#### ROTH CONTRIBUTION AMENDMENT TO THE DEFERRED COMPENSATION PLAN FOR PUBLIC EMPLOYEES 457 GOVERNMENTAL PLAN AND TRUST

#### **PREAMBLE**

- Adoption and effective date of amendment. The Employer adopts this Amendment to reflect Code Section 402A, as amended by the Small Business Jobs Act of 2010 ("SBJA"). This Amendment is intended as good faith compliance with the requirements of Code Section 402A and guidance issued thereunder, and this Amendment shall be interpreted in a manner consistent with such guidance. This Amendment shall be effective as of the date selected below.
- 1.2 <u>Eligible governmental 457 plan</u>. The Employer is an eligible employer as defined in Code §457(e)(1)(A).
- 1.3 <u>Supersession of inconsistent provisions</u>. This Amendment shall supersede the provisions of the Plan to the extent those provisions are inconsistent with the provisions of this Amendment.

### ARTICLE II ADOPTION AGREEMENT ELECTIONS

- 2.1 **Effective Date.** Designated Roth Contributions are permitted under the Plan as of the date this Amendment is executed below, which is no earlier than January 1, 2011.
- 2.2 **Unforeseeable emergency.** If the Plan permits distributions of Elective Deferrals on account of an unforeseeable emergency, Designated Roth Contributions may be withdrawn on account of an unforeseeable emergency subject to the same qualifications that apply to Pre-tax Elective Deferrals.

## ARTICLE III DESIGNATED ROTH CONTRIBUTIONS

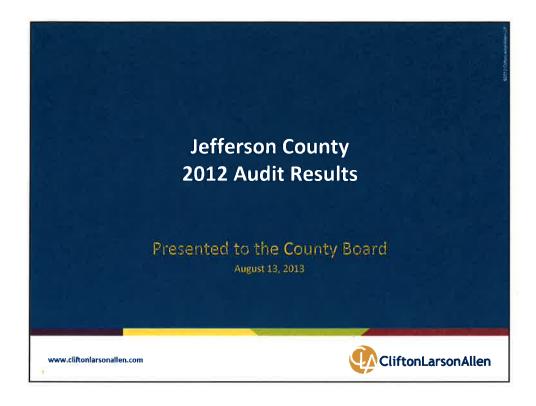
- 3.1 <u>Designated Roth Contributions are permitted.</u> The Plan's definitions and terms shall be amended as follows to allow for Designated Roth Contributions as of the Effective Date. Designated Roth Contributions shall be treated in the same manner as Deferral Contributions for all Plan purposes except as provided in Article II of this amendment. The Employer may, in operation, implement deferral election procedures provided such procedures are communicated to Participants and permit Participants to modify their elections at least once each Plan Year.
- 3.2 <u>Deferral Contributions</u>. The Plan's definition of Deferral Contributions at Section 1.08 is deleted and replaced as follows: "Deferral Contributions" means Salary Reduction Contributions, Nonelective Contributions, Matching Contributions and Designated Roth Contributions. The Employer or the Administrative Services Provider (if applicable) in applying the Code § 457(b) limit will take into account Deferral Contributions in the Taxable Year in which contributed. The Employer or Administrative Services Provider (if applicable) in determining the amount of a Participant's Deferral Contributions disregards the net income, gain and loss attributable to Deferral Contributions.
- 3.3 <u>Salary Reduction Contributions</u>. The Plan's definition of Salary Reduction Contributions at Section 1.27 is deleted and replaced as follows: "Salary Reduction Contributions" means a Participant's Elective Deferrals which are not includible in the Participant's gross income at the time deferred and have been irrevocably designated as Salary Reduction Contributions by the Participant in his or her

