



**Jefferson County**

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**University of Wisconsin-Extension  
Cooperative Extension**

**DATE:** August 7, 2013  
**TO:** Sarah Bregant, Glen Borland, Matthew Foelker, Jennifer Hanneman, Mike Kelly, and Other Interested Citizens  
**CC:** Ben Wehmeier, Barb Frank, Tammie Jaeger, John Molinaro, Matt Hanson  
**FROM:** Kathleen Eisenmann, Family Living Agent  
**RE:** University Extension Education Committee Meeting

A meeting of the Jefferson County University Extension Education Committee will be held on **Monday, August 12, 2013 at 8:30 a.m.** at UW-Extension, 864 Collins Rd., **Room 12**, Jefferson, Wisconsin.

1. Call to Order & Roll Call ( to establish a quorum)
2. Certification of Compliance with Open Meetings Law
3. Approval of Agenda (for possible rearrangement)
4. Approval of July 16, 2013 meeting minutes
5. Communications
6. Citizen Input & Comments
7. Review of Proposed 2014 Departmental Budget & Discussion of the Budget Process – Kathy Eisenmann
8. Agent Reports
9. Identify future meeting dates – September 9, 2013; October 14, 2013; November 11, 2013 and possible agenda items
10. Adjourn

**The Committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

*"Enriching people with knowledge, perspective, skills and aspirations." University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.*

## UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: July 16, 2013

Meeting called to order by: Chairman Borland at 8:30 a.m.

Members Present: Borland Bregant Foelker Hanneman Kelly

Agents Present: Eisenmann Grabow, Torbert

Also present: Ben Wehmeier, County Administrator; John Molinaro, County Board Chair;

Matt Hanson, UW-Extension Southwest Region Director.

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Approval of Agenda for Possible Rearrangement: None

Motion made by Hanneman and seconded by Foelker that the minutes of the May 31, 2013 meeting be approved as drafted.

Motion passes: 5-0

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**Communication/Citizen Input and Comments:** None

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**Item:** Agriculture and Life Sciences Education Agent Hiring Process - Candidate Final Interviews

Convene into closed session pursuant to Sec. 19.85 (1)(c), Wis Stats. Considering the employment of any public employee over which the governmental body has jurisdiction or exercises responsibility (affirmative roll call vote required) – Matt Hanson

**Discussion Points:** Motion by Foelker, second by Hanneman to convene in closed session. Roll Call Vote: Borland: aye; Bregant: aye; Hanneman: aye; Foelker: aye; Kelly: aye. The committee entered into closed session at approximately 9:15 a.m.

Reconvene into Open Session pursuant to Sec. 19.85(2), Wis. Stats. to conduct business as detailed on the duly posted agenda. (affirmative roll call vote required)

**Discussion Points:** Motion by Hanneman, second by Foelker to reconvene into open session. Roll Call Vote: Borland: aye; Bregant: aye; Hanneman: aye; Foelker: aye; Kelly: aye. The committee entered into open session at approximately 12:00 p.m.

**Item:** Hiring Recommendation for Agriculture and Life Sciences Education Agent

**Discussion Points:** Motion by Hanneman and seconded by Foelker to recommend LaVern Georgson for hire as the

Agriculture and Life Sciences Education Agent.

Motion passes 5-0

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**Upcoming Agenda Items and Meeting Dates:** Identify future meeting dates – August 12, 2013; September 9, 2013 and possible agenda items. The committee will begin meeting at its regularly established date of the second Monday of the month. Agenda item for August is the proposed 2014 budget; and the 2012 program planning process will be on the agenda for the September meeting.

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**Adjournment:** Motion made by Hanneman and seconded by Foelker that the meeting be adjourned. Motion passes: 5-0

Meeting adjourned at 12:10 p.m.

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Secretary

Kathleen Eisenmann  
Jefferson County  
Extension Education Committee Report  
April - July, 2013

Program Development/Teaching Highlights

**Program Priority: How can we strengthen community-based prevention and intervention efforts to address risk behavior in youth and families (including family violence, juvenile delinquency, alcohol and other drug abuse, school readiness)?**

**Jefferson County Interagency Collaboration Council (ICC)** – Hosted the May meeting of the council at which State Superintendent of Public Instruction, Tony Evers, presented his proposals for the future of Wisconsin K-12 education. Led an engaged dialogue between Dr. Evers, the seven superintendents/designees, state legislative delegation and local city and county program leaders on educational policy.

**Jefferson County Human Services Department** – Due to Kathi C's interim administrator role, we postponed our plans this spring to work on Substance Abuse Prevention and a Heroin Task Force until this summer. Kathi and I have met several times and decided on a two pronged approach. Kathi is very interested in positioning the county to successfully apply for a Drug-Free Communities Grant in 2014. A number of planning processes and meetings need to be in place to successfully apply for the grant. We are leading an effort by local program providers to put those pieces in place this fall. Our hope is to position the county for a successful application process next spring.

The second approach to addressing both the prevention and intervention aspects of the heroin issue is to work at a policymaking and organizational level with key decision-makers. We hope this effort results in new policies and programs, new approaches, and a more effective effort at preventing and intervening with those who are using heroin.

I will be leading both efforts in collaboration with Kathi and other key community leaders. I will be designing the plan approaches and coalition development strategies using research-based methods.

**Early Childhood Community Partnership Grant Coalition** – The grant partners completed the project in late May. It was a very successful pilot project. The project was very well received by both the early education instructors and parents. Both groups were very enthusiastic about the opportunity to learn online. We did learn ways to improve the project moving forward. The state grantor is very interested in working on a follow-up pilot and hopes to eventually share the program model across the state. Depending on time and resources, we hope to have another pilot in place soon.

**Head Start 4K Assessment** – Met with the Head Start director in late June to get started on this program. We have decided to limit the scope of this project to a pilot with one school district. Our intention is to learn from that pilot project and expand opportunities to other districts in subsequent years. We will be using research-based indicators at the individual child level, family level, early education site level, and community level to form the basis of our assessment. The assessment will gather both quantitative and qualitative data. We are approaching local partners in September with our proposal. We hope to conclude by the end of the 2013-14 school year.

**Program Priority: How can Jefferson County build capacity of public institutions and community-based or nonprofit organizations serving children and families?**

**Jefferson County Public Health Department** – Completed the strategic planning process in June and the Board of Health reviewed the proceedings report at their July board meeting. I will be following up with additional program workshops this fall and into next spring to address several of the key areas identified in the planning process.

**Watertown Public Health Department** – Met with their director and Maternal and Child Health program manager to discuss two revisions to the original plan for the plan process. The dept. will refocus its process to a smaller, more internal focus with an emphasis on maternal and child health. We will begin the planning processes in September and conclude just before Thanksgiving.

**Big Brothers, Big Sisters of Dodge County, Inc.** - This Dodge County program provides a mentorship program to the City of Watertown and has one of its largest program areas in and around the city. I have worked with their board on a number of occasions to build organizational capacity. I will be providing additional organizational development education to them over the course of the next year to develop required components of their National Standards. Met with the executive director in June and the full board in early August to design the processes.

**4-H Community Club Program** - Worked with the Leaders' Association to conduct a listening session on the future of the club program in April. Prepared and shared the report with the Association board, Extension Education Committee, local office, and state administration. Provided leadership from the local level throughout the hiring process for the new agent. Most recently, met with the new leaders' board and agent to begin a dialogue designed to increase effective communication and working relationships between the office and the community club program.

**Team Leadership/Family Living Programs Work:**

**Team Leadership** – Worked with MIS to develop a capital improvement plan for the technology upgrades in the three meetings rooms at UW-Extension. Hosted a demonstration model of a new wall tablet and reviewed a proprietary bid for the upgrades. Developed a proposed 2014 operating and capital budget for administration review. Provided feedback and additional information to county administration on the proposed 2014 departmental budget and the county contractual relationship with UW-Extension.

**UW-Extension** – Began my 3 year term on the University Committee in July. The University Committee is the executive committee of the Faculty Senate. I was elected Vice-Chair of the Faculty Senate at the University Committee's July meeting.

**April, May, June and July 2013 Activity Report**  
**To the University Extension Education Committee**  
For Steve Grabow

***Economic Development***

- Participated in meetings of the Jefferson County Economic Development Consortium Board on June 12<sup>th</sup> and July 10<sup>th</sup>. Presented the concept of a “manufacturing forum” to share findings from a UWEX study on economic development with a manufacturing emphasis; the Board supported moving forward with this forum.
- Designed a manufacturing forum in conjunction with the Jefferson County Economic Development Director; the event has been titled-“Manufacturing and Economic Trends: Determining Local Advantage Throughout Jefferson County.” On-going
- Arranged for a featured presenter at the manufacturing forum - Professor Steve Deller who is the UWEX Community Economic Development Specialist. On-going
- Developed a draft PowerPoint presentation for the manufacturing forum in conjunction with UWEX Specialist Steve Deller. 7/30
- Developed the objectives, the agenda, and resource materials for the manufacturing forum. 7/30
- Held multiple meetings with the Jefferson County Economic Development Director in finalizing the format and content for the manufacturing forum which will be held August 14<sup>th</sup> in Watertown.

***Community Vitality and Placemaking***

- Arranged a meeting with the UWEX Publications Unit Editor for a new Extension Publication which will be titled: Principles of Community Placemaking-Professional Guide. 4/30
- Outlined a new chapter for the UWEX Publications Unit Editor on applications of Principles of Community Placemaking in the practice of community development. On-going
- Attended a lecture on placemaking with Professor Reid Ewing at the University of Wisconsin-Milwaukee School of Urban Planning and Architecture. 4/11
- Assisted a Fort Atkinson community leader in developing a response for the need to assess the feasibility of redeveloping the boarded-up “Fort Atkinson Club” into a restored community gathering place; arranged for a community opinion survey by the UW River Falls Survey Research Center; provided liaison assistance to this process. 5/14 and continuing.
- Worked with the Project Assistant on the photos and graphics associated with the Principles of Community Placemaking publication. 6/13
- Participated in a workshop sponsored by UWEX and Wisconsin Downtown Action Council in Oconomowoc; the workshop included a tour and presentations on successful downtown placemaking and economic development projects by City staff and community leaders. 6/26

