

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**320 S. MAIN ST., JEFFERSON, WI 53549**  
**8:30 A.M. ON MONDAY, OCTOBER 28, 2013**

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
6. **Communications**
7. **Approval of September 30, October 14 and October 17, 2013 Meeting Minutes**
8. **Update and Review of Hoard's Dairyman Farm Manure Storage Structure as it Relates to CU1438-06 with Phil Ristow, Corporation Counsel and Mark Watkins, Land and Water Conservation Department Director**
9. **Discussion with the Zoning Board of Adjustment and Possible Action on Act 170 Ordinance Change to Sec. 11.09 of the Jefferson County Zoning Ordinance**
10. **Monthly Financial Report for Zoning – Rob Klotz**
11. **Monthly Financial Report for Land Information Office – Andy Erdman**
12. **Preview of the New GIS Interface Developed for Public and County Staff – Andy Erdman**
13. **Decisions on Petitions Presented in Public Hearing on October 17, 2013:**
  - R3667A-13 & CU1753-13 – Luke Purucker, Town of Koshkonong
  - R3668A-13 & CU1754-13 – Mark & Ron Ebert, Ronald Ebert Property, Town of Ixonia
  - R3669A-13 & CU1755-13 – Steven M Cline/Combined Enterprises LLC c/o Jellystone Park, Town of Koshkonong
  - R3670A-13 – Greg Mode, Town of Oakland
  - R3671A-13 – John Burton, Town of Palmyra
  - R3672A-13 – Barry Pechous, Town of Palmyra
  - R3673A-13 – Marcus Tincher, Town of Palmyra
  - R3674A-13 – Jim Tourbier, Town of Watertown
  - R3675A-13 & R3676A-13 – Joe Schroeder, Town of Palmyra

R3677A-13 – Dorothy Spike, Town of Sumner  
CU1756-13 – Notbohm Trust, Charles Notbohm Trust, Town of Lake Mills  
CU1757-13 – Troy N Schlender, Town of Milford  
CU1758-13 – Doug Miller, Town of Waterloo  
CU1759-13 – Dustin Wilke/Wilkes LLC Property, Town of Waterloo  
CU1760-13 – Brandon & Susan Oleniczak, Town of Farmington

- 14. Continued Discussion Regarding Adaptive Reuse of Barns**
- 15. Future Agenda Items**
- 16. Upcoming Meeting Dates**
- 17. Adjourn**

*A quorum of the Zoning Board of Adjustment may be in attendance.*

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.**

*A digital recording of the meeting will be available in the Zoning Department upon request.*

**MINUTES OF THE  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE  
DECISION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE  
320 S. MAIN ST., JEFFERSON, WI 53549  
8:30 A.M. ON MONDAY, SEPTEMBER 30, 2013**

- 1. Call to Order**  
The meeting was called to order by Chairperson Nass at 8:30 a.m.
- 2. Roll Call**  
Committee members present were Nass, David, Reese, Rinard and Jaeckel. Also present were John Molinaro, County Board Chair; Ben Wehmeier, County Administrator; Andy Erdman, Director of Land Information; Rob Klotz, Michelle Staff and Deb Magritz of the Zoning Department.
- 3. Certification of Compliance with Open Meetings Law Requirements**  
Reese verified that the meeting was being held in compliance with open meetings law requirements.
- 4. Review of Agenda**  
No changes to the agenda were proposed.
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**  
There was no public comment.
- 6. Correspondence**  
Letter dated September 21, 2013 from Aaron Johnson  
The letters dated September 21 and July 8, 2013 from Aaron Johnson were handed out to those present.
- 7. Approval of August 26, September 16 and September 19, 2013 Meeting Minutes**  
Motion by Reese, seconded by Jaeckel to approve the August 26, 2013 meeting minutes as presented. Motion carried on a voice vote with David abstaining. Motion by Reese, seconded by Rinard to approve the September 16, 2013 meeting minutes as presented. Motion carried on a voice vote with David abstaining. Motion by Reese, seconded by Jaeckel to approve the September 19, 2013 meeting minutes as presented. Motion carried on a voice vote with David abstaining.
- 8. Monthly Financial Report for Land Information Office – Andy Erdman**  
Erdman explained his handouts and noted that the surveyor's budget is somewhat short on expected revenue. He has estimated less revenue for 2014.
- 9. Monthly Financial Report for Zoning – Rob Klotz**  
The report was shown digitally to those present and explained by Klotz.

**10. Request by Dean and Sue Andersen to Replace the Home at N6522 CTH N at More Than 100 Feet from its Existing Location**

Staff explained the situation to date. Motion by Reese, seconded by Jaeckel to approve the request for home replacement at approximately 250 feet from the existing cottage's location with the condition that the other detached accessory structure near that location is removed within one year. Motion carried on a voice vote with no objection.

**11. Request by Kutz Farms, LLC for a Waiver of Holding Tank Restrictions**

Klotz explained that this holding tank is being requested for chemical containment and in part for emergency use. Motion by Jaeckel, seconded by Reese to approve the holding tank, subject to all private onsite waste treatment system requirements. Motion carried on a voice vote with no objection.

**12. Request by Jasen Wendt for Reconsideration of After-the-Fact Land Use Permit Requirements and Fees**

Klotz explained. Motion by Nass, seconded by Jaeckel to approve a double fee for the new building but not for the pre-existing building. Motion carried on a voice vote with no objection.

***PLEASE SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE FOLLOWING DECISIONS:***

**13. Decisions on Petitions Presented in Public Hearing on September 19, 2013:**

**APPROVE WITH CONDITIONS R3661A-13** – Brian Statz, Town of Concord on a motion by Nass, seconded by Reese. Motion carried on a voice vote with no objection.

**APPROVE WITH CONDITIONS R3666A-13** on a motion by Reese, seconded by Rinard & **APPROVE WITH CONDITIONS CU1743-13** on a motion by Reese, seconded by Jaeckel – Jake Brock/Becker Trust Property, Town of Koshkonong. Both motions carried on voice votes with no objection.

**APPROVE WITH CONDITIONS CU1750-13** – Carl P Jr & Shawna Dehner, Town of Koshkonong on a motion by Reese, seconded by Jaeckel. Motion carried on a voice vote with no objection.

**APPROVE WITH CONDITIONS CU1751-13** – Douglas & Christine Faulkner, Town of Ixonia on a motion by Reese, seconded by Jaeckel. Motion carried on a voice vote with no objection.

**APPROVE WITH CONDITIONS CU1752-13** – Douglas & Christine Faulkner, Town of Ixonia on a motion by Rinard, seconded by Jaeckel. Motion carried on a voice vote with no objection.

**14. Discussion Regarding CAV Audit**

Klotz explained. Wehmeier added DNR's note that Jefferson County has one of the best programs in the state. Klotz went on to explain the City of Lake Mills' request for flood storage area.

**15. Continued Discussion Regarding Adaptive Reuse of Barns**

Klotz explained his handouts and noted that nothing is being proposed in the A-1 zone. Potential allowances were discussed, such as pre-1970 structures and 25% expansions, or 25% to 50% expansions with Committee review and approval. Discussion ensued about possible two-tiered A-2 aspects. Follow-up strategies were reviewed.

**16. Future Agenda Items**

Continued discussion regarding adaptive reuse of barns.