#### NRN-0377AO-0611

- deferral election. A Participant's Salary Reduction Contributions will be separately accounted for, as will net income, gain or loss, attributable to those Salary Reduction Contributions. All Deferral Contributions prior to this amendment are Salary Reduction Contributions.
- 3.4 <u>Designated Roth Contributions</u>. "Designated Roth Contributions" means a Participant's Deferral Contributions that are includible in the Participant's gross income at the time deferred and have been irrevocably designated as Designated Roth Contributions by the Participant in his or her deferral election. A Participant's Designated Roth Contributions will be separately accounted for, as will gains and losses attributable to those Designated Roth Contributions. However, forfeitures may not be allocated to such account. The Plan must also maintain a record of a Participant's investment in the contract (i.e., designated Roth contributions that have not been distributed) and the year in which the Participant first made a Designated Roth Contribution.
- 3.5 <u>Distribution Rule</u>. Withdrawals (including, but not limited to, withdrawals on account of an unforeseeable emergency) from Participant's accounts may be directed by the Participant from either Salary Reduction Contributions, Designated Roth Contributions or pro rata from Salary Reduction Contributions and Designated Roth Contributions.
- 3.6 Corrective distributions attributable to Designated Roth Contributions. For any Plan Year in which a Participant may make both Designated Roth Contributions and Salary Reduction Contributions, the corrective distribution from the Participant's accounts will be taken pro rata from a Participant's Salary Reduction Contributions and Designated Roth Contributions. Furthermore, such procedure may permit the Participant to elect which type of Deferral Contributions shall be distributed first.
- 3.7 <u>Loans</u>. If Participant loans are permitted under the Plan, the loan policy or program is amended to provide the ability by a Participant to borrow from, or use as security, a Participant's Designated Roth Contribution account. Additionally, the loan policy or program is modified to provide that, with respect to the default of a loan which is attributable to Salary Reduction Contributions and Designated Roth Contributions, such default will be attributed to the Participant's Salary Reduction Contribution and Designated Roth Contribution accounts on a pro rata basis.
- 3.8 Rollovers. A direct rollover of a distribution from Designated Roth Contributions shall only be made to a Plan which includes Designated Roth Contributions as described in Code Section 402A(e)(1) or to a Roth IRA as described in Code Section 408A, and only to the extent the rollover is permitted under the rules of Code Section 402(c).
  - 3.8.1 The Plan shall accept a rollover contribution of Designated Roth Contributions only if it is a direct rollover from another Plan which permits Designated Roth Contributions as described in Code Section 402A(e)(1) and only to the extent the rollover is permitted under the rules of Code Section 402(c). The Employer, operationally and on a uniform and nondiscriminatory basis, may decide whether to accept any such rollovers.
  - 3.8.2 The Plan shall not provide for a direct rollover (including an automatic rollover) for distributions from a Participant's Designated Roth Contribution account if the amount of the distributions that are eligible rollover distributions are reasonably expected to total less than \$200 during a year. In addition, any distribution from a Participant's Designated Roth Contributions are not taken into account in determining whether distributions from a Participant's other accounts are reasonably expected to total less than \$200 during a year. Furthermore, the Plan will treat a Participant's Designated Roth Contribution account and the Participant's other accounts as held under two separate plans for purposes of applying the automatic rollover rules. However, eligible rollover distributions of a Participant's Designated Roth Contributions are taken into account in determining whether the total amount of the Participant's account balances under the Plan exceed the Plan's limits for purposes of mandatory distributions from the Plan.

Page 2 of 3

3.9	Operational Compliance. The Plan and the Act Designated Roth Contributions in good faith with not reflected in this amendment. Any applical supersede any contrary provisions of this Amendment.	applicable regulations or other	r other binding authority
This A	mendment has been executed and effective this	day of	, 20
Ву:	Signature		
Title:			
Name	of Plan:		
Plan N	umber:		



#### **COMPREHENSIVE ANNUAL FINANCIAL REPORT**

- Transmittal letter
- · Auditors' report
- Management's discussion and analysis
- Government-wide statements
- Financial statements (major funds, budgetary comparison information) and note disclosures
- Supplementary Information
- Statistical Information

