

## **AGENDA**

Jefferson County Human Services Board  
Jefferson County Workforce Development Center,  
874 Collins Road, Room 103, Jefferson, WI 53549  
September 9, 2014 at 8:30 a.m.

### **Committee Members:**

Jim Mode, <i>Chair</i>	John McKenzie, <i>Secretary</i>
Dick Jones, <i>Vice Chair</i>	Julie Merritt
Russell Kutz	Jim Schultz
Augie Tietz	

1. Call to Order
2. Roll Call/Establishment of Quorum
3. Certification of Compliance with the Open Meetings Law
4. Review of the September 9, 2014 Agenda
5. Citizen Comments
6. Approval of August 12, 2014 Board Minutes
7. Communications
8. Review of July, 2014 Financial Statement
9. Review and Approve August, 2014 Vouchers
10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging and Disability Resource Center
11. Update on New Professional Contracts
12. Review Electronic Health Record Bids
13. Director's Report:
  - a) Recovery Month
  - b) Upcoming grants: Drug Free Community and Early Intervention for Psychosis
14. Updates from Wisconsin County Human Services Association
15. Set next meeting date and potential agenda items (October 14 at 8:30)
16. Adjourn

**The Board may discuss and/or take action on any item specifically listed on the Agenda. Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

## JEFFERSON COUNTY HUMAN SERVICES

### Board Minutes

August 12, 2014

**Board Members Present:** Jim Mode, Richard Jones, Augie Tietz, John McKenzie, Jim Schultz, Julie Merritt and Russell Kutz

**Others Present:** Human Services Director Kathi Cauley; Administrative Services Manager Joan Daniel; Child & Family Manager Brent Ruehlow; Aging & Disability Resource Center Manager Sue Torum; Economic Support Manager Jill Johnson; Office Manager Donna Hollinger; Terry Gard; Maintenance Supervisor, County Administrator; Ben Wehmeier, and Karl Schulte; Brown Cab.

**1. CALL TO ORDER**

Mr. Mode called the meeting to order at 8:30 a.m.

**2. ROLL CALL/ESTABLISHMENT OF QUORUM**

Quorum established

**3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**

Ms. Cauley certified that we are in compliance.

**4. REVIEW OF THE AUGUST 12, 2014 AGENDA**

No Changes

**5. CITIZEN COMMENT**

No Comments

**6. APPROVAL OF THE JULY 8, 2014 BOARD MINUTES**

Mr. Jones made a motion to approve the July 8, 2014 board minutes.

Mr. Tietz seconded.

*Motion passed unanimously.*

**7. COMMUNICATIONS**

Ms. Cauley reported that we received two separate thank you letters (attached) regarding the kindness that clients felt receiving services.

**8. CONSIDER 85.20 TRANSPORTATION FUNDING APPLICATION**

Ms. Torum reported that in 2013, Brown Cab underwent a study that was funded by the Community Transportation Association of America. The study made several recommendations including developing a one-call dispatch center, which gets at the heart of truly coordinating transportation, a national priority. In order to move forward, the county needs to submit a letter of intent to apply for \$85.20 state funds. The letter was handed out. (attached) Planning the center could begin immediately and there is interest from the county and transportation providers to begin discussions on how to bring this project to fruition. At this same time, the Great Wisconsin Agency on Aging Resources (GWAAR) has written a technology grant, that if

funded, would help counties share resources on a regional basis. This grant opportunity will focus initially on veterans in need.

Karl Schulte, from Brown Cab, reported that the transportation funding would be used to implement a centralized dispatch system to cover most of the public and specialized transportation services serving the Jefferson County area.

Mr. Tietz made a motion to apply for this \$85.20 Transportation Funding application.

Mr. Jones seconded.

Motion passed unanimously.

**9. REVIEW OF JUNE, 2014 FINANCIAL STATEMENT**

Ms. Daniel reviewed the June 2014 financial statements (attached) and said that there is a projected positive year-end fund balance of \$746,087. She presented the summary sheet and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. She also presented reports showing Commitment/Inpatient costs, Alternate Care Costs and Detox Costs (attached).

**10. REVIEW AND APPROVE JULY, 2014 FINANCIAL VOUCHERS**

Ms. Daniel reviewed the summary sheet of July vouchers totaling \$1,184,687.74. (attached).

Mr. McKenzie made a motion to approve the July 2014 vouchers totaling \$1,184,687.74.

Mr. Schultz seconded.

*Motion passed unanimously.*

**11. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER**

**Child & Family Resources:**

Mr. Ruehlow reported on the following items:

- Since receiving an allocation for children in long-term support, 25 people who were on the waiting list were assessed, and 13 people wanted services.
- We received more funding from the Department of Health Services for our Wraparound team and were able to hire another staff. This will allow us to increase our case load from serving about 16 families per month to 25.
- Staff who attended the Motivational Interviewing training last spring got feedback from the trainers. We are now discussing what transfer of learning activities staff can do to keep this initiative in the forefront with their meetings with clients. Another training session began last Monday, which will continue into September.
- We received funding for the Post Reunification Support Program, which is meant to decrease re-entry into care. We now have two families in the program and we receive \$1100 per family per month to pay for services to keep them intact.
- Ms. Cauley & I had a great meeting with Judge Wambach, the juvenile judge, to discuss the transition of the new juvenile judge who will start in January.

