



**Jefferson County**  
**Solid Waste/Air Quality Committee**  
**Friday, October 18, 2013 at 8:00 A.M.**  
**Jefferson County Courthouse – Room 203**  
**320 S. Main Street, Jefferson, WI 53549**

**Members:** Don Reese-Chair, Greg David-Vice Chair, John Kannard-Secretary, Carlton Zentner and Greg Torres

**Staff:** Rob Klotz and Sharon Ehrhardt

- 
1. Call To Order
  2. Roll Call (Establish a Quorum)
  3. Certification of Compliance With the Open Meetings Law
  4. Public Comment
  5. Review the Agenda
  6. Approval of Minutes – August 16, 2013
  7. Communications
  8. Discuss with Possible Action-Waste Management-Deer Track Park Landfill – Don Smith
    - a. Landfill Update
    - b. Estimates for Budget
  9. Discuss with Possible Action-Update from Watertown Street Department – Rick Schultz
  10. Discuss with Possible Action-Updated Contract from URT (Universal Recycling Technologies)
  11. Discuss with Possible Action-Updated MOU Contract with Partners
  12. Discuss with Possible Action-Update on Clean Sweep Information
    - a. Clean Sweep Summaries for September 21 and October 4
    - b. Fair Park Disposal Costs for April 13 Clean Sweep
    - c. Clean Sweep Grant Updates
    - d. Donations Update
    - e. Electronics Collections Update
    - f. Appliance Collections Update
    - g. Drug Collections Update
      - (1) Witness Burn Drug Collection December 3 and Witness Burn December 4
      - (2) Problem of over filling of the Sheriff's Drug Contain by Group Homes
  13. Discuss Update on Dodge County Clean Sweep Partnership – Sharon Ehrhardt
  14. Discuss Upcoming Budget for 2014 – Rob Klotz
  15. Discuss with Possible Action-Sharon becoming Co-Chair for the AROW Product Stewardship Committee
  16. Discuss with Possible Action - October 12, Mattress & Box Spring Collection at Fair Park
  17. Discuss with Possible Action - October 24, Meeting with Schools and Carton Council
  18. Discuss with Possible Action - October 23, Sharon & Sheriff Paul Milbrath Webinar Local Drug Collections for the 2013 Water Star Wisconsin Municipal Water Management series.
  19. Possible Action-Disaster Debris Management Updates – Sharon Ehrhardt
  20. Review and Play "City of Watertown Recycling Program" Video
  21. Upcoming Meeting Dates and Possible Agenda Items
    - a. October 23, 2013 Water Star Wisconsin Municipal Water Management series Webinar
    - b. October 24, 2013 Carton Council meeting City of Watertown Street Dept. at 10:00 a.m.
    - c. November 15, 2013, Solid Waste/Air Quality Meeting – Courthouse/Room 203 at 8:00 a.m.
    - d. December 20, 2013, Solid Waste/Air Quality Meeting – Courthouse/Room 203 at 8:00 a.m.
  22. Adjourn

**The Solid Waste/Air Quality Committee may discuss and/or take action on any item specifically listed on the agenda.**

**INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.**



**Minutes - Jefferson County  
Solid Waste/Air Quality Committee  
Friday, August 16, 2013 at 8:00 A.M.  
Jefferson County Courthouse – Room 203  
311 S. Center Avenue, Jefferson, WI 53549**

**Members:** Don Reese-Chair, Greg David-Vice Chair, John Kannard-Secretary, Carlton Zentner and Greg Torres

**Staff:** Rob Klotz and Sharon Ehrhardt

**1. Call To Order**

The meeting was called to order by Chairman Reese at 8:00.

**2. Roll Call (Establish a Quorum)**

John Kannard, Greg Torres and Don Reese

Greg David arrived at 8:03

Carlton Zentner arrived at 8:10

**3. Certification of Compliance With the Open Meetings Law**

Ehrhardt verified that the meeting was being held in compliance with open meetings law requirements.

**4. Public Comment**

There was no public comment. Don introduced Ben (Benjamin) Wehmeier, the new County Administrator

**5. Review the Agenda**

No changes were proposed to the agenda.

**6. Approval of Minutes – March 15, 2013**

Motion by Torres, seconded by David to approve the minutes as presented. Motion carried on a voice vote with no objection. John Kannard abstained.

**7. Communications**

An invitation was sent to Ehrhardt for next week's US Department of Education tour of Fort Atkinson School District. The Fort Atkinson School District and Purdy Elementary School received the US Department of Education Green Ribbon award. The Fort Atkinson School District is the first in the United States to receive a district award. Ehrhardt said she would attend on behalf of the Committee. Committee members would not be available to attend.

**8. Elisabeth E. Olson-DNR Recycling & Waste Reduction Education and Outreach Coordinator – New structure for Green & Healthy Schools Wisconsin (GHSWI).**

Olson gave the Committee a handout with the new structure of the Green & Healthy Schools Wisconsin program. Olson explained the revised Wisconsin program works with the US Department of Education Green Ribbon School Program. Olson said that the DNR partnered with DPI (Department of Public Instruction), WI Center for Environmental Education to help with the Green and Healthy School Program. The DNR received a \$150,000 grant from the EPA (School Health) so they were able to reconstruct the program to align with the Federal Green Ribbon Schools Program. The reason for the change is that if a school works on one program, they will also qualify for the other program, so there are no longer two separate programs to work on, but the school can receive both awards. Olson said that since they redesigned the program, they have 112 schools signed up and in the eight years before, they only had 12 schools signed up. Olson said if the Committee wanted more detailed information, they could go to this website: [www2.ed.gov/programs/green-ribbon-schools/index.html](http://www2.ed.gov/programs/green-ribbon-schools/index.html)

Olson also reminded the Committee about the Fort Atkinson School District tour, and hoped someone could attend. Ehrhardt told Olson she would attend and have the Committee members let her know by Monday so she can make the reservations.

Olson brought recycled pencils, stickers and tattoos for the Fort Atkinson Library. Ehrhardt explained that the Library has a reading program and gives out rewards on how many books or hours you have read. The Youth Librarian plans on having story hour read books about recycling every six months to enforce recycling at a young age.