©2012 CliftonLarsonAllen LLP



	Major	Funds	Nonmajo	r Funds	
	General	Human Services	Health	Debt Service	Total
evenues and transfers	\$ 29,384,947	\$ 18,941,839	\$ 2,682,196	\$ 109,744	\$ 51,118,726
xpenditures and transfers	(29,538,470)	(18,732,136)	(2,448,222)	(109,744)	_(50,828,572
hange in fund balance	(153,523)	209,703	233,974	*	290,154
und balance, beginning of year	31,487,874	389,444	556,213		32,433,531
und balance, end of year	\$ 31,334,351	\$ 599,147	\$ 790,187	<u>\$ -</u>	\$ 32,723,685

		General	Human Services		Health		ebt rvice		Total
Fund balance									
Nonspendable	\$	5,533,132	\$ 157,084	\$	18,586	\$	43	\$	5,708,802
Restricted		1,203,894	28,957		696,941		2		1,929,792
Committed		4,514,800	413,106		37		-		4,927,906
Assigned		2,765,043	(*)		74,660		-		2,839,703
Unassigned	-	17,317,482		-	(2)	_	*	-	17,317,482
Total	<u>\$</u>	31,334,351	\$ 599,147	\$	790,187	\$	-	\$	32,723,685

	overnmental Activ	ities	
	Fund balance - governmental funds	\$ 32,723,685	
	Capital assets	84,012,709	
	Deferred revenues Long-term obligations	2,999,850 (3,867,111)	
	Net position - governmental activities	\$ 115,869,133	
	Change in fund balance	\$ 290,154	
	Capital assets - capital outlay / depreciation	3,363,948	
	Deferred revenues	(346,229)	
	Long-term obligations	75,887	
8 8	Change in net position	\$ 3,383,760	
÷-			
5	©2012 CliftontarsonAllen LLP	v	CliftonLarsonAllen

Enterp	rise Fund - Highway		
	*	Highway	
	Revenues and transfers Expenses and transfers	\$ 11,625,811 (10,568,608)	
	Change in net position	1,057,203	
*	Net Position, beginning of year	12,456,092	
	Net Position, end of year	\$ 13,513,295	
	9 2	75 92	
6	C2012 Cliftonlarion/flow LLP	_	nLars

### **Disclosures**

- Accounting policies
- Deposits and investments
- Capital assets
- Long-term obligations
- Fund equity
- Risk management

©2012 CliftonLarsonAllen LL



#### **Audit Communication Letter**

- Auditor's responsibility under generally accepted audit standards
- Qualitative aspects of accounting policies and disclosures
- Audit adjustments
- Management representations
- Other matters

2012 ChitontarsonAllen ILP



## CLOSING

- Records maintained in good order
- Full cooperation received from County staff during audit process

Questions?

22012 CithonLarsonAllen (LI



# **Highway Facility**

Projected Total Cost

## Current Available Revenue

- BU 53284 (Highway) Carry Over \$481,806
- Budgeted Fund Balance \$1,543,127
  - Need budget transfer
- Total Revenue Available \$2,024,933

## 2013 Actual Expenditures

- Barrientos \$39,102
- Delahey Industries \$18,290
- Countryside Purchase \$147,351
- Other Expenses \$5,040
- Total Actual Expenses \$209,783

## 2013 Obligated Expense

- Arch Design (Design Development) \$163,366
  - Remainder of \$199,319 DD Contract
- Engineer/Bid/Construction Admin Country Side Demolition -\$61,800
  - Recommend by Infrastructure; pending Board approval
- Owner Rep Highway (Design Development \$13,000
  - Recommend by Infrastructure; pending Board approval
- Total Obligated Expenses \$209,783

# Non-Construction – Needing Funding

- Arch Design Satellite Shops \$114,400 Estimate
- Arch Design New Main Shop (remainder) \$414,681
   per RFP
- Owners Rep Highway Facility (Remainder) \$122,000
  - (may reduce by \$16,000 if CM removed)
- Countryside Demolition \$800,000
  - rough order of magnitude
- Total \$1,451,080

