)
Jefferson County Courthouse
320 South Main Street – Room 202
Jefferson, WI 53549
Wednesday, May 15, 2013
8:30 A.M.

Committee Members: Sarah Bregant, Walt Christensen, Matthew Foelker, Carlton Zentner, Scott Zimmerman

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Review and Approval of the April 17, 2013 Meeting Minutes
6. Communications
7. Citizen Comments
8. Natural Resources Conservation Service Report (NRCS) - Dennis Vollmer
9. Notice of Noncompliance - Farmland Preservation Program (FPP)
10. Cancellation of Noncompliance - Farmland Preservation Program (FPP)
11. Discussion and Possible Action on Highway Facility
12. Discussion and Possible Action on Land Values Study
13. 2013 Department of Agriculture Grant Contract Review - Mark Watkins
14. Letter of Support for City of Lake Mills Grant - Patricia Cicero
15. Department Vehicle Use Report
16. Update - Tree Sale Completion
17. Monthly Financial Report
18. Set Next Meeting and Possible Agenda Items
19. Adjournment

Note: If committee members are not able to attend please notify the LWCD

The committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**Land & Water Conservation Committee
Minutes
May 15, 2013**

1. Call to Order:

The monthly meeting was called to order by Walt Christensen at 8:30 a.m. Committee members Sarah Bregant, Walt Christensen, Matthew Foelker, Carlton Zentner (@ 8:35 a.m.), and Scott Zimmerman (@ 8:32 a.m.) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; Patricia Cicero, LWCD; John Molinaro, County Board Chairman/Supervisor; and Dennis Vollmer, NRCS.

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Review of the May Agenda:

The May agenda was reviewed by the committee members.

5. Review and Approval of the April Meeting Minutes

Sarah Bregant made a motion to approve the April meeting minutes as written, Matthew Foelker seconded. Motion carried, 4/0.

6. Communications

There were no communications at this time.

7. Citizen Comments:

John Molinaro, County Board Chairman/Supervisor, spoke to both Senator Olson and Senator Schilling from the Joint Finance Committee to lobby to keep the Land and Water Conservation money in the state budget.

8. Natural Resources Conservation Service (NRCS) Report:

Dennis Vollmer discussed the Natural Resources Conservation Service (NRCS) report. See attached.

9. Notice of Noncompliance with Soil and Water Conservation Requirements - Farmland Preservation Program (FPP):

Noncompliant: Thomas & Sanja Geise

Voluntary Non-Participation: Duane Pitterle, Lloyd L & Jane E Schuld

Matthew Foelker made a motion to accept the notices, Sarah Bregant seconded. Motion carried, 5/0.

10. Cancellation of Noncompliance – Farmland Preservation Program:

None at this time

11. Discussion and Possible Action on Highway Facility:

Update given by John Molinaro. The board has approved money to be given to a design firm to have an appropriate sized building designed.

12. Discussion and Possible Action on Land Values Study:

Land value study was included in item #11.

13. 2013 Department of Agriculture Grant Contract Review - Mark Watkins

Mark Watkins indicated that the grant ended up being what we expected for the LWCD staff. We are right on target for 2013. See attached.

14. Letter of Support for City of Lake Mills Grant - Patricia Cicero

Patricia Cicero wrote a letter of support for the City of Lake Mills for grant applications the city will be sending out. See attached. Scott Zimmerman made a motion of support, Matthew Foelker seconded. Motion carried, 4/1. Carlton Zentner was opposed.

15. Department Vehicle Use Report - Mark Watkins

Invoices Jan - April ~ 69.4 gallons used @ \$204.51. See attached.

16. Update - Tree Sale Completion - Mark Watkins

Tree Sale was complete as of May 10, 2013. See attached.

17. Monthly Land & Water Conservation Department Financial Report - Mark Watkins

The most recent statements of revenues and expenditures were distributed. We are still on right on schedule with our budget. See attached.

18. Set next meeting and possible agenda items:

It was decided by the members that the next regularly scheduled meeting of the Land & Water Conservation Committee will be held on June 19, 2013 at 8:30 in Room 202. Possible agenda items include: Removal of Item #12 from the agenda, 2014 budget process, a new Non-Metallic Mining policy, a change in the ordinance for manure storage, fees for an individual worksheet for livestock sitting and manure storage. Scott Zimmerman brought up the possibility of renting out the land around Countryside for farming this season. Mark Watkins will investigate to see if it's possible.