**Behavioral Health:**

Ms. Cauley reported on the following items:

- The Comprehensive Community Support program became regionalized on August 1. We will receive \$317,000 additional revenue next year.
- Emergency detentions decreased, however crisis calls increased and are on track to be 5600 for the year, as compared to 5400 last year.
- On August 29, we will be hosting a substance abuse coalition training with speaker Dorothy Chaney. This is preparation for our Drug Free Community grant.
- There is a new grant available for early onset psychosis for adolescents and we plan on applying. We are one of a few counties that currently serve adolescents with these issues in a CSP.

**Administration:**

Ms. Daniel reported on the following items:

- We are working on the budget
- Staff continue to work on compliance issues.

**Economic Support:**

Ms. Johnson reported on the following items:

- Saturday, August 16 is the Ready Kids for School distribution at the fair park.
- The Consortium requires that we process an application within 30 days and must have a 95% processing rate. For the weeks in July, we were at 97%, 97%, 97%, and 100%, so we are doing very well.
- In July, the Consortium took 12,759 calls, which is between 30 – 40 calls per worker. Even though we have a vast volume of calls, we received an email from a caller about the great way she was treated and the information she received from one of our staff. (attached)

**ADRC:**

Ms. Torum reported on the following items:

- The senior dining program surveys were recently completed and the overall response was highly favorable. Some comments included the following: "The home delivered meal program is a fantastic program. I have reassurance knowing that my 90 year old dad will get a hot delivered healthy meal every day. This has allowed him to stay in his own home; thank you for this wonderful program." "Thank you! My energy level would prevent adequate food prep on a daily basis. I am able to add condiments or fresh fruit or salad when desired." Seventy-seven people indicated that the meals help them continue to live independently in their own homes!
- The department recently received an invitation to a Transportation Provider Forum to discuss the Amendment to the Agreement for Transportation Services. Some of the requirements place a burden on the county because we rely heavily on volunteers who use their own vehicles. More information will be provided to the board after the meeting later this month.

- The ADRC has distributed all of the Farmer's Market Vouchers (201). Staff continue to go to the markets to promote the ADRC and the services it provides.

**12. UPDATE ON NEW PROFESSIONAL CONTRACTS**

Ms. Cauley reported that we have one new contract listed on the 2014 Provider Contracts sheet. (attached)

**13. UPDATE ON MARSH COUNTRY HEALTH ALLIANCE COMMISSION**

Tabled.

**14. REVIEW AND APPROVE 2015 BUDGET**

Ms. Cauley reviewed the budget by discussing the major areas of impact including changes within Divisions, new personnel positions, capital projects, cost saving ideas, grants and trends. Mr. Gard, Maintenance Supervisor, talked about the equipment budget and identified the projects that are priorities.

Mr. Tietz made a motion to approve the 2015 budget as presented.

Mr. McKenzie seconded.

Motion passed unanimously.

**15. CONSIDER ELECTRONIC HEALTH RECORD REQUEST FOR PROPOSAL**

Ms. Cauley reported that we would like to send out a request for proposals for an electronic health record system. We considered an electronic health records program previously; however, it was not feasible at the time. Ms. Cauley continued by enumerating the many advantages of the system, and that the MIS Department is supporting this.

Mr. Jones made a motion to approve requesting proposals for an electronic health record system.

Mr. Klug seconded.

Motion passed unanimously.

**16. CONSIDER PROCLAMATION IN SUPPORT OF SEPTEMBER RECOVERY MONTH**

Ms. Cauley reported that September is national recovery month for both mental health and substance abuse. It is a great way to eliminate the stigma associated with these illnesses and to get the word out that recovery does happen. A proclamation also reminds our staff of their mission of helping people.

Mr. Schultz made a motion to support the National Recovery Month proclamation.

Mr. Jones seconded.

Motion passed unanimously.

**17. DIRECTOR'S REPORT:**

a) Ms. Cauley talked about the Science of Early Brain Development that was sent out last month. The early brain development can be disrupted by toxic stress and can cause permanent brain changes, so it's important to understand the concept of asking, "What's happened?" instead of "What's wrong with you?"

b) Last week Secretary Eloise Anderson visited our Department and praised many of our programs. She would like to implement a second shift intake worker and having weekend coverage, which we have. She expressed her gratitude that we continue to focus on the outcome of kids.

- c) We had some great ideas at our listening session including the request to have WiFi. We want to thank Mr. Wehmeier and MIS for making this happen.
- d) Mr. Wehmeier hosted an ice cream social and staff were very appreciative.
- e) Ms. Cauley is acting MH/AODA supervisor while the other supervisor is out on leave.
- f) Mr. Wehmeier reported that he received a nice letter from the Rock County Administrator for all of the help that Ms. Cauley provided to staff as well as the county board.

**18. UPDATES FROM WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION**

Mr. Mode reported that they had a two motions; one to implement the executive director position and the other to implement the new membership dues. Mr. Mode asked that they be amended, however both motions passed as printed.

**19. SET NEXT MEETING DATE AND POTENTIAL AGENDA ITEMS**

The next meeting will be on Tuesday, September 9 at 8:30 a.m. The agenda should include an update on Marsh Country Health Alliance Commission.

**20. ADJOURN**

Mr. McKenzie made a motion to adjourn the meeting.

Mr. Schultz seconded.

*Motion passed unanimously.*

Meeting adjourned at 10:35 a.m.