## **Summary of Existing Funds**

- \$2,024,933 (Funds Available)
- (\$1,899,029) (Total Projected Expenditures)
  - (\$209,783) (2013 Actual Expenditures)
  - (\$238,166) (2013 Obligated Expenditures)
  - (\$1,451,080) (Non-construction needing funding)
- \$125,904 Total Committed Funds Available

# Construction Project Cost (Bonds)

- Highway Facility Construction Hard Cost \$15,000,000
- Satellite Shops \$1-3 million
- FFE (owner provided) Place holder
- Information technology (owner provided) Place holder
- Demolition/Remediation of Old Highway Shop
  - Place Holder
  - Revenue from Sale to offset cost

## **Bond Cost**

- \$16,500,000 Net Project Proceeds
- \$285,005 Issuance Cost (1.7% of issuance size)
- \$16,785,005 Total Cost
- \*note interest based on July 2013 + 50 Basis Points

## 20 -year Bond

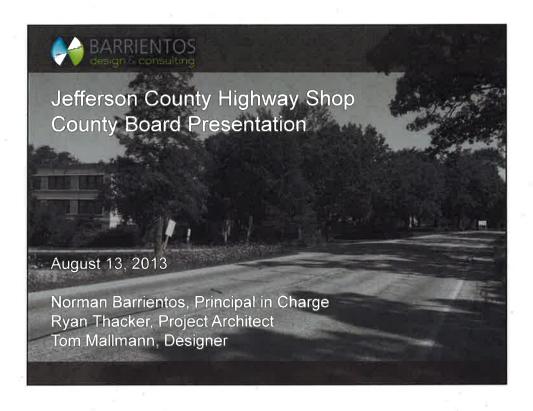
Prin	Est Rate	Interest	Total	Net Rate for Svc	Year
695,000	0.85	534,220	1,229,220	0.20	2014
705,000	1.15	528,313	1,233,313	0.20	2015
715,000	1.35	520,205	1,235,205	0.20	2016
725,000	1.65	510,553	1,235,553	0.20	2017
740,000	2	498,590	1,238,590	0.20	2018
750,000	2.5	483,790	1,233,790	0.20	2019
765,000	2.5	465,040	1,230,040	0.19	2020
780,000	2.85	445,915	1,225,915	0.19	2021
795,000	2.85	423,685	1,218,685	0.19	2022
800,000	3.3	401,028	1,201,028	0.18	2023
820,000	3.3	374,628	1 194 628	0.18	2024
830,000	3.7	347,568	1,177,568	0.18	2025
860,000	3.7	316,858	1,176,858	0,17	2026
890,000	4	285,038	1,175,038	0,17	2027
910,000	4	249,438	1,159,438	0.17	2028
940,000	4.15	213,038	1,153,038	0.17	2029
965,000	4.15	174,028	1,139,028	0.16	2030
000,000	4.35	133,980	1,133,980	0.16	2031
1,040,000	4.35	90,480	1,130,480	0.16	2032
1,040,000	4.35	45,240	1,085,240	0.16	2033

Total 16,765,000 7,041,635 23,806,63

## 10 -year Note

Prin	Est Rate	Interest	Total	Net Rate for Svo	Year
1,585,000	0.85	356,603	1,941,603	0.32	2014
1,595,000	1,15	33,130	1,628,130	0.32	2015
1,610,000	1.35	324,788	1,934,788	0.32	2016
1,620,000	1.65	303,053	1,923,053	0.31	2017
1,645,000	2	276,323	1,921,323	0.31	2018
1,675,000	2.5	243,423	1,918,423	0.30	2019
1,695,000	2.5	201,548	1,896,548	0.30	2020
1,725,000	2.85	159,173	1,884,173	0.29	2021
1,770,000	2.85	110,010	1,880,010	0.29	2022
1,805,000	3.3	59,565	1,864,565	0.28	2023