**9. Discuss with Possible Action-Waste Management-Deer Track Park Landfill – Don Smith**

**a. Landfill Update**

Smith handed out a letter of "Transmittal of Financial Assurance Instruments" that was sent to the Town of Farmington and Jefferson County, and a letter from the Town of Farmington "Authorization to Accept Out-of State Shredder Fluff from Clayton County Recycling"

Smith said that the landfill density increased by 30% through better management of the air space. He said that should increase the life of the landfill to about 25 years. The landfill received approval for using shredder fluff for the landfill cover at night. By using fluff, they are not using clean soil for cover. They get about two loads a day. The fluff is what can't be recycled from shredded vehicles. The metals are taken out of the shredder fluff.

**b. Estimates for Budget**

Smith handed out a 2013 host fee estimate sheet. The fees are still decreasing and Reese said it will reach a bottom, but he doesn't know when. Driving the decreases is more recycling and less construction because of the economy. Klotz said he only put \$50,000 in the budget so we should be fine.

**10. Discuss with Possible Action-Update from Watertown Street Department – Rick Schultz**

Schultz told Olson that he is working on getting the Watertown School District to recycle cartons.

Schultz said that they are looking into picking up recyclables every week instead of every other week. They have increased their recycling from 18 tons to 24 tons a day, and have decreased their waste to the landfill from 36 tons to 18 tons a day.

Waterloo has contacted the City of Watertown to do their recycling and waste pickup. Schultz said that if Waterloo becomes one of their customers, they will be included in all their recycling programs. He is hoping to increase the amount of money for Clean Sweep to \$25,000. This would cover the cost of additional Waterloo residents and maybe some Dodge County residents as well.

Schultz said their mattress recycling has taken off. They were getting about 130 mattresses and box springs a month, but that increased to about 450 a month. Schultz said they went over his budget. It was same with the construction debris. They expected a container a month, but it has become a container twice a month.

Schultz said, that the video about their recycling program has been completed, and he will send a copy to Ehrhardt to post on our website.

**11. Discuss with Possible Action-Update on Clean Sweep Information**

**a. Clean Sweep Summaries for April 13 and May 18**

**April 13 – Fair Park: \$15,333.88 Household & \$5,108.20 Ag**

**May 18 – Fair Park: \$17,082.37 Household & \$1,500.85 Ag**

**Total Cost \$39,025.30**

**b. Clean Sweep Grant Updates**

The 2014 applications for ag, household and unwanted prescription drugs grants should be post on DATCP website by the end of the week. <http://Cleansweep.wi.gov>.

The due date for submitting grant applications is Monday, Sept. 16 at 11:59 p.m.

**c. Donations Update**

Year to date total \$1,355.00

URT donated four Dell Computer Systems to Jefferson County 4-H at UW-Extension.

These computers will be used for Lego Education and Lego Mindstorm with robotics. The 4-H students make robotics and compete with other 4-H groups.

Donation letters need to be sent out by middle of September.

**d. Electronics Collections Update**

The break down of the electronics is on the summary sheet supplement. The year to date totals are \$1,972,544.40. We received \$9,233.32 from URT for scrap materials.

**e. "Responsible Electronics Recycling Act" (HR2791)**

The Committee approved Ehrhardt sending a letter to our Senators and Congressmen supporting Act (HR2791). Ehrhardt will send it to Reese & Klotz for approval before sending.

**f. Appliance Collections Update**

Year to date total 150,267 pounds

**g. Drug Collections Update**

We sorted drugs in Sheriff's Garage – August 12<sup>th</sup> & 13<sup>th</sup>. We had two pharmacists each day including the Sheriff and Ehrhardt.

2 ¼ large containers of non-controlled and 1 small container of controlled

1/2 container of aerosols and 5 garbage containers of waste from drugs

This included the drugs collected from the Whitewater Police Department

The cost for the year is about \$1,000. Mark Heal told Ehrhardt that the Witnessed Burn would be held the first week in December.

Midwest Mattress Recovery wants to hold an event October 12, 2013 at Fair Park. The cost would be \$15 per piece. The Committee won't have to do anything but help advertise it. Klotz asked if the Fair Park would charge for using the site, and Ehrhardt will check that out. The Committee didn't have any objections to help advertise this event.

Ehrhardt said that Liberty Tires Recycling would like to hold a tire recycling event in our County. Ehrhardt said that maybe one could be in conjunction with a Clean Sweep. Liberty would charge for the disposal of tires.

**12. Discuss Town of Emmet and City of Waterloo meetings – Sharon Ehrhardt**

The Committee received a summary of the meetings in the supplement materials.

**13. Discuss Upcoming Budget for 2014 – Rob Klotz**

Klotz handed out a copy of the Solid Waste budget. We are doing ok with the budget. We did not budget for state aid because we don't know if we will get a grant for 2014.

**14. Discuss Air Quality Updates and Trends – Sharon Ehrhardt**

No Discussion or questions at this time.

**15. Discuss AROW Updates – Sharon Ehrhardt**

Ehrhardt said she joins the phone conferences for product stewardship and education.

Not much happening with education at this time. Product stewardship is looking into carpet recycling and paint recycling stewardship. UW-Extension (Steve Brachman) is putting a bill together for pharmaceutical stewardship. Ehrhardt said she and the Sheriff attended the pharmaceutical working group meetings.

They meet quarterly.

**16. Discuss Pharmaceutical Meeting in Milwaukee June 11<sup>th</sup> – Sharon Ehrhardt**

The Sheriff was a speaker at the meeting about local government collections. The group liked his straight talk and direct approach to the problems of collecting drugs.

**17. Discuss with Possible Action-Disaster Debris Management Updates – Sharon Ehrhardt**

Ehrhardt said that she and Donna Haukom are trying to set up dates to work on the debris management. Past meetings had to be cancelled.

**18. Upcoming Meeting Dates and Possible Agenda Items**

**a. September 20 Solid Waste/Air Quality Meeting**

**Tour of Waste Management – Deer Track Park Landfill**

**b. September 21 Clean Sweep – Fort Atkinson**

**c. October 4 Clean Sweep – Whitewater**

**19. Adjourn**

Motion by Torres, seconded by Kannard to adjourn at 10:05 a.m. Motion carried on a voice vote with no objection.