**Respectfully submitted by Donna Hollinger**

**NEXT BOARD MEETING**

Tuesday, September 9, 2014 at 8:30 a.m.  
Workforce Development Center, Room 103  
874 Collins Road, Jefferson, WI 53549

**JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT**  
**STATEMENT OF REVENUES & EXPENDITURES**  
For 7 Months Ended July, 2014

**SUMMARY**

Federal/State Operating Revenues  
County Funding for Operations (tax levy & transfer in)  
less: Prepaid Expense Transfer  
Total Resources Available  
Total Adjusted Expenditures  
OPERATING SURPLUS (DEFICIT)  
Balance Forward from 2013-Balance Sheet Operating Reserve  
**NET SURPLUS (DEFICIT)**

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2014 Budget	Year End Variance
5,705,927	1,060,764	6,766,691	6,484,272	7,415,948	11,724,156	12,716,093	(991,937)
8,302,128	(3,459,220)	4,842,908	4,691,321	4,842,908	8,302,128	8,302,128	0
0	0	0	0	0	0	0	0
14,008,055	(2,398,456)	11,609,599	11,175,593	12,258,856	20,026,284	21,018,221	(991,937)
11,295,031	80,480	11,375,511	11,000,997	12,412,534	19,875,582	21,502,408	1,626,825
2,713,024	(2,478,936)	234,088	174,596	(153,678)	150,701	(484,187)	634,889
484,187		484,187	442,063		484,187	484,187	0
<b>3,197,211</b>	<b>(2,478,936)</b>	<b>718,275</b>	616,659	<b>(153,678)</b>	<b>634,888</b>	<b>(0)</b>	<b>(634,889)</b>

**REVENUES**

**STATE & FEDERAL FUNDING**

MH & AODA Basic County Allocation  
Children's Basic County Allocation  
Family Care County Contribution  
Children's L/T Support Waivers  
Behavioral Health Programs  
Community Options Program  
Aging & Disability Res Center  
Aging/Transportation Programs  
Youth Aids  
IV-E TPR  
Family Support Program  
Children & Families  
ARRA Birth to Three  
I.M. & W-2 Programs  
Client Assistance Payments  
Early Intervention  
**Total State & Federal Funding**

1,810,773	(658,273)	1,152,500	1,152,856	1,152,500	1,975,715	1,975,715	0
236,679	288,831	525,510	506,621	506,621	887,382	868,493	18,889
0	0	0	0	0	0	0	0
128,984	12,200	141,184	32,325	507,530	295,102	870,052	(574,950)
138,872	12,100	150,972	141,477	151,996	258,528	260,564	(2,036)
28,918	59,816	88,734	88,734	88,734	152,115	152,115	0
404,844	78,528	483,372	483,663	543,491	824,615	931,699	(107,084)
490,014	(90,270)	399,744	369,516	380,060	703,792	651,532	52,260
390,655	13,677	404,332	379,752	435,700	693,140	746,915	(53,775)
17,786	1,126	18,912	40,953	35,095	37,874	60,163	(22,289)
28,647	10,053	38,700	38,700	38,700	66,343	66,343	0
70,592	(29,677)	40,915	66,722	43,899	74,452	75,256	(804)
0	0	0	0	0	0	0	0
61,309	814,705	876,014	89,391	879,542	1,509,430	1,507,787	1,643
117,301	40,472	157,773	105,452	182,802	270,468	313,374	(42,906)
165,564	(68,985)	96,579	96,579	96,579	165,564	165,564	0
<b>4,090,938</b>	<b>484,303</b>	<b>4,575,241</b>	3,592,741	<b>5,043,250</b>	<b>7,914,520</b>	<b>8,645,572</b>	<b>(731,051)</b>

**COLLECTIONS & OTHER REVENUE**

Provided Services  
Child Alternate Care  
Adult Alternate Care  
Children's L/T Support  
1915i Program  
Donations  
Cost Reimbursements

612,977	473,111	1,086,088	947,809	1,391,508	2,075,961	2,388,481	(312,520)
71,555	0	71,555	117,196	122,406	122,666	209,839	(87,173)
101,182	0	101,182	68,117	50,997	173,454	87,424	86,030
122,706	73,907	196,613	462,479	331,343	337,052	568,016	(230,964)
14,527	16,416	30,943	21,065	32,083	53,045	55,000	(1,955)
46,979	5,000	51,979	48,130	45,733	84,531	78,400	6,131
77,017	6,925	83,942	83,294	95,759	128,429	164,159	(35,730)

Other Revenues  
**Total Collections & Other**

**TOTAL REVENUES**

**EXPENDITURES**

**WAGES**

Behavioral Health  
 Children's & Families  
 Community Support  
 Comp Comm Services  
 Economic Support  
 Aging & Disability Res Center  
 Aging/Transportation Programs  
 Childrens L/T Support  
 Early Intervention  
 Management/Overhead  
 Lueder Haus  
 Safe & Stable Families  
 Supported Emplmt  
**Total Wages**

**FRINGE BENEFITS**

Social Security  
 Retirement  
 Health Insurance  
 Other Fringe Benefits  
**Total Fringe Benefits**

**OPERATING COSTS**

Staff Training  
 Space Costs  
 Supplies & Services  
 Program Expenses  
 Employee Travel  
 Staff Psychiatrists & Nurse  
 Birth to 3 Program Costs  
 Busy Bees Preschool  
 ARRA Birth to Three  
 Opp. Inc. Payroll Services  
 Other Operating Costs  
 Year End Allocations  
 Capital Outlay  
**Total Operating Costs**