**17. Upcoming Meeting Dates**

October 14, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

October 17, 7:00 p.m. – Public Hearing in Courthouse Room 205

October 28, 8:30 a.m. – Decision Meeting in Courthouse Room 203 (**Reese may be absent**)

November 18, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

November 21, 7:00 p.m. – Public Hearing in Courthouse Room 205

November 25, 8:30 a.m. – Decision Meeting in Courthouse Room 203

**18. Adjourn**

Motion by Reese, seconded by Jaeckel to adjourn at 9:50 a.m. Motion carried on a voice vote with no objection.

Don Reese, Secretary

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

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**MINUTES OF THE  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE  
SITE INSPECTIONS**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE  
320 S. MAIN ST., JEFFERSON, WI 53549  
8:00 A.M. ON MONDAY, OCTOBER 14, 2013**

- 1. Call to Order**  
The meeting was called to order by Chairman Nass at 8:00 a.m.
- 2. Roll Call**  
All Committee members were present. Also in attendance were Rob Klotz and Michelle Staff of the Zoning Department.
- 3. Certification of Compliance with Open Meetings Law Requirements**  
Reese verified that the meeting was being held in compliance with open meetings law requirements.
- 4. Review of Agenda**  
No changes to the agenda were proposed.
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**  
There was no public comment.

The Committee left for the following site inspections.

- 6. Site Inspections of Petitions to be Presented in Public Hearing on October 17, 2013:**  
 R3667A-13 & CU1753-13 – Luke Purucker, **N2612 Curtis Mill Rd**, Town of Koshkonong  
 R3669A-13 & CU1755-13 – Steven M Cline/Combined Enterprises LLC c/o Jellystone Park, **N357 Old 26 Road/N551 Wishing Well Lane**, Town of Koshkonong  
 R3677A-13 – Dorothy Spike, **STH 106**, Town of Sumner  
 R3670A-13 – Greg Mode, **N3075 Trieloff Rd**, Town of Oakland  
 CU1756-13 – Notbohm Trust, **W8089 Hope Lake Rd**, Town of Lake Mills  
 CU1759-13 – Dustin Wilke/Wilkes LLC Property, **N7836 Newville Rd**, Town of Waterloo  
 CU1758-13 – Doug Miller, **N8055 Springer Rd**, Town of Waterloo  
 CU1757-13 – Troy N Schlender, **W6624 E Hubbleton Rd**, Town of Milford  
 R3668A-13 & CU1754-13 – Mark & Ron Ebert/Ronald D Ebert Property, **W1795 Fox Rd**, Town of Ixonia  
 R3674-13 – Jim Tourbier, **Pipersville Rd**, Town of Watertown  
 CU1760-13 – Brandon & Susan Oleniczak, **N6624 S. Farmington Rd**, Town of Farmington  
 R3673A-13 – Marcus Tincher, **Hooper Rd**, Town of Palmyra  
 R3671A-13 – John Burton, **W114 Hooper Rd**, Town of Palmyra  
 R3672A-13 – Barry Pechous, **W385 Hooper Rd**, Town of Palmyra  
 R3675A-13 & R3676A-13 – Joe Schroeder, **W1219 STH 106**, Town of Palmyra

**7. Adjourn**

Motion by Reese, seconded by David to adjourn the meeting. Motion carried on a voice vote with no objection.

Don Reese, Secretary

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

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**MINUTES OF THE PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits  
**DATE:** October 17, 2013  
**TIME:** 7:00 p.m.  
**PLACE:** Room 205, Jefferson County Courthouse, 320 S. Main St., Jefferson, WI

**1. Call to Order**

The meeting was called to order by Chairperson Nass at 7:00 pm.

**2. Roll Call**

All Committee members were present. Zoning staff present included Rob Klotz and Michelle Staff.

**3. Certification of Compliance with Open Meetings Law Requirements**

Reese and Klotz confirmed that the meeting was held in compliance with the open meetings laws.

**4. Review of Agenda**

No changes were proposed to the agenda.

**5. Explanation of Process by Committee Chair**

Nass explained the process of the public hearing.

**6. Public Hearing**

Klotz read the following aloud:

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, October 17, 2013, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the zoning ordinance of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM RESIDENTIAL R-2 TO A-2, AGRICULTURAL AND RURAL BUSINESS**

**R3667A-13 & CU1753-13 – Luke A. Purucker:** Rezone approximately 1.1. acre of PIN 016-0614-3532-008 (2.569 Acres) with conditional use to allow mini-warehousing/storage warehousing near **N2612 Curtis Mill Road**. The site is in the Town of Koshkonong.

Petitioner: Luke Purucker, W6312 Kiesling Road – Purucker recently purchased the property and would like to use the outbuildings on the property as leased storage. If these are successful, he would like to build new structures. He stated that he is not looking for mass warehousing but would like to lease these buildings for people other than the tenants in the duplex. Purucker indicated there would be no outside storage.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: Reese asked if the petitioner is proposing any outside storage.

Town Response: Klotz read town response of approval into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department. Klotz stated that if the A-2 area was split off from the R-2, it would have to meet all of the zoning regulations. Klotz also stated that a variance was granted for the existing buildings to remain 3 feet from the property line.

#### **FROM A-1 EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

**R3668A-13 & CU1754-13 – Mark & Ron Ebert/Ronald D Ebert Property:** Rezone all of PINs 012-0816-0432-001 (17 Acres) and 012-0816-0541-000 (26.008 Acres) for nursery and greenhouse operation with conditional use to include retail sales of agricultural related items not grown on the premises and ag tourism, all at **W1795 Fox Road** in the Town of Ixonia.

Petitioner: Mark Ebert, W1795 Fox Road was present. The Eberts would like to rezone with a conditional use for retail sales. They would like to sell items such as garden gifts, patio furniture, pottery, chemicals, fertilizer, and pre-packaged food. They also have a fall festival every year.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: None

Town Response: Klotz read town response of approval into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department. Klotz explained the history of the greenhouse and that it is an existing business. No changes are proposed to be made from the current operation.

#### **FROM A-1 EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

**R3669A-13 & CU1755-13 – Steven M Cline /Combined Enterprises LLC c/o Jellystone Park:** Rezone PIN 016-0513-3621-001 (40.158 Acres) with conditional use to allow campground expansion at **N551 Wishing Well Lane** in the Town of Koshkonong.

Petitioner: Steve Cline, N551 Wishing Well Ln was present. Cline explained that the reason for the expansion is in response to changing consumers' habits which would prefer more rental cabins, more seasonal sites, and waterpark-type amenities. Cline explained that this expansion would bring an economic impact to the County by creating extra jobs. He stated he would reduce the traffic from the residences along Wishing Well and bring them off Old STH 26. He feels that the high capacity well will not be an issue as indicated in the report submitted. Cline stated that he knows that the additional camp sites will create noise but has indicated that STH 26 is noisier than his campground. Cline stated that the Town of Koshkonong contacted the Sheriff's Office and that the number of complaints were "average". Cline stated that the expansion was good for the County and Township.

Cline rebutted all of the concerns expressed by the neighbors. Cline stated that all of the barrels are empty and he is recycling them. He stated that the property looks better now than when he purchased it. Cline apologized to all of the neighbors and stated some of these concerns were the first he had heard of them. Cline also stated that the complaints that some of the neighbors brought to him were addressed. Cline again stated that the traffic

will be taken from Wishing Well Lane and will be coming off of Old STH 26. He stated that the buildings on this property are being used for storage of supplies for the haunted house. Cline explained that the trailers are personal property of campers and he can't remove them until they are foreclosed on. Cline stated he will meet all of the County's regulations on campgrounds and will have a 40-foot buffer. Cline stated that most of the concerns expressed will be eliminated when he can expand the park.