Total 16,725,000 2,067,616 18,792,616







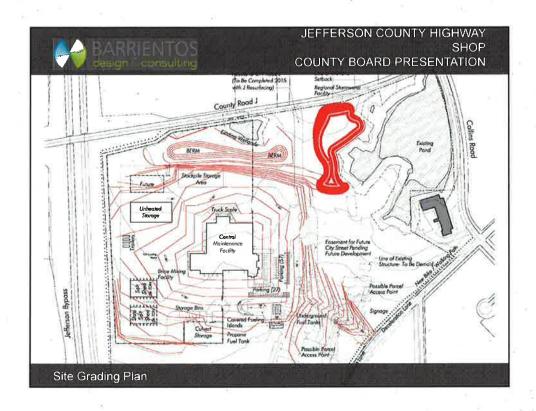
BARRIENTOS design & consulting	JEFFERSON COUNTY HIGHWAY SHOP COUNTY BOARD PRESENTATION
Estimate of Probable	Costs
Site Work and Improvements Site Facilities	\$ 2,121,921 \$ 2,848,475
Main Building – General Const. Main Building – Plumbing Main Building – HVAC Main Building – Electrical Shop Equipment FF&E Allowance Contingency (5%)	\$ 7,093,487 \$ 408,558 \$ 637,458 \$ 593,296 \$ 706,650 \$ 120,000 \$ 436,639
Total Construction Cost	\$ 14,966,458
Estimate of Probable Costs	

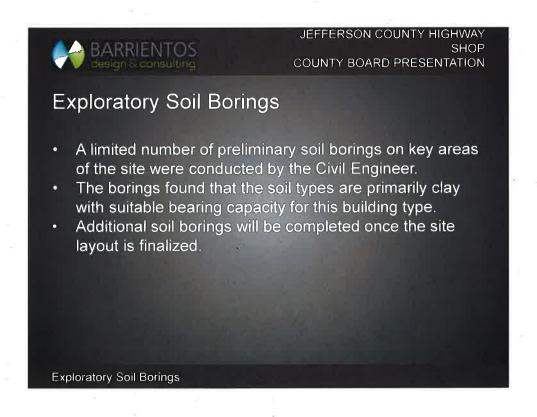














JEFFERSON COUNTY HIGHWAY SHOP COUNTY BOARD PRESENTATION

#### Site Planning Key Issues

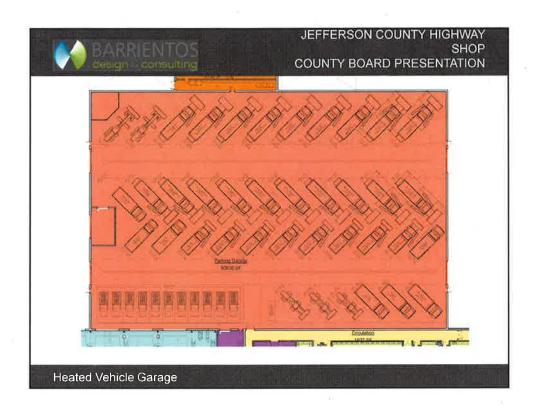
- 1. Plan for future connection from CTH W to CTH J City Street Standards.
- 2. Access to remaining parcel and future development.
- 3. Traffic impact at CTH W Intersection design and traffic analysis.
- 4. Wetland mitigation.
- 5. Landscaping and site signage.
- 6. Architectural aesthetics.
- 7. Utility connections.
- 8. Soil borings.