**BOARD MEMBERS**

Per Diems  
 Travel  
 Training

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2014 Budget	Year End Variance
568,047	1,102	569,148	1,143,441	302,868	834,498	519,202	315,296
<b>1,614,988</b>	<b>576,461</b>	<b>2,191,450</b>	<b>2,891,531</b>	<b>2,372,698</b>	<b>3,809,635</b>	<b>4,070,521</b>	<b>(260,886)</b>
<b>5,705,927</b>	<b>1,060,764</b>	<b>6,766,691</b>	<b>6,484,272</b>	<b>7,415,948</b>	<b>11,724,156</b>	<b>12,716,093</b>	<b>(991,937)</b>
688,688	0	688,688	681,983	546,790	1,180,609	937,354	243,255
927,501	0	927,501	872,962	918,379	1,590,001	1,572,805	17,196
427,819	0	427,819	432,582	450,290	753,405	771,925	(18,520)
227,558	0	227,558	203,053	258,108	420,100	442,471	(22,371)
604,471	0	604,471	491,418	625,654	1,060,318	1,072,550	(12,232)
237,786	0	237,786	254,185	267,552	407,634	458,661	(51,028)
247,353	0	247,353	244,266	257,514	424,034	441,452	(17,418)
68,681	0	68,681	60,287	89,746	117,739	153,850	(36,111)
164,955	0	164,955	165,496	166,347	282,780	285,167	(2,387)
453,944	0	453,944	467,192	664,990	778,190	1,139,982	(361,792)
146,706	0	146,706	150,123	156,947	251,495	269,052	(17,557)
117,770	0	117,770	116,620	127,616	201,892	218,770	(16,878)
0	0	0	0	0	0	0	0
<b>4,313,233</b>	<b>0</b>	<b>4,313,233</b>	<b>4,140,167</b>	<b>4,529,932</b>	<b>7,468,197</b>	<b>7,764,039</b>	<b>(295,842)</b>
324,260	0	324,260	309,947	321,105	562,342	584,057	(21,715)
295,544	0	295,544	269,050	313,128	512,647	536,790	(24,143)
1,315,421	0	1,315,421	1,097,253	1,364,743	2,265,007	2,339,560	(74,553)
2,628	0	2,628	1,943	25,352	4,505	43,461	(38,956)
<b>1,937,853</b>	<b>0</b>	<b>1,937,853</b>	<b>1,678,193</b>	<b>2,024,328</b>	<b>3,344,501</b>	<b>3,503,868</b>	<b>(159,367)</b>
19,464	0	19,464	14,140	18,420	34,631	32,577	2,054
115,149	0	115,149	115,694	109,185	197,399	187,175	10,224
594,473	0	594,473	474,673	554,233	1,106,933	954,214	152,719
49,150	0	49,150	56,881	52,115	93,274	89,340	3,934
81,184	0	81,184	93,373	93,503	140,394	160,290	(19,896)
216,906	0	216,906	239,783	252,120	366,872	432,205	(65,333)
159,131	0	159,131	138,416	143,542	272,796	246,072	26,724
858	0	858	565	1,052	1,470	1,803	(333)
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
2,943	0	2,943	1,422	15,365	9,192	26,341	(17,149)
(19,206)	0	(19,206)	(18,640)	2,960	(32,925)	5,074	(37,999)
191,248	0	191,248	83,236	196,223	315,445	336,383	(20,938)
<b>1,411,300</b>	<b>0</b>	<b>1,411,300</b>	<b>1,199,542</b>	<b>1,438,718</b>	<b>2,505,480</b>	<b>2,471,473</b>	<b>34,007</b>
3,025	0	3,025	3,575	4,083	5,186	7,000	(1,814)
0	0	0	8	0	0	0	0
1,158	0	1,158	140	438	1,985	750	1,235

Aging Committee  
Total Board Members

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2014 Budget	Year End Variance
0	0	0	0	0	0	0	0
4,183	0	4,183	3,723	4,521	7,171	7,750	(579)

**CLIENT ASSISTANCE**

VV-2 Benefit Payments  
Funeral & Burial  
Medical Asst. Transportation  
Energy Assistance  
Kinship & Other Client Assistance  
Total Client Assistance

12	0	12	0	0	20	0	20
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
90,166	0	90,166	62,326	99,542	154,571	170,644	(16,073)
49,860	0	49,860	53,921	47,111	85,474	80,762	4,712
140,038	0	140,038	116,247	146,654	240,065	251,406	(11,341)

**MEDICAL ASSISTANCE WAIVERS**

Childrens LTS  
Total Medical Assistance Waivers

343,945	(1)	343,944	481,293	675,632	726,654	1,344,871	(618,217)
343,945	(1)	343,944	481,293	675,632	726,654	1,344,871	(618,217)

**COMMUNITY CARE**

Supportive Home Care  
Guardianship Services  
People Ag. Domestic Abuse  
Family Support  
Transportation Services  
Opp. Inc. Delinquency Programs  
Opp. Inc. Independent Living  
Other Community Care  
Elderly Nutrition - Congregate  
Elderly Nutrition - Home Delivered  
Elderly Nutrition - Other Costs  
Total Community Care

38,834	0	38,834	34,919	48,475	71,643	83,100	(11,457)
16,932	0	16,932	26,009	13,999	29,026	23,999	5,027
35,000	0	35,000	25,000	35,000	60,000	60,000	0
14,311	0	14,311	707	3,500	66,343	6,000	60,343
23,205	0	23,205	29,370	28,873	39,779	49,497	(9,718)
66,731	0	66,731	66,731	66,731	114,396	114,396	0
0	0	0	0	0	0	0	0
203,200	0	203,200	78,188	86,162	349,127	147,707	201,420
35,450	0	35,450	37,717	26,570	55,704	45,548	10,156
54,764	0	54,764	52,117	42,456	85,177	72,782	12,395
6,696	0	6,696	10,252	14,443	11,478	24,760	(13,282)
495,123	0	495,123	361,010	366,210	882,674	627,789	254,885