## *Planning and Change Processes*

- Worked with the Jefferson County Cartographer in several revised alternatives for a Poster Plan to summarize the Jefferson County Comprehensive Plan Update with Economic Development Emphasis. On-Going
- Prepared a Proceedings Report from Workshop 2 of the system planning project for the Whitewater Irvin Young Library and distributed this to the client. This multi-workshop series is being done in conjunction with my counterpart with UWEX in Walworth County. On-Going.
- Participated in several follow-up internal workshops with the UWEX Community Development Educator in Walworth County as we prepare resources for the Whitewater Library Planning Workshop 3; resources include a two-page summary handout for workshop participants. This workshop will be held on August 13<sup>th</sup>; we have also prepared an on-line survey that has been distributed throughout the community. 6/12 and On-going.
- Participated in a Glacial Heritage Area (GHA) Plan Implementation Team meeting (5/20) and a GHA Land Acquisition Team meeting (4/30).
- Participated in the ground-breaking ceremony for the trailhead facility of the Glacial Heritage Area in Waterloo. 4/25
- Presented a PowerPoint entitled: “The Economic Impacts and other Benefits of Bicycling in Jefferson County” at a fund-raising forum for the Glacial Heritage Area hosted by the Trek Bicycle Corporation. 4/25
- Designed and facilitated two workshops for the Jefferson County Planning and Zoning Committee on “The Adapted Reuse of Barns and Economic Development Opportunities.” Workshop 1 included a presentation by UWEX Community Design Specialist Chuck Law; Workshop 2 resulted in the development of new strategy and policy for barn reuse in Jefferson County. 5/3 and 7/15
- Designed and facilitated two internal planning workshops for the Jefferson County Parks Department. Outcomes included mission statement review, values statements, stakeholder analysis, agreed-upon vision statements for the future of the department, and strategy development. Proceeding Reports were prepared for each workshop. 4/11 and 6/19
- Participated in an event-planning workshop with members of the Rock River Coalition for this year’s “Send Your Legislator Down the River” paddling event which will be held August 26<sup>th</sup>.
- Participated in a planning workshop for the development of the Holzhuetter Conservation Park Master Plan; shared insights on the Capstone/Senior Thesis Project which consisted of a UW Madison Department of Landscape Architecture (student-led) master plan for this site which was sponsored by UWEX. 7/9
- Participated in a brainstorming workshop with Jefferson County Economic Development Director Dennis Heling and two transportation planning consultants to consider various ways to proceed with a Jefferson County Transportation Plan which has been called for in both the County Strategic Plan and the County Comprehensive Plan. One of the consultants is also a professor of planning and architecture at the University of Wisconsin Milwaukee, and has provided assistance to Jefferson County on many important planning projects. This assistance was provided pro-bono. 7/31

- Designed and facilitated a “diagnostic and plan-for-planning” session with the Library Director for the Dwight Foster Library in Fort Atkinson; a 10-month process was outlined. 8/7
- Agreed to help the Fort Atkinson Community Foundation with organizational assessment, vision development and direction-setting; a diagnostic and plan-for-planning session was scheduled for later in August. On-going
- Developed and submitted an application for the UW Madison Department of Landscape Architecture Capstone program (year-long student plan development); the 8-page application is for the “Rock River Corridor Park Master Plan”; the project would be co-sponsored by the UWEX and Parks Department; these projects are valued at around \$30,000 in avoided professional costs. 8/7

### ***Local Government***

- Participated in the April 15<sup>th</sup> Intercounty Coordinating Committee meeting which focused on “Demographics and Economic Development” with UWEX Specialist Matt Kures.
- Participated in the May 20<sup>th</sup> Intercounty Coordinating Committee meeting which focused on “Intergovernmental Cooperation”.
- Participated in the June 17<sup>th</sup> Intercounty Coordinating Committee meeting which focused on “Trust, Relationships and Engagement with County Employees”.
- Presented to the Search and Screen Committee meeting for the filling of the County Administrator position, and gave a report and presentation on the results a workshop with County Departments that was designed and facilitated by this agent; this presentation described desired attributes of our new County Administrator from the perspective of Department Heads. This initiative was requested by the County Board Chair and former County Administrator. 4/9
- Attended a reception for the three finalists for the position of County Administrator. 4/29
- Contacted the UWEX Local Government Center to obtain possible resources on performance based budgeting on other “LEAN Government” methods. On-going

### ***Leadership and Organizational Development***

- Participated in UW-Extension faculty governance and Community, Natural Resource and Economic Development Program matters including individual faculty reviews, counsel, and human resources activities in my role as Program Liaison. On-going
- Participated in human resources processes that have resulted in the selection of a new 4-H and Youth Development Agent and a new Agricultural Agent. On-going
- Participated in Civil Rights Training. 6/11 and 8/7
- Provided leadership in the development of UW Extension Profile Documents for our new County Administrator.

**Sarah Torbert**  
**4-H Youth Development Agent**  
**June-August Extension Committee Report**

**Activities and Events**

- Attended Jefferson County Fair and served in a variety of leadership and supervisory roles. Attention focused on meeting people and getting feedback for future programming and workshops.
- Held two camp counselor training session. Training focused on ages and stages of youth development, working with diverse groups, leading group games, positive messaging, and review of camp schedule.
- Organized and supervised camp experience for 58 campers, 11 adults, and 14 teen counselors. Workshops held during camp focused on Robotics, Canoeing, Exploration, Arts and Crafts, Recreation, and Low Ropes Challenges. Intern, Linda Ager, conducted interviews to gain a better understanding of successful aspects of camp and ways to improve.

**Communication**

- Re-designed 4-H Family Newsletter with goal of creating user friendly document. Sent to 600 families and 4-H supporters.
- Working to design new member materials to grow 4-H programming.
- Setting up Open House nights throughout the county to meet families, help with online enrollments, and promote 4-H to new families.
- Working with Judy Statz, Linda Ager, and key leaders to gain a better understanding of program efforts and the role that each person plays in future success.
- Handled various problems and concerns and connected with leaders, parents and members via phone and e-mail.

**Leaders Association**

- Working to revamp Family Guide and Enrollment Guide, combining into one useable document.
- Held Meet and Greet event with Leaders Association within first week of starting to gain a better perspective and needs and proper communication methods.
- Attended Leaders Association July Board Meeting (held in August).

**Project Work**

- Met with Meat Animal Project Group and assisted with activities related to project and sale.
- Met with Robotics group and helped with State Fair enrollment process.
- Attended Horse and Pony Committee June meeting to count election ballots. Have since met with Executive Committee to help work with issue facing committee. Working to help develop practices to help minimize problems in future.

**Community Partnerships**

- Attended Youth Leadership Conference hosted by Jefferson County Connections. Conference lead by teens focused on social media. Used as an opportunity to network with community partners for future programming.



# Budget Work Sheet 2014

## Business Unit 6801 University extension

Description	2012 ACTUAL	2013 ADOPTED	2013 AMENDED	2013 ACTUAL 6 MTH	2013 ESTIMATED	2014 REQUESTED	(+/-) ADOPTED	(+/-) ADM VS ADOPT	2014 ADMIN
00100									
068 UW EXTENSION									
6801 UNIVERSITY EXTENSION									
<b>R REVENUE</b>									
421001 STATE AID	0	0	0	0	0	0	0	0	0
451002 PRIVATE PARTY PHOTOCOPY	-2	0	0	0	0	0	0	0	0
451100 MISC. BILLED	-2,204	-1,200	-1,200	-470	-1,200	-1,200	0	1,200	0
457020 PUBLICATION SALES	-70	-80	-80	-42	-80	-80	0	80	0
457027 4-H ANNUAL FEES	-14,220	-15,900	-15,900	-1,255	-15,500	-15,000	900	15,900	0
471100 STATE BILLED-ROCK RIVER	0	0	0	0	0	0	0	0	0
471120 STATE BILLED-MISC	-1,302	-6,705	-6,705	0	-2,922	-4,493	2,212	6,705	0
471130 STATE BILLED-POSTAGE	-2,608	-2,608	-2,608	-1,304	-2,608	-2,608	0	2,608	0
473010 INTERCOUNTY BILLED	0	0	0	0	0	0	0	0	0
485200 DONATIONS RESTRICTED	0	0	0	0	0	0	0	0	0
<b>R REVENUE</b>	<b>-20,406</b>	<b>-26,493</b>	<b>-26,493</b>	<b>-3,071</b>	<b>-22,310</b>	<b>-23,381</b>	<b>3,112</b>	<b>26,493</b>	<b>0</b>
<b>O OTHER FINANCING SOURCE</b>									
699700 RESV APPLIED OPERATING	0	-4,485	0	0	-3,510	-2,500	1,985	4,485	0
699992 BAL FWD PRIOR YEAR	0	0	0	0	0	0	0	0	0
699993 A/C BAL FWD 2008	0	0	0	0	0	0	0	0	0
699994 A/C BAL FWD 2010	0	0	0	0	0	0	0	0	0
699997 A/C BAL FWD 2009	0	0	0	0	0	0	0	0	0
<b>R OTHER FINANCING SOURCE</b>	<b>0</b>	<b>-4,485</b>	<b>0</b>	<b>0</b>	<b>-3,510</b>	<b>-2,500</b>	<b>1,985</b>	<b>4,485</b>	<b>0</b>
<b>E EXPENDITURES</b>									
511210 WAGES-REGULAR	70,872	81,761	82,999	35,174	82,999	85,015	3,254	-81,761	0
511220 WAGES-OVERTIME	528	0	0	136	250	0	0	0	0
511240 WAGES-TEMPORARY	5,586	10,843	10,843	2,563	8,272	8,447	-2,396	-10,843	0
511290 WAGES-OTHER WAGES	0	0	0	0	0	0	0	0	0
511310 WAGES-SICK LEAVE	2,454	0	0	2,455	0	0	0	0	0
511320 WAGES-VACATION PAY	6,657	0	0	2,106	0	0	0	0	0
511330 WAGES-LONGEVITY PAY	539	570	570	0	0	600	30	-570	0
511340 WAGES-HOLIDAY PAY	3,145	0	0	1,109	0	0	0	0	0

## Budget Work Sheet 2014

### Business Unit 6801 University extension

Description	2012 ACTUAL	2013 ADOPTED	2013 AMENDED	2013 ACTUAL 6 MTH	2013 ESTIMATED	2014 REQUESTED	(+/-) ADOPTED	(+/-) ADM VS ADOPT	2014 ADMIN
511350 WAGES-MISCELLANEOUS (COMP	314	0	0	20	0	0	0	0	0
511380 WAGES-BEREAVEMENT	158	0	0	0	0	0	0	0	0
512141 SOCIAL SECURITY	6,835	7,002	7,097	3,303	7,097	7,127	125	-7,002	0
512142 RETIREMENT (EMPLOYER)	4,990	5,454	5,536	2,717	5,536	5,993	539	-5,454	0
512143 RETIREMENT (EMPLOYEE)	0	0	0	0	0	0	0	0	0
512144 HEALTH INSURANCE	20,099	21,368	21,368	10,597	21,368	24,578	3,210	-21,368	0
512145 LIFE INSURANCE	86	80	80	45	80	90	10	-80	0
512146 WORKERS COMPENSATION	0	0	0	0	0	0	0	0	0
512147 EDUCATION & TRAINING	500	1,000	1,000	0	1,000	1,000	0	-1,000	0
512148 UNEMPLOYMENT COMPENSATIO	0	0	0	0	0	0	0	0	0
512173 DENTAL INSURANCE	1,359	1,426	1,426	701	1,426	1,584	158	-1,426	0
521258 COMPUTER MAINTENANCE	400	1,000	1,000	835	1,000	1,000	0	-1,000	0
521295 DATA CONVERSION	0	0	0	0	0	0	0	0	0
529299 PURCHASE CARE & SERVICES	128,509	135,467	135,467	60,625	127,760	140,684	5,217	-135,467	0
531298 UNITED PARCEL SERVICE UP	343	250	250	129	250	250	0	-250	0
531301 OFFICE EQUIPMENT	0	0	0	0	0	0	0	0	0
531303 COMPUTER EQUIPMT & SOFTW	1,468	4,225	6,737	4,547	6,737	4,325	100	-4,225	0
531310 4H & EXTENSION BULLETINS	776	3,000	3,000	1,266	1,500	1,500	-1,500	-3,000	0
531311 POSTAGE & BOX RENT	3,123	3,500	3,500	1,626	3,200	3,200	-300	-3,500	0
531312 OFFICE SUPPLIES	4,932	4,000	4,000	2,102	4,000	2,000	-2,000	-4,000	0
531313 PRINTING & DUPLICATING	0	0	0	0	0	0	0	0	0
531314 SMALL ITEMS OF EQUIP	52	500	500	105	500	500	0	-500	0
531322 SUBSCRIPT NEWSPAPERS&PER	186	0	0	130	130	100	100	0	0
531324 MEMBERSHIP DUES	530	1,000	1,000	155	1,000	1,000	0	-1,000	0
531326 ADVERTISING	161	200	200	153	153	150	-50	-200	0
531341 AGRICULTURAL & HORTIC SU	0	0	0	0	0	0	0	0	0
531348 EDUCATIONAL SUPPLIES	1,206	4,000	6,781	858	4,000	3,000	-1,000	-4,000	0
532325 REGISTRATION	921	1,400	1,400	475	1,400	1,400	0	-1,400	0
532332 MILEAGE	4,415	8,500	8,500	2,102	8,500	8,500	0	-8,500	0
532335 MEALS	158	500	500	26	500	500	0	-500	0
532336 LODGING	180	1,200	1,200	210	1,200	1,200	0	-1,200	0