Cline answered Rinard's question about trailers by saying he can't get rid of them because they are personal property. He missed the financial committee. Cline said the new property would be only for seasonal campsites and would not be condos. There is existing storage in the campground which would be fenced off.

Comments in Favor: Sara Balentyne from Janesville. She is on the Jellystone advisory board and a lot owner at the park. Balentyne is in full support of the expansion and is speaking on behalf of the lot owners of Jellystone. She stated that no lot owners were opposed to this expansion. She stated that the lot owners pay taxes to the County and go to the local businesses in the area. She stated they are part of the community.

Mary Beth Klietz, N635 Wishing Well Ln. – Klietz stated that she moved from closer to Highway 26 and this neighborhood is a lot quieter than living next to the highway. They have no issue with the traffic now and she stated the new driveway will take a lot of traffic off this road. Klietz is in favor of the expansion.

Comments Opposed: Dave Peterson, N335 Old STH 26 – Peterson disagreed with anything Cline had to say. Peterson stated that it's not a campground but a trailer park with decks, shed, awnings, etc. He had pictures of property that Cline would like to expand. Peterson gave the photos to the committee and explained them. He had pictures of outside storage, junk, picnic tables along the fence line and barrels. He also had photos of abandoned trailers on this property. Peterson stated that his residence is about 30 yards away from the property line. Peterson continued to show photos and explained them all. He stated that the jobs that this expansion will bring are seasonal and service jobs. Peterson stated that he had to call the Sheriff because someone put a camera on his property. Peterson stated that if there was ever a tornado there is no shelter for these people. He stated that he picks up garbage along his property line all the time.

Bill Merrick, N606 Wishing Well Ln Fort Atkinson – Merrick stated that Mrs. Klietz is an employee at the park. Merrick wanted to state his list of objections to the Committee and stated that he would agree with Mr. Peterson that the property proposed for the expansion is an eyesore and has piles of junk. He lives one house down from the park and Merrick stated that the park is a poor neighbor. He stated that they burn rubbish and it stinks. He stated that they are very noisy and the Halloween party music goes until after midnight. Merrick stated that the traffic speeds through the neighborhood. They dump litter in his front yard such as beer bottles, fast food wrappers, etc. Campers trespass on his yard and dig up plants from this yard. He is very upset with the campground and is not in favor of the expansion.

Ron Mishleau, N651 Cowpath Ln Fort Atkinson – Mishleau stated that he has campers coming down to his property in golf carts. He also doesn't like the noise and he objects to the expansion.

Patricia Kobs, N435 Old 26 Fort Atkinson – Kobs stated that they bought an old farm house next to this property. She is concerned about her property values. She stated that the campground is behind her and now they are proposing to be next to her. The water park would be next to her. Kobs has concern with the water table and berming along her property. There are no guarantees that he will not affect the water table. She is opposed to the expansion of the campground.

Bill Steckelmann, N759 Waubunsee Tr. #1 Fort Atkinson – He is further away from the park than other neighbors that spoke but he stated that he can't leave his windows open because of the noise from the campground. Steckelmann stated that there is trash along the roadways. He stated they had the speed limit lowered in the area and the campers still speed along the roadway. He is opposed to the expansion.

Jean Smith, N309 Old 26 Fort Atkinson – Smith also had concerns about the water table with the new waterpark. She stated that the noise carries, especially when there are events going on. She is opposed to the expansion.

Questions from the Committee: Rinard asked Cline how long the trailers are on the property.

Town Response: Klotz read town response for approval into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department.

Klotz asked Cline if he could move the trailers into the park. Cline stated he would not put the lake into the right-of-way and would have a 40 foot buffer. Klotz asked Cline if soil tests have been conducted on the property to determine how much area is needed for the new system. Cline stated that Ayres and Associates designed the system but no soil tests have been done for the property. Klotz stated that Cline is asking for 135 campsites that are 45' by 170' and proposing a lake and waterpark. Klotz asked Cline where he was going to store the trailers now that this area will be used for campsites. Cline did not say. Klotz asked if Cline could designate a site in the park to store these things. Klotz explained all of the paperwork in the file. Klotz asked Cline for an updated site plan of the proposed plans.

**R3670A-13 – Greg Mode/Wiliam & Jean Ehrke Properties:** Rezone all of PIN 022-0613-2632-001 (4.106 Acres) owned by Gregory Mode; rezone 3.2 acres from both PINs 022-0613-2632-000 (36.966 Acres) and 022-0613-2623-004 ( 11.933 Acres) owned by William & Jean Ehrke to create an approximate 7.3-acre lot for an agricultural stable. The site is near **N3075 Trieloff Road** in the Town of Oakland.

Petitioner: Greg Mode, N3075 Trieloff Road – Mode would like to add 3.4 acres to his parcel to build a horse barn for breeding and the sale of animals. Mode stated that he would have an easement to access the agricultural lands behind him. Mode also stated there are other field accesses to the south of his property.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: None

Town Response: Klotz read town response of approval into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department.

Klotz asked Mode if there was an access for the remainder of the A-1 lands for Ehrke. Klotz stated that only 7 horses would be allowed on the property.

### **FROM A-1 EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R3671A-13 – John Burton:** Create a 1.5-acre lot around the home at **W114 Hooper Road** in the Town of Palmyra from PIN 024-0516-0144-000 (33.29 Acres).

Petitioner: John Burton, W114 Hooper Rd. He is selling the property and wants to split the house from the farmland. Burton stated that the house is from the mid 1800's.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: None

Town Response: Klotz read town response into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department.  
Klotz asked Burton the age of the residence.

**R3672A-13 – Barry Pechous:** Create a 5-acre lot around the home at **W385 Hooper Road** from PIN 024-0516-0134-000 (39.406 Acres) in the Town of Palmyra.

Petitioner: Barry Pechous, N1104 Pechous Ln. – Pechous stated that the house was built in 1971 and the barn is for horses. Pechous stated there would only be three horses on the property.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: None

Town Response: Klotz read town response approval into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department.  
Klotz asked Pechous how many horses were proposed for the property.

**R3673A-13 – Marcus Tincher:** Rezone part of PIN 024-0516-0131-000 (40.694 Acres) to create a 2-acre vacant building site and a 4-acre building site with sheds on **Hooper Road** in the Town of Palmyra.

Petitioner: Marcus Tincher – Tincher would like to split off two lots from the property. Tincher stated he does not have any buyers for these lots yet.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: None

Town Response: Klotz read town response approval into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department.  
Klotz asked about the driveway for the 2-acre lot. Klotz asked the petitioner if he had any buyers for these lots to ask the proposed use of them.

**R3674A-13 – Jim Tourbier:** Rezone 2.136 acre of PIN 032-0815-2522-003 (16.894 Acres) for a new residential building site on **Pipersville Road** in the Town of Watertown.

Petitioner: Ann Tourbier, W1081 Lewis Ln, Ixonia, WI – They are selling a two-acre lot. The reason for this location is to continue to farm the rest of the property.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: None

Town Response: Klotz read town response approval into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department.

**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL  
AND N, NATURAL RESOURCES**

**R3675A-13 & R3676A-13 – Joe Schroeder:** Create a 2-acre lot around the home at **W1219 STH 106** and a 2-acre N zone adjacent to it, both from PIN 024-0516-1533-000 (22.004 Acres) in the Town of Palmyra.

