

JEFFERSON COUNTY
LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE
COURTHOUSE, ROOM 112 / 311 S CENTER AVENUE/ JEFFERSON WI 53549

FRIDAY, OCTOBER 24, 2014 @ 8:30 A.M.

COMMITTEE MEMBERS: AL COUNSELL, KIRK LUND, DWAYNE MORRIS, AMY RINARD, MICHAEL WINEKE

1. CALL TO ORDER
2. ROLL CALL (ESTABLISH A QUORUM)
3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW
4. REVIEW THE AGENDA
5. COMMUNICATIONS
6. CITIZEN COMMENTS
7. APPROVAL OF MINUTES FROM THE JULY 25, 2014 MEETING
8. DESIGNATING FEES FOR MAINTENANCE AND BOARD FOR COUNTY JAIL PRISONERS IN THE ANNUAL COUNTY BUDGET
9. JEFFERSON COUNTY SLOW/NO WAKE ORDINANCE
10. 2013 EMERGENCY MANAGEMENT BUDGET
11. CURRENT PROJECTS
 - a. LEVEL IV HAZMAT TEAM
 - b. JOHNSON CREEK CHILD SAFETY FAIR BOOTH
 - c. NEW OFF-SITE PLAN SITE VISIT – REGUIS RUBBER – WATERLOO
 - d. HAZMAT SPILL RESPONSE PAPERWORK/FOLLOW-UP
 - e. VACATION 8/25-9/1/14
 - f. CONTINUITY OF OPERATIONS – JEFFERSON COUNTY COURT SYSTEM
 - g. 2015 BUDGET
 - h. WORKING WITH DODGE COUNTY ON AN EXERCISE SERIES FOR A PASSENGER TRAIN DERAILMENT
 - i. JEFFERSON COUNTY FFY 2014 PLAN OF WORK
 - j. ACQUISITION AND DEMOLITION PROJECT
 - k. SEPTEMBER IS NATIONAL PREPAREDNESS MONTH INFORMATIONAL RELEASES
 - l. STEP (STUDENT TOOLS FOR EMERGENCY PLANNING) INFORMATION TO SCHOOLS.
 - m. CONTINUITY OF OPERATIONS PLAN
 - n. FFY 2015 PLAN OF WORK NEGOTIATIONS
 - o. FLOOD MITIGATION ACQUISITION GRANT PROGRAM
 - p. WORKING WITH THE STATE ON THE WI HAZ-MAT ON LINE PLANNING AND REPORTING SYSTEM
 - q. REVIEW APPLICATIONS/INTERVIEWS FOR PROGRAM ASSISTANT POSITION
 - r. MASS FATALITY PLAN
 - s. SLOW NO WAKE ORDINANCE
 - t. VACATION 9/22-9/26/14
 - u. FINANCIAL REPORTING FFY 2014 PLAN OF WORK
 - v. ACQUISITION AND DEMOLITION PROJECT AUDIT FROM STATE
 - w. WISCONSIN EMERGENCY MANAGEMENT TRAINING 9/13-9/14/14
 - x. WISCONSIN EMERGENCY MANAGEMENT ASSOCIATION CONFERENCE 9/15/14
 - y. WISCONSIN EMERGENCY MANAGEMENT COUNTIES & TRIBAL MEETING 9/16/14
 - z. WISCONSIN EMERGENCY MANAGEMENT TRAINING 9/23/14
 - aa. OTHER MEETINGS, COMMITTEES, BOARDS, AND DAILY OPERATIONS
12. CORRESPONDENCE
13. TIME & PLACE OF NEXT MEETING – FRIDAY, FEBRUARY 28, 2014 AT 8:30 A.M.
14. ADJOURN

THE COMMITTEE MAY DISCUSS AND/OR TAKE ACTION ON ANY ITEM SPECIFICALLY LISTED ON THE AGENDA

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR AT 920-674-7101 24 HOURS PRIOR TO THE MEETING SO APPROPRIATE ARRANGEMENTS CAN BE MADE.

COUNTY BOARD COMMITTEE MINUTES

COMMITTEE: LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

DATE: JULY 25, 2014

MEMBERS OF THE COMMITTEE PRESENT: DWAYNE MORRIS, AL COUNSELL, KIRK LUND, AMY RINARD, AND MICHAEL WINEKE

OTHERS PRESENT: BEN WEHMEIER – COUNTY ADMINISTRATOR, DONNA HAUGOM – EMERGENCY MANAGEMENT DIRECTOR, CHIEF DEPUTY JEFFREY PARKER, J. BLAIR WARD – CORPORATION COUNSEL AND CAPTAIN DUANE SCOTT

MEETING CALLED TO ORDER BY MORRIS AT 8:30 A.M.