**CHILD ALTERNATE CARE**

Foster Care & Treatment Foster  
Intensive Comm Prog  
Group Home & Placing Agency  
L.S.S. Child Welfare  
Child Caring Institutions  
Detention Centers  
Correctional Facilities  
Shelter & Other Care  
Total Child Alternate Care

461,218	0	461,218	213,884	210,000	790,660	360,000	430,660
0	0	0	0	0	0	0	0
434,804	0	434,804	905,901	891,455	745,379	1,528,208	(782,829)
0	0	0	0	0	0	0	0
58,933	0	58,933	72,131	111,262	101,028	190,735	(89,707)
7,655	0	7,655	14,295	54,698	13,123	93,768	(80,645)
2,058	0	2,058	0	26,436	3,528	45,318	(41,790)
175	0	175	928	4,083	300	7,000	(6,700)
964,844	0	964,844	1,207,139	1,297,934	1,654,018	2,225,029	(571,011)

**HOSPITALS**

Detoxification Services  
Mental Health Institutes  
Other Inpatient Care  
Total Hospitals

18,270	0	18,270	22,500	25,667	31,320	44,000	(12,680)
573,284	132,573	705,857	863,972	786,605	1,210,040	1,348,466	(138,426)
0	0	0	0	0	0	0	0
591,554	132,573	724,127	886,472	812,272	1,241,360	1,392,466	(151,106)

**OTHER CONTRACTED**  
 Adult Alternate Care (Non-MAW)  
 Family Care County Contribution  
     AODA Halfway Houses  
       1915i Program  
       IV-E TPR  
 Emergency Mental Health  
     Work/Day Programs  
 Ancillary Medical Costs  
 Miscellaneous Services  
     Prior Year Costs  
 Clearview Commission  
**Total Other Contracted**

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2014 Budget	Year End Variance
208,561	0	208,561	185,624	196,141	357,534	336,241	21,293
416,732	(52,092)	364,640	364,640	364,640	625,097	625,097	0
0	0	0	0	0	0	0	0
98,912	0	98,912	85,632	89,928	169,564	154,162	15,402
52,532	0	52,532	98,524	87,500	90,055	150,000	(59,945)
18,819	0	18,819	5,290	9,100	32,255	15,600	16,655
0	0	0	0	0	0	0	0
135,934	0	135,934	149,902	143,617	233,030	246,200	(13,170)
161,468	0	161,468	30,886	169,409	297,928	290,416	7,512
0	0	0	6,713	0	0	0	0
0	0	0	0	56,000	0	96,000	(96,000)
<b>1,092,959</b>	<b>(52,092)</b>	<b>1,040,867</b>	<b>927,211</b>	<b>1,116,334</b>	<b>1,805,462</b>	<b>1,913,716</b>	<b>(108,254)</b>
<b>11,295,031</b>	<b>80,480</b>	<b>11,375,511</b>	<b>11,000,997</b>	<b>12,412,534</b>	<b>19,875,582</b>	<b>21,502,408</b>	<b>(1,626,825)</b>

**TOTAL EXPENDITURES**

# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Revenue & Expenditures July, 2014

## Summary Sheet

() Unfavorable

Summary Sheet

		Annual Projection			Budget			
	Program	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	Variance
Behavior Health								
5000	BASIC ALLOCATION	3,476,433	4,267,065	790,632	3,381,038	4,199,823	818,785	28,153
5003	LUEDER HAUS	106,443	451,577	345,134	142,000	497,188	355,188	10,054
5007	EMERGENCY MENTAL HEALTH	58,921	545,588	486,667	61,252	536,485	475,233	(11,434)
5011	MENTAL HEALTH BLOCK	26,128	52,264	26,136	26,128	27,267	1,139	(24,997)
5025	COMMUNITY SUPPORT PROGRAM	652,614	1,426,547	773,933	671,036	1,445,143	774,107	174
5027	COMP COMM SERVICE	478,400	774,070	295,670	575,000	918,989	343,989	48,319
5031	AODA BLOCK GRANT	109,299	124,862	15,563	109,299	109,299	0	(15,563)
5043	CERTIFIED MENTAL HEALTH	38,784		(38,784)	38,784		(38,784)	0
5044	EMERGENCY MENTAL HEALTH	16,100	32,255	16,155	15,600	15,600	0	(16,155)
5049	MAPT Funds	0	0	0	3,201	6,402	3,201	3,201
5063	1915i PROGRAM	53,045	170,666	117,621	55,000	154,162	99,162	(18,459)
Total	Behavior Health	5,016,167	7,844,893	2,828,726	5,078,338	7,910,358	2,832,020	3,294