Petitioner: Karen Schroeder, W1219 STH 106 – Schroeder stated that they would like to sell their home and believe it would be easier if they had smaller acreage. Schroeder confirmed that the house was built in 1988.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: None

Town Response: Klotz read town response approval into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department. Klotz asked Schroeder if the house was built in 1988.

**FROM COMMUNITY TO A-1, EXCLUSIVE AGRICULTURAL**

**R3677A-13 – Dorothy Spike:** Rezone a 66-foot wide strip of PIN 028-0513-1724-013 (0.17 Acre) for an access to adjoining A-1 zoned lands. The site is along **STH 106** in the Town of Sumner.

Petitioner: Richard Spike, W9167 STH 106 – They request that this acreage be rezoned to A-1 to have access to the A-1 lands in back. Spike indicated that he did have a driveway permit from the State DOT.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: None

Town Response: Klotz read town response approval into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department.

**CONDITIONAL USE PERMIT APPLICATIONS**

**CU1756-13 – Notbohm Trust/Charles Notbohm Trust:** Conditional use to allow mineral extraction on areas of PINs 018-0713-3441-000 (40 Acres) and 018-0713-3532-000 (40 Acres) in the Town of Lake Mills at **W8089 Hope Lake Road.**

Petitioner: Travis Hardy, Grade Tech Pavers, Ixonia Wisconsin – They would like to transfer the existing borrow pit and open the new area for mining.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: None

Town Response: Klotz read town response approval into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department.  
This site was under a previous permit.

**CU1757-13 – Troy N Schlender:** Conditional use to sanction an intensive ag/dairy operation for 447 animal units at **W6624 E Hubbleton Rd** in the Town of Milford on PINs 020-0814-0543-001 (19 Acres) and 020-0814-0542-000 (20 Acres).

Petitioner: Troy Schlender, W6624 E Hubbleton Rd. – Schlender would like to build a new free stall barn and they need a CU for the expansion. There was a brief discussion on animal units.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: None

Town Response: Klotz read town response approval into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department.

**CU1758-13 – Doug Miller:** Conditional use to allow a home occupation for gun sales at **N8055 Springer Rd** in the Town of Waterloo on PIN 030-0813-2621-000 (3 Acres).

Petitioner: Doug Miller, N8055 Springer Rd. – He would like to start a business out of his home and then hopefully it would expand into a storefront. They are not planning to have shooting on the property.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: Rinard asked if there would be any shooting on the property.

Town Response: Klotz read town response into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department.  
Klotz asked the owner if he has any parking locations, signs and if he is applying for his federal licenses. The petitioner stated he did have parking area for customers.

**CU1759-13 – Dustin Wilke/Wilkes LLC Property:** Conditional use to sanction an intensive ag/beef operation for 470 animal units at **N7836 Newville Rd** in the Town of Waterloo. The operation is on PINs 030-0813-2914-004 (13.979 Acres) and 030-0813-2823-003 (26.043 Acres).

Petitioner: Brian Ellifson is representing the Wilkes. Ellifson stated that the livestock application has been completed and approved by LWCD. Ellifson stated that the animal units are already on the property.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: Rinard asked if they already have these numbers of animal units on the farm.

Town Response: Klotz read town response into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department.

**CU1760-13 – Brandon & Susan Oleniczak:** Conditional use to allow a duplex on PIN 008-0715-1231-001 (4 Acres) at **N6624 S Farmington Rd** in the Town of Farmington.

Petitioner: Susan Oleniczak, N6624 S Farmington Rd- Oleniczak would like to add a mother-in-law suite to their existing residence. They are proposing an 850 sq ft addition on the existing residence.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: None

Town Response: Klotz read town response approval into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department.

Klotz asked the total number of bedrooms for the proposed structure. Oleniczak stated after the addition there will be 3 bedrooms for the entire structure.

## **7. Adjourn**

Motion by Reese, seconded by Jaeckel to adjourn the meeting at 8:30 pm.

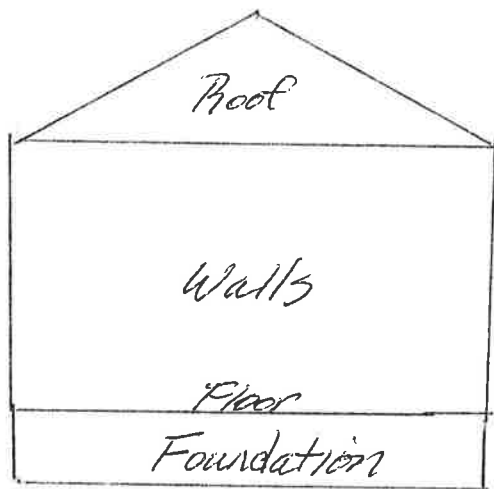
Don Reese, Secretary

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

*A recording of the meeting will be available from the Zoning Department upon request.*

## Existing Structure

## Structural Alteration

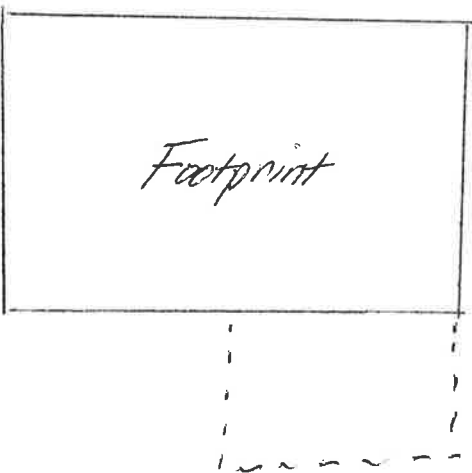


- 25% structural members
- 50% structural members

- Consider existing setback

CL

## Addition - Existing Footprint



- 25% Footprint

- 50% Footprint

- Addition no closer than existing structure

- Addition shall meet all setbacks

- Consider Existing setback

## **11.09 NONCONFORMING USES, STRUCTURES, AND LOTS**

**(a) Existing Nonconforming Uses.** The lawful nonconforming uses of a structure, land or water existing at the time of the adoption or amendment of this Ordinance may be continued, some for specific periods of time, although the use does not conform with the provisions of this Ordinance; however:

1. Only that portion of the land or water in actual use may be so continued and the structure may not be extended, enlarged, reconstructed, substituted, moved or structurally altered except when required to do so by law or order so as to comply with the provisions of this Ordinance.

2. Total lifetime structural repairs or alterations shall not exceed fifty (50) percent of the County's fair market value of the structure at the time of its becoming a nonconforming use unless it is permanently changed to conform to the use provisions of this Ordinance. [Amended 11/13/84, Ord. No. 84-15]

3. Substitution of new equipment may be permitted by the Board of Adjustment if such equipment will reduce the incompatibility of the nonconforming use with the neighboring uses.

**(b) Abolishment or Replacement.** If such nonconforming use is discontinued or terminated for a period of twelve (12) months, any future use of the structure, land, or water shall conform to the provisions of this Ordinance. When a nonconforming use or structure is damaged by fire, explosion, flood, the public enemy, or other calamity, or is dismantled for the purpose of reconstruction to the extent that restoration to its original dimensions and function would exceed fifty (50) percent of its current fair market value, it shall not be restored except to comply with all applicable provisions of this Ordinance and Ordinances No. 12 and 14. [Amended 4/16/85, Ord. No. 85-4]

A current file of all nonconforming uses shall be maintained by the Zoning Administrator listing the following: owner's name and address; use of the structure, land or water; and assessed value at the time of its becoming a nonconforming use.