**The Solid Waste/Air Quality Committee may discuss and/or take action on any item specifically listed on the agenda.**

*INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.*

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**John Kannard, Secretary**

## E-Waste Service Agreement

Universal Recycling Technologies ("URT") will provide Jefferson County ("Partner") with recycling services for electronic displays, peripherals, data containing equipment and other electronic materials (collectively referred to as "E-Waste") effective beginning September 24, 2013. The purpose of this agreement is to establish parameters for the collection and consolidation of E-Waste at Partner's facilities and transport to URT facilities for responsible recycling.

### PARTNER OBLIGATIONS

1. Partner agrees it will provide a true and correct description of E-Waste collected, and that the E-Waste will conform to this description, including any material mix requirements identified in Addendum A - Pricing. Materials that do not meet the mix requirements and/or Shipping & Packaging Guidelines (Attachment C) will be subject to additional handling fees. If the electronic wastes do not conform to the descriptions in this Agreement ("non-conforming material"), URT can, at its option, return it to Partner or require Partner to remove and dispose of the non-conforming material at Partners' expense, and reimburse URT for any expenses URT has incurred.
2. Partner agrees to send all E-waste collected under this program to URT.
3. Partner acknowledges and agrees with pricing as stated on Addendum A - Pricing.
4. Partner will package electronic wastes in such a manner as to comply with state and federal DOT regulations for proper packaging of E-Waste and to prevent breakage.
5. Partner shall sort and package E-waste materials in accordance with URT Packaging Guidelines, as defined in Addendum C, and make necessary arrangements to facilitate the collection and consolidation of electronic material in accordance to industry standards and practices and by mutual agreement of both parties.
6. Partner will contact URT and request a pickup or delivery date for all electronic waste shipments.
7. Partner is registered in the state(s) where materials are collected or allows URT to register their site as a URT collection location.
8. Partner shall promote the E-Waste collection program at the collection location, to the school population and surrounding community, and work cooperatively with URT's Marketing & Communications Department in support of promotional and educational opportunities.
9. Partner shall provide secure collection location(s) for collecting electronic materials for consolidation and transport. Collection facilities shall be operated in accordance to all local and state laws.
10. Partner will provide URT with reasonable access during normal business hours to the Partner's facility for the purposes of collecting for transport E-Waste.
11. Partner shall coordinate all pick-ups and inbound loads with URT designated point of contact at least 5 business days prior to scheduled pick-up or drop off request. All pick-up and receiving acknowledgements are subject to schedule loading dynamics.

### URT OBLIGATIONS

1. Handling of E-Waste Loads:
  - 1.1. When transportation is provided by URT, URT will transport electronic waste in a safe manner and in full compliance with all valid and applicable statutes, ordinances, orders, rules and regulations of federal, state and local governments in whose jurisdictions such activities are performed under this Agreement;
  - 1.2. URT shall respond to request(s) for pick-up transportation inquiries/requests from Partner within normal business hours of operation and accommodate pick-up requests in accordance to URT inbound scheduling dynamics.
  - 1.3. URT shall inspect the shipment prior to acceptance of an E-Waste load to confirm that the correct materials have been received.
  - 1.4. URT shall visually and manually screen each shipment for hazardous components. Notwithstanding any other terms in this Service Agreement, URT shall not accept any of the following materials for processing:

liquids, chemicals, oils, radioactive devices, biological, infectious waste, dry powder substances or any materials not in conformance with universal waste rules and regulations.

2. Processing of E-Waste Loads:
  - 2.1. URT recycles all non-hazardous acceptable materials received or collected under this Services Agreement using standard methods approved in the industry.
  - 2.2. URT understands that some Partner equipment may contain electronic data which must be removed either through approved electronic data removal software or physically destroyed.
  - 2.3. URT ensures that all final wastes and hazardous materials resulting from the recycling process are disposed in accordance with all applicable laws, rules, regulations, orders, and ordinances, as they may be amended from time to time.
  - 2.4. URT represents that all material shall be recycled and/or remarketed. "Recycled" means prior to resale or reuse all materials are (a) rendered unfit for their original use or (b) dismantled into component materials such as plastic, steel, aluminum and glass. "Remarketed" means the resale as a product or as an operating component of a product or reuse of the material for use as it was originally intended.
  - 2.5. URT shall have the right to sell into global markets any commodities generated from E-Waste Materials. Any such sale by URT shall conform both to the export control laws and regulations of the United States and to the import laws of the receiving countries.
  - 2.6. URT will provide electronic Certificates of Recycling and summary of all electronic wastes to contact provided by partner in Addendum B – Partner Details.

## TERMS & CONDITIONS

1. Terms of Collection and Consolidation Services Agreement shall remain in place until September 24, 2014 and shall continue in effect from year to year thereafter. However, URT or Partner may terminate this agreement with 60 day written notice at any time during the course of the agreement.
2. Weights and/or unit counts of electronic wastes will be determined upon receipt by URT.
3. Collector acknowledges that commodity values and fuel costs dramatically impact the ability to service the terms of this agreement and agrees to renegotiate in good faith if either fuel or commodities change by greater than 20%.
4. Both parties agree to assign a point of contact to conduct all ongoing communications and transactions.
5. Confidential Information: Confidential information shall include any information disclosed by one party to the other party in confidence; which shall be deemed the Confidential Information of each disclosing party and the terms of this Services Agreement, including without limitation, the fees charged or rebate payments paid by URT hereunder, which shall be deemed the Confidential Information of both parties.
6. Invoicing:
  - 6.1 Any invoices submitted by URT for services provided pursuant to this agreement are NET forty-five (45) day terms. Invoices will be paid by check in accordance with written instructions provided by URT with said invoice. Any unpaid invoices beyond Net 75 shall be subject to a 5% late fee surcharge per month until such time as unpaid balances are paid in full.
  - 6.2 Any invoices submitted by Partner for services provided pursuant to this agreement will be paid NET forty-five (45) days from invoice date.
7. Fees: Amounts to be paid by URT or charges to Partner shall be as set forth on Addendum A.
8. Indemnification: Partner agrees to indemnify, defend and hold URT harmless from and against any and all liability (including reasonable attorney's fees) which URT may be responsible for or pay out as a result of bodily injuries (including death), property damage, or any violation or alleged violation of law, to the extent caused by Partner's use, storage or management of regulated or non-regulated electronic devices prior to URT's receipt of the same

from Partner, specifically including but not limited to Partner's placement in or use of Hazardous Waste in boxes and pallets for the storage of regulated and non-regulated electronic devices.