19. Adjournment

Motion to adjourn was made by Matthew Foelker and seconded by Scott Zimmerman at 9:14 a.m. Motion carried, 5/0.

May 2013 Land & Water Conservation Vehicle Report

2011 Chevrolet Traverse - 11331 current mileage

2011 Chevrolet Silverado – 8617 current mileage

Total Fuel usage since January 1 2013

69.4 gallons @ \$204.51

Programming serviced by vehicles –

- Non-Metallic Mining
- Transect Survey
- PACE Baseline Site Investigations
- Farmland Preservation
- NR 151 Inventories
- Tree Seedling/Sale Program
- Water & Lake Issues
- Animal Waste Complaint Investigations
- Field Investigations
- Meeting & conference attendance

Both vehicles are equipped with a tow & haul package to move equipment to and from the field. They also have log books to record useage.

When vehicle are available and not required for department use both are routinely shared with other departments in the courthouse.

No vehicle is available for personal use or allowed to be taken home unless it is in expressed use of Land & Water Conservation business.

**Land & Water Conservation Committee
Minutes
April 17, 2013**

1. Call to Order:

The monthly meeting was called to order by Walt Christensen at 8:32 a.m. Committee members Sarah Bregant, Walt Christensen, Carlton Zentner, and Scott Zimmerman were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; John Molinaro, County Board Supervisor; and Dennis Vollmer, NRCS.

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Review of the April Agenda:

The April agenda was reviewed by the committee members.

5. Review and Approval of the March Meeting Minutes

Scott Zimmerman made a motion to approve the March meeting minutes as written, Sarah Bregant seconded. Motion carried, 5/0.

6. Communications

There were no communications at this time.

7. Citizen Comments:

There were no citizen comments.

8. Natural Resources Conservation Service (NRCS) Report:

Dennis Vollmer discussed the Natural Resources Conservation Service (NRCS) report. See attached.

9. Town & Country Meeting Update - Walt Christensen

This was the first meeting of the year. Topics discussed; the latest on biogas/biowaste energy.

10. Notice of Noncompliance with Soil and Water Conservation Requirements – Farmland Preservation Program (FPP):

The annual certification process is 98% complete as of today (4/17/13). Voluntary Non-Participation: Rodell & Beverly Mallow, Helen Evans & Mary Schneider. Motion to accept Notices of Voluntary Non-Participation by Carlton Zentner, seconded by Sarah Bregant. Motion carried, 5/0.

11. Cancellation of Noncompliance – Farmland Preservation Program:

None at this time.

12. Discussion and Possible Action on Highway Facility:

Update given by John Molinaro. The bank has accepted and set up an escrow account in the amount of \$37,500 for asbestos removal. The county is looking into hiring a Construction Manager to expedite the project and keep it on budget. Dodge County saved approximately \$400,000 by utilizing a Construction Manager. John Molinaro thinks it may be quite cost effective to go this route.

13. Discussion and Possible Action on Land Values Study:

Nothing new at this time.

14. Update - Tree Sale Weather Distribution Delay:

Please see attached letter from Laura's Lane Nursery. Our tentative distribution dates are May 8 & May 9, 2013.

15. Monthly Land & Water Conservation Department (LWCD) Financial Report

The most recent statements of revenues and expenditures were distributed. See attached. As of now we are right on track with the budget.

16. Set next meeting and possible agenda items:

It was decided by the members that the next regularly scheduled meeting of the Land & Water Conservation Committee will be held on May 15, 2013 at 8:30 in Room 202. Possible agenda items include: Updates on the Highway Department and Vehicle Usage Reports.

17. Adjournment

Motion to adjourn was made by Carlton Zentner and seconded by Scott Zimmerman at 9:01 a.m. Motion carried, 5/0.