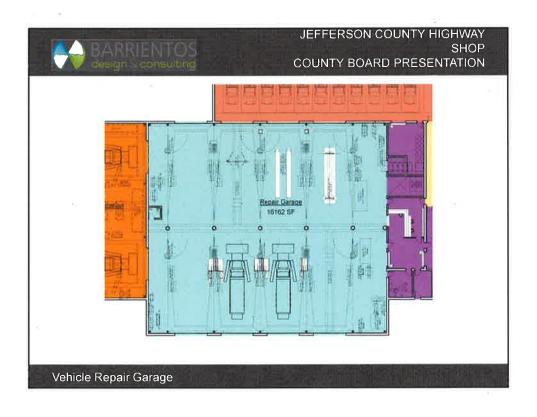
Site Planning - Key Issues



BARRIENTOS design & consulting		ON COUNTY HIGHWAY SHOP OARD PRESENTATION	
Building Program Sui	mmary		
Functional Area	Area	Percentage	
Heated Vehicle Garage	50,636 sf	46 9 %	
Vehicle Repair Garage	16,162 sf	16.4 %	
Welding & Fabrication Shop	5,976 sf	6.0 %	
Sign and Carpentry Shop	1,984 sf	2.0 %	
Vehicle Wash Bay	3,130 sf	2.8 %	
Parts Department	8,573 sf	8.7 %	
Crew Support	6,955 sf	7.1 %	
Highway Division Offices	1,670 sf	1.7 %	
Commissioners Offices	4,043 sf	5.4 %	
Total Building Area	99,129 <b>s</b> f	100 %	
Building Programming			