9. This Agreement will be governed by the Laws of the State of Wisconsin, and are binding on the successors and assigns of both parties. The indemnification made by each party will survive termination of this Agreement.

## Acceptance:

IN WITNESS WHEREOF, the Parties hereto have executed E-Waste Service Agreement intending to be bound thereby on the day and year the contract is fully executed.

**UNIVERSAL RECYCLING TECHNOLOGIES, LLC**  
**("URT")**

By: Toral Livingston-Jha

Title: Director, E-Waste Services

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_



## Addendum A: Pricing Proposal

Item Category	Material Specifications	Charges	Rebates
<b>Electronic Devices*</b>	TV's (complete)	\$0.00/lb.	\$0.00/lb.
	Monitors (complete)	\$0.00/lb.	\$0.00/lb.
	Printers (Covered Devices)	\$0.00/lb.	\$0.02/lb.
	CPU's and Laptops (complete NOT missing a hard drive)	\$0.00/lb.	\$0.10/lb.
	Computer Peripherals (Keyboards, Mice, External HD's, Fax Machines, DVD players, VCR's, Smart Phones, Etc. miscellaneous computer peripheral pieces/parts)	\$0.00/lb.	\$0.02/lb.
	Stereo /audio equipment, cell phones, PDAs, CD Rom, etc. (Non-Covered devices)	\$0.00/lb.	\$0.00/lb.
	Appliances	\$0.00/lb.	\$0.00/lb.
<b>Logistics</b>	Transportation (without packaging materials)	\$00.00	NA
<b>Packaging &amp; Handling</b>	Shrink Wrap	\$20.00/Roll	NA
<b>Fees</b>	1) FTL loads scheduled by URT, that fall under the 20,000lb requirement, will be subject to prorated shipping charges.  2) Non-Conforming Material	Varies based on freight and materials received	NA

☐ Partner is a registered Partner/recycler of e-waste in the state the materials are collected.

OR

☐ Partner allows URT to register their site(s) as a URT collection location.

Consumer Packaging:

- ☐ Partner will accept original packaging materials from any electronics products for recovery and recycling free of charge from consumers.

## Addendum B: Partner Details

**PRIMARY CONTACT**

Name:

Address:

Phone Number:

Email:

**COLLECTION SITE & CONTACT**

Site Address:

Contact Name:

Contact Phone Number:

Contact E-Mail:

Days/Hours of Operation For Public Drop Off:

Days/Hours of Operation For Scheduling/Trucks:

**INVOICING CONTACT**

Name:

Address:

Phone Number:

Email:

**MARKETING CONTACT**

Contact Name:

Contact Number:

Contact E-Mail:

**GENERAL PUBLIC INFORMATION**

Web Address:

Facebook Page:

Twitter Account:

Toll-Free Number:

## Attachment C: Packaging & Shipping Instructions

INSERT HERE

## Memorandum of Understanding (MOU)

#11

Jefferson County shall be responsible to develop, implement and operate a continuous household, agricultural, drug and business hazardous waste program and electronic (e-waste) and appliance recycling cooperation with City of Watertown Street Department, City of Fort Atkinson Public Works Department, City of Whitewater Public Works Complex, City of Jefferson, Town of Ixonia & Concord Recycling Program, Waterloo Utilities and Jefferson County Sheriff's Office.

Jefferson County shall be responsible to develop and implement VSQG (Very Small Quantity Generator) and clean sweep educational components with the cooperation of the above parties.

Jefferson County shall have collection events in spring at the City of Watertown Street Department and Jefferson County Fair Park and in fall at the City of Fort Atkinson Public Works Department and the City of Whitewater Public Works Department. The number of events will be determined by dollars available for the events in the next ensuing year 2014.

Jefferson County shall be responsible for all administrative costs and services related to the collection, storage, transportation and final disposal of household, agricultural, drug and business hazardous waste collected during the hours of clean sweep events.

Jefferson County shall be responsible for hiring a state contractor for the disposal of hazardous waste material collected at clean sweep events and for all prescription pharmaceutical and non-prescription drugs collected at clean sweep events and at the drug drop off-sites. Jefferson County will also be responsible for hiring a state contractor for disposal of all electronics and electrical appliances collected at the four sites.

Jefferson County shall be responsible for writing grants to obtain additional funds for the clean sweeps. Jefferson County shall monitor program usage to insure that all costs will be covered by the available grants, contract fees and donated dollars less in-kind contributions. Should there be the potential for overage; the decision to continue or discontinue the program shall be made jointly by all parties.

The City of Watertown and City Fort Atkinson have made sites available for the clean sweep events and the collection of e-waste (electronics) and all electrical appliances. The City of Jefferson and Town of Ixonia (Transfer Station) has established a sites for collection of e-waste and electrical appliances. Waterloo Utilities has also established a site for the collection of e-waste and fluorescent light for the residents of the City of Waterloo. Each party shall be responsible for its own employee costs including worker's compensation and shall maintain its own liability insurance in such form and amount as is sufficient to address the risks arising out of the implementation of this Agreement.

The City of Whitewater (Public Works Department) has an agreement with Jefferson County to pay for Walworth County residents of Whitewater who use the services of Jefferson County Clean Sweep programs.

The City of Watertown has agreed with the Village and Town of Clyman in Dodge County to include all residents in the Clean Sweep events, and electronic/appliance/drug collections in the City of Watertown.

The Jefferson County Solid Waste/Air Quality Committee has an MOU agreement with Walworth County that when Walworth County holds a Clean Sweep in the City of Whitewater, Jefferson County residents can participate. Jefferson County will pay not to exceed \$7,500 for such services, which would cover services to about 75 Jefferson County residents.