# Budget Work Sheet 2014

## Business Unit 6801 University extension

Description	2012 ACTUAL	2013 ADOPTED	2013 AMENDED	2013 ACTUAL 6 MTH	2013 ESTIMATED	2014 REQUESTED	(+/-) ADOPTED	(+/-) ADM VS ADOPT	2014 ADMIN
532339 OTHER TRAVEL & TOLLS	120	0	0	19	19	0	0	0	0
533225 TELEPHONE & FAX	1,401	1,500	1,500	581	1,500	1,500	0	-1,500	0
533228 INTERNET	0	0	0	0	0	0	0	0	0
533236 WIRELESS INTERNET	1,865	2,500	2,500	991	2,500	2,500	0	-2,500	0
535242 MAINTAIN MACHINERY & EQU	3,078	2,500	2,500	671	2,500	1,000	-1,500	-2,500	0
536535 ACTIVITY CENTER RENTAL	4,000	4,000	4,000	0	4,000	4,000	0	-4,000	0
571002 MIS ALLOCATION	0	0	0	0	0	0	0	0	0
571004 IP TELEPHONY ALLOCATION	1,409	1,567	1,567	834	1,567	2,246	679	-1,567	0
571005 DUPLICATING ALLOCATION	0	0	0	0	0	0	0	0	0
571009 MIS PC GROUP ALLOCATION	18,538	16,493	16,493	8,967	16,493	12,571	-3,922	-16,493	0
571010 MIS SYSTEMS GRP ALLOC(IS	1,904	1,767	1,767	1,192	1,767	1,765	-2	-1,767	0
591519 OTHER INSURANCE	479	500	500	246	500	583	83	-500	0
593253 UNSPECIFIED REDUCTION	0	0	0	0	0	0	0	0	0
594813 CAP OFC EQUIP	0	10,000	10,000	0	12,500	40,000	30,000	-10,000	0
594819 CAP OTHER EQUIP	0	2,500	2,500	0	0	0	-2,500	-2,500	0
594950 OPERATING RESERVE	0	4,485	3,510	0	3,510	2,500	-1,985	-4,485	0
<b>E EXPENDITURES</b>	<b>304,276</b>	<b>346,058</b>	<b>351,791</b>	<b>149,771</b>	<b>336,714</b>	<b>372,408</b>	<b>26,350</b>	<b>-346,058</b>	<b>0</b>
<b>6801 UNIVERSITY EXTENSION</b>	<b>283,870</b>	<b>315,080</b>	<b>325,298</b>	<b>146,700</b>	<b>310,894</b>	<b>346,527</b>	<b>31,447</b>	<b>-315,080</b>	<b>0</b>

## Budget Work Sheet 2014

### Business Unit 6801 University extension

#### Detail Information

##### 4-H ANNUAL FEES

6801.457027

This is a \$20/member fee. Membership has been steadily declining for the past several years. The revenue has been adjusted accordingly.

##### STATE BILLED-MISC

6801.471120

This represents one time only revenue from UW-Extension administration in the last half of 2013 entire calendar year of 2014 and first half of cy2015 to offset an adjustment in fringe benefit rates.

The change between 2013 budget and 2013 estimated actual expense reflects lower than expected adjustment in the rate.

##### RESV APPLIED OPERATING

6801.699700

anonymous donation to provide scholarships to 4-H members unable to afford the membership fee

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0

##### WAGES-TEMPORARY

6801.511240

reduction in actual and budget reflects an adjustment down for summer intern wages

this wage category also provides temporary backfill for our two support staff should both be on medical leave

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##### EDUCATION & TRAINING

6801.512147

## Budget Work Sheet 2014 Business Unit 6801 University extension

The gap between budget and actual here reflects the transition in 4-H and Ag agents. This line item is used for out of state professional development and usually divided between 2 agents each year

### **PURCHASE CARE & SERVICES 6801.529299**

The difference between budget and actual reflects unrealized salary increases and unrealized promotional increases.

2013 salary savings due to the Ag agent open position will be reconciled in the 2014 contract

### **OFFICE SUPPLIES 6801.531312**

the cut here reflects a planned reduction in the use of paper and toner. The 4-H newsletter has been significantly reduced in size and there is an expected decrease in printed copies as more members move to email receipt.

### **MEMBERSHIP DUES 6801.531324**

This 2013 actual expense was lower than budget due to the open Agriculture Agent position and the transition in the 4-H Agent position. We expect 2014 expenses to rise to the previously budgeted level now that we have a full compliment of agents.

### **EDUCATIONAL SUPPLIES 6801.531348**

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## Budget Work Sheet 2014

### Business Unit 6801 University extension

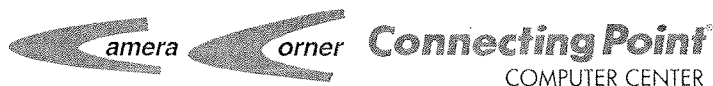
The gap between budget and actual in 2013 reflects the open Ag position.

The reduction in budget over 2013 reflects planned for reduced expenses in order to meet budget goals.

OPERATING RESERVE 6801.594950  
offsetting expense line for the 4-H donation.

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Corner of Main and Monroe • Downtown Green Bay  
(920) 435-5353 • Visit our website @ [www.cccp.com](http://www.cccp.com)

## STATEMENT OF WORK (SOW)

**Project Name:** Jefferson County Technology Upgrades

**Installation for:** Jefferson County  
Customer Name

**Estimated Completion Date of Project:** FEB 2014

### Contact Information:

**Customer Contact:** Kathleen Eisenmann

**Address:** 864 Collins Road  
Jefferson, WI 53549

**Phone:** 920 674 7194

**Fax:**

**E-Mail:** [Kathy.eisenmann@ces.uwex.edu](mailto:Kathy.eisenmann@ces.uwex.edu)

**Vendor Name:** Camera Corner/Connecting Point

**Address:** 529 N. Monroe  
Green Bay, WI 54301

**CCCP Acct Mgr:** Joe Eckberg

**Phone:** 920 438 0369

**Fax:** 920 438 0389

**E-Mail:** [Joe.eckberg@cccp.com](mailto:Joe.eckberg@cccp.com)

**CCCP Engineer:** Ken Bernard

**Phone:** 920 438 0142

**Fax:** 920 438 0389

**E-Mail:** [ken.bernard@cccp.com](mailto:ken.bernard@cccp.com)

### Statement of Confidentiality

This Statement of Work is the proprietary and confidential property of Camera Corner / Connecting Point. By accepting possession of this Statement of Work, **Jefferson County** agrees to keep the contents in confidence and not to use, duplicate, or disclose for any purpose other than the purpose of evaluating Camera Corner / Connecting Point's ability to provide the services herein, unless otherwise agreed to in writing by Camera Corner / Connecting Point. On request by Camera Corner / Connecting Point, **Jefferson County** agrees to return the copies of the Statement of Work to Camera Corner / Connecting Point, together with the other materials supplied by Camera Corner / Connecting Point.

## **Project Description:**

Install new AV technology in Conference Room – Rm.12 and in Rooms 8 & 9 (combine – uncombined ability)

## **Specific Requirements:**

Provide an easy-to operate audio-visual system to provide a single VGA with Audio connection and a single HDMI with embedded audio connection on a wall plate. Provide a simple-to operate button panel for system operation. Provide a 5000 lumen ceiling-mounted projector with a native resolution of 1920x1200 (WUXGA) and a switching / scaling system that supports the same resolution. Provide specific EDID management to allow “it just works” functionality to connected laptops, tablets, pcs, etc. Room 12 is a single system. Rooms 8 and 9 will have the ability to “overflow” into each other’s spaces at the press of a button. There will be no central equipment “podium”, but rather a low-profile wall mounted equipment rack adjacent to the connection wall plate to keep complexity low, and costs reasonable. Each room will have overhead speakers and a choice of hand-held and clip-on mics for local sound reinforcement. All equipment shall be new, none of the existing equipment will be utilized except for existing projection screens and projector mounting plate.

Re-set limits on existing screens to support proper 16:10 aspect ratio

Un-install all obsolete cabling and equipment for disposal by owner. Equipment will be left in the room it is removed from; for proper asset disposal compliance. Jefferson County to remove and dispose / recycle.

Electrical work: (demolition, moves, adds and changes) by Jefferson County contracted electrical contractor, paid for by Jefferson County with guidance from CCCP.

For Rooms 8 and 9, remove existing projection screen and re-locate so screens are on same wall, divided by air-wall.

Suspended Ceiling grid and Tile finishing by Jefferson County contracted ceiling contractor, paid for Jefferson County with guidance from CCCP.

The Control Panel can be networked. If desired provide an active cat5 jack and patch cord ; ip address, subnet mask and gateway for remote access to control panel for each control panel deployed. No network configuration is provided under this agreement.

## **Deliverable**

See Sales Quote CCCP-0395 for additional information.

## **Assumptions**

The list of assumptions below was used to develop this Statement of Work and Quote. If any of these assumptions are not correct or if additional, unanticipated information was uncovered during the project, it may impact the SOW and Quote relative to the installation timeline and/or price. If so, a change order (discussed below) will be written and signed off by the customer before this additional work is performed.

