

# Infrastructure Committee

## AGENDA

Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson, WI 53549

May 7, 2014

8:30 a.m.

### Committee Members

Greg David, Richard Jones, John Kannard, Mike Kelly, Russell Kutz

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Election of Chair, Vice Chair and Secretary
7. Approval of the April 7, 2014 Infrastructure Committee meeting minutes
8. Discussion and possible action on Highway Facility Bids
9. Discussion and possible action on new county highway facility
10. Overview of 2014 Central Services requested capital projects
11. Update on demolition of Old Countryside
12. Potential items for the Committee's next meeting
13. Set tentative future committee schedule
14. Adjourn

All meetings in Room 112 at 9:00 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made***

**Jefferson County Board  
Committee Minutes**

**April 7, 2014  
Infrastructure Committee**

**1. Call to order**

Meeting was called to order by Supervisor Reese at 8:30 a.m.

**2. Roll call of Committee Members**

Richard Jones, Mike Kelly, Russell Kutz, Don Reese and Dick Schultz.

Others Present: Ben Wehmeier – County Administrator; John Molinaro – County Board Chairman; Tammie Jaeger – Administrative Secretary; Phil Ristow – Corporation Counsel; Bill Kern – Highway Commissioner; Mark Stafford – Maas Bros; Chris Raykowski - The Sigma Group; Doug Beilke – Maas Bros; Lydia Statz, Reporter – Jefferson Daily Union; Supervisor Jim Mode; Brian Lamers – Finance Director; Supervisor Walt Christensen; Supervisor Greg David; Roland Welsch – IT Manager.

**3. Certification of compliance with the Open Meetings Law**

Staff reported that the meeting agenda was properly noticed in compliance with the law.

**4. Review of the Agenda**

No changes

**5. Public Comment**

None

**6. Approval of the March 3, 2014 Infrastructure Committee meeting minutes**

Motion made by Supervisor Schultz; Second by Supervisor Kutz to approve the March 3, 2014 Infrastructure Committee meeting minutes as printed. Ayes All (Motion Carried).

**7. Discussion and possible action on Highway Facility Bids**

The construction budget spreadsheet, bid sheet and other information were provided for the committee to review.

Chris Raykowski gave the committee a status report on permits for the new facility. Staff reviewed the construction budget spreadsheet and other bid documents with the committee.

**Precast Concrete**

Motion made by Supervisor Kelly; Second by Supervisor to use the broom finish for the precast concrete for a savings of \$40,648. (Ayes-All) Motion Carried.

**Masonry**

Motion made by Supervisor Schultz; Second by Supervisor Jones to remove masonry in locker room walls for a savings of \$20,630. (Ayes-All) Motion Carried.

**Pre-Engineered Metal Building**

Motion made by Supervisor Jones; Second by Supervisor Schultz to use 26 gauge metal wall and roof panel, use standard deflections for metal buildings, use ASHRAE compliant metal building insulation for a savings of \$31,774. (Ayes-All) Motion Carried.

**General Construction**

Motion made by Supervisor Jones; Second by Supervisor Schultz to use class B standard toilet partitions, reduce allowance for monument sign, use Dune Reveal Edge ceiling tile turn down. Removal of painting of joist and deck in the amount of \$47,583 to be consider at a later date for a savings of \$26,090. (Ayes-All) Motion Carried.

**Roofing & Sheet Metal**

Motion made by Supervisor Schultz; Second by Supervisor Kutz to take the deduction of pre-manufactured roof edge and eliminate metal wall panel for a savings of \$48,500. (Ayes-All) Motion Carried.

**HVAC**

Motion made by Supervisor Kelly; Second by Supervisor Jones to defer the substitution of BAF Basic 6 Fan for a savings of \$11,000 in order to gather additional information on potential energy savings on a multi speed fan. (Ayes-All) Motion Carried.

### **Automatic Truck Wash**

Motion made by Supervisor Schultz; Second by Supervisor Kutz to remove the 1 year additional warranty for a savings of \$15,000.

### **Salt Brine Mixing Equipment**

Bill Kern is working with the Wisconsin Department of Transportation for possible financial assistance with this project. There are also funds in the Highway Department equipment fund to cover the cost of the equipment.

Motion made by Supervisor Schultz; Second by Supervisor Kutz to remove the brine mixing equipment from the construction contract for a savings of \$146,245.16. (Ayes-All) Motion Carried

Phil Ristow explained that the adjustments will be made to the spreadsheet to reflect a cost of \$13,470,509.19 and will be forwarded to the County Board for their consideration. The resolution will also give the committee authority to approve bids for the two remaining items – fuel islands and bulk fluid equipment, and give the County Administrator authority to approve change orders.