**(c) Existing Nonconforming Structures.** The lawful nonconforming structure existing at the time of the adoption or amendment of this Ordinance may be continued although its size or location does not conform with the lot width, lot area, yard, height, parking and loading, and access provisions of this Ordinance; however, it shall not be extended, enlarged, reconstructed, moved, or structurally altered in excess of fifty (50) percent of its current fair market value. Any alteration, addition, or repair to any nonconforming structure within the floodplain shall be protected by floodproofing measures pursuant to Section 11.10(g)2. [Amended 4/16/85, Ord. No. 85-4]

**(d) Changes and Substitutions.** Once a nonconforming use or structure has been changed to conform, it shall not revert back to a nonconforming use or structure. Once the Zoning Board of Adjustment has permitted the substitution of a more restrictive nonconforming use for an existing nonconforming use, the substituted use shall lose its status as a legal nonconforming use and become subject to all the conditions required by the Zoning Board of Adjustment.

**(e) Substandard Lots.** In any Residential, Waterfront or Community District, a one-family detached dwelling and its accessory structures may be erected on any legal lot or parcel of record in the County Register of Deeds Office before the effective date of amendment of this Ordinance. Such lot or parcel shall be in separate ownership from contiguous lands. [Amended 2/8/00, Ord. No. 99-28]

In any zoning district, if contiguous lands in the same zoning district and the substandard lot(s) are owned by the same owner, the substandard lot shall not be sold or used without full compliance with the provisions of this Ordinance. If, in any Residential, Waterfront or Community District, the substandard parcel does not abut other lands under the same ownership, all the district requirements shall be complied with insofar as practicable, but shall not be less than the following, and shall meet all requirements of the County's Private Sewage System Ordinance: [Amended 2/8/00, Ord. No. 99-28]

- c. Not impair the current or future agricultural use of the farm or of other farmland within a certified farmland preservation zoning district, legally protected from nonagricultural development, or both. [cr. 3/13/12, Ord. 2011-28]

**Stable, Commercial:** A stable housing ten (10) or more riding animals. Within the A-1 district, shall be subject to the following limitations:

- a. Be conducted as an accessory use to the farm by the owner or operator of the farm.
- b. Require no buildings, structures, or improvements other than an Agricultural Accessory Structure.
- c. Not impair the current or future agricultural use of the farm or of other farmland within a certified farmland preservation zoning district, legally protected from nonagricultural development, or both. [cr. 3/13/12, Ord. 2011-28]

**Story:** The vertical distance between the surface of any floor and the floor next above it, or if there be no floor above it, the space between such floor and the ceiling next above it.

**Street:** A public highway not otherwise defined lying within a subdivision, with a right of way not less than 66 feet, providing primary access to abutting properties.

**Structure:** Any erection or construction, such as buildings, silos, signs and carports.

**Structural Alterations:** Any change in the supporting members of a structure, such as foundations, bearing walls, columns, beams, or girders.

**Tourist Rooming House:** An indoor lodging facility as defined in Chapter DHS 195 in the Wisconsin Administrative Code. Different from a "Bed and Breakfast Establishment" and other lodging facilities. [cr. 3/13/12, Ord. 2011-28]

**Trailer:** A portable vehicle designed to be towed by an automobile, and used for temporary sleeping purposes while its occupants are engaged in recreational activities.

**Turning Lane:** An existing or proposed connecting roadway between two arterial highways or between an arterial highway and any other highway. Turning lanes include grade separated interchange ramps.

**Unnecessary Hardship:** That circumstance where special conditions, which were not self-created, affect a particular property and make strict conformity with restrictions governing area, setbacks, frontage, height or density unnecessarily burdensome or unreasonable in light of the purposes of this Ordinance. [11/12/84, Ord. No. 84-15]

**Utilities:** Public and private facilities such as water wells; water and sewage pumping stations, water storage tanks; power generating plants; electrical power substations; static transformer stations; telephone and telegraph exchanges; microwave radio relays; and gas regulation stations; but not including sewage disposal plants, municipal incinerators, warehouses, shops and storage yards.

**Variance:** A departure from the terms of this Ordinance as applied to a specific building, structure, or parcel of land, which the Board of Adjustment may permit, contrary to the regulations of the Ordinance for the district in which such building or structure or parcel is located, when the Board finds, after a public hearing that a literal application of such regulation will effect a limitation on the use of the property which does not generally apply to other properties in the same district, and for which there is no compensating gain to the public health, safety, or welfare. A variance shall not permit a use which is not permitted in the district in which it is proposed.

**Vision Clearance Triangle:** An unoccupied triangular space at the intersection of highways or streets with other highways or streets or at the intersection of highways or streets with railroads. Such vision clearance triangle shall be bounded by the intersecting highway, street, or railroad right of way lines by measurement from their intersection as specified in this Ordinance.

# 2013 ZONING AND LAND USE PERMIT REQUIREMENTS AND FEE SCHEDULE

COUNTY BOARD APPROVAL 11/13/12

IMPLEMENTED 1/1/13

Zoning Permits: 11.03(b) & 11.11(b)5.a.(1); Compliance. No structure, land, or water shall hereafter be used, and no structure or part thereof shall hereafter be located, erected, moved, reconstructed, extended, enlarged, converted, or STRUCTURALLY altered without a Zoning Permit and without full compliance with the provisions of the Jefferson County Zoning Ordinance and all other applicable local, county, and state regulations.

No Zoning Permit is required for ordinary maintenance repairs such as painting, decorating, paneling, shingling, siding, and the replacement of doors, windows and other NON-STRUCTURAL components.