- Access to facility between 8am and 5pm weekdays.
- Exclusive access to room(s) during scheduled day(s) of installation
- Power, heating, cooling, etc. provided by owner.
- Assume above ceiling area in rooms 8 and 9 have sufficient ceiling space to allow for screen installation
- Existing projection screens in good working order, and are high-voltage controlled.
- Training shall take place on same day, across two sessions, if desired
- Above-ceiling space is plenum and accessible by 8 ft. stepladder



## Customer Responsibilities

Customer, at its expense, shall:

- A. Provide employees or agents of CCCP:
  - reasonable access to the premises and facilities
  - suitable and easily accessible floor space that's close to the project area
  - necessary power and grounding
  - an environment that prevents equipment from over-heating and/or exposure to moisture
  - floor plans
  - any other information as needed
- B. Communicate all project related issues with CCCP in a timely basis such that the project timeline is not imperiled.
- C. Provide all required licensing and software needed to ensure the timely backup of data as well as protection from viruses and other risks at all levels of the network.
- D. Confirm all drop ship items have arrived.
- E. Do not write on original packaging or boxes. Save all boxes and packing material as they are required for returns/rebates and repairs.
- F. Cover the cost of lift rentals, if necessary to access and/or install all equipment included in this project.
- G. Upon project completion, review and verify the system implemented by CCCP.

## Work Schedule/Billing Rate

Standard business hours are between 8 AM & 6 PM, Monday thru Friday.

We will work with your schedule when afterhours work is required. After hour Billing Rates will apply (see below).

**CCCP will schedule with customer the time frame of installation once the necessary equipment becomes available.**

<u>Time</u>	<u>Rate per Hour</u>
7:30am – 5:30pm (M-F)	Published Rate
5:30pm – 7:30am (M-F)	1.5x Published Rate
Saturday's (7:30am-5:30pm)	1.5x Published Rate
Saturday's (5:30pm-12:00am Sunday)	2x Published Rate
Sunday's (until 7:30am Monday)	2x Published Rate
Holiday's	3x Published Rate

**Travel** – For any customer within 60 miles of its Green Bay corporate office Camera Corner/Connecting Point charges for service from the time we leave our corporate office until the time our work is complete (i.e., we charge travel to the customer's location, but not from). In addition, for all service calls greater than 60 miles from our Green Bay corporate office, Camera Corner/Connecting Point reserves the right to charge an additional fee for zone travel charges. In addition, gas prices may at times, require us to include a small surcharge on dispatched trips from our technical team. Your account rep can explain how these charges may apply to you.

**Labor for this project is to be billed as follows:**



Time and Materials



Project Based (flat fee no matter how long it takes)

**Billing Rate** for this project is **\$95.00** per Hour

## Special Notes on Billing:

Terms for this project are:

- 50% of equipment cost as down-payment with Purchase Order and Signed Scope of Work (SOW) to begin project
- Remainder of Equipment NET30 upon DELIVERY
- Balance due NET30 upon Completion and SOW signoff

## Terms

### Consulting

% to be Pre-Paid:  
% to be Paid n/30:  
% Special Terms:

### Product

% to be Pre-Paid: 50%  
% to be Paid n/30: 50%  
% Special Terms:

### Labor

% to be Pre-Paid (from block):  
% to be Paid n/30: 100  
% Special Terms:

## Change Management

CCCP will review change requests to this Statement of Work by you. As part of this review, CCCP will prepare a Change Order (available upon request) that documents the request and, if applicable, any impact on the project schedule and pricing. CCCP will incorporate the change into the project schedule and scope of work upon receipt of your signed Change Order. Changes requested can affect the implementation schedule and services quoted. The following personnel at your company are authorized to make change orders:

Name		Title		Name	Title
Name		Title		Name	Title
Name		Title		Name	Title

## Resources

**Joe Eckberg – Account Manager**

[Joe.eckberg@cccp.com](mailto:Joe.eckberg@cccp.com)

920 438 0369 office

920 619 1092 mobile

**Ken Bernard – System Engineer**

[Ken.bernard@cccp.com](mailto:Ken.bernard@cccp.com)

920 439 0142 office

920 676 2992 mobile

**Steve LaTour – Installation Manager**

[Steve.latour@cccp.com](mailto:Steve.latour@cccp.com)

920 438 0397 office

920 362 5631 mobile

**Kevin Regalia – Service Scheduler**

[Kevin.regalia@cccp.com](mailto:Kevin.regalia@cccp.com)

920 438 0354 office

## Planned Down Time

CCCP will provide prior notice of any necessary system outages during the implementation. In case of unforeseen issues during the installation and cutover, CCCP will make every effort to minimize any interruption.

## Testing

CCCP will verify the system and features meet the customer's expectations, as laid out in this document. This includes ensuring that the present functionality of the system is still available unless directed otherwise.

## First day of Service

On the first day of service, CCCP will be available for the customer to discuss questions or issues they may have. We will document all issues and work quickly to resolve them.

## Product Return Policy and Conditions

*Unless specified, the manufacturer's product warranty does not cover the labor to fix defective product(s).*

Your Satisfaction is Our Success. We strive to provide our customers with the highest level of service possible. From first visit to order delivery and installation, we want you to be completely satisfied with your experience. Unless specified otherwise, all products are covered by the manufacturer's warranty. Please identify any concerns you have within 30 days of purchase date. Our vendors will support us best within that time period. Any issues after the first 30 days will be subject to the restrictions and limitations imposed by our vendors. All cancelled orders/returns are subject to a 15% restocking fee. Special order items may be non-returnable. Opened software may not be returned and defective media within software may be returned for exchange only. A RETURN AUTHORIZATION ("R.A") REQUEST must be placed by contacting 920-435-5353 ext. 322 and is required for ALL returns. Merchandise must be returned within 15 days of the issuance of the R.A. Camera Corner/Connecting Point inspects all returns and reserves the right to return merchandise that does not meet manufacturers return authorization criteria.

## Programming

Programming performed by CCCP is subject to a limited warranty. CCCP warrants that the physical medium on which this programming is located is free from defects and that the products impacted by this programming will perform as outlined in this SOW. This limited warranty is good for 60 days from the date of invoice. See Programming Addendum to the SOW if applicable.

## Disclaimers and Limitations of Liability

CCCP WILL NOT UNDER ANY CIRCUMSTANCES BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES INCLUDING, BUT NOT LIMITED TO, PROPERTY DAMAGE, LOST TIME, LOSS OF USE OF ANY EQUIPMENT OR ANY OTHER DAMAGES RESULTING FROM THE BREAKDOWN OR FAILURE OF ANY EQUIPMENT OR FROM DELAYS IN SERVICING OR THE INABILITY TO RENDER SERVICE ON ANY EQUIPMENT. CCCP LIABILITY FOR DAMAGES RESULTING FROM ANY CAUSE WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, CCCP NEGLIGENCE OR INSTALLATION OF DEFECTIVE PARTS OR COMPONENTS, WHETHER OR NOT SUCH DEFECT WAS KNOWN OR DISCOVERABLE, SHALL NOT EXCEED THE ACTUAL PRICE PAID TO CCCP BY CLIENT FOR THE EQUIPMENT OR PARTS, WHICHEVER IS LESS.

## Contact for Service

When you need to place a service call to Camera Corner / Connecting Point, please call us at (920) 438-0336. We will take your name, a brief description of the trouble, and a call back number. We will then contact one of our qualified associates to follow up on your request.

## Non-Solicitation of Personnel

During the term of this Agreement, and for a period of one (1) year after the termination of this Agreement by either party for whatever reason, both parties shall not hire any employee of the other party that had any involvement in this project. Failure to adhere to this will result in the hiring company owing the other party the equivalent of one year's salary for the person hired.

## Post Installation Review

CCCP wants to get your feedback to understand how we could serve you better, and improve our relationship with you. We may also ask for referrals or testimonials. Please feel free to contact us with any questions you may have.

### **Approval for Acceptance and Authorization of Project Completion**

CCCP will work with you to resolve any problems and answer any questions you have regarding the system implementation.

Your signature of acceptance will be asked for upon completion of the project.

### **Approval for Contact Information/Logo Placement**

CCCP will place our logo and contact information on a 1U blank rack panel to provide you convenient contact information.

### **Approval for Pictures of Completed Project**

CCCP may take pictures of the equipment upon completion of the project. They will be primarily used to document the installation work and reference in the future if design changes or troubleshooting is required. They also may be used to help represent and communicated to other customers the work that CCCP does.

Your signature of acceptance will be asked for upon completion of the project.

### **Other Approvals**

Throughout this project, CCCP may provide the customer with other documents requiring approval before we begin a particular phase of the project. Such documents are addendums of this document and are subject to all of the same guidelines stated in this document. A non-exhaustive list of examples would include a Programming Addendum to the SOW and a Custom Plate Addendum to the SOW.

---

## Acceptance and Authorization of SOW

IN WITNESS WHEREOF, the parties hereto each acting with proper authority Accept this Statement of Work.

Jefferson County Technology Improvements

Project Name

Joe Eckberg

Ken Bernard

Customer Printed Full Name

CCCP Acct Rep Printed Full Name

CCCP Engineer Printed Full Name

Director of AV Technology

Senior Design Engineer

Title

Title

Title

Signature

Signature

Signature

Date

Date

Date

An authorized signature on this document acknowledges that the customer has read our Return Policy located earlier in this document.

After all parties have signed, please provide original to customer and a copy to CCCP.

---

## Acceptance and Authorization of Project Completion

Can we use you as a reference or testimonial for the work just completed? Yes\_\_\_\_ No\_\_\_\_

If no, may we ask why? \_\_\_\_\_

IN WITNESS WHEREOF, the parties hereto each acting with proper authority have executed this Statement of Work.