Jefferson County Board Report
5/15/2013

EQIP practices in progress

- Completed Rosy Lane Cover Crop payment
- Spring work is full swing (~10 sites)
 - Brendon, Laura & Dennis have been staying in touch with all landowners/contractors to get work done
- Working to obtain all needed permits for 2013 projects (DNR/COE)
- Certified spring completed practices for several contracts
- Received Ed Wollin CNMP and working with FS on Daryl Payne CNMP
- Working with Gary Koch on a potential 2014 EQIP application

Conservation Stewardship Program (CStP)

- There will be a 2013 CStP signup
 - Applications are due by May 31, 2013

Conservation Security Program (CSP)

- N/A

Conservation Reserve Program (CRP)

- General CRP sign up will occur from May 20th thru June 14
 - This includes Highly Erodible Land
- Continuous CRP – landowners can now sign up for Re-enrollment
 - All General and Continuous expiring contracts are being called by NRCS to determine interest in re-enrolling
 - These reviews for eligibility will be completed by July 1
- The remaining CRP Mid management contract holders for 2013 mowing will be called within the week

General

- Wetland/HEL Determination requests to complete:
 - ~10 have yet to be looked at
 - Many are being reviewed, but not yet completed (number unknown)
 - NRCS has began field visits, but due to the spring wetness delay, there are a large number of determinations backlogged to review
 - 10 are waiting to be digitized
 - 2 are waiting to be approved/signed
- The past month consisted of: reviewing 2012 NMP's for payment, reviewing 2012 Compliance Review tracts to bring back into compliance, preparing 2013 compliance review tracts for field review, designing practices for 2013 construction, spring construction, permit writing
 - The next month should consist of: spring construction, which includes obtaining project permits from DNR/Etc, starting 2013 Compliance Reviews, HEL planning, CRP checks
- Spring construction seems to be on tract to complete most project as required
- Laura has attended training for Contour layouts and Grazing 4/19 & 4/24-26
- Jodi had an OAC meeting on 4/23
- NRCS is preparing 2013 goals which must be met by 9/30/2013

GRANT CONTRACT
 ABM-LR-123 (Revised 4/13)
 Section 92.14, Wis. Stat.

WI Dept. of Agriculture, Trade and Consumer Protection
 Agricultural Resource Management Division
 Bureau of Land and Water Resources
 PO Box 8911, Madison, WI 53708-8911

2013 SOIL AND WATER RESOURCE MANAGEMENT GRANT CONTRACT

The Department of Agriculture, Trade and Consumer Protection (DATCP) and Jefferson County, through the County Land and Conservation Committee or other authorized representative, enters into the following contract. Under this contract, DATCP awards soil and water resource management grants to the above-referenced county in the following specified amounts, subject to the conditions specified in this contract.

2013 ALLOCATION PLAN								
Contract Date	Contract Number	Contract Period	Contract Name, Title and Phone No.	Mailing Address	NEW	EXTENSION FROM 2012 *	TOTAL AWARD	AVAILABLE FOR REIMBURSEMENT
4/17/2013	9214-13-28-00	1/1/2013-12/31/2013	MARK WATKINS County Conservationist (920) 674-7110	JEFFERSON CO LAND & WATER C Courthouse 320 S Main Street Jefferson, WI 53549-1799				
115.15	7611	STAFF AND SUPPORT	SEG FUND 274	\$87,855.00	\$0.00	\$87,855.00	\$87,855.00	\$87,855.00
115.15	7211	GPR FUND 100		\$62,208.00	\$0.00	\$62,208.00	\$62,208.00	\$62,208.00
TOTAL STAFFING GRANTS				\$150,063.00	\$0.00	\$150,063.00	\$150,063.00	\$150,063.00
CONSERVATION GRANTS - LWRM PLAN IMPLEMENTATION								
115.40	7510 or 7520	Bond FUND 495		\$35,179.00	\$19,158.30	\$54,337.30	\$54,337.30	\$54,337.30
115.40	7614 or 7624	SEG FUND 274		\$28,000.00	\$7,819.00	\$35,819.00	\$35,819.00	\$35,819.00
TOTAL CONSERVATION GRANTS				\$63,179.00	\$26,977.30	\$90,156.30	\$90,156.30	\$90,156.30
CONTRACT TOTAL				\$213,242.00	\$26,977.30	\$240,219.30	\$240,219.30	\$240,219.30

* See Exhibit A for specific details

EXHIBIT A

2012 Cost-Share Conservation Plan extension into 2013

Jefferson County

Grant Contract: 9214-13-28-00

CS Number	Name of Recipient	CS Commit	Extended CS Amount	Fund
LW-12-06	Jimmy L & Nancy K Walter	\$5,600.00	\$5,600.00	CS Bond Extended
LW-12-08	Schick Revocable Trust	\$12,197.50	\$12,197.50	CS Bond Extended
LW-12-10	Florence Kopas	\$1,360.80	\$1,360.80	CS Bond Extended
CS Bond Extended Total			\$19,158.30	