The City of Watertown has donated the sum of \$20,000 for the Clean Sweep Program in 2010, 2011, 2012 and 2013 will consider additional donations in future years. The City of Watertown also allows all Jefferson County residents to bring electronics and all electrical appliances to the city's collection site.

The City of Watertown, City of Lake Mills, City of Fort Atkinson, and City of Whitewater Police Departments and the Jefferson County Sheriff's Office have agreed to drug collections at their sites. The non-controlled drugs are disposed of at Clean Sweep events and the controlled drugs are stored until the Sheriff collects them for a controlled witnessed burn each fall. The Jefferson County Sheriff provides this service without charge. The drug drop-off sites are open to all Jefferson County residents.

All volunteers will be required to sign a release form acknowledging that no worker's compensation coverage exists and no such claim may be made against Jefferson County, Jefferson County Sheriff's Office, City of Watertown, City of Fort Atkinson, City of Whitewater, Town of Ixonia and Waterloo Utilities.

**Jefferson County**

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013

By: \_\_\_\_\_ Title: \_\_\_\_\_

**Jefferson County Sheriff's Office**

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013

By: \_\_\_\_\_ Title: \_\_\_\_\_

**City of Watertown**

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013

By: \_\_\_\_\_ Title: \_\_\_\_\_

**City of Fort Atkinson**

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013

By: \_\_\_\_\_ Title: \_\_\_\_\_

**City of Whitewater**

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013

By: \_\_\_\_\_ Title: \_\_\_\_\_

**City of Jefferson**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013

By: \_\_\_\_\_ Title: \_\_\_\_\_

**Town of Ixonia**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013

By: \_\_\_\_\_ Title: \_\_\_\_\_

**Waterloo Utilities**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013

By: \_\_\_\_\_ Title: \_\_\_\_\_

#12d



## JEFFERSON COUNTY BOARD

Jefferson County Courthouse  
320 S. Main Street Room 204 A  
Jefferson, WI 53549  
Telephone (920) 674-8607

**JOHN M. MOLINARO**  
**County Board**  
**Chairman**

October 8, 2013

Name

I am writing for the fourth year on behalf of the Jefferson County Board of Supervisors and the Solid Waste/Air Quality Committee to ask for your financial support for the Clean Sweep Recycling Program. As you know, Clean Sweep is an important service to the residents, agricultural community and small businesses of Jefferson County. Clean Sweep offers proper disposal of hazardous waste chemicals and pharmaceuticals, thereby keeping these substances away from our children, teenagers and pets, and out of the surrounding environment and groundwater. The Recycling Program offers proper disposal of electronics and appliances, making sure they are recycled properly and not landfilled. Without these services, the residents of Jefferson County would lose their best avenue for hazardous waste disposal, and without monetary support, this program could disappear in the future.

Thanks in part to a continued donation of \$20,000 from the City of Watertown we were able to have four Clean Sweeps in 2013. The City of Watertown understood that that the cost of prevention is cheaper than cleanup costs. We partnered with the City of Whitewater and Walworth County for the fourth Clean Sweep and will pay the disposal costs of all Jefferson County residents who attended the fall event. By partnering with the City of Whitewater and Walworth County we reduce our costs and offer residents in the southeast corner of Jefferson County a closer disposal site. Many businesses, service groups, cities, towns, villages, and private residents donated an additional \$1,355 for our Clean Sweep and Recycling Program.

We also want to share some updated information about our Clean Sweep Recycling Program. This year we added another drug drop-off container at Lake Mills Police Department. Residents can now drop off their drugs during operating hours. JWR Inc. made the container and Fort HealthCare donations paid for the container. We now have five locations in Jefferson County where residents can take their unwanted drugs for proper disposal.

Jefferson County reached over two million pounds of e-waste (electronics) collected since 2005 this year and URT (Universal Recycling Technologies) disposed of it properly. Because of our good relationship with URT we are able to collect all appliances with electrical cords or run by batteries at three locations: Watertown Recycling Center, Ixonia Transfer Station and Fort Atkinson Compost Site. We had a meeting with City of Waterloo Council members about including appliances in their City for collection. We also had meetings with the City of Jefferson to add a collection site in their city for electronics and appliances. Please check our website [www.jeffersoncountywi.gov/cleansweep](http://www.jeffersoncountywi.gov/cleansweep) for all location details and program updates.

The Solid Waste/Air Quality Committee agreed to partner with Midwest Mattress Recovery (MMR) to support a mattress recycling event on Saturday, October 12, 2013 at Jefferson County Fair Park – Gate 1. This will give residents an opportunity to recycle their unused or old mattresses/box springs. MMR is charging \$15 per item. Most of the materials can be recycled and we found that mattresses create problems for landfills. We are including a 2014 Clean Sweep brochure and a flyer for Mattress Recycling.

The Solid Waste/Air Quality Committee has agreed for the third year to pay \$75 for each town, city, and village in Jefferson County to have information posted on the AROW (Associated Recyclers of Wisconsin) [www.recyclemorewisconsin](http://www.recyclemorewisconsin) website. It is the goal of AROW to have recycling



information about every community in Wisconsin. This website is a valuable recycling informational tool for Jefferson County residents.

The Clean Sweep Recycling Program applied for the 2014 grants from the State of Wisconsin for chemical and drug disposal. For the fourth year in a row the grant monies have been reduced. We are worried that these grant dollars will be eliminated in future state budgets. The Solid Waste/Air Quality Committee understands that, with reduction of grants and funds to our local governments, it becomes harder for each community to make commitments to the Clean Sweep Program, but it is now more important than ever to become a supporter. The Committee does not want this great program to be taken away. We would like to continue holding the events in Watertown, Fort Atkinson, Jefferson and Whitewater to make them convenient for all of our county residents. In the Strategic Plan Citizen Survey, 84% of respondents said that Clean Sweep was a very important service to county residents.