Project Name

Customer Printed Full Name

CCCP Acct Rep Printed Full Name

CCCP Engineer Printed Full Name

Title

Title

Title

Signature

Signature

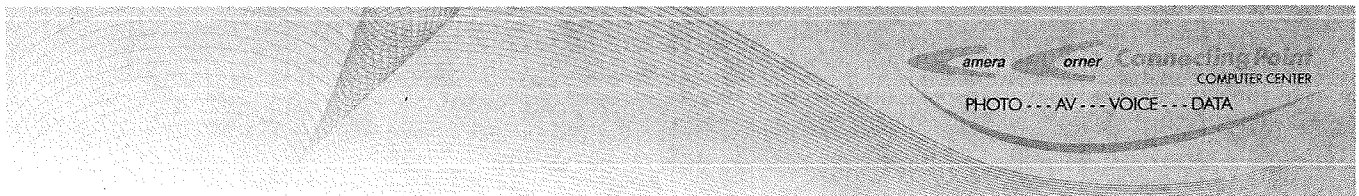
Signature

Date

Date

Date

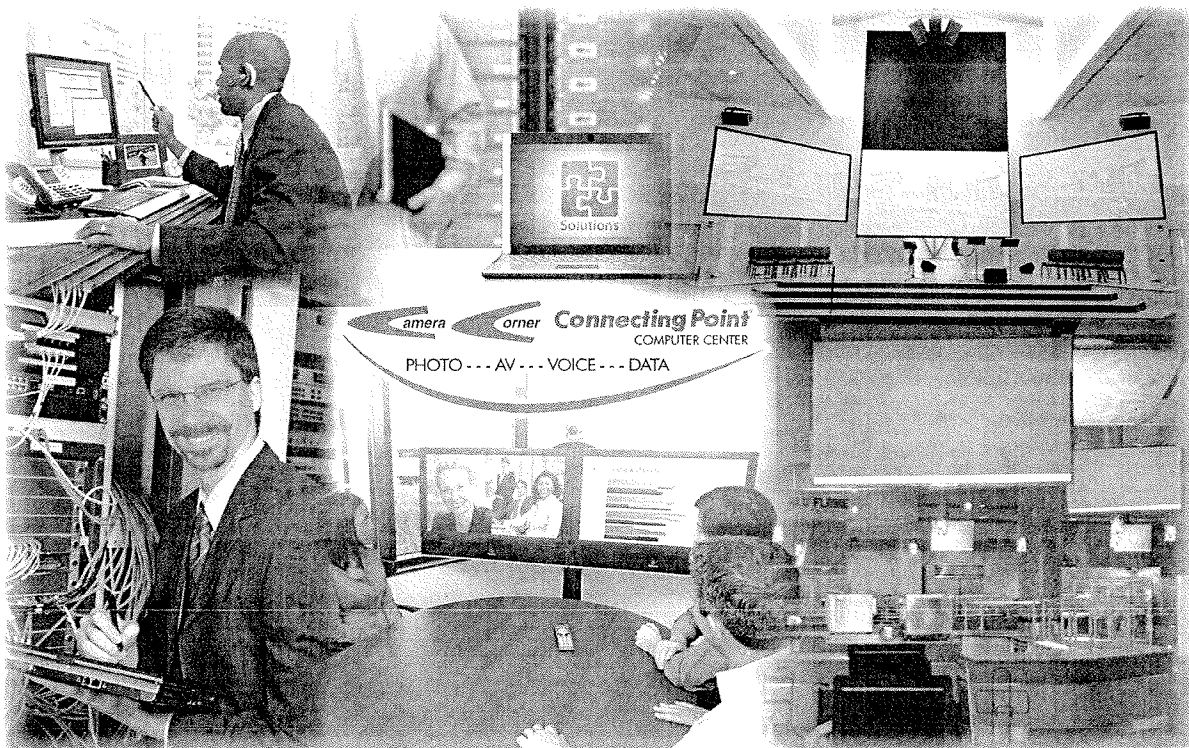
After all parties have signed, please provide original to customer and a copy to CCCP.



## Technology Improvements

Jefferson, County of

864 Collins Rd.  
Jefferson, WI 53549 United States  
(920) 674-7194



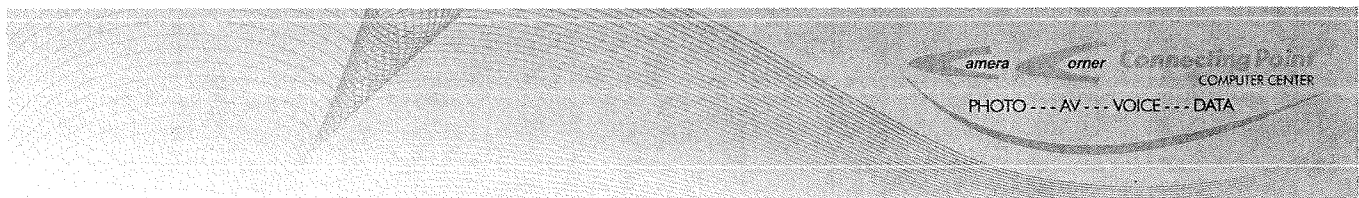
**Presented By:**

**Camera Corner, Inc.**

529 N. Monroe Ave.  
PO Box 248  
Green Bay, WI 54305-0248 USA  
920.435.5353  
<http://www.cccp.com>

Modified: 7/18/2013












Revision: 1



## Jefferson County Extension Office: First Floor: Conference Room

### Video

#### Visual Display

	1	Long Distance Hdmi Twisted Pair Receiver	\$375.31	\$375.31
	1	HDMI Twisted Pair Extender	\$359.74	\$359.74
	2	Ultra-flexible HDMI M-M Cable - 1.5'	\$27.94	\$55.88
	1	Flexible HDMI M-M Cable- 12'	\$70.16	\$70.16
	1	Flexible HDMI M-M Cable- 15'	\$66.80	\$66.80
	1	Eight Input HDCP-Compliant Scaling Presentation Switcher with DTP Extension - Standard Version	\$2,730.22	\$2,730.22
	1	Micro VGA/Audio M-M Cable, 12'	\$67.72	\$67.72
	1	Micro VGA/Audio M-M Cable, 25'	\$77.62	\$77.62
	2	Category 5e Shielded 8P8C RJ45 Plug; two-piece connector	\$8.70	\$17.40
	50	Cat5e F/UTP EN Series 350 24/4p Stp CMP Black, 1000ft spool	\$154.03	\$154.03
	1	LCD Projector - WUXGA Resolution (1,920 X 1,200), 5,000 Lumens	\$4,455.59	\$4,455.59

Video Total: \$8,430.47

### Audio

#### Performance / Program Audio

\* Price Includes Listed Accessories

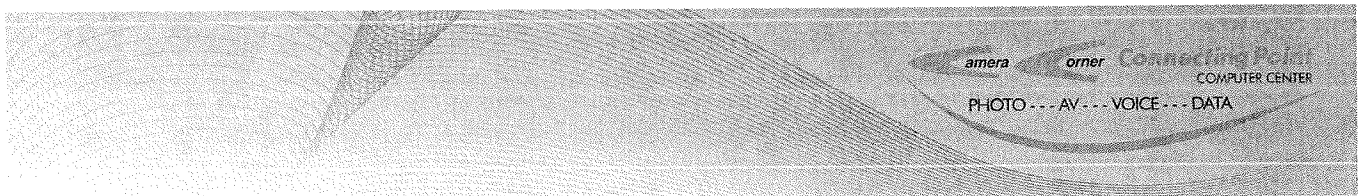
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


Project Name: Technology Improvements

Project No.: CCCP --0395

7/18/2013




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
	1	Two Channel Amplifier - 100 WATTS Per Channel	\$501.10	\$501.10
	2	Neutrik Xlr 3p Cbl Shld Nkl	\$20.27	\$40.54
	1	Subminiature Lavalier Microphone, Black, Cardioid, for Shure Bodypacks	\$205.13	\$205.13
	1	Includes ULXD2/B58 handheld transmitter, ULXD1 bodypack transmitter, ULXD4D dual-channel receiver, 2 zipper bags, 4 AA batteries, microphone clip, battery contact cover, two 1/2 wave antennas, hardware kit, two 2' BNC cables, 2 BNC bulkhead adapters, 3' ethernet cable, and user guide.	\$3,217.88	\$3,217.88
	4	5.25" COAXIAL IN-CEILING SPEAKER	\$257.75	\$1,031.00
	150	2 Cond 16 (19x29) Bare CMP, Plenum	\$29.89	\$179.32
	15	2 Cond 22 (7x30) Tinned Cmr Overall Shield, Plenum	\$5.41	\$16.23
			Audio Total:	\$5,191.20

## Control

### Human Interface

	1	Enhanced Medialink Controller With Ethernet Control	\$1,097.28	\$1,097.28
	1	Molded Db9 M-f Awm 6' Bge	\$11.25	\$11.25
	50	2 Cond 22 (7x30) Tinned Cmr Overall Shield, Plenum	\$27.07	\$54.14
			Control Total:	\$1,162.67

## Hardware

	1	12V, 3A, 1/4 Rack, 3 Captive Screw Ports, Power Supply	\$152.35	\$152.35
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\* Price Includes Listed Accessories

Presented By: Camera Corner, Inc.

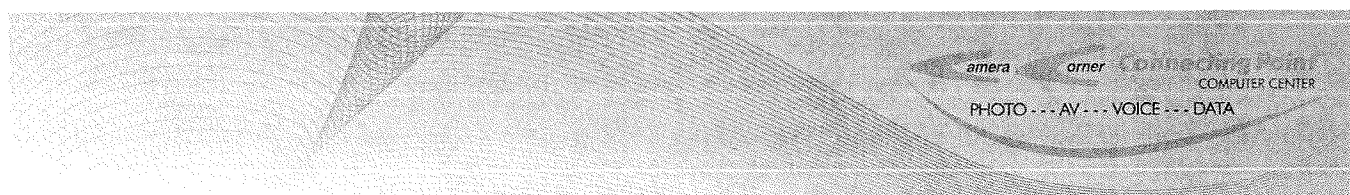
Project Name: Technology Improvements




Project No.: CCCP --0395

7/18/2013

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	1	1u 6 Deep Universal Rack Shelf Kit	\$115.59	\$115.59
	1	One-Gang Wallplate for HDMI, VGA, and Stereo Audio - White	\$80.83	\$80.83
	1	Universal Projector Mount	\$285.42	\$285.42
	1	120 Volt Rackmount Power Strip	\$138.09	\$138.09
	2	Fan	\$100.25	\$200.50
	1	Wrp Low-profile Wall Mount Rack	\$888.09	\$888.09
	30	2 Cond 16 (19x29) Bare CMP, Plenum	\$29.89	\$35.87
			Hardware Total:	\$1,896.74
<b>Labor</b>				
	1	AV System Programming Labor	\$145.00	\$145.00
	1	Time & Materials Installation *** ESTIMATE *** - Re-set limits on screen to 16:10 aspect ratio	\$47.50	\$47.50
	1	System Training/ Follow Up Support	\$190.00	\$190.00
			Labor Total:	\$382.50
<b>Jefferson County Extension Office: First Floor: Conference Room</b>			<b>Total:</b>	<b>\$17,063.58</b>

\* Price Includes Listed Accessories

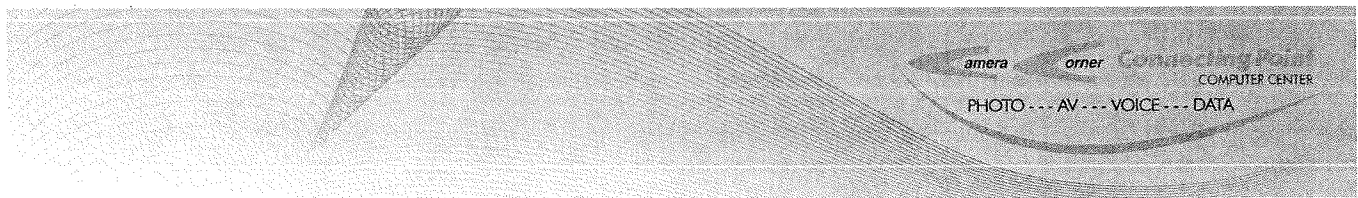
Presented By: Camera Corner, Inc.