LW-12-07	B & B Trust	\$3,528.00	\$3,528.00	CS SEG Extended
LW-12-08	Schick Revocable Trust	\$2,800.00	\$2,800.00	CS SEG Extended
LW-12-11	Eugene R & Mary Beth Mess	\$1,491.00	\$1,491.00	CS SEG Extended
CS SEG Extended Total			\$7,819.00	



JEFFERSON COUNTY
LAND & WATER CONSERVATION DEPARTMENT
COURTHOUSE — 320 S MAIN ST
JEFFERSON WI 53549-1799
PHONE (920) 674-7110



May 15, 2013

Steve Wilke
City of Lake Mills
200 D Water Street
Lake Mills, WI 53551

Dear Mr. Wilke:

The Jefferson County Land and Water Conservation Department supports the City's Knowles-Nelson Stewardship Grant application and the DNR River Protection Grant application. These two grants work in concert with one another in order to remove buildings that are over and adjacent to Rock Creek, create a native plant restoration along the creek, and develop a community park.

The Land and Water Conservation Department is specifically interested in assisting the City of Lake Mills with the native plant restoration along the creek. This restoration will not only improve Rock Creek, but it will also provide an opportunity to educate citizens about the importance of native plant restorations along the banks of rivers and lakes.

Sincerely,

Walt Christensen, Chair
Land and Water Conservation Committee

Cc: Sandy Chancellor, DNR Environmental Grants Specialist
Mary Rothenmaier, DNR Stewardship Grants Specialist
Dustin Wolf, Mead & Hunt

2012/2013 Tree Sale

Number of Trees Sold	~	7,950
Cost of Trees	~	\$4,963.50
Cost of Truck Rental	~	\$227.11
Total Collected	~	\$8,273.65



Joseph & Beatrice
Wheeler, Owners

Box 232, Plainfield, WI 54966
Telephone: (715) 366-2477 • Fax: (715) 366-8201
www.lauraslanenursery.com

S.O. INVOICE

J0046

Order Date: 08/06/12

Date	08/13/2012	Order No.	J0046
Ship To	CUST. CODE J0046		

To

JEFFERSON CO. L.W.C.D.
ATTN: BETH KLOTZ
COURTHOUSE - 320 S. MAIN ST.
JEFFERSON, WI 53549

B:920-674-7110 H:FAX:674-7114

Pick up Date: ___/___/___

Date Shipped Shipped Via F.O.B. Point Terms

Quantity	Description	Unit Price	Total
500	24-30" SDLG BIRCH - WHITE (Japanese White)	0.655	327.50
1,000	6-12" 2-2 TP Fir - Fraser	0.63	630.00
1,000	12-18" Sdlg HAZEL NUT	0.75	750.00
750	12-18" Sdlg OAK - RED	0.71	532.50
1,200	7-15" 2-2 TP Pine - White	0.525	630.00
500	12-18" Sdlg SERVICEBERRY - ALEGHENY	0.735	367.50
1,000	12-16" 2-2 TP Spruce - Colorado Blue	0.655	655.00
1,000	7-15" 2-2 TP Spruce - Norway	0.53	530.00
1,000	7-15" 2-2 TP Spruce - White	0.53	530.00
Packing Charges:			11.00
Sub Total			4,963.50
7,950	TOTAL TREES 9/13/12 - Plainfield CO# 415,230	TOTAL	\$4,963.50

~~DEPOSIT DUE BY 08/24/12 25% = \$1,241.00~~

~~BALANCE DUE: \$3,722.50~~

WE WILL NOTIFY BETH WHEN READY. (TAX # EX)
SOON AS POSSIBLE - WILL PICK UP. 2013 SPRING ORDER

- * Buyer must give Seller notice of any claims within 5 days after stock is received.
- ** No Cancellations due to delays caused by weather conditions.
- *** Your payment and/or deposit constitutes a binding contract and acceptance of all provisions listed in the current Spring Wholesale Price Guide stock warrants claims and term of sale.

Sold out 3/11/13

total collected \$8,273.65

(Sorry No Credit Cards Accepted)

Thank you!