COMPLIANCE WITH OPEN MEETINGS LAW

STAFF CERTIFIED COMPLIANCE WITH THE OPEN MEETING LAW

APPROVE AGENDA: THE AGENDA WAS APPROVED

COMMUNICATIONS: NONE

CITIZEN COMMENT: NONE

APPROVAL OF MINUTES: MOTION MADE BY COUNSELL; SECOND BY LUND TO APPROVE THE MINUTES FROM THE JUNE 27, 2014 MEETING AS PRESENTED. MOTION CARRIED

JEFFERSON COUNTY SLOW/NO WAKE ORDINANCE

HAUGOM PRESENTED THE PROPOSED CHANGES TO THE ORDINANCE TO REFLECT TWO DIFFERENT AREAS THAT COULD BE INVOLVED WITH A SLOW NO WAKE. THE FIRST AREA IS FROM THE JEFFERSON/DODGE COUNTY LINE TO THE W MILWAUKEE STREET BRIDGE IN WATERTOWN. THE SECOND AREA IS FROM THE W MILWAUKEE STREET BRIDGE IN WATERTOWN TO THE ROCK RIVER AT LAKE KOSHKONONG. THE FIRST AREA CHANGE WAS RECOMMENDED BECAUSE THE WATER LEVELS IN WATERTOWN HAVE A HISTORY OF BEING LOWER THAN THE WATER LEVELS ON THE ROCK RIVER AT LAKE KOSHKONONG. THE SECOND AREA CHANGE WAS RECOMMENDED TO BE MORE CONSISTENT WITH THE WATER LEVELS IDENTIFIED WITH ROCK COUNTY AND THE ROCK RIVER AT LAKE KOSHKONONG.

MOTION BY WINEKE; SECOND BY RINARD TO APPROVE CHANGES TO THE JEFFERSON COUNTY SLOW/NO WAKE ORDINANCE

REVIEW EMERGENCY MANAGEMENT MONTHLY FINANCIAL REPORT

THE REPORT WAS PROVIDED TO THE COMMITTEE FOR REVIEW. THE REPORT SHOWED THAT THE EMERGENCY MANAGEMENT BUDGET IS ON TRACK. NO ACTION TAKEN.

PROGRAM ASSISTANT INTERVIEWS

HAUGOM EXPLAINED THEY HAD HIRED A NEW PROGRAM ASSISTANT FOR A SHORT TIME BUT IT DID NOT WORK OUT. THEY ARE NOW IN THE PROCESS OF INTERVIEWING AGAIN TO FILL THAT POSITION. A DECISION SHOULD BE MADE BY NEXT WEEK. NO ACTION TAKEN.

DISCUSS AND APPROVE FUNDING FROM THE JAIL ASSESSMENT ACCOUNT TO REPLACE THE TILTING SKILLET IN THE JAIL KITCHEN

CHIEF PARKER PROVIDED INFORMATION FOR THE COMMITTEE TO REVIEW. THE TILTING SKILLET IS A PRIMARY PIECE OF EQUIPMENT USED DAILY IN THE KITCHEN. BIDS WERE RECEIVED AND JAIL ASSESSMENT FUNDS WOULD BE USED FOR THIS PURCHASE. THE COST IS \$13,083.

MOTION MADE BY COUNSELL; SECOND BY LUND TO APPROVE THE FUNDING TO PURCHASE THE TILTING SKILLET FOR THE JAIL KITCHEN. (AYES-ALL) MOTION CARRIED.

WORK PROJECTS

STAFF ADDRESSED QUESTIONS FROM THE COMMITTEE REGARDING SOME OF THE ITEMS IDENTIFIED ON THE LIST OF WORK PROJECTS. NO ACTION TAKEN.

CORRESPONDENCE

NONE

TIME & PLACE OF NEXT MEETING – FRIDAY, AUGUST 22, 2014 / ROOM 112 AT 8:30 A.M.

ADJOURN

MOTION MADE BY RINARD; SECOND BY LUND TO ADJOURN AT 9:27 A.M.

ORDINANCE NO. 2014-_____

**Designating Fees for Maintenance and Board for
County Jail Prisoners in the Annual County Budget**

Executive Summary

SECTION 1 of the Jefferson County Ordinances, MAINTENANCE AND BOARD FOR COUNTY JAIL PRISONERS, is amended to delete references to fees for the maintenance and board for county jail prisoners because these fees are now set forth in the annual Jefferson County Budget.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Subsections (2)(a) and (b), (3)(a), (4)(a), (b), (c) and (d), (5)(a) and (7) of the Maintenance and Board for County Jail Prisoners ordinance is amended as follows:

(2) Jail Processing Fee.

(a) A processing fee of ~~Twenty and 00/100 Dollars (\$20.00)~~ will be charged for inmates each time they are initially booked into the jail on a sentence (circuit court, municipal sentence) or probation hold. Said fee is reflected in the annual Jefferson County Budget.