Project Name: Technology Improvements

Project No.: CCCP --0395

7/18/2013












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## Jefferson County Extension Office: First Floor: Meeting Room A

### Video

#### Visual Display

	1	Long Distance Hdmi Twisted Pair Receiver	\$375.31	\$375.31
	1	HDMI Twisted Pair Extender	\$359.74	\$359.74
	2	Ultra-flexible HDMI M-M Cable - 1.5'	\$27.94	\$55.88
	1	Flexible HDMI M-M Cable- 12'	\$70.16	\$70.16
	1	Flexible HDMI M-M Cable- 15'	\$66.80	\$66.80
	1	Eight Input HDCP-Compliant Scaling Presentation Switcher with DTP Extension - Standard Version	\$2,730.22	\$2,730.22
	1	Micro VGA/Audio M-M Cable, 12'	\$67.72	\$67.72
	1	Micro VGA/Audio M-M Cable, 25'	\$77.62	\$77.62
	2	Category 5e Shielded 8P8C RJ45 Plug; two-piece connector	\$8.70	\$17.40
	100	Cat5e F/UTP EN Series 350 24/4p Stp CMP Black, 1000ft spool	\$325.45	\$325.45 *
	2	LIBERTY CABLE 111S08080016-34 Category 5e Shielded 8P8C RJ45 Plug; two-piece connector		
	50	Cat5e F/UTP EN Series 350 24/4p Stp CMP Black, 1000ft spool	\$154.03	\$154.03

\* Price Includes Listed Accessories

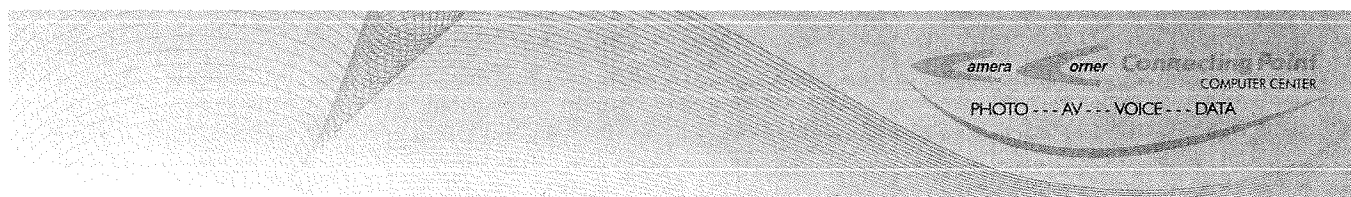
Presented By: Camera Corner, Inc.


Project Name: Technology Improvements

Project No.: CCCP --0395

7/18/2013








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	1	<b>LCD Projector - WUXGA Resolution (1,920 X 1,200), 5,000 Lumens</b>	\$4,455.59	\$4,455.59
			Video Total:	\$8,755.92



## Audio

### Performance / Program Audio

	1	<b>Two Channel Amplifier - 100 WATTS Per Channel</b>	\$501.10	\$501.10
	2	<b>Neutrik Xlr 3p Cbl Shld Nkl</b>	\$20.27	\$40.54
	1	<b>Subminiature Lavalier Microphone, Black, Cardioid, for Shure Bodypacks</b>	\$205.13	\$205.13
	1	<b>Includes ULXD2/B58 handheld transmitter, ULXD1 bodypack transmitter, ULXD4D dual-channel receiver, 2 zipper bags, 4 AA batteries, microphone clip, battery contact cover, two 1/2 wave antennas, hardware kit, two 2' BNC cables, 2 BNC bulkhead adapters, 3' ethernet cable, and user guide.</b>	\$3,217.88	\$3,217.88
	4	<b>5.25" COAXIAL IN-CEILING SPEAKER</b>	\$257.75	\$1,031.00
	150	<b>2 Cond 16 (19x29) Bare CMP, Plenum</b>	\$29.89	\$179.32
	15	<b>2 Cond 22 (7x30) Tinned Cmr Overall Shield, Plenum</b>	\$5.41	\$16.23
			Audio Total:	\$5,191.20

## Control

### Human Interface

	1	<b>Enhanced Medialink Controller With Ethernet Control</b>	\$1,097.28	\$1,097.28
	1	<b>Molded Db9 M-f Awm 6' Bge</b>	\$11.25	\$11.25

\* Price Includes Listed Accessories

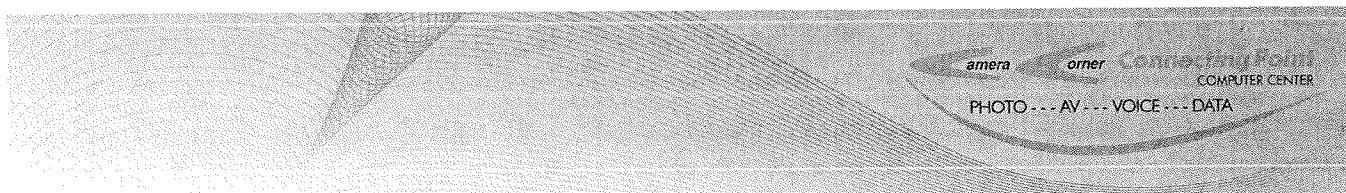
Presented By: Camera Corner, Inc.

Project Name: Technology Improvements

Project No.: CCCP --0395

7/18/2013

Page 6 of 13



50	2 Cond 22 (7x30) Tinned Cmr Overall Shield, Plenum	\$27.07	\$54.14
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	Control Total:	\$1,162.67
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#### Hardware



1	12V, 3A, 1/4 Rack, 3 Captive Screw Ports, Power Supply	\$152.35	\$152.35
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1	1u 6 Deep Universal Rack Shelf Kit	\$115.59	\$115.59
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1	One-Gang Wallplate for HDMI, VGA, and Stereo Audio - White	\$80.83	\$80.83
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1	Universal Projector Mount	\$285.42	\$285.42
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1	120 Volt Rackmount Power Strip	\$138.09	\$138.09
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2	Fan	\$100.25	\$200.50
---	-----	----------	----------



1	Wrp Low-profile Wall Mount Rack	\$888.09	\$888.09
---	---------------------------------	----------	----------



30	2 Cond 16 (19x29) Bare CMP, Plenum	\$29.89	\$35.87
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	Hardware Total:	\$1,896.74
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#### Labor



1	AV System Programming Labor	\$145.00	\$145.00
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1	Time & Materials Installation *** ESTIMATE *** - Re-set limits on screen to 16:10 aspect ratio	\$760.00	\$760.00
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1	System Training/ Follow Up Support	\$190.00	\$190.00
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\* Price Includes Listed Accessories

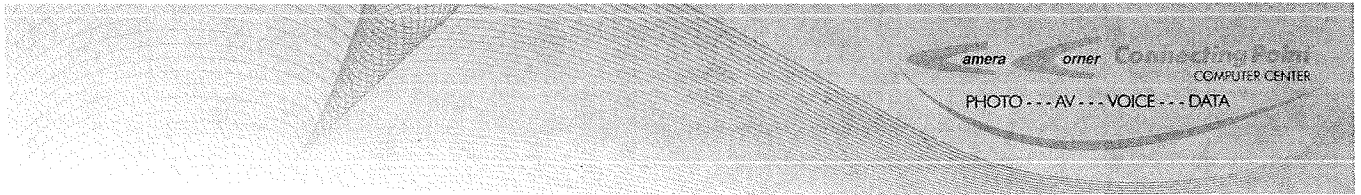
Presented By: Camera Corner, Inc.

Project Name: Technology Improvements

Project No.: CCCP --0395

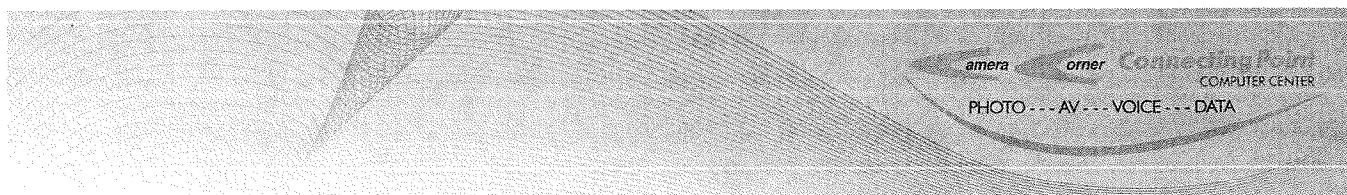
7/18/2013

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Labor Total: \$1,095.00













**Jefferson County Extension Office: First Floor: Meeting Room A Total: \$18,101.53**



## Jefferson County Extension Office: First Floor: Meeting Room B

### Video

#### Visual Display

	1	Long Distance Hdmi Twisted Pair Receiver	\$375.31	\$375.31
	1	HDMI Twisted Pair Extender	\$359.74	\$359.74
	2	Ultra-flexible HDMI M-M Cable - 1.5'	\$27.94	\$55.88
	1	Flexible HDMI M-M Cable- 12'	\$70.16	\$70.16
	1	Flexible HDMI M-M Cable- 15'	\$66.80	\$66.80
	1	Eight Input HDCP-Compliant Scaling Presentation Switcher with DTP Extension - Standard Version	\$2,730.22	\$2,730.22
	1	Micro VGA/Audio M-M Cable, 12'	\$67.72	\$67.72
	1	Micro VGA/Audio M-M Cable, 25'	\$77.62	\$77.62
	2	Category 5e Shielded 8P8C RJ45 Plug; two-piece connector	\$8.70	\$17.40
	100	Cat5e F/UTP EN Series 350 24/4p Stp CMP Black, 1000ft spool	\$325.45	\$325.45 *
	2	LIBERTY CABLE 111S08080016-34 Category 5e Shielded 8P8C RJ45 Plug; two-piece connector		
	50	Cat5e F/UTP EN Series 350 24/4p Stp CMP Black, 1000ft spool	\$154.03	\$154.03

\* Price Includes Listed Accessories

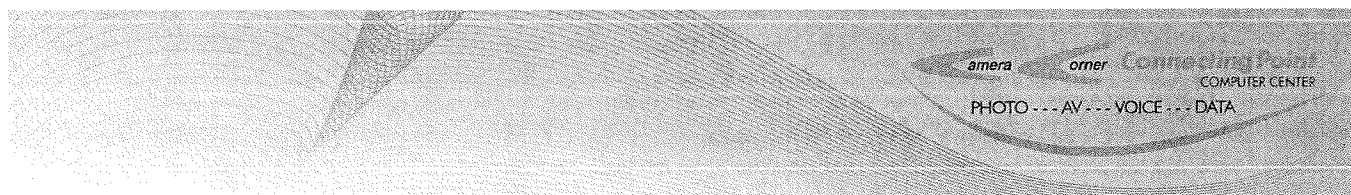
Presented By: Camera Corner, Inc.


Project Name: Technology Improvements

Project No.: CCCP --0395

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	1	<b>LCD Projector - WUXGA Resolution (1,920 X 1,200), 5,000 Lumens</b>	\$4,455.59	\$4,455.59
			Video Total:	\$8,755.92



## Audio

### Performance / Program Audio

	1	<b>Two Channel Amplifier - 100 WATTS Per Channel</b>	\$501.10	\$501.10
	2	<b>Neutrik Xlr 3p Cbl Shld Nkl</b>	\$20.27	\$40.54
	1	<b>Subminiature Lavalier Microphone, Black, Cardioid, for Shure Bodypacks</b>	\$205.13	\$205.13
	1	<b>Includes ULXD2/B58 handheld transmitter, ULXD1 bodypack transmitter, ULXD4D dual-channel receiver, 2 zipper bags, 4 AA batteries, microphone clip, battery contact cover, two 1/2 wave antennas, hardware kit, two 2' BNC cables, 2 BNC bulkhead adapters, 3' ethernet cable, and user guide.</b>	\$3,217.88	\$3,217.88
	4	<b>5.25" COAXIAL IN-CEILING SPEAKER</b>	\$257.75	\$1,031.00
	150	<b>2 Cond 16 (19x29) Bare CMP, Plenum</b>	\$29.89	\$179.32
	15	<b>2 Cond 22 (7x30) Tinned Cmr Overall Shield, Plenum</b>	\$5.41	\$16.23
			Audio Total:	\$5,191.20

## Control

### Human Interface

	1	<b>Enhanced Medialink Controller With Ethernet Control</b>	\$1,097.28	\$1,097.28
	1	<b>Molded Db9 M-f Awm 6' Bge</b>	\$11.25	\$11.25

\* Price Includes Listed Accessories

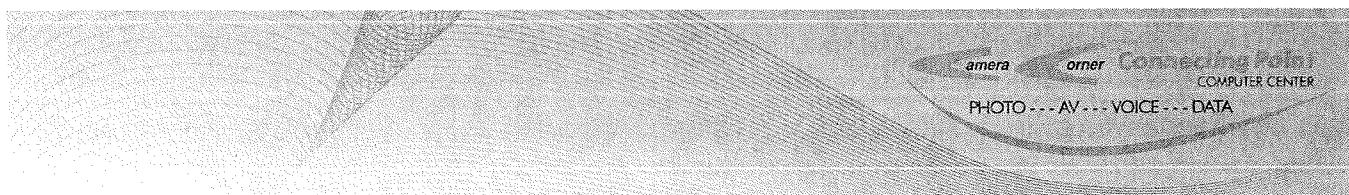
Presented By: Camera Corner, Inc.