## Children & Families

5001	CHILDREN'S BASIC ALLOCATION	1,188,320	2,888,259	1,699,939	1,069,948	3,215,832	2,145,884	445,945
5002	KINSHIP CARE	80,397	82,563	2,165	80,607	80,607	0	(2,165)
5005	YOUTH AIDS	674,024	1,302,143	628,118	704,017	1,408,485	704,468	76,350
5006	YOUTH AIDS STATE CHARGES	0	3,528	3,528	45,318	45,318	0	(3,528)
5008	YOUTH INDEPENDENT LIVING	24,054	85,762	61,708	24,054	88,362	64,308	2,600
5009	YA EARLY & INTENSIVE INT	73,456	111,354	37,899	75,600	165,070	89,470	51,571
5010	COMM OPTIONS PROG	152,115	365	(151,750)	152,115	0	(152,115)	(365)
5018	FAMILY SUPPORT	66,343	66,343	0	66,343	6,000	(60,343)	(60,343)
5020	DOMESTIC ABUSE		60,000	60,000		60,000	60,000	0
5021	SAFE & STABLE FAMILIES	60,661	368,250	307,588	100,586	413,494	312,908	5,319
5036	SACWIS	43	17,806	17,763	0	0	0	(17,763)
5040	CHILDRENS LTS WAIV-DD	396,344	564,951	168,608	1,100,876	1,271,005	170,129	1,521
5041	CHILDRENS LTS WAIV-MH	233,392	381,316	147,924	334,692	401,184	66,492	(81,432)
5042	CHILDRENS LTS WAIV-PD	2,417	3,114	696	2,500	2,500	0	(696)
5068	FOSTER PARENT TRAINING	2,000	2,260	260	2,000	8,348	6,348	6,088
5070	IV-E TPR	37,874	90,177	52,303	60,163	158,324	98,161	45,858
5080	YOUTH DELINQUENCY INTAKE	0	652,346	652,346	0	752,354	752,354	100,008
5175	EARLY INTERVENTION	198,717	737,618	538,901	205,564	711,069	505,505	(33,396)
5188	BUSY BEES PRESCHOOL	4,670	55,042	50,373	6,500	48,829	42,329	(8,044)
5189	INCREDIBLE YEARS	(500)	49,066	48,566	0	14,500	14,500	(34,066)
	Balance Sheet Non Lapsing Funds	71,341		(71,341)	71,341		(71,341)	0

# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Revenue & Expenditures July, 2014

## Summary Sheet

( ) Unfavorable

Program		Annual Projection		Tax Levy	Budget		Tax Levy	Variance
		Revenue	Expenditure		Revenue	Expenditure		
<b>Total</b>	<b>Children &amp; Families</b>	<b>3,265,670</b>	<b>7,522,264</b>	<b>4,255,594</b>	<b>4,102,224</b>	<b>8,851,281</b>	<b>4,749,057</b>	<b>493,463</b>
<b>Economic Support Division</b>								
5050	NURSING HOME M.A. ADMIN.	0	0	0	0	0	0	0
5051	INCOME MAINTENANCE	1,372,459	2,000,391	627,932	1,377,623	1,855,795	478,172	(149,760)
5053	CHILD DAY CARE ADMIN	137,916	28	(137,888)	138,396	155,488	17,092	154,980
5055	W-2 PROGRAM	0	0	0	0	0	0	0
5057	ENERGY PROGRAM	154,571	154,571	0	170,644	170,644	0	0
5071	CHILDREN FIRST	3,417	0	(3,417)	3,200	0	(3,200)	217
5073	FSET	25,952	20	(25,932)	18,200	0	(18,200)	7,732
5074	W-2 DAYCARE	686	0	(686)	0	0	0	686
5100	CLIENT ASSISTANCE	23,143	0	(23,143)	0	0	0	23,143
5105	KINSHIP ASSESSMENTS	6,848	1,583	(5,265)	6,848	7,568	720	5,985
5110	Coordinated Services Team	35,499	43,497	7,998	62,123	62,123	0	(7,998)
<b>Total</b>	<b>Economic Support Division</b>	<b>1,760,491</b>	<b>2,200,090</b>	<b>439,599</b>	<b>1,777,034</b>	<b>2,251,618</b>	<b>474,584</b>	<b>34,985</b>
<b>Aging Division &amp; ADRC</b>								
5012	ALZHEIMERS FAM SUPP	19,009	12,309	(6,700)	18,988	18,988	0	6,700
5048	AGING/DISABIL RESOURCE	824,675	756,928	(67,747)	931,699	798,802	(132,897)	(65,150)
5075	GUARDIANSHIP PROGRAM	0	29,026	29,026	0	23,999	23,999	(5,027)
5076	STATE BENEFIT SERVICES	86,625	126,930	40,305	48,232	126,664	78,432	38,127
5077	ADULT PROTECTIVE SERVICES	56,827	110,680	53,853	56,827	91,997	35,170	(18,683)
5078	NSIP	20,455	21,028	573	20,455	21,028	573	0
5151	TRANSPORTATION	207,049	254,205	47,155	206,164	245,633	39,469	(7,686)
5152	IN-HOME SERVICE III-D	4,283	1,190	(3,093)	4,283	5,494	1,211	4,304
5154	SITE MEALS	147,728	156,884	9,156	152,073	160,304	8,231	(925)
5155	DELIVERED MEALS	138,147	159,019	20,871	126,710	147,086	20,376	(495)
5157	SCSP	7,986	8,874	888	7,986	8,874	888	0
5158	ELDER ABUSE	35,029	101,913	66,884	25,025	74,642	49,617	(17,267)
5159	III-B SUPPORTIVE SERVICE	65,598	57,286	(8,312)	64,973	78,160	13,187	21,499
5163	TITLE III-E	30,660	22,027	(8,633)	27,463	48,591	21,128	29,761
	Balance Sheet Non Lapsing Funds	12,272		(12,272)	12,272		(12,272)	0
<b>Total</b>	<b>Aging &amp; ADRC Center</b>	<b>1,656,344</b>	<b>1,818,298</b>	<b>161,955</b>	<b>1,703,150</b>	<b>1,850,262</b>	<b>147,112</b>	<b>(14,843)</b>

# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Revenue & Expenditures July, 2014

Summary Sheet				() Unfavorable				
Program		Annual Projection		Tax Levy	Budget			Variance
		Revenue	Expenditure		Revenue	Expenditure	Tax Levy	
Administrative Services Division								
5187	UNFUNDED SERVICES	2,230	52,482	50,252	0	49,726	49,726	(526)
5190	Management		(1)	(1)		1,437,850	1,437,850	1,437,851
5190	Management Cleared		0	0		(1,437,851)	(1,437,851)	(1,437,851)
5195	Vehicle Escrow Account	27	30,644	30,617	50	30,644	30,594	(23)
5200	Overhead & Tax Levy	8,407,968	127,034	(8,280,934)	8,441,038	234,410	(8,206,628)	74,306
5200	Overhead Cleared		0	0		0	0	0
5210	CAPITAL OUTLAY		279,878	279,878		324,111	324,111	44,233
	Balance Sheet Non Lapsing Funds	400,574		(400,574)	400,574		(400,574)	0
Total	Administrative Services Division	8,810,799	490,037	(8,320,762)	8,841,662	638,890	(8,202,772)	117,990
GRAND Total		20,509,471	19,875,582	(634,888)	21,502,408	21,502,408	0	634,889
Net Balance				634,889				
Note: Variance includes Non-Lapsing from Balance Sheet								

Alternate Care Costs  
2014

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
Foster Care	73	2180	\$118,904.62	\$54.54	\$1,628.83
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	5	155	\$1,100.00	\$7.10	\$220.00
Group Home	7	192	\$36,330.30	\$189.22	\$5,190.04
Kinship Care	25	745	\$5,287.10	\$7.10	\$211.48
Subsidized Guardianship	7	217	1540	\$7.10	\$220.00
Main Program	0	0	0	\$0.00	\$0.00
Treatment Foster Home	0	0	0	\$0.00	\$0.00
60 Day Res Asses	1	29	8897.2	\$306.80	\$8,897.20
CCI's	0	0	0	\$0.00	\$0.00
<b>Total Dec 2013</b>	<b>118</b>	<b>3518</b>	<b>\$172,059.22</b>	<b>\$48.91</b>	<b>\$1,458.13</b>
Unduplicate (111)					
<b>January-14</b>					
Foster Care & Treatment H.	74	2132	\$132,536.40	\$62.17	\$1,791.03
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	4	124	\$904.00	\$7.29	\$226.00
Group Home	5	150	\$27,138.32	\$180.92	\$5,427.66
Kinship Care	29	815	\$5,935.60	\$7.28	\$204.68
Subsidized Guardianship	5	155	1100	\$7.10	\$220.00
Main Program	0	0	0	\$0.00	\$0.00
CCI's	0	0	\$0.00	\$0.00	\$0.00
<b>Total January 2014</b>	<b>118</b>	<b>3376</b>	<b>\$167,614.32</b>	<b>\$49.65</b>	<b>\$1,420.46</b>
Unduplicated 114					
<b>February-14</b>					
Foster Care	63	1864	\$95,283.09	\$51.12	\$1,512.43
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	4	102	\$823.29	\$8.07	\$205.82
Group Home	6	156	\$28,596.96	\$183.31	\$4,766.16
Kinship Care	34	878	\$7,080.70	\$8.06	\$208.26
Subsidized Guardianship	7	196	1540	\$7.86	\$220.00
Main Program	0	0	0	\$0.00	\$0.00
CCI's	0	0	\$0.00	\$0.00	\$0.00
<b>Total February 2014</b>	<b>114</b>	<b>3196</b>	<b>\$133,324.04</b>	<b>\$41.72</b>	<b>\$1,169.51</b>
Unduplicated Names 105					
<b>March-14</b>					
Foster Care & Treatment H.	70	2011	\$96,666.08	\$48.07	\$1,380.94
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00