(b) A ~~Twenty and 00/100 Dollars (\$20.00)~~ jail processing fee will be deducted from the account of a pretrial detainee who is sentenced while incarcerated. Said fee is reflected in the Annual Jefferson County Budget. [Created 4-21-2009, Ordinance 2009-05]

(3) Daily Inmate Fee. [renumbered 04-21-09, Ord. 2009-05]

(a) For expenses incurred by the County in relation to the crime for which a person was sentenced to a county jail, or for which the person was placed on probation and confined in jail, the County Board hereby sets a daily per person jail rate of ~~Six and 00/100 Dollars (\$6.00)~~ for each day or any part of a day, pursuant to Wis. Stat. §302.372. Said fee is reflected in the annual Jefferson County Budget. [Amended 4-21-2009, Ordinance 2009-05]

(4) Huber Law Prisoners. [renumbered 04-21-09, Ord. 2009-05]

(a) Every prisoner who is sentenced to the Jefferson County Jail under the provisions of Wis. Stat. §303.08(4), (Huber Law) and is gainfully employed, receives unemployment insurance or employment training benefits while in custody in the jail, shall be liable to Jefferson County for daily maintenance and board costs at ~~the rate of Seventeen and 00/100 Dollars (\$17.00)~~ and shall reimburse the County for the same as provided by law. Said fee is reflected in the annual Jefferson County Budget. [Amended 4-21-2009, Ordinance 2009-05]

(b) Inmates granted release for purposes of child care or for attending to the needs of a person's family while in custody in the jail, shall be liable to Jefferson County of ~~Seventeen and 00/100 Dollars (\$17.00)~~ for each day released from the jail and shall reimburse the County for the same as provided by law. Said fee is reflected in the annual Jefferson County Budget. [Amended 4-21-2009, Ordinance 2009-05]

(c) Inmates granted release to pursue educational studies, other than required high school attendance, shall be liable to Jefferson County for each day released from the jail and shall reimburse the County for the same as provided by law. Said fee is reflected in the annual Jefferson County Budget. [Amended 4-21-2009, Ordinance 2009-05]

(d) Inmates subject to drug screening, initially, randomly or with cause, during incarceration shall be charged ~~Six and 00/100 Dollars (\$6.00)~~ for each test. Said fee is reflected in the annual Jefferson County Budget. [Amended 4-21-2009, Ordinance 2009-05]

(5) Electronic Monitoring Program (EMP). [renumbered 04-21-09, Ord. 2009-05]

(a) Inmates placed in the electronic monitoring program under Wis. Stat. §302.425 shall be liable to Jefferson County and charged a daily fee of ~~Twenty and 00/100 Dollars (\$20.00)~~ as provided by law. Said fee is reflected in the annual Jefferson County Budget. [Amended 4-21-2009, Ordinance 2009-05]

(7) Warrant Fee. [renumbered 04-21-09, Ord. 2009-05]

(a) The Sheriff may impose a fee of ~~Twenty and 00/100 Dollars (\$20.00)~~ for all criminal, ordinance and civil warrants, together with mileage at the IRS rate. Said fee is reflected in the annual Jefferson County Budget.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Law Enforcement and Emergency Management Committee

11-12-14

Connie Freeberg: 10-10-14
J. Blair Ward: 10-10-14

APPROVED: Administrator _____; Corp. Counsel _____; Finance Director _____

SECTION 4. SLOW – NO WAKE AREA. The term “Slow – No wake Area” shall mean that area within which boats or watercraft shall be operated at the slowest speed at which said boat or watercraft can be operated and still maintain forward motion and steering control. Slow – No Wake Area shall be so designated by notices posted at points of public access.

No person shall operate a boat or watercraft at greater than Slow-No-Wake speed on any portion of the Rock River downstream from the Dodge/Jefferson County Line to the West Milwaukee Street Bridge when the water level at the USGS gauge 0542550 (Rock River @ Watertown) is 3.5 feet above Datum gauge height of 792.38.

AND

No person shall operate a boat or watercraft at greater than Slow-No-Wake speed on any portion of the Rock River downstream from the West Milwaukee Street Bridge (Watertown) to Lake Koshkonong when the water level at the USGS gauge 05427235 (Lake Koshkonong near Newville) is 8 feet above Datum gauge height of 769.77.

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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#DIV/0!

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Totals

		-	-	-	-	-	-	-	170.18%
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Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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#DIV/0!

0.00%

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Totals

		-	162.08	3,310.00	1,296.67	2,013.33	1,945.00	(1,365.00)	170.18%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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#DIV/0!

0.00%

Totals

		-	(40.92)	-	(327.33)	327.33	(491.00)	(491.00)	0.00%
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Total Business Unit

		-	121.17	3,310.00	969.33	2,340.67	1,454.00	(1,856.00)	227.65%
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