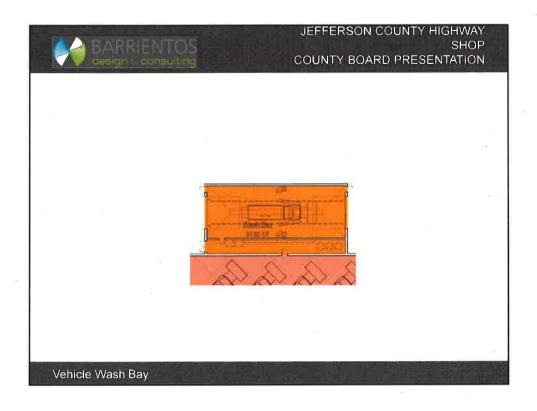




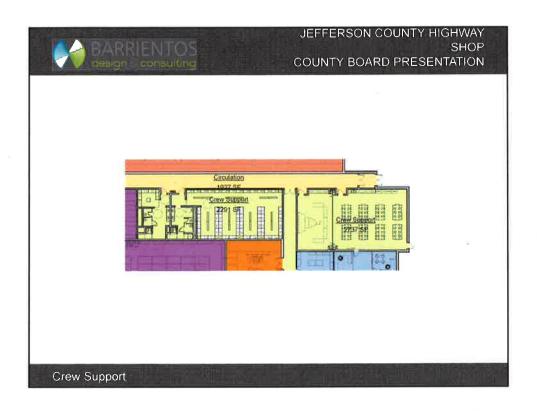




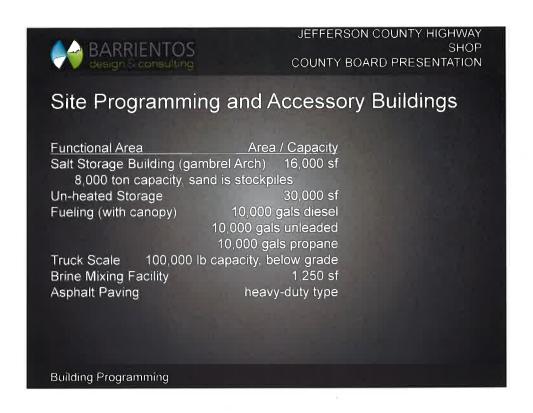


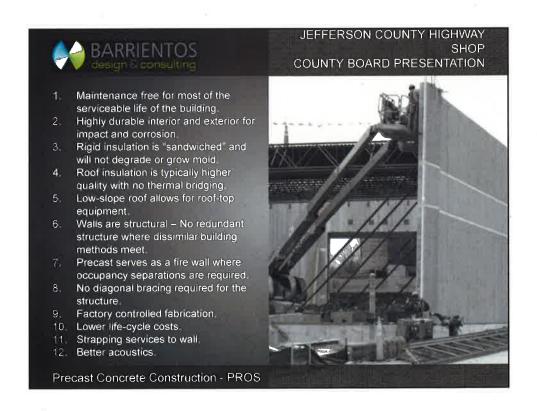


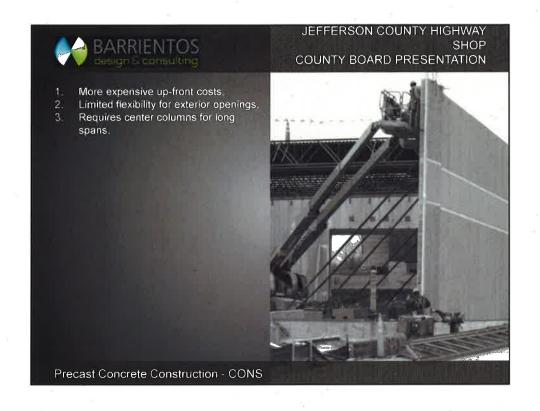






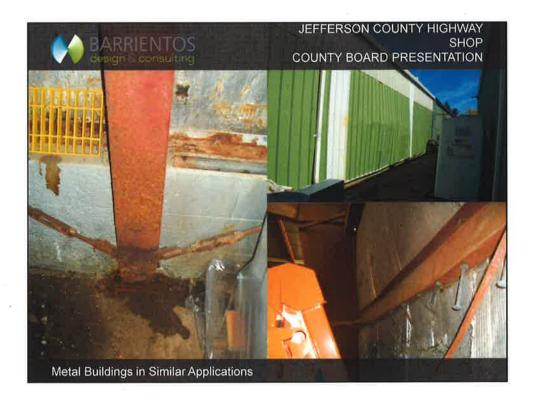














JEFFERSON COUNTY HIGHWAY SHOP COUNTY BOARD PRESENTATION

## Cost Impacts of Pre-Engineered Metal Building Construction

- 20% savings on the initial cost of construction (\$16 to \$18 sf).
- Metal building footprint may be larger (5% to 15%).
  - Less efficient in layout (no building jogs and roof considerations).
  - Building mechanicals need to be located inside the building envelope rather than roof mounted.
  - Parking Garage will be less efficient due to structure obstructions.
  - Repair Garage will be less efficient due to separate crane structure and required clearances.

Metal Building Alternative

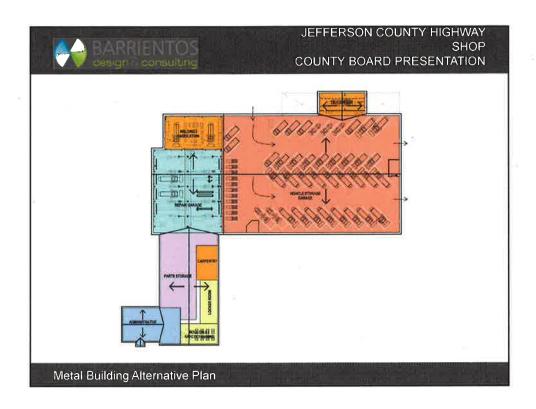


JEFFERSON COUNTY HIGHWAY SHOP COUNTY BOARD PRESENTATION

#### Simplified Life Cycle Impacts

- At the 30-year life expectancy point, it is anticipated that significant portions of the metal building enclosure may need to be replaced due to deterioration.
  - Metal wall panels
  - Metal roof panels
  - Building insulation.
  - · Metal girts (if corroded due to condensation).
- The cost of replacement of these key items could be \$33 per sf adjusted for inflation.
- The cost impacts could amount to \$2.2M in 2043 dollars.
  - Assuming only the Parking Garage and Repair Garage need attention (66,789 sf).

Metal Building Alternative







JEFFERSON COUNTY HIGHWAY
SHOP
COUNTY BOARD PRESENTATION

# Baseline Sustainability (included in the design)

- 1. Proper solar orientation and shading techniques.
- 2. Ample natural lighting (clerestory windows & light pipes).
- 3 Energy-Efficient building envelope.
- 4. Durable, long-lasting building materials.
- 5. Regionally-produced building materials and labor.
- 6. "Smart" MEP systems and controls.
- 7. Air-to-air heat exchangers.
- 8. Design using the LEED-Silver Checklist.