Jefferson County
Land & Water Conservation Totals

Date Ran 4/22/2013
Period 3
Year 2013

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
7001 Land & Water	Revenue	(3,601.22)	(15,754.17)	(14,836.72)	(47,262.50)	32,425.78	(189,050.00)	(174,213.28)	7.85%
	Expenditures	39,024.01	41,471.75	124,844.39	124,415.25	429.14	497,661.00	377,816.61	25.09%
	Other Sources	-	-	-	-	-	-	-	-
Total		35,422.79	25,717.58	110,007.67	77,152.75	32,854.92	308,611.00	198,603.33	35.65%
7002 Wild Life Crop	Revenue	(2,261.96)	(1,666.67)	(2,261.96)	(5,000.00)	2,738.04	(20,000.00)	(17,738.04)	11.31%
	Expenditures	-	1,666.67	1,945.00	5,000.00	(3,055.00)	20,000.00	18,055.00	9.73%
	Other Sources	-	-	-	-	-	-	-	-
Total		(2,261.96)	(1,666.67)	(2,261.96)	(5,000.00)	2,738.04	(20,000.00)	(17,738.04)	11.31%
7008 County Cost Share	Revenue	-	372.75	-	1,118.25	-	4,473.00	4,473.00	0.00%
	Expenditures	-	-	-	-	-	-	-	-
	Other Sources	-	372.75	-	1,118.25	(1,118.25)	4,473.00	4,473.00	0.00%
Total		-	372.75	-	1,118.25	(1,118.25)	4,473.00	4,473.00	0.00%
7009 Hope Lake	Revenue	-	(250.00)	-	(750.00)	750.00	(3,000.00)	(3,000.00)	0.00%
	Expenditures	-	-	-	-	-	-	-	-
	Other Sources	-	-	-	-	-	-	-	-
Total		-	(250.00)	-	(750.00)	750.00	(3,000.00)	(3,000.00)	0.00%
7010 Resources	Revenue	(15,893.50)	(1,958.33)	(15,893.50)	(5,875.00)	(10,018.50)	(23,500.00)	(7,606.50)	67.63%
	Expenditures	-	1,958.33	16,077.50	5,875.00	10,152.50	23,500.00	7,472.50	68.20%
	Other Sources	-	-	-	-	-	-	-	-
Total		(15,893.50)	(1,958.33)	(15,893.50)	(5,875.00)	(10,018.50)	(23,500.00)	(7,606.50)	67.63%
7011 Non Metallic	Revenue	-	(1,330.83)	-	(3,992.50)	3,992.50	(15,970.00)	(15,970.00)	0.00%
	Expenditures	2.12	52.08	22.85	156.25	(133.40)	625.00	602.15	0.00%
	Other Sources	-	-	-	-	-	-	-	-
Total		2.12	(1,278.75)	22.85	(3,836.25)	3,859.10	(15,345.00)	(15,367.85)	-0.15%
7012 Mud Lake	Revenue	-	-	-	-	-	-	-	-
	Expenditures	-	-	-	-	-	-	-	-
	Other Sources	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
7013 Rome Ponds	Revenue	-	-	-	-	-	-	-	-
	Expenditures	-	-	-	-	-	-	-	-
	Other Sources	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
7014 Gypsy Moth Program	Revenue	-	-	-	-	-	-	-	-
	Expenditures	-	-	-	-	-	-	-	-
	Other Sources	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
7015 Southern Area	Revenue	-	-	-	-	-	-	-	-
	Expenditures	-	-	-	-	-	-	-	-
	Other Sources	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
7020 County Farm	Revenue	(46,101.00)	(7,725.83)	(46,101.00)	(23,177.50)	(22,923.50)	(92,710.00)	(46,609.00)	49.73%
	Expenditures	18.56	321.50	60.32	964.50	(904.18)	3,858.00	3,797.68	1.56%
	Other Sources	-	-	-	-	-	-	-	-
Total		(46,082.44)	(7,404.33)	(46,040.68)	(22,213.00)	(23,827.68)	(88,852.00)	(42,811.32)	51.82%
Total All Business Units	Revenue	(67,857.68)	(28,688.83)	(79,098.18)	(86,057.50)	6,964.32	(344,230.00)	(265,136.82)	22.98%
	Expenditures	39,044.69	45,843.08	142,900.06	137,529.25	5,370.81	550,117.00	407,216.94	25.98%
	Other Sources	-	-	-	-	-	-	-	-
Grand Total Land Conservation		(28,812.99)	17,151.25	63,808.88	51,471.75	12,335.13	205,987.00	142,080.12	30.99%