Motion made by Supervisor Reese; Second by Supervisor Kutz to forward the project cost of \$13,470,509.19 to the County Board for their consideration (Ayes-All) Motion Carried.

### **8. Discussion and possible action on new county highway facility**

Information on sustainable design features being used in the highway facility was provided for the committee to review. Chris Raykowski went over the list with the committee and addressed questions and concerns. No action taken.

### **9. Review and possible action on bids for Citrix Safe Remote Connect System**

Information was provided for the committee to review. Ben explained that staff needs remote access to their databases. Roland Welsch came up with different options including options that can be expanded as the need for remote access grows. This would also help with our continuity of operations plan.

Motion made by Supervisor Jones; Second by Supervisor Schultz to approve CITRIX Company, Option 4, in the amount of \$162,605.13 and forward to the Finance Committee for their consideration. (Ayes-All) Motion Carried.

### **10. Update on Demolition of Old Countryside**

- Discuss the amount of any additional asbestos removal required and how much was covered under the agreement when we purchased the property

Information on asbestos removal was provided for the committee to review. Ben explained that the project is complete. Phil Ristow reviewed the asbestos removal documents. No action taken.

### **11. Discussion and possible action on the study of possible savings through other energy sources in regard to the new Highway Facility**

Supervisor David provided a handout on biomass. He explained the benefits and paybacks of using biomass. He feels that biomass has a lot of potential and it could benefit the local economy. He encouraged the county to explore the use of biomass. Phil discussed the timeline for the project and that it may not be practical to make changes to address biomass at this time. The Construction Manager agreed that at this point there are contracts in place and it wouldn't be practical to alter the plans and still adhere to the current timeline. The committee agreed that the project needs to move forward without making any changes at this time. Biomass can still be added in the future. Supervisor Kelly requested an estimate for adding an in-floor heating system to the truck storage area. No action taken.

### **12. Potential items for future Committee meetings**

- Approval of the April 7, 2014 Committee meeting minutes
- Central Services capital projects

### **13. Set tentative next committee meeting time and date:**

Future meeting schedule: May 7, 2014 (8:30 a.m.), June 4, 2014, July 2, 2014, August 6, 2014, September 3, 2014, October 1, 2014, November 5, 2014, December 3, 2014. (9:00 am.) Ground breaking will be planned for the highway facility.

### **14. Adjourn**

Supervisor Jones made a motion to adjourn; Second by Supervisor Kutz at 10:53 a.m. Ayes – All (Motion Carried).

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May 6, 2014

**Jefferson County**  
320 S. Main Street  
Jefferson, WI 53549

Attn: Mr. Ben Wehmeier

Re: Main Highway Shop Project

Bid Package No. 20 & 21  
Bulk Fluids Dispensing Systems & Fuel Station Recommendation

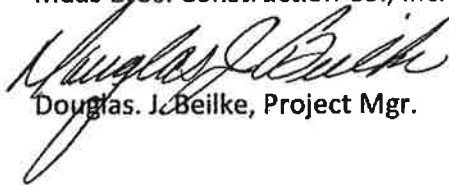
Dear Mr. Wehmeier:

Attached herewith is the bid summary for Bid Package #20 & #21 – Bulk Fluids Dispensing Systems & Fuel Station Recommendation for the Main Highway Shop project.

Based on pricing, schedule, location and completeness of scope, we herein recommend award of this work package to US Petroleum Equipment.

Please provide your authorization to proceed with the award of this subcontract by signing in the space provided below.

Sincerely,  
Maas Bros. Construction Co., Inc.



Douglas J. Beilke, Project Mgr.

APPROVED: \_\_\_\_\_

DATE: \_\_\_\_\_

Cc: The Sigma Group – Chris Raykowski

**Bid Package #20 & #21 Bulk Fluids Dispensing Systems & Fuel Station (Combined Bids)**

**Base Bid Results: Bulk Fluids Dispensing Systems & Fuel Station (Combined Bids)**

US Petroleum	\$599,995.00
Walt's Petroleum	\$628,015.00
Oil Equipment Co. (Bulk Fluids Only) (No Bid Bond)	\$195,500.00

**Budget Analysis:**

Target Price Budget	\$504,500.00
Actual Cost	\$599,995.00

**Total Overrun** **\$95,495.00**

**Potential Expenditures:**

Alternate #3: Reuse existing propane fuel management system	\$-4,500.00
Voluntary Alternate #1: Remove performance bond	\$-3,600.00
Voluntary Alternate #2: Reuse existing propane dispenser, pump, motor, and related propane equipment from the existing shop	\$-15,500.00

**Notes:**

- 1) These bid results include all applicable sales/use taxes.