Sustainable Site, Water Efficiency, Energy and Atmosphere, Materials and Resources, Indoor Environment

Ouality Sustainability Considerations

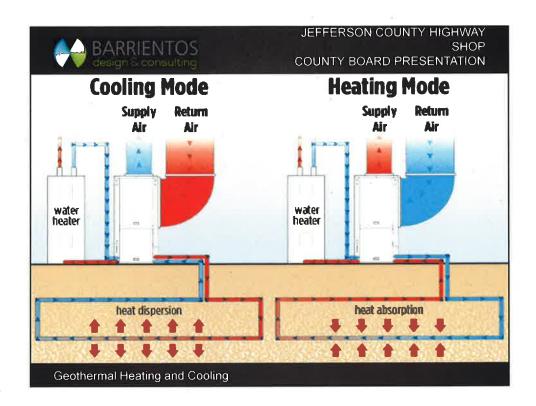


JEFFERSON COUNTY HIGHWAY
SHOP
COUNTY BOARD PRESENTATION

# Additional Sustainability Options (not included in the current budget)

- 1. Heated floor slabs at heated repair garage.
  - Adds \$ 10/s/
- 2. Geothermal heating and cooling for portions of the building.
  - See following slide to the analysis
- 3. Photovoltaic power generation.
  - Depends on the amount desired.
- 4. Solar hot water.
  - Depends on the amount of area to be served.

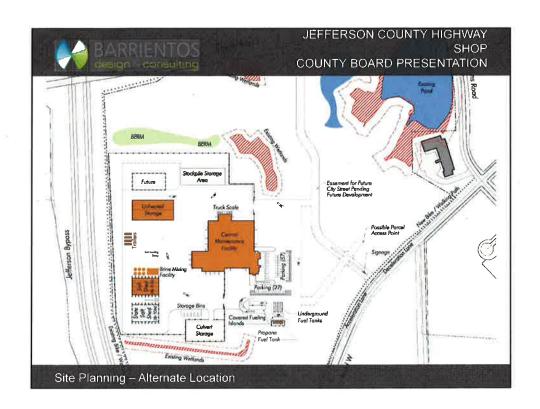
Sustainability Considerations











#### Jefferson County, Wisconsin Highway Funding and Estimated Expenditures as of 8/13/13

#### Potential Highway Funding Available

BU 53284 (Highway)	Carryover	481,806	
	Budget-Fund Bal	1,543,127	Need Approval by County Board for Budget Transfer
	Total Available 1/1/13	2,024,933	buuget Hansiel
2013 Actual Expenditures			
	Barrientos	(39,102)	
	Delahey Industries	(18,290)	
	Countryside Purchase	(147,351)	
	Other Exp	(5,040)	
	Total Expenditures	(209,783)	
2013 Obligated Expenditures			
2010 Obligatou Expoliationo	Arch Design- New Main Shop (Design Development)	(163,366)	* remainder of \$199,319 Design development Contract
	Engineer/Bid - Countryside Demolition	(61,800)	Tomamadi di \$100,010 Bodigii dovolopinoni Gonitadi
	Owner's Rep Hwy Facility - (Design Development)	(13,000)	
	Total Obligated	(238,166)	
Items Needing Funding			
	A 1 D 1 O 1 III O 1	(444,400)	
	Arch Design-Satellite Shop		Estimate-Never Awarded
	Arch Design- New Main Shop (Remainder)		(per RFP)
	Owner's Rep Hwy Facility (Remainder)	(122,000)	*note may reduce an additional \$16,000 for no CM
	Countryside Demolition	(800,000)	Estimate
	Total Items Needing Funding	(1,451,080)	
	Total Formana	/4 000 000)	
	Total Expense	(1,899,029)	
	Total Funding Avaliable	125,904	
Other Project Costs (Bonds):	Highway Facility Construction	15,000,000	
	Satellite Shops	\$1-3 million	
	FFE (owner provided)		
	Information Technology (owner provided)		
	Demolition/Remediation old site		(revenue offset from sale of property)