**IF YOU'RE NOT SURE IF A PERMIT IS REQUIRED, CALL ZONING AT 920-674-7130 BEFORE STARTING!!!**

<b>STRUCTURAL ALTERATIONS/REPAIRS</b> – INCLUDES ANY CHANGE IN THE SUPPORTING MEMBERS OF A STRUCTURE, SUCH AS FOUNDATION, BEARING WALLS, COLUMNS, BEAMS, GIRDERS, OR CHANGE IN WINDOW OR DOOR DIMENSIONS, BUT NOT CLASSIFIED AS AN ADDITION OR NEW STRUCTURE. \$ 50			
<b>AGRICULTURAL STRUCTURES</b> <1,000 sq.ft.	\$ 30	<b>SHORELAND/WETLAND/FLOODPLAIN</b>	
≥1,000 sq.ft.	\$ 50	• STRUCTURAL (wetland piers, observation decks, control structures, etc)	\$ 50
<b>RESIDENTIAL STRUCTURES</b>		• NON-STRUCTURAL (floodplain fill, ponds, shoreland alterations, etc...)	
• SINGLE FAMILY HOME	\$ 600	<250 sq.ft.	\$ 30
• DUPLEX & MULTI-FAMILY	\$ 400/Unit	≥250 sq.ft.	\$ 100
• ADDITION (HABITABLE) <500 sq.ft.	\$ 150	• Viewing/access corridor establishment	No Charge
• ADDITION (HABITABLE) ≥500 sq.ft.	\$ 200		
• ADDITION (NON-HABITABLE) <500 sq.ft.	\$ 50		
(Includes garages, open-air porches, etc...)		<b>REVISION FEE/ZONING &amp; LAND USE PERMITS</b>	\$ 50
• ADDITION (NON-HABITABLE) ≥500 sq.ft.	\$ 100		
(Includes garages, open-air porches, etc...)		<b>SIGN PERMITS</b>	
• ACCESSORY STRUCTURES (Enclosed w/roof) 200 sq.ft. or less	30	• \$25 OR \$.50 PER SQ. FT., WHICHEVER IS THE GREATER	
<500 sq.ft.	50		
≥500 sq.ft.	100	<b>SUBDIVISIONS/CERTIFIED SURVEY MAPS</b>	
• ACCESSORY STRUCTURES (Not Enclosed)		• PRELIMINARY PLAT \$350 +	\$ 10/LOT
<500 sq.ft.	30	• FINAL PLAT	\$ 200
>500 sq.ft.	50	• CSM REVIEW – PRELIMINARY	\$ 50
(Includes all decks, pools, lean-to's etc...)		• CSM REVIEW – FINAL	\$ 25
<b>BUSINESS/INDUSTRIAL</b>		<b>FARMLAND CERTIFICATES</b>	
• PRINCIPAL STRUCTURE	\$ 500	• CERTIFICATE PROCESSING	\$ 20
• ADDITION <500 sq.ft.	\$ 150	• COPY OF DUPLICATE CERTIFICATE	\$ 2
• ADDITION ≥500 sq.ft.	\$ 300	<b>PROCESS PARCEL LIST FOR FPP AGREEMENT</b>	\$ 20
• ACCESSORY STRUCTURES	\$ 100	<b>PROCESS PARCEL LIST FOR FC-A</b>	\$ 20
<b>AGRI-BUSINESS</b>			
• PRINCIPAL STRUCTURE	\$ 300		
• ADDITIONS	\$ 150		
• ACCESSORY STRUCTURES	\$ 100		

**NOTE: A double permit fee will be charged for all after-the fact permits.**

## TOWNSHIP BUILDING INSPECTORS

**AZTALAN** – Greg Noll 920-675-9062 or 920-723-2023

**COLD SPRING** – Greg Noll 920-675-9062 or 920-723-2023

**CONCORD** – Thomas Marks 262-490-0513

**FARMINGTON** – Greg Noll 920-675-9062 or 920-723-2023

**HEBRON** – Greg Noll 920-675-9062 or 920-723-2023

**IXONIA** – Archie Stigney 920-261-2966

**JEFFERSON** – Greg Noll 920-675-9062 or 920-723-2023

**KOSHKONONG** – Greg Noll 920-675-9062 or 920-723-2023

**LAKE MILLS** – Dean Eppler 1-800-422-5220

**MILFORD** – Mike Sindorf 262-490-4141

**OAKLAND** – Greg Noll 920-675-9062 or 920-723-2023

**PALMYRA** – Thomas Marks 262-490-0513

**SULLIVAN** – Greg Noll 920-675-9062 or 920-723-2023

**SUMNER** – Kelly Green 608-697-7771

**WATERLOO** – Dean Eppler 800-422-5220 or 608-576-6370

**WATERTOWN** – John Moosreiner 262-490-0277

**Check with local building inspector for all applicable permits required in your township.**

**Rob Klotz**

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**From:** Michelle Staff  
**Sent:** Friday, October 25, 2013 7:53 AM  
**To:** Rob Klotz  
**Subject:** FW: NC Structures

This message was sent securely using ZixCorp.

Hi Michelle,

#### **SECTION IX. NONCONFORMING STRUCTURES AND USES**

Present uses of principal or accessory buildings, signs and premises may be continued even though they do not conform to the development regulations of this ordinance. The ordinary maintenance, repair, renovation or remodeling of a nonconforming structure is allowed without the issuance of a land use permit. However, structural repairs or alterations of such buildings, signs or premises, requiring the issuance of a land use permit, shall not exceed 33% of the structural members of existing roof, walls and foundation. Expansion of a nonconforming structure may not exceed 50% of the enclosed building area and may not increase the nonconformity without the approval of a variance by the Board of Adjustment unless a building, sign or premises conforming to the development regulations of this ordinance results. Nonconforming minor accessory structures (such as decks and porches) may not be expanded or replaced without a variance. Any nonconforming use that is abandoned for one year shall be discontinued permanently unless this restriction is waived by the Douglas County Board. Any expansion of an existing nonconforming use must not change the use. Any change of an existing nonconforming use to another use requires compliance with the development regulations within that zoning district.

**Definition....(27) STRUCTURAL ALTERATION: Any activity not considered ordinary maintenance and repair that results in a change to the integral framework, or the exterior silhouette or footprint of a structure.**

Steve

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This message was secured by [ZixCorp](#)<sup>(R)</sup>.

#11

Land Information Office  
1301 Real Estate Description

Date Ran 10/21/2013  
Period 9  
Year 2013

## Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
#DIV/0!									
451006	REAL ESTATE DESCRIPT CHARGES	(702.38)	(441.67)	(4,453.58)	(3,975.00)	(478.58)	(5,300.00)	(846.42)	84.03%
451008	REMOTE ACCESS FEES	(1,050.00)	(450.00)	(4,135.83)	(4,050.00)	(85.83)	(5,400.00)	(1,264.17)	76.59%
472011	OTHER GOVT LAND INFO CHARGE	(57.35)	(375.00)	(2,304.88)	(3,375.00)	1,070.12	(4,500.00)	(2,195.12)	51.22%
Totals									
		(1,809.73)	(1,266.67)	(10,894.29)	(11,400.00)	505.71	(15,200.00)	(4,305.71)	71.67%

## Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
#DIV/0!									
511110	SALARY-PERMANENT REGULAR	5,923.37	7,411.75	55,871.85	66,705.75	(10,833.90)	88,941.00	33,069.15	62.82%
511210	WAGES-REGULAR	7,550.85	9,174.46	68,015.94	82,570.13	(14,554.19)	110,093.50	42,077.56	61.78%
511310	WAGES-SICK LEAVE	325.84	-	4,859.08	-	4,859.08	-	(4,859.08)	#DIV/0!
511320	WAGES-VACATION PAY	1,574.59	-	13,795.63	-	13,795.63	-	(13,795.63)	#DIV/0!
511330	WAGES-LONGEVITY PAY	-	79.17	-	712.50	(712.50)	950.00	950.00	0.00%
511340	WAGES-HOLIDAY PAY	839.28	-	4,803.61	-	4,803.61	-	(4,803.61)	#DIV/0!
511350	WAGES-MISCELLANEOUS(COMP)	142.68	-	559.59	-	559.59	-	(559.59)	#DIV/0!
512141	SOCIAL SECURITY	1,172.02	1,237.17	10,598.61	11,134.51	(535.90)	14,846.01	4,247.40	71.39%
512142	RETIREMENT (EMPLOYER)	1,087.73	1,104.10	9,835.01	9,936.90	(101.89)	13,249.20	3,414.19	74.23%
512144	HEALTH INSURANCE	4,768.70	4,448.92	40,630.69	40,040.25	590.44	53,387.00	12,756.31	76.11%
512145	LIFE INSURANCE	9.24	8.58	79.59	77.25	2.34	103.00	23.41	77.27%
512173	DENTAL INSURANCE	299.94	283.50	2,643.62	2,551.50	92.12	3,402.00	758.38	77.71%
531243	FURNITURE & FURNISHINGS	-	87.50	-	787.50	(787.50)	1,050.00	1,050.00	0.00%
531298	UNITED PARCEL SERVICE UPS	-	2.50	120.48	22.50	97.98	30.00	(90.48)	401.60%
531311	POSTAGE & BOX RENT	19.62	33.33	166.84	300.00	(133.16)	400.00	233.16	41.71%
531312	OFFICE SUPPLIES	-	125.00	1,389.35	1,125.00	264.35	1,500.00	110.65	92.62%
531313	PRINTING & DUPLICATING	-	16.67	36.00	150.00	(114.00)	200.00	164.00	18.00%
531314	SMALL ITEMS OF EQUIP	-	8.33	-	75.00	(75.00)	100.00	100.00	0.00%
531324	MEMBERSHIP DUES	-	5.00	60.00	45.00	15.00	60.00	-	100.00%
531351	GAS/DIESEL	-	2.08	-	18.75	(18.75)	25.00	25.00	0.00%
532325	REGISTRATION	-	81.67	1,040.00	735.00	305.00	980.00	(60.00)	106.12%
532332	MILEAGE	-	29.17	100.09	262.50	(162.41)	350.00	249.91	28.60%
532335	MEALS	41.00	5.00	55.76	45.00	10.76	60.00	4.24	92.93%
532336	LODGING	280.00	35.00	280.00	315.00	(35.00)	420.00	140.00	66.67%
533225	TELEPHONE & FAX	27.64	33.33	252.11	300.00	(47.89)	400.00	147.89	63.03%
535242	MAINTAIN MACHINERY & EQUIP	-	133.33	1,162.00	1,200.00	(38.00)	1,600.00	438.00	72.63%
571004	IP TELEPHONY ALLOCATION	39.73	40.17	357.57	361.50	(3.93)	482.00	124.43	74.18%
571005	DUPLICATING ALLOCATION	-	109.17	-	982.50	(982.50)	1,310.00	1,310.00	0.00%
571009	MIS PC GROUP ALLOCATION	1,502.27	1,740.92	13,473.93	15,668.25	(2,194.32)	20,891.00	7,417.07	64.50%

571010	MIS SYSTEMS GRP ALLOC(ISIS)	211.46	219.33	1,903.14	1,974.00	(70.86)	2,632.00	728.86	72.31%
591519	OTHER INSURANCE	87.38	90.92	786.87	818.25	(31.38)	1,091.00	304.13	72.12%

Totals		25,903.34	26,546.06	232,877.36	238,914.53	(6,037.17)	318,552.71	85,675.35	73.10%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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#DIV/0!

#DIV/0!

Totals		-	-	-	-	-	-	-	#DIV/0!
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Total Business Unit		24,093.61	25,279.39	221,983.07	227,514.53	(5,531.46)	303,352.71	81,369.64	73.18%
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Land Information Office  
1302 Assessment of Property

Date Ran 10/21/2013  
Period 9  
Year 2013

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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#DIV/0!

#DIV/0!

Totals		-	-	-	-	-	-	-	#DIV/0!
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Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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#DIV/0!

531312	OFFICE SUPPLIES	98.70	266.67	249.95	2,400.00	(2,150.05)	3,200.00	2,950.05	7.81%
531313	PRINTING & DUPLICATING	-	37.50	-	337.50	(337.50)	450.00	450.00	0.00%
532156	BOARD MEMBER TRAINING	-	3.33	-	30.00	(30.00)	40.00	40.00	0.00%
532332	MILEAGE	-	3.33	-	30.00	(30.00)	40.00	40.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	-	62.50	750.00	562.50	187.50	750.00	-	100.00%
571005	DUPLICATING ALLOCATION	144.42	147.50	1,299.79	1,327.50	(27.71)	1,770.00	470.21	73.43%

Totals		243.12	520.83	2,299.74	4,687.50	(2,387.76)	6,250.00	3,950.26	36.80%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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#DIV/0!

#DIV/0!

Totals		-	-	-	-	-	-	-	#DIV/0!
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Total Business Unit		243.12	520.83	2,299.74	4,687.50	(2,387.76)	6,250.00	3,950.26	36.80%
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Land Information Office  
1303 Land Information

Date Ran 10/21/2013  
Period 9  
Year 2013

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
421001	STATE AID	(300.00)	(25.00)	(300.00)	(225.00)	(75.00)	(300.00)	-	100.00%
451008	REMOTE ACCESS FEES	(2,055.00)	(810.00)	(7,463.67)	(7,290.00)	(173.67)	(9,720.00)	(2,256.33)	76.79%
451305	LAND INFO/DEEDS FEE	(7,548.00)	(8,500.00)	(71,766.00)	(76,500.00)	4,734.00	(102,000.00)	(30,234.00)	70.36%
474018	DEPT LAND OFFICE FEES	-	-	(12.00)	-	(12.00)	-	12.00	#DIV/0!
Totals		(9,903.00)	(9,335.00)	(79,541.67)	(84,015.00)	4,473.33	(112,020.00)	(32,478.33)	71.01%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
514151	PER DIEM	-	18.33	-	165.00	(165.00)	220.00	220.00	0.00%
521219	OTHER PROFESSIONAL SERV	4,984.00	1,666.67	21,381.81	15,000.00	6,381.81	20,000.00	(1,381.81)	106.91%
521220	CONSULTANT	-	-	522.50	-	522.50	-	(522.50)	#DIV/0!
521296	COMPUTER SUPPORT	-	3,238.50	31,818.72	29,146.50	2,672.22	38,862.00	7,043.28	81.88%
531303	COMPUTER EQUIPMT & SOFTW/	-	492.83	5,556.73	4,435.50	1,121.23	5,914.00	357.27	93.96%
531312	OFFICE SUPPLIES	8.00	-	397.86	-	397.86	-	(397.86)	#DIV/0!
531313	PRINTING & DUPLICATING	-	-	208.64	-	208.64	-	(208.64)	#DIV/0!
531324	MEMBERSHIP DUES	-	16.67	150.00	150.00	-	200.00	50.00	75.00%
532325	REGISTRATION	-	75.00	830.00	675.00	155.00	900.00	70.00	92.22%
532332	MILEAGE	-	16.67	240.70	150.00	90.70	200.00	(40.70)	120.35%
532335	MEALS	-	8.33	63.76	75.00	(11.24)	100.00	36.24	63.76%
532336	LODGING	-	46.67	420.00	420.00	-	560.00	140.00	75.00%
532339	OTHER TRAVEL & TOLLS	-	-	2.00	-	2.00	-	(2.00)	#DIV/0!
571005	DUPLICATING ALLOCATION	48.79	-	439.11	-	439.11	-	(439.11)	#DIV/0!
594813	CAP OFC EQUIP	-	742.50	-	6,682.50	(6,682.50)	8,910.00	8,910.00	0.00%
594819	CAP OTHER EQUIP	-	833.33	8,960.00	7,500.00	1,460.00	10,000.00	1,040.00	89.60%
594950	OPERATING RESERVE	-	4,132.50	-	37,192.50	(37,192.50)	49,590.00	49,590.00	0.00%
Totals		5,040.79	11,288.00	70,991.83	101,592.00	(30,600.17)	135,456.00	64,464.17	52.41%

