

**Fair Park  
Committee Members:**

**Blane Poulson, Chair**

**Matthew Foelker, Vice Chair**

**Jennifer Hanneman, Secretary**

**Al Counsell**

**Russell Kutz**

**FAIR PARK COMMITTEE  
MEETING AGENDA**

**July 24, 2014  
8:00 a.m.**

**Jefferson County Fair Park  
Activity Center – Conference Room  
503 N. Jackson Avenue  
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of June 26 Meeting
7. Communications
8. 2014 Fair Follow-Up
  - a. Discussion and possible action for improvements for 2015 fair
  - b. Discussion and possible action on Justin Moore contract
9. 2015 Budget
10. Set next meeting date and Potential Future Meeting Agenda Items
11. Adjourn

**The Committee may discuss and/or take action on any item specially listed on the agenda.**

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made

**Jefferson County Fair Park**  
**June 26, 2014 | Meeting Minutes**

The Jefferson County Fair Park committee met on Thursday, June 26, 2014 at 8:00 a.m. in the Activity Center Conference Room. Present were: (Fair Committee) Blane Poulson, Matt Foelker, Jennifer Hanneman, Al Counsell, Russel Kutz, Supervisor Roger Kylmanen, Marketing/Administrative Assistants Amy Listle and Leslie Pelikan.

Let the record show that a quorum is present, meeting duly noted and the door open.

**Public Comment & Correspondence:** Thank you card from the Wisconsin Fairest of the Fair for participating in the Dairy Breakfast

**Review of Agenda**

**Minutes:** A motion was made by Jennifer Hanneman to accept the minutes as presented, seconded by Matt Foelker. Motion carried.

**Financial Report:** Reviewed report. Expenditures under \$5,000 are considered non-capital expenses. This is why a gravel roller purchased from the Highway Department is listed in this line.

**Discussion of 2014 Fair:** Reviewed report. Committee members will check in VIPs on Friday and Saturday during the Fair. There was a discussion that the committee needs to hold a meeting to remove an exhibitor that is augmenting an animal. This may need to be revisited in the future to decide if the fair committee or a superintendent has the authority to remove an exhibitor.

**Director's Report:** Reviewed report.

**Supervisor's Report:** Reviewed report.

**Fair Office Report:** Reviewed report. Chairman Blane Poulson commented that Fair Intern Bryce Krull represented the fair very well, and was very knowledgeable in 4-H and the fair.

**Next Meeting:** Meetings were scheduled for fair week on July 9, 10, 11, 12 and 13 at 2:00 p.m. outside the Puerner Walk-In Gate at the corner of Puerner and Jackson Streets. A regularly scheduled meeting was set for July 24, 2014 at 8:00 a.m. in the conference room of the Activity Center.

With no further business, Matt Foelker made a motion to adjourn the meeting. Jennifer Hanneman seconded. Motion carried. Meeting adjourned at 9:41 a.m.