Alternate Care Costs  
2014

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
Foster Home Level - 1	4	124	\$904.00	\$7.29	\$226.00
Group Home	6	192	\$36,533.76	\$190.28	\$6,088.96
Kinship Care	35	1096	\$8,050.60	\$7.35	\$230.02
Subsidized Guardianship	7	217	\$1,540.00	\$7.10	\$220.00
Behav Stblzation/Interv	1	8	\$2,200.00	\$275.00	\$2,200.00
CCI's	0	0	\$0.00	\$0.00	\$0.00
<b>Total March 2014</b>	<b>123</b>	<b>3648</b>	<b>\$145,894.44</b>	<b>\$39.99</b>	<b>\$1,186.13</b>
Unduplicated Names 108					
<b>April-14</b>					
Foster Care & Treatment H.	65	1640	\$93,606	\$57.08	\$1,440.09
Foster Care Special	0	0	0	\$0.00	\$0.00
Foster Home Level - 1	4	120	\$904.00	\$7.53	\$226.00
Group Home	10	203	\$38,626.84	\$190.28	\$3,862.68
Kinship Care	35	1049	\$7,895.49	\$7.53	\$225.59
Subsidized Guardianship	7	210	\$1,540.00	\$7.33	\$220.00
Main Program	0	0	\$0.00	\$0.00	\$0.00
RCC	1	30	\$9,238.20	\$0.00	\$0.00
<b>Total April 2014</b>	<b>122</b>	<b>3252</b>	<b>\$151,810.57</b>	<b>\$46.68</b>	<b>\$1,244.35</b>
Unduplicated Names 111					
<b>May-14</b>					
Foster Care	60	1914	\$97,934.80	\$51.17	\$1,632.25
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	5	155	\$1,130.00	\$7.29	\$226.00
Group Home	9	255	\$48,521.40	\$190.28	\$5,391.27
Kinship Care	33	1017	\$7,408.26	\$7.28	\$224.49
Subsidized Guardianship	7	217	\$1,540.00	\$7.10	\$220.00
Main Program	0	0	\$0.00	\$0.00	\$0.00
RCC	1	31	\$9,659.60	\$311.60	\$9,659.60
<b>Total May 2014</b>	<b>115</b>	<b>3589</b>	<b>\$166,194.06</b>	<b>\$46.31</b>	<b>\$1,445.17</b>
Unduplicated Names 112					
<b>June-14</b>					
Foster Care	63	2262	\$92,548.80	\$40.91	\$1,469.03
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	6	180	\$1,356.00	\$7.53	\$226.00
Group Home	8	275	\$56,477.00	\$205.37	\$7,059.63
Kinship Care	31	864	\$6,508.81	\$7.53	\$209.96
Subsidized Guardianship	8	240	\$1,760.00	\$7.33	\$220.00
Main Program	1	18	\$5,783.40	\$321.30	\$5,783.40
Behavior Stabilization	1	4	\$1,100.00	\$275.00	\$1,100.00
CCI's					

Alternate Care Costs  
2014

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
<b>Total June 2014</b>	<b>118</b>	<b>3,843</b>	<b>\$165,534.01</b>	<b>\$43.07</b>	<b>\$1,402.83</b>
Unduplicated Names 113		<b>Avg per Month</b>	<b>\$155,062</b>		
<b>July-14</b>					
Foster Care	65	2316	\$88,813	\$38.35	\$1,366.35
Foster Care Special	0	0	0	\$0.00	\$0.00
Foster Home Level - 1	6	186	1,356	\$7.29	\$226.00
Group Home	10	263	58,141	\$221.07	\$5,814.07
Kinship Care	28	814	5,934	\$7.29	\$211.94
Subsidized Guardianship	8	248	1,760	\$7.10	\$220.00
Treatment Foster Home	0	0	0	\$0.00	\$0.00
<b>Total July 2014</b>	<b>117</b>	<b>3827</b>	<b>\$156,003.83</b>	<b>\$40.76</b>	<b>\$1,333.37</b>
Unduplicated Names 108		<b>Avg per Month</b>	<b>\$155,196</b>		

**Commitments/Inpatient  
Jefferson County - HSD  
2014 July**

Hospital	Clients	Comments	Billed	Status	Outstanding
Fond du Lac Co. Health Care Center	3	Insurance will not pay because clients are not within the age group for payment. See note below.	\$17,100.00	April	
All Saints Medical Center Mendota Health Institute	6	Only count clients we paid for.	-\$168,027.00	June	
Rogers Memorial Hospital					
Stoughton Hospital Geriatric Psych Program					
St. Agnes, Fond du Lac	2		\$7,848.00	April	
St. Marys Hospital, Madison	3		\$52,754.50	May	
Trempealeau Co. Health Care Center					
UW Hospital, Madison					
WATERTOWN REGIONAL MEDICAL CEN					
Winnebago Mental Health Institute	40	Only count clients we paid for.	\$336,229.31	July	
	<u>54</u>		<u>\$245,904.81</u>		

Count is based on Unduplicated Clients.

**Note:** Winnebago and Mendota bills Jefferson County HSD Monthly and if they collect from insurance reimburses us after the fact.

Winnebago, Mendota, and Fund du Lac Co. are IMD facility so between ages 22-64 Insurance won't pay.

Presumptive MA is looked at if client has no insurance to see if the client qualifies.

Insurance Payment Break Down	Prior Year	Current Year	Total
Mendota	-\$205,753	-\$11,832.69	-\$217,586.00
Winnebago	-98945.32	-187511.99	-\$286,457.31
Grand Total of Payments	-\$304,699	-\$199,345	-\$504,043

item # 9

Human Services Department  
August Vouchers

Payment Date		Amount	Comments
8/6/2014	A	\$ 97,071.57	Children Payments for alternate care
8/12/2014	B	\$ 58,932.26	Children Payments for alternate care
8/18/2014	C	\$ 87,077.76	Hope Haven, JF Ahern, River City Psych Services, Tellurian, Provider Payments
8/25/2014	D	\$ 17,471.13	Community Care Resources, Resonating Change, Susan Schroedl, Provider Payments
9/2/2014	E	\$ 29,893.61	Allied Counseling, Energy Services, Jefferson Utilities, Johnstone Consulting, Provider Payments
9/9/2014	F	\$ 131,407.19	Feil's Catering, Dr Mel Haggart, Opportunities Inc, Rehab Res, Provider Payments
9/9/2014	G	\$ 12,639.71	Staff Mileage and Volunteer Mileage
Grand Total		\$ 434,493.23	

item #11

## 2014 Provider Contracts (9/04/2014)

Contract Number	Provider	Service	TPA	Target	2013	2014						
	Added for 2014 since last Mtg											
14- 242	Lohff Assisted Living	Adult Alt Care		Adult		11,700.00	per month	#DIV/0!				