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
691100	OPER REV ADJUST	-	1,575.83	-	14,182.50	(14,182.50)	18,910.00	18,910.00	0.00%
691200	CAP REV ADJUST	-	(1,575.83)	-	(14,182.50)	14,182.50	(18,910.00)	(18,910.00)	0.00%
Totals		-	-	-	-	-	-	-	#DIV/0!
Total Business Unit		(4,862.21)	1,953.00	(8,549.84)	17,577.00	(26,126.84)	23,436.00	31,985.84	-36.48%

Land Information Office  
1308 Public Access

Date Ran 10/21/2013  
Period 9  
Year 2013

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
451305	LAND INFO/DEEDS FEE	(2,516.00)	(2,832.00)	(23,922.00)	(25,488.00)	1,566.00	(33,984.00)	(10,062.00)	70.39%
474019	DEPT PUBLIC ACCESS FEES	-	(1.33)	(4.00)	(12.00)	8.00	(16.00)	(12.00)	25.00%
Totals		(2,516.00)	(2,833.33)	(23,926.00)	(25,500.00)	1,574.00	(34,000.00)	(10,074.00)	70.37%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
521219	OTHER PROFESSIONAL SERV	-	2,083.33	-	18,750.00	(18,750.00)	25,000.00	25,000.00	0.00%
521295	DATA CONVERSION	-	3,333.33	-	30,000.00	(30,000.00)	40,000.00	40,000.00	0.00%
521296	COMPUTER SUPPORT	-	241.67	-	2,175.00	(2,175.00)	2,900.00	2,900.00	0.00%
531303	COMPUTER EQUIPMT & SOFTW/	-	165.83	2,106.00	1,492.50	613.50	1,990.00	(116.00)	105.83%
594818	CAP COMPUTER	-	1,416.67	17,665.00	12,750.00	4,915.00	17,000.00	(665.00)	103.91%
594950	OPERATING RESERVE	-	2,267.75	-	20,409.75	(20,409.75)	27,213.00	27,213.00	0.00%
Totals		-	9,508.58	19,771.00	85,577.25	(65,806.25)	114,103.00	94,332.00	17.33%

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
Totals		-	-	-	-	-	-	-	#DIV/0!
Total Business Unit		(2,516.00)	6,675.25	(4,155.00)	60,077.25	(64,232.25)	80,103.00	84,258.00	-5.19%

Land Information Office  
1311 Surveyor

Date Ran 10/21/2013  
Period 9  
Year 2013

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
472007	MUNICIPAL OTHER CHARGES	-	(16.67)	-	(150.00)	150.00	(200.00)	(200.00)	0.00%
474130	Highway Dept Surveying	-	(3,250.00)	-	(29,250.00)	29,250.00	(39,000.00)	(39,000.00)	0.00%
<b>Totals</b>		-	<b>(3,266.67)</b>	-	<b>(29,400.00)</b>	<b>29,400.00</b>	<b>(39,200.00)</b>	<b>(39,200.00)</b>	<b>0.00%</b>

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
511110	SALARY-PERMANENT REGULAR	3,961.32	-	34,524.43	-	34,524.43	-	(34,524.43)	#DIV/0!
511210	WAGES-REGULAR	-	4,340.47	-	39,064.24	(39,064.24)	52,085.65	52,085.65	0.00%
511310	WAGES-SICK LEAVE	49.83	-	753.65	-	753.65	-	(753.65)	#DIV/0!
511320	WAGES-VACATION PAY	-	-	2,285.84	-	2,285.84	-	(2,285.84)	#DIV/0!
511340	WAGES-HOLIDAY PAY	199.31	-	984.10	-	984.10	-	(984.10)	#DIV/0!
511350	WAGES-MISCELLANEOUS(COMP	-	-	326.56	-	326.56	-	(326.56)	#DIV/0!
512141	SOCIAL SECURITY	322.09	332.04	2,975.13	2,988.32	(13.18)	3,984.42	1,009.29	74.67%
512142	RETIREMENT (EMPLOYER)	279.99	260.52	2,586.18	2,344.70	241.48	3,126.27	540.09	82.72%
512145	LIFE INSURANCE	0.83	0.50	7.83	4.50	3.33	6.00	(1.83)	130.50%
512146	WORKERS COMPENSATION	10.00	-	10.00	-	10.00	-	(10.00)	#DIV/0!
512173	DENTAL INSURANCE	90.11	81.00	770.51	729.00	41.51	972.00	201.49	79.27%
531303	COMPUTER EQUIPMT & SOFTW/	-	-	7.57	-	7.57	-	(7.57)	#DIV/0!
531311	POSTAGE & BOX RENT	-	1.67	-	15.00	(15.00)	20.00	20.00	0.00%
531312	OFFICE SUPPLIES	30.15	8.33	66.90	75.00	(8.10)	100.00	33.10	66.90%
531313	PRINTING & DUPLICATING	-	3.33	27.21	30.00	(2.79)	40.00	12.79	68.03%
531314	SMALL ITEMS OF EQUIP	34.87	165.83	1,223.28	1,492.50	(269.22)	1,990.00	766.72	61.47%
531324	MEMBERSHIP DUES	-	19.17	270.00	172.50	97.50	230.00	(40.00)	117.39%
531349	OTHER OPERATING EXPENSES	583.87	58.33	583.87	525.00	58.87	700.00	116.13	83.41%
531351	GAS/DIESEL	54.10	91.67	749.98	825.00	(75.02)	1,100.00	350.02	68.18%
532325	REGISTRATION	-	22.92	240.00	206.25	33.75	275.00	35.00	87.27%
532332	MILEAGE	-	8.33	89.28	75.00	14.28	100.00	10.00	89.28%
532336	LODGING	-	17.50	140.00	157.50	(17.50)	210.00	70.00	66.67%
533225	TELEPHONE & FAX	4.01	9.17	50.85	82.50	(31.65)	110.00	59.15	46.23%
533236	WIRELESS INTERNET	68.41	-	68.41	-	68.41	-	(68.41)	#DIV/0!
535242	MAINTAIN MACHINERY & EQUIP	-	100.00	951.42	900.00	51.42	1,200.00	248.58	79.29%
535352	VEHICLE PARTS & REPAIRS	-	4.17	-	37.50	(37.50)	50.00	50.00	0.00%
571004	IP TELEPHONY ALLOCATION	9.93	10.08	89.37	90.75	(1.38)	121.00	31.63	79.86%
571005	DUPLICATING ALLOCATION	9.70	5.50	87.29	49.50	37.79	66.00	(21.29)	132.26%
571009	MIS PC GROUP ALLOCATION	93.89	91.67	842.13	825.00	17.13	1,100.00	257.87	76.56%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	60.42	62.67	543.78	564.00	(20.22)	752.00	208.22	72.31%
591519	OTHER INSURANCE	34.45	45.00	460.08	405.00	55.08	540.00	79.92	85.20%
594810	CAP EQUIP	-	1,833.33	20,440.00	16,500.00	3,940.00	22,000.00	1,560.00	92.91%
<b>Totals</b>		<b>5,897.28</b>	<b>7,573.20</b>	<b>72,155.65</b>	<b>68,158.76</b>	<b>3,996.90</b>	<b>90,878.34</b>	<b>18,722.69</b>	<b>79.40%</b>

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
<b>Totals</b>		-	-	-	-	-	-	-	#DIV/0!
<b>Total Business Unit</b>		<b>5,897.28</b>	<b>4,306.53</b>	<b>72,155.65</b>	<b>38,758.76</b>	<b>33,396.90</b>	<b>51,678.34</b>	<b>(20,477.31)</b>	<b>139.62%</b>