

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549
November 6, 2013

Immediately following the joint committee meeting with Highway

Committee Members

Richard Jones, Mike Kelly, Russell Kutz, Vice Chair, Don Reese, Chair, Dick Schultz, Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of the September 10, 2013 Infrastructure Committee meeting minutes
7. Approval of the October 2, 2013 Infrastructure Committee meeting minutes
8. Review and recommend accepting bid for demolition of buildings at 705 S. Main Street, Jefferson
9. Discussion and possible action on agreement with Workforce Development Center on rental space at Human Services
10. Update on demolition of Old Countryside Home
11. Status report on the courthouse security entrance project
12. Update on the removal of trees located near the Center Street parking lot
13. Discussion and possible action on new county highway facility
14. Discussion and possible action on county highway satellite facilities in Lake Mills and Concord
15. Potential items for the Committee's next meeting
16. Set tentative next committee meeting time and date
17. Update and Tour of Sheriff Annex Building
18. Adjourn

December 4, 2013	February 5, 2014
January TBA	March 5, 2014

All meetings in Room 112 at 9:00 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made

**Jefferson County Board
Committee Minutes**

#6

**September 10, 2013
Infrastructure Committee**

1. Call to order

Meeting called to order by Supervisor Reese at 6:15 p.m.

2. Roll call of Committee Members

Richard Jones, Rick Kuhlman, Russell Kutz, Don Reese and Dick Schultz.

Others Present: Ben Wehmeier – County Administrator; John Molinaro – County Board Chairman; Phil Ristow – Corporation Counsel; Kathi Cauley – Human Services Director; Brian Lamers – Finance Director; Bill Kern – Highway Commissioner; Lydia Statz – Reporter, Jefferson Daily Union; Chris Raykowski- Sigma; Supervisor George Jaeckel.

3. Certification of compliance with the Open Meetings Law

Staff reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

No changes were made.

5. Public Comment

None

6. Approval of the August 13, 2013 and September 4, 2013 Infrastructure Committee meeting minutes

Motion made by Supervisor Schultz; Second by Supervisor Jones to approve the August 13, 2013 Infrastructure Committee meeting minutes as printed. Ayes-All (Motion Carried). Kuhlman abstained.

Motion made by Supervisor Kuhlman; Second by Supervisor Kutz to approve the September 4, 2013 Infrastructure Committee meeting minutes as printed. Ayes-All (Motion Carried). Kuhlman abstained

7. Communications

- Summary of bids for demolition of former nursing home complex

8. Discussion and possible action on awarding bid for Hillside roof bids

The following bids were received for replacing the roof on the Hillside building: Royalty Roofing \$27,735; CJ Contracting LLC \$34,850; Neiman Central WI Roofing Company, Inc. \$41,000; and Pioneer Roofing \$43,487. Funding is available for this project.

Motion made by Supervisor Kuhlman; Second by Supervisor Jones to accept the bid of Royalty Roofing in the amount of \$27,735 to replace the roof on the Hillside building. Ayes-All (Motion Carried)

9. **Discussion and possible action on awarding bid for demolition of former Countryside Home**

The following bids were received for demolition of former Countryside Home:

	Veit	CWP	The MRD Group
Lump Sum	976,252	1,070,957	777,400
Total Unit Price Bid	393,995	310,940	384,600
Alternative A	16,050	21,750	36,000
Alternative B	177,000	150,000	165,000
Total Alt A	1,386,297	1,403,647	1,198,000
Total Alt B	1,547,247	1,531,897	1,327,000

Ben Wehmeier discussed the bids. Alternative A - Grind material and leave on site; Alternative B - Contractor will haul material off site. Alternative Bid A was recommended.

Motion made by Supervisor Schultz; Second by Supervisor Kuhlman to accept the bid of The MRD Group in the estimated amount of \$ 1,198,000. Ayes-All (Motion Carried)

10. **Potential items for future Committee meetings**

- Approval of the September 10, 2013 Committee meeting minutes

11. **Set tentative next committee meeting time and date:**

October 2, 2013 9:00 a.m. (Rick Kuhlman Excused)

12. **Adjourn**

Supervisor Jones made a motion to adjourn; Second by Supervisor Kuhlman at 6:33 p.m. Ayes - All (Motion Carried).

**Jefferson County Board
Committee Minutes**

**October 2, 2013
Infrastructure Committee**

#7

1. **Call to order**
Meeting called to order by Supervisor Reese at 9:00 a.m.
2. **Roll call of Committee Members**
Richard Jones, Mike Kelly, Russell Kutz, Don Reese and Dick Schultz.
Others Present: Ben Wehmeier – County Administrator; John Molinaro – County Board Chairman; Tammie Jaeger – Administrative Secretary; Phil Ristow – Corporation Counsel; Lydia Statz – Reporter, Jefferson Daily Union; Captain Jerry Haferman.
3. **Certification of compliance with the Open Meetings Law**
Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made.
5. **Public Comment**
None
6. **Elect Vice Chairman to replace Rick Kuhlman**
Supervisor Schultz nominated Russ Kutz for Vice Chairman; Second by Supervisor Jones. (Ayes – All)
Motion Carried.
7. **Approval of the August 13 2013 Infrastructure Committee meeting minutes**
Motion made by Supervisor Schultz; Second by Supervisor Kutz to approve the August 13, 2013 Infrastructure Committee meeting minutes as printed. Ayes-All (Motion Carried).
8. **Approval of the September 4, 2013 Infrastructure Committee meeting minutes**
Motion made by Supervisor Jones; Second by Supervisor Kutz to approve the September 4, 2013 Infrastructure Committee meeting minutes as printed. Ayes-All (Motion Carried).
9. **Update on demolition of Old Countryside Home**
Ben Wehmeier and staff have been working on the necessary waivers needed. A project kick off meeting was held with the contractor and subcontractors. Project set up should begin this week and actual demolition will begin on October 7th. It is estimated that it will take approximately 105 days to complete. No action taken.
10. **Status report on the courthouse security entrance project**
Ben Wehmeier explained that the project will be complete on October 14th and will open the following Monday. Parks staff is working on plans for the landscaping in the front of the courthouse. There was a suggestion to ask the Master Gardners if they have any interest in helping out with this project. No action taken.
11. **Update on the removal of trees located near the Center Street parking lot**
Ben Wehmeier explained that the trees will be removed the week of October 14th. No action taken.
12. **Update on Sheriff Annex building**
Captain Jerry Haferman reported that the project is ahead of schedule. The committee will tour the facility at their next meeting. No action taken.
13. **Discussion and possible action on new county highway facility**
Ben Wehmeier explained that they are continuing to work with the Owner's Rep on this project. There will be a presentation on bonding options given at the County Board meeting. Staff addressed questions and concerns from the committee. No action taken.
14. **Discussion and possible action on county highway satellite facilities in Lake Mills and Concord**
Ben Wehmeier explained that this issue is on hold due to the decisions that need to be made with the main highway facility. No action taken.

15. Potential items for future Committee meetings

- Approval of the September 10 and October 2, 2013 Committee meeting minutes
- Tour of Annex Building
- Update on demolition of Old Countryside Home
- Status report on the courthouse security entrance project
- Update on the removal of trees located near the Center Street parking lot
- Update on Sheriff Annex building
- Discussion and possible action on new county highway facility

16. Set tentative next committee meeting time and date:

November 6, 2013; December 4, 2013

17. Adjourn

Supervisor Jones made a motion to adjourn; Second by Supervisor Kutz at 9:29 a.m. Ayes – All (Motion Carried).