Project Name: Technology Improvements

Project No.: CCCP --0395

7/18/2013

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50	2 Cond 22 (7x30) Tinned Cmr Overall Shield, Plenum	\$27.07	\$54.14
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	Control Total:	\$1,162.67
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**Hardware**



1	12V, 3A, 1/4 Rack, 3 Captive Screw Ports, Power Supply	\$152.35	\$152.35
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1	1u 6 Deep Universal Rack Shelf Kit	\$115.59	\$115.59
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1	One-Gang Wallplate for HDMI, VGA, and Stereo Audio - White	\$80.83	\$80.83
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1	Universal Projector Mount	\$285.42	\$285.42
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1	120 Volt Rackmount Power Strip	\$138.09	\$138.09
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2	Fan	\$100.25	\$200.50
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1	Wrp Low-profile Wall Mount Rack	\$888.09	\$888.09
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30	2 Cond 16 (19x29) Bare CMP, Plenum	\$29.89	\$35.87
----	------------------------------------	---------	---------

	Hardware Total:	\$1,896.74
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**Labor**



1	AV System Programming Labor	\$145.00	\$145.00
---	-----------------------------	----------	----------



1	Time & Materials Installation *** ESTIMATE *** - Re-set limits on screen to 16:10 aspect ratio	\$760.00	\$760.00
---	--	----------	----------



1	System Training/ Follow Up Support	\$190.00	\$190.00
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\* Price Includes Listed Accessories

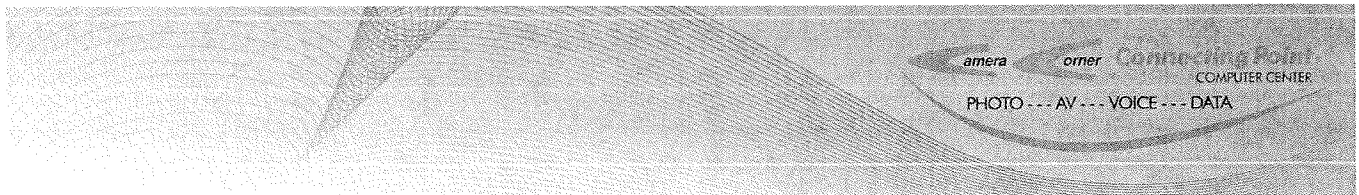
Presented By: Camera Corner, Inc.

Project Name: Technology Improvements

Project No.: CCCP --0395

7/18/2013  
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Labor Total: \$1,095.00

Jefferson County Extension Office: First Floor: Meeting Room B Total: \$18,101.53

Project Subtotal: \$53,266.64

\* Price Includes Listed Accessories

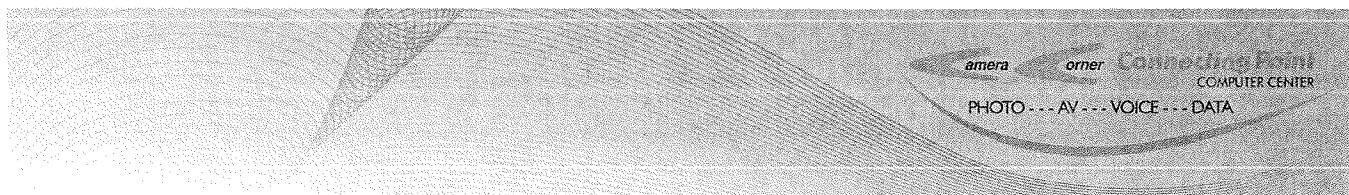
Presented By: Camera Corner, Inc.

Project Name: Technology Improvements

Project No.: CCCP --0395

7/18/2013

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## Project Summary

Equipment:	\$42,045.26
Misc. Parts & Materials:	\$946.12
Labor:	\$10,275.26
<b>Grand Total:</b>	<b>\$53,266.64</b>

Client: Kathleen Eisenmann

Date

Contractor: Camera Corner, Inc.

Date

\*Pricing valid 30 days from date of quote, unless otherwise noted\*

\* Price Includes Listed Accessories

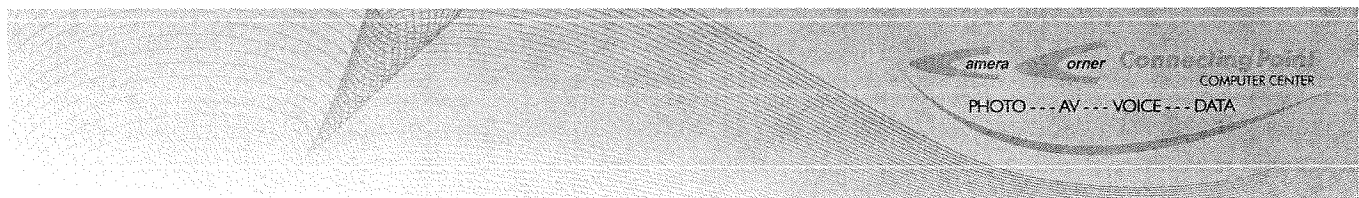
Presented By: Camera Corner, Inc.

Project Name: Technology Improvements

Project No.: CCCP --0395

7/18/2013

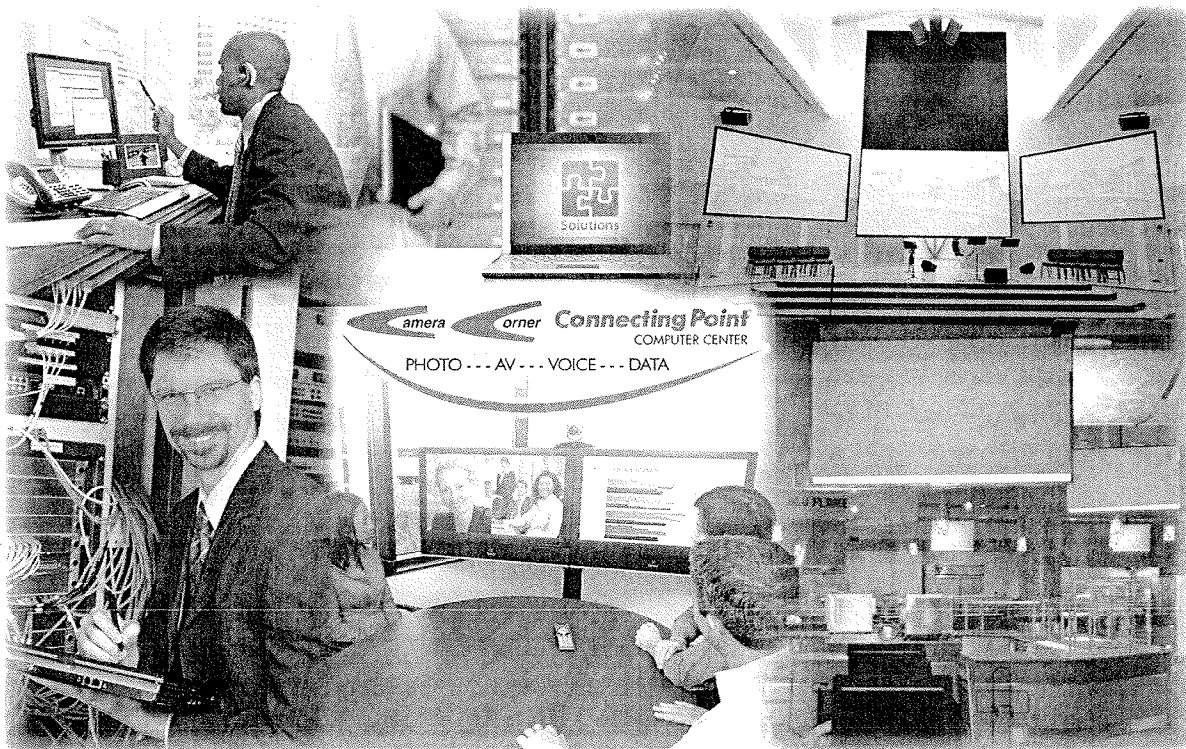
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## Technology Improvements

Jefferson, County of

864 Collins Rd.  
Jefferson, WI 53549 United States  
(920) 674-7194



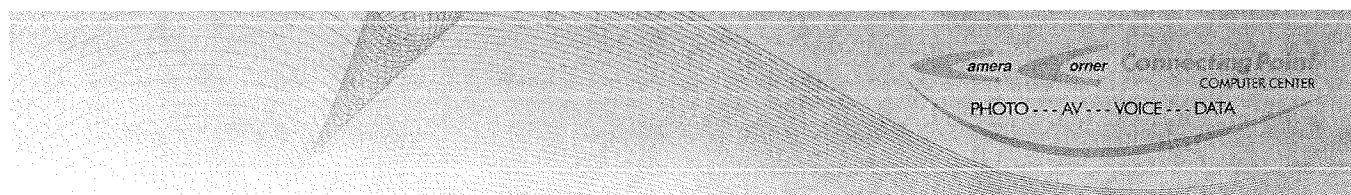
Presented By:

**Camera Corner, Inc.**

529 N. Monroe Ave.  
PO Box 248  
Green Bay, WI 54305-0248 USA  
920.435.5353  
<http://www.cccp.com>

Modified: 7/18/2013












Revision: 1



## Jefferson County Extension Office: First Floor: Conference Room

### Video

#### Visual Display

	1	Long Distance Hdmi Twisted Pair Receiver	\$375.31	\$375.31
	1	HDMI Twisted Pair Extender	\$359.74	\$359.74
	2	Ultra-flexible HDMI M-M Cable - 1.5'	\$27.94	\$55.88
	1	Flexible HDMI M-M Cable- 12'	\$70.16	\$70.16
	1	Flexible HDMI M-M Cable- 15'	\$66.80	\$66.80
	1	Eight Input HDCP-Compliant Scaling Presentation Switcher with DTP Extension - Standard Version	\$2,730.22	\$2,730.22
	1	Micro VGA/Audio M-M Cable, 12'	\$67.72	\$67.72
	1	Micro VGA/Audio M-M Cable, 25'	\$77.62	\$77.62
	2	Category 5e Shielded 8P8C RJ45 Plug; two-piece connector	\$8.70	\$17.40
	50	Cat5e F/UTP EN Series 350 24/4p Stp CMP Black, 1000ft spool	\$154.03	\$154.03
	1	LCD Projector - WUXGA Resolution (1,920 X 1,200), 5,000 Lumens	\$4,455.59	\$4,455.59

Video Total: \$8,430.47

### Audio

#### Performance / Program Audio

\* Price Includes Listed Accessories

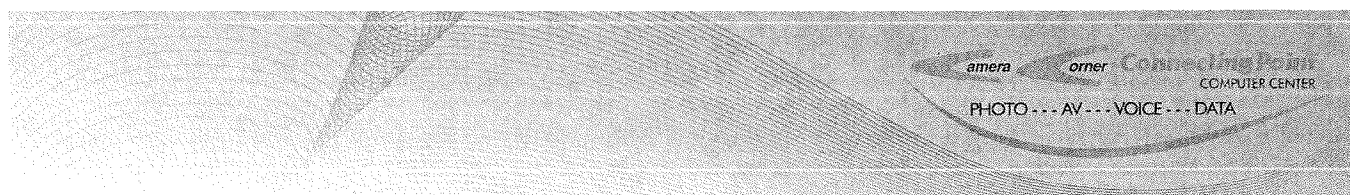
Presented By: Camera Corner, Inc.