The first two Clean Sweeps of 2013 cost \$39,025.30. This total doesn't include the last two Clean Sweeps or the Witnessed Burn for drugs. Financial support from donors such as Towns, Cities, Villages, private businesses and individuals is vital to the continued success of the program. You can find a list of current donors on the Jefferson County website at [www.jeffersoncountywi.gov/cleansweep](http://www.jeffersoncountywi.gov/cleansweep) under Clean Sweeps/Sponsors.

Thank you in advance for considering the Clean Sweep Program in your 2014 budget. We are eager to work with you to maintain this valuable program for our citizens. Enclosed is a donation sheet. Please contact Program Assistant Sharon Ehrhardt at 920-674-7430 for answers to your questions about Jefferson County's Clean Sweep program.

Sincerely,



John Molinaro, Chairperson  
Jefferson County Board of Supervisors



Donald Reese, Chairperson  
Solid Waste/Air Quality Committee

Cc Jefferson County Board of Supervisors  
Ben Wehmeier, Jefferson County Administrator

Enclosures: Donation Sheet  
2014 CW Brochure



# Jefferson County



PLANNING & ZONING DEPARTMENT  
SOLID WASTE & AIR QUALITY/CLEAN SWEEP  
COURTHOUSE, 320 S. MAIN ST., JEFFERSON, WI 53549  
ROOM 201 PHONE 920-674-7430 FAX 920-674-7525

## Notice to all Healthcare Facilities and Healthcare Providers

#1292

The Jefferson County Solid Waste & Air Quality Committee would like to announce that we now have five drug drop-off sites in our county. The sites are in Watertown, Fort Atkinson, Lake Mills, and Whitewater Police Departments plus the Jefferson County Sheriff's Jail Lobby. We have included brochures with detailed information.

These sites are available to all residents, healthcare facilities and healthcare providers. We ask for your help in encouraging residents and healthcare providers to use these drop-off sites. The Jefferson County Recycling and Clean Sweep program pays for the proper disposal of all drugs in our county.

**Drug Drop Container Education:** If you have more than 2 or 3 gallon size zip lock bags of medicines, please call the site nearest you or arrange to give it to the Sheriff's Office; use the non-emergency phone number listed below. Filling the container at your visit may be detrimental to the residents who are dropping off one or two bottles because each site checks their containers weekly, but not daily. Please be considerate of the sites and Sheriff's Office and Police Departments who are in charge of containers.

**Accepted Drugs:** Unused prescriptions, over-the-counter drugs, inhalers, vitamins, and veterinary/pet medicines.

**No:** Sharps/needles, radioactive materials, oxygen tanks or medical equipment. For sharps disposal, check with your local health department, pharmacy or clinic/hospital

Keep medicines in original containers. Cross out your name and prescription number. Do not remove the name of the drug because we need that information for proper sorting. There is no limit to the amount of drugs that can be brought and no questions will be asked of whoever brings them. All drugs are properly disposed of through the Jefferson County Clean Sweep Program with the help of the Sheriff's Office.

**Clean Sweep Program:** The Clean Sweep Recycling Program and Drug Drop-off Program are run by the Jefferson County Solid Waste/Air Quality Committee. Every year it costs the County more than \$65,000 to properly dispose of drugs and hazardous chemicals. To fund this program we rely on host fees and donations; no tax dollars are used. Included with this notice is a donation letter and sheet. The program appreciates any amount of donations. Thank you for your consideration of our program.

We have informational posters available upon request. For additional brochures or with questions you can call Sharon Ehrhardt, Solid Waste/Clean Sweep Specialist at (920) 674-7430.

Email: [sharoneh@jeffersoncountywi.gov](mailto:sharoneh@jeffersoncountywi.gov)

Website: [www.jeffersoncountywi.gov/cleansweep](http://www.jeffersoncountywi.gov/cleansweep)

**Non-Emergency Phone Number:** Sheriff Office: 920-674-7329



# **Summary - Jefferson County**

## **Solid Waste/Air Quality Committee**

### **Midwest Mattress Recovery**

#16

**Saturday, October 12, 2013 - Time: 8 a.m. - noon**

**Jefferson County Fair Park, 503 N. Jackson Avenue – Gate 1, Jefferson, WI 53549**

**Members:** Don Reese-Chair, Greg David-Vice Chair, John Kannard-Secretary, Gregory Torres and Carlton Zentner  
**Staff:** Rob Klotz and Sharon Ehrhardt  
**Guests:** Kyle Kopplin & Bob Mudler from Midwest Mattress Recovery

#### **1. Call to Order**

No meeting was called to order.  
Sharon Ehrhardt attended from 7:15 to 8:15 a.m.  
Carlton Zentner stopped in at two different times.

#### **2. Roll Call (Establish a Quorum)**

No Quorum.

#### **3. Certification of Compliance With the Open Meetings Law**

Ehrhardt verified that the meeting was being held in compliance with open meetings law requirements.

#### **4. Review the Agenda**

No change to the agenda.

#### **5. Mattress Recycling Event**

**A. Place:** Jefferson County Fair Park, 503 N. Jackson Avenue – Gate 1  
Jefferson, WI 53549

**Directions:** Facility located at the Jefferson County Fair Park located 3½ blocks north of W. Racine Street (USH 18) on N. Jackson Avenue and 4 ½ blocks west of Main Street (STH 26) on W. Puerner Street.

**B. Event:** This is a joint effort between the Solid Waste/Air Quality Committee and Midwest Mattress Recovery to inform residents that they can recycle their Mattresses and box springs in Jefferson County. The cost is \$15 per piece.

Kopplin & Mudler arrived at 7:20 a.m. They set out the mattress sign and waited for people to arrive. In the four hours they were there they received 7 total pieces, from 3 residents. In the spring they want to hold another event at the Saturday, April 12, 2014 Clean Sweep. We can do more advertising and hopefully have a better turnout.

#### **6. Adjourn**

The event ended at noon.

