



Agenda

Jefferson County Highway Committee Meeting

Tuesday, September 2, 2014
8:00 a.m.

Office of the Highway Commissioner – Committee Room
141 West Woolcock Street
Jefferson, Wisconsin

Committee Members: George Jaeckel - Chairman, Walt Christensen - Vice Chairman, Al Counsell - Secretary, Carlton Zentner, Ron Buchanan

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approve minutes from August 5, 2014 Highway Committee meeting
7. Communications
8. Old Business a. Discuss Highway Department 2015 budget
9. New Business a. Highway facility project construction update
 b. Review monthly financial account summary
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date – October 7, 2014
13. Adjourn
14. Project Tour - CTH N (CTH B - CTH A) *

**No County business will be conducted*

Note: The Highway Committee may discuss and/or take action on any item specifically listed on the agenda. The Highway Committee will be taking a tour of the CTH N project, if anyone is interested in joining the tour, please contact the Highway Commissioner at least 24 hours in advance of the meeting.

"Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made."

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, August 5, 2014

The Jefferson County Highway Committee met on Tuesday, August 5, 2014, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Al Counsell; Walt Christensen; Carlton Zentner

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Ann Jenswold, Highway Department
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the July 1, 2014 Highway meeting, having been distributed in advance, it was moved by Mr. Counsell and seconded by Mr. Christensen to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

- Walt Christensen: Water Star Wisconsin Webinar August 21: Deicing Methodologies & Products Comparative Study
- Commissioner Kern: Announcement of the passing of employee Perry Saunders

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

• **Construction Projects**

CTH "N" (CTH "B" – CTH "A") – Reconstruction (Construction, Pave, Shoulder)

Schedule: May 1 – November 21

Progress: Crews are working on both ends of CTH N, there is not any substantial base under the pavement and the sub-base material is very poor. Most of the road has needed to be undercut by 3 to 5 feet. Crews are working on the road cuts first, along with drainage improvements, additional slope work will be needed as project progresses. 20% complete.

CTH "G" (US 18 – STH 89) – Resurfacing (Pulverize, Pave, Shoulder)

Schedule: May 27 – June 13

Progress: Project is complete

CTH "W" (STH 26 – Collins Road) – Resurface (Pulverize, Pave, Shoulder)

Schedule: June 2 – September 15

Progress: Removed asphalt, concrete, and poor soils on the section between Collins Rd and Annex Rd. New base course was placed and a schedule for paving the binder asphalt will be determined.

The updated schedule is to work on the remaining section of CTH W between Annex Road and STH 26 in August (August 4 – August 28).

15% complete.

CTH "A" (Crossman Road – Lake Mills) – Resurfacing/Reconstruction

Progress: Survey is complete, design work is in progress. An initial design overview meeting will be held with existing landowners in August.

• **General Maintenance**

Crews are completing various signing repair work and numerous sign/post replacements

First cut of mowing on all state and county highways is complete

Crews completed an interstate overlay/patch on I-94 in Johnson Creek

Crack seal work on county highways is complete

Crack seal work for the DOT will be scheduled in August (Special Contracts)

County seal coating for county highways is complete, seal coating for other counties, towns, and villages will be completed in August and September

• **Office/Shop**

Office staff has completed the 2013 financial report summary

Administrative staff has completed the 2015 budget

Design work is still in progress for CTH "J", CTH "A", and CTH "P"

Shop staff is identifying equipment to move to the new facility and also equipment needed to be replaced

OLD BUSINESS

- NONE

NEW BUSINESS

9a. Discuss 2015 Highway Department budget

Commissioner Kern discussed the 2015 construction projects: CTH A (Lake Mills – Watertown) 10.25 miles; pulverize, pave, and shoulder: CTH A (Crossman Road – Lake Mills) 1.25 miles; R/W, construction, rehabilitation, pave, and shoulder: CTH J (STH 89 – Jefferson) 1.0 miles; pulverize, construction, pave, shoulder (facility entrance). The seal coat projects for 2015: CTH SC (US 16 – Dodge County) 2.7 miles; CTH A (US 18 – Crossman Road) 3.4 miles; CTH B (Dane County – Lake Mills) 5.2 miles. He also informed the Committee of a 15% salt price increase for winter maintenance, a decrease in CHIP funding from the State for 2015, and the replacement of the highway fleet in the future. No Motion

9b. Highway Facility project construction update

County Administrator Wehmeier updated the Committee on the lime stabilization process that was done. He stated that the process created a good base and that the cost came in better than expected. The footings are 80% complete and the pre cast materials will be showing up this week for erection. He stated that there may be a good possibility that the outer shell of the building may be in place by the ground ceremony on August 11. There was discussion on Infrastructure agenda items regarding the cost of tubing for radiant heat and a voice alarm system. The Committee's questions were answered by Administrator Wehmeier and Commissioner Kern. No Motion

9c. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee. He handed out and discussed a mowing summary for 2012 and 2013. Questions from the Committee were answered. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations report with the Committee regarding current operations. He discussed the CTH "N" project and will arrange for a tour of the project after the September Highway Committee meeting. Questions were answered. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	07/09/14	\$ 27,403.82
BILLS:	07/16/14	\$ 86,276.95
BILLS:	08/05/14	\$ 172,328.34
COMMITTEE:	JUNE	<u>\$ 391.44</u>
TOTALS:		\$ 286,400.55

It was moved by Mr. Buchanan and seconded by Mr. Zentner that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Zentner and seconded by Mr. Counsell to adjourn at 9:35 a.m.

Carried by the following roll call:

- AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on September 2, 2014.

Approval:

Al Counsell, Secretary