Project Name: Technology Improvements

Project No.: CCCP --0395

7/18/2013




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
	1	Two Channel Amplifier - 100 WATTS Per Channel	\$501.10	\$501.10
	2	Neutrik Xlr 3p Cbl Shld Nkl	\$20.27	\$40.54
	1	Subminiature Lavalier Microphone, Black, Cardioid, for Shure Bodypacks	\$205.13	\$205.13
	1	Includes ULXD2/B58 handheld transmitter, ULXD1 bodypack transmitter, ULXD4D dual-channel receiver, 2 zipper bags, 4 AA batteries, microphone clip, battery contact cover, two 1/2 wave antennas, hardware kit, two 2' BNC cables, 2 BNC bulkhead adapters, 3' ethernet cable, and user guide.	\$3,217.88	\$3,217.88
	4	5.25" COAXIAL IN-CEILING SPEAKER	\$257.75	\$1,031.00
	150	2 Cond 16 (19x29) Bare CMP, Plenum	\$29.89	\$179.32
	15	2 Cond 22 (7x30) Tinned Cmr Overall Shield, Plenum	\$5.41	\$16.23
			Audio Total:	\$5,191.20

## Control

### Human Interface

	1	Enhanced Medialink Controller With Ethernet Control	\$1,097.28	\$1,097.28
	1	Molded Db9 M-f Awm 6' Bge	\$11.25	\$11.25
	50	2 Cond 22 (7x30) Tinned Cmr Overall Shield, Plenum	\$27.07	\$54.14
			Control Total:	\$1,162.67

## Hardware

	1	12V, 3A, 1/4 Rack, 3 Captive Screw Ports, Power Supply	\$152.35	\$152.35
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\* Price Includes Listed Accessories

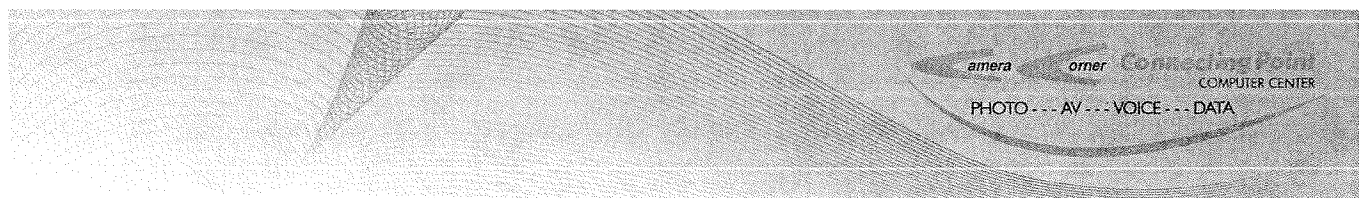
Presented By: Camera Corner, Inc.

Project Name: Technology Improvements

Project No.: CCCP --0395

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	1	1u 6 Deep Universal Rack Shelf Kit	\$115.59	\$115.59
	1	One-Gang Wallplate for HDMI, VGA, and Stereo Audio - White	\$80.83	\$80.83
	1	Universal Projector Mount	\$285.42	\$285.42
	1	120 Volt Rackmount Power Strip	\$138.09	\$138.09
	2	Fan	\$100.25	\$200.50
	1	Wrp Low-profile Wall Mount Rack	\$888.09	\$888.09
	30	2 Cond 16 (19x29) Bare CMP, Plenum	\$29.89	\$35.87
			Hardware Total:	\$1,896.74
<b>Labor</b>				
	1	AV System Programming Labor	\$145.00	\$145.00
	1	Time & Materials Installation *** ESTIMATE *** - Re-set limits on screen to 16:10 aspect ratio	\$47.50	\$47.50
	1	System Training/ Follow Up Support	\$190.00	\$190.00
			Labor Total:	\$382.50
<b>Removal of Existing AV Equip.</b>				
	1	Hourly Based Installation Labor Estimate - Actual Hours to be Billed - Removal of existing A/V Equipment	\$475.00	\$475.00
			Removal of Existing AV Equip. Total:	\$475.00
<b>Jefferson County Extension Office: First Floor: Conference Room</b>			<b>Total:</b>	<b>\$17,538.58</b>

\* Price Includes Listed Accessories

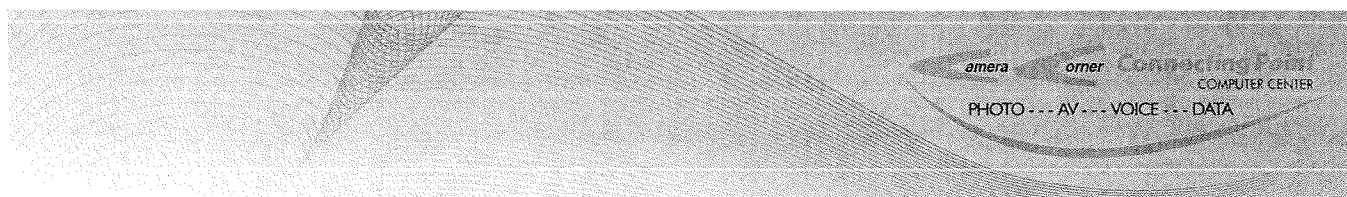
Presented By: Camera Corner, Inc.

Project Name: Technology Improvements

Project No.: CCCP --0395

7/18/2013













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## Jefferson County Extension Office: First Floor: Meeting Room A

### Video

#### Visual Display

	1	Long Distance Hdmi Twisted Pair Receiver	\$375.31	\$375.31
	1	HDMI Twisted Pair Extender	\$359.74	\$359.74
	2	Ultra-flexible HDMI M-M Cable - 1.5'	\$27.94	\$55.88
	1	Flexible HDMI M-M Cable- 12'	\$70.16	\$70.16
	1	Flexible HDMI M-M Cable- 15'	\$66.80	\$66.80
	1	Eight Input HDCP-Compliant Scaling Presentation Switcher with DTP Extension - Standard Version	\$2,730.22	\$2,730.22
	1	Micro VGA/Audio M-M Cable, 12'	\$67.72	\$67.72
	1	Micro VGA/Audio M-M Cable, 25'	\$77.62	\$77.62
	2	Category 5e Shielded 8P8C RJ45 Plug; two-piece connector	\$8.70	\$17.40
	100	Cat5e F/UTP EN Series 350 24/4p Stp CMP Black, 1000ft spool	\$325.45	\$325.45 *
	2	LIBERTY CABLE 111S08080016-34 Category 5e Shielded 8P8C RJ45 Plug; two-piece connector		
	50	Cat5e F/UTP EN Series 350 24/4p Stp CMP Black, 1000ft spool	\$154.03	\$154.03

\* Price Includes Listed Accessories

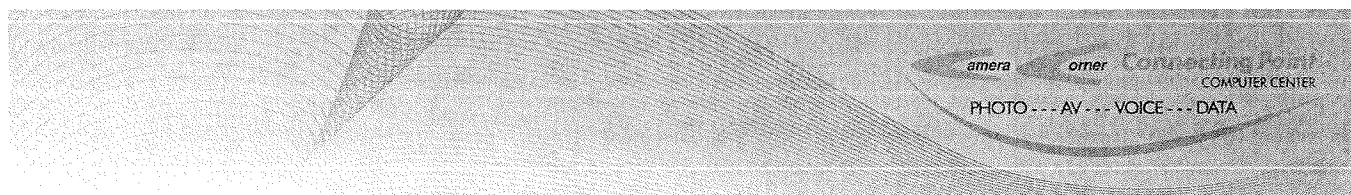
Presented By: Camera Corner, Inc.


Project Name: Technology Improvements

Project No.: CCCP --0395

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	1	<b>LCD Projector - WUXGA Resolution (1,920 X 1,200), 5,000 Lumens</b>	\$4,455.59	\$4,455.59
			Video Total:	\$8,755.92



## Audio

### Performance / Program Audio

	1	<b>Two Channel Amplifier - 100 WATTS Per Channel</b>	\$501.10	\$501.10
	2	<b>Neutrik Xlr 3p Cbl Shld Nkl</b>	\$20.27	\$40.54
	1	<b>Subminiature Lavalier Microphone, Black, Cardioid, for Shure Bodypacks</b>	\$205.13	\$205.13
	1	<b>Includes ULXD2/B58 handheld transmitter, ULXD1 bodypack transmitter, ULXD4D dual-channel receiver, 2 zipper bags, 4 AA batteries, microphone clip, battery contact cover, two 1/2 wave antennas, hardware kit, two 2' BNC cables, 2 BNC bulkhead adapters, 3' ethernet cable, and user guide.</b>	\$3,217.88	\$3,217.88
	4	<b>5.25" COAXIAL IN-CEILING SPEAKER</b>	\$257.75	\$1,031.00
	150	<b>2 Cond 16 (19x29) Bare CMP, Plenum</b>	\$29.89	\$179.32
	15	<b>2 Cond 22 (7x30) Tinned Cmr Overall Shield, Plenum</b>	\$5.41	\$16.23
			Audio Total:	\$5,191.20

## Control

### Human Interface

	1	<b>Enhanced Medialink Controller With Ethernet Control</b>	\$1,097.28	\$1,097.28
	1	<b>Molded Db9 M-f Awm 6' Bge</b>	\$11.25	\$11.25

\* Price Includes Listed Accessories

Presented By: Camera Corner, Inc.

Project Name: Technology Improvements

Project No.: CCCP --0395

7/18/2013

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50	2 Cond 22 (7x30) Tinned Cmr Overall Shield, Plenum	\$27.07	\$54.14
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Control Total:	\$1,162.67
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**Hardware**



1	12V, 3A, 1/4 Rack, 3 Captive Screw Ports, Power Supply	\$152.35	\$152.35
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	1u 6 Deep Universal Rack Shelf Kit		\$115.59
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