**There may be a quorum present but no action will be taken.**

**INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN**

**Pharmaceutical Waste Working Group  
September 9, 2013, 1 to 3 PM  
Jefferson County Courthouse**

**Present:** Amber Meyer Smith, Clean Wisconsin; Jennifer Semrau, Winnebago County; Roy Irving, DHS; John Knard, Jefferson County; Anne LeMere, Unity Hospice; Barb Bickford, DNR; Steve Brachman, UW-Milwaukee Solid & Hazardous Waste Education Center (SHWEC); Gail Tanner, MedReturn; Donna Lotzer, UW Health; Mark Heal, Veolia Environmental Services; Paul Milbrath, Jefferson County Sheriff; Sharon Ehrhardt, Jefferson County Solid Waste; Jane Larson, DATCP Clean Sweep program

**On Phone:** Nancy Eggleston, Wood County; Janet Kline, Walworth County; Chris Blan, Brown County; Camille Turcotte, DNR water program; Rene Gabriel, REM Wisconsin; Stefanie Wnuck and Julia Jonas-Day, Product Stewardship Institute; John Waffenschmidt, Covanta; Rene Gabriel, the Mentor Network; Andy Stewart and Kristen Hart, DNR Air program.

**Minutes** by Barb Bickford, DNR

**Wisconsin Updates:**

- UWEX and its partners are wrapping up tasks for the GLRI grant that ends 9/30/2013.
- There are not many new collection programs being added to the SHWEC list of Wisconsin collections.
- A bill is still being drafted by the Legislative Reference Bureau.
- The June pharmaceutical waste summit in Milwaukee was well attended.

**Regional work groups and PSI work**

Stefanie reported that PSI:

- Has drafted a "Myths and Realities" fact sheet about drug collection programs and a couple other fact sheets highlighting successful take back programs in the Great Lakes Region.
- Has drafted upgrades to their Drug Take Back Network website, which will be renamed the "Go-to-Guide for Safe Drug Take-Back". There will be resources for consumers, collectors and policy makers. Resources will be arranged by state. The URL is:  
<http://www.productstewardship.us/drugtakeback>

**Transition to post-grant period (Regional & Wisconsin)—Steve Brachman**

Leadership – Steve will likely be retiring in 2014. Barb is willing to continue as co-chair. If interested in co-chairing, contact Barb.

Frequency --The group agreed that quarterly meetings seem best.

## **Brainstorming for the future**

What might the PWWG do?

- Support legislation
- Reply to DEA on their final rules
- Provide public education through pharmacies and community partners and waste haulers (perhaps through tax bill fliers, utility bills and phone bills)
- Host webinars for local governments and pharmacies after DEA's rules change
- Adapt the PSW flier for other uses

Who else needs to be at the table?

- Pharmacies
- Healthcare providers: nurses, doctors, Physicians for Social Responsibility
- WI Environmental Health Network
- County departments of health
- Sanitarians
- Wisconsin Public Health Association
- Assisted living and skilled care providers
- Hospice
- Government relations staff for major healthcare providers such as Gunderson, Marshfield Clinic, Aurora, Affinity, Mayo, etc)
- 

What ideas do we have for removing barriers to disposal?

- Create a central place to store drugs in WI that are bound for destruction elsewhere (or in-state) Problem is 80% of drugs are solid waste, 20% are controlled substances, ointments and liquids
- Provide more money for collections through the Clean Sweep Grants (Jane noted that of the \$100,000 allocated each year, about \$25,000 has been returned because DEA has been funding disposal)
- Allow pharmacies to collect medications
- Fund drug boxes
- Fund public education
- Require pharmacies and healthcare providers to inform consumers about drug disposal
- Be clear about whether to take pills out of containers or not

## **Discussion on destruction**

John Waffenschmidt of Covanta explained that Covanta in Indiana is a Waste-To-Energy (WTE) facility subject to MACT (EPA Air) rules. This and other Covanta facilities offer free disposal of household medications to any community in the US, as long as state regulations allow household waste to be taken to their facilities. (In Wisconsin, under an enforcement discretion document, household pharmaceutical waste may be incinerated in an approved solid waste incinerator; they do not have to be taken to a hazardous waste incinerator.)

John suggests the following:

1. EPA and the states should declare by definition that household pharmaceutical wastes would be "non-hazardous waste".
2. Because law enforcement escorts to the incinerator are costly, DEA should allow others (e.g., National Guard, DEA registrants) to move drugs to destruction facilities.
3. DEA should also allow under their forthcoming rules, DEA registrants to take drugs to a WTE facility.

Covanta's facility in Indiana is a WTE facility that can accept 2200 Tons/day of waste. Veolia's incinerator in Sauget, IL, is a hazardous waste incinerator that can accept 100 tons/day. Veolia's incinerator in Port Arthur, TX, can accept 300 tons/day (200 T liquid plus 100 T solids). For hazardous waste incinerators, all wastes cost the same. For WTE facilities, pharmaceuticals are charged more than other solid wastes.

Andy Stewart (Deputy Director of the DNR Bureau of Air Management) and Kristen Hart (Section chief for Stationary Sources) explained that DNR wants to support cost effective destruction.

Depending on the quantities, DNR has determined that it can be done. DNR has approved a limited number of stationary sources: the Pulliam power plant in Brown County in Green Bay, and another power plant. A third facility, the Barron County Municipal Solid Waste Incinerator, has applied with DNR to take pharmaceuticals. Barron County is currently approved to take 100 tons/day of municipal solid waste. Pulliam, while approved, decided not to continue accepting drugs as of August 2012.

To increase capacity for incinerating pharmaceuticals within Wisconsin, the Air program is considering streamlining approvals by exempting those who want to burn pharmaceuticals from having to apply for a state air "construction permit" (this is costly).

Federal air pollution rules for incinerators appear to be a stumbling block for power plants and boilers who might otherwise consider incinerating drugs. Burning drugs would mean the facilities would be subject to the "Commercial and Industrial Waste Incinerator Unit" (CISWI) rules, which require record keeping, testing, and reporting. Andy contacted EPA several months ago, and EPA said CISWI would apply to anyone burning pharmaceutical waste, no matter how incidental the amount of waste was. States could comment to EPA on the CISWI rules during an EPA Rule Making process, but there is no rule making going on now.

In the meantime, the Air Program has begun to streamline the air permit process. It will take about 3 years for revisions of Wisconsin rules to become final. If the Wisconsin legislature decided to act on its own to change the rules, any changes they made would still have to be cleared through EPA before being implemented.

Questions from the PWWG:

- Can local law enforcement use mobile destruction units? Answer: the DNR Air program would need to do a technical review of each mobile unit. They may need air permits.

- Can crematories be used to burn pharmaceuticals? Answer: burning waste of any sort would disqualify a crematory from the exemption from air management rules that they now operate under.
- Who regulates crematories? Answer: General air pollution codes apply to any source of air pollution. John W. noted that the emissions from drugs burned in crematories could be harmful to the local community. While DNR general exempts them from permits, there may be local regulations on crematories.

### **Tour of the Jefferson County drug collection area**

Sheriff Paul Milbrath showed us their drug disposal box and described how the county manages drugs collected. The dropbox is in the lower level of the Courthouse, and undersurveillance of law enforcement. They empty it about once a week. After sorting the controlled substances out, they store the controlled substances in their evidence room. Once a year, Jefferson County arranges for Veolia to pick up waste for hauling to its Sauget, IL, incinerator. The County invites other counties and municipalities to bring their drugs to Jefferson county the same day, to share the cost of transportation and the witnessed burn. The program is funded by DATCP Clean Sweep grants.



**Next meeting:** to be determined, probably will be in late 2013



**Summary of the Jefferson County  
Solid Waste/Air Quality Committee Tour  
Friday, June 21, 2013 at 9:00 A.M.  
Ixonía Recycling Center  
W1276 Elmwood Avenue, Ixonía, WI**

**1. Call to Order - Ixonía Recycling Center, Roll Call (Establish a Quorum)**

Don Reese called the meeting to order at the Ixonía Recycling Center – 9:00 A.M.

Committee members present were Don Reese, Chair; John Kannard, Secretary; Carlton Zentner. Excused were Greg Torres and Greg David

In attendance were Don Smith, Manager of Deer Track Park Landfill; Ed Morse, Jefferson County Supervisor; Sharon Ehrhardt, Solid Waste/Clean Sweep Specialist

**2. Certification of Compliance With the Open Meetings Law**

Ehrhardt verified that the meeting was being held in compliance with open meeting law requirements.

**3. Review the Agenda**

No changes were proposed to the agenda.

**4. Ixonía Recycling Center, W1276 Elmwood Avenue, Ixonía, WI. Vic Karaliunas, Recycling Chairman will explain the Towns of Ixonía & Concord recycling site operations.**

Vic Karaliunas and Lee Schmeckpeper explained how the Recycling Center works and where everything is stored. This site is very clean and organized with labeled containers for all materials. When the site is open the staff makes sure that the recyclable materials get into the proper containers so they can reduce the waste costs. They have partnered with Watertown so they can dispose of carpeting, mattresses, and compost.

They have also partnered with metal recyclers to offset the cost of the operation. The partnership with Jefferson County has also reduced disposal costs of electronics and appliances. The Ixonía Recycling Center is an example of a very well-run operation and a great service for its residents. For more information about the Ixonía Recycling Center go to this website: [www.townofixonía.com](http://www.townofixonía.com)

**5. Y's Way Flooring, 809 Station Street, Watertown, WI. Mike Yenser, Co-owner of Y's Way Flooring will explain the carpet recycling partnership between the City of Watertown & Y's Way Flooring.**

Y's Way Flooring partnered with the City of Watertown Street Department to recycle carpeting and reduce the amount of it going into the landfill. They send a semi-trailer full almost every two weeks to a processing place in Michigan. The City of Watertown and Y's Way Flooring will take carpeting for recycling from any resident of Jefferson County. The company that recycles the carpeting is CLEAR (Carpet Landfill Elimination And Recycling). Their website is [www.landfillclear.com](http://www.landfillclear.com)

**6. Midwest Mattress Recovery, N1047 County Road L, Watertown, WI. Kyle Kopplin and Bob Mudler will explain the mattress and box spring recycling business.**

Kyle and Bob gave a tour of the Midwest Mattress Recovery operation. The mattress recovery operation opened its doors in March of 2013 and is the first mattress recovery company in Wisconsin. Here are year-to-date totals: 7,965 pieces recycled; 478,080



pounds recovered; 183,194 CF landfill saved; 282,719 pounds of metal recycled; 95,580 pounds of poly recycled; 39,825 pounds of wood recycled. Check out the website [www.midwestmattressrecovery.com](http://www.midwestmattressrecovery.com)

7. **Watertown Electronic/Appliance/Oil Recycling, 727 W. Cady Street, Watertown, WI. Rick Schultz, Street Superintendent will explain the site operation**  
We did a drive by of the site because of rain. This site has good signage so residents know where to put their electronics, appliances and mattresses/box springs. This site also has a waste oil and oil filter collection area.
8. **Watertown Compost Site. Rick Schultz will explain the site operation.**  
Rick led us to the compost site and explained the different areas for grass clippings, brush, logs and organics. The site is very organized with good signage for residents.
9. **Watertown Construction Debris Site, 811 S. 1<sup>st</sup> Street, Watertown, Rick Schultz will explain the site operation.**  
Rick has partnered with Waste Management for recycling construction debris at the Street Department site.  
  
The successful operation is only for City of Watertown residents who are doing small remodeling jobs; residents have to check into the Street Department office before unloading their debris. Businesses are responsible for recycling their own debris.  
  
The construction debris site is not located at the Street Department site because it was abused by businesses when it was at the 727 W. Cady site.  
  
For more information about Watertown recycling, go to this website, [www.ci.watertown.wi.us](http://www.ci.watertown.wi.us), look under City Departments and then click on recycling and sanitation.
10. **Discuss agendas for the July 19<sup>th</sup> and August 16<sup>th</sup> Solid Waste/Air Quality meetings.**  
The Committee said to cancel the July 19<sup>th</sup> meeting, but to schedule a Committee meeting for August 16<sup>th</sup>.
11. **Adjourn**  
No motion was made for adjournment because we didn't have a quorum at this time.  
Meeting ended at 12:30 p.m.

**The Solid Waste/Air Quality Committee did not discuss or take action on any item specifically listed on the agenda while in transit or at the tour sites.**