

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Thursday, May 29, 2014

The Jefferson County Highway Committee met on Thursday, May 29, 2014, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Al Counsell; Walt Christensen; Carlton Zentner

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Jim Schroeder, County Board Chairman
Ann Jenswold, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the May 6, 2014 Highway meeting, having been distributed in advance, it was moved by Mr. Buchanan and seconded by Mr. Christensen to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

CTH "N" (CTH "B" – CTH "A") – Reconstruction (Construction, Pave, Shoulder)

Schedule: May 1 – November 21

Progress: Working on construction improvements between CTH B – I 94

CTH "G" (US 18 – STH 89) – Resurfacing (Pulverize, Pave, Shoulder)

Schedule: May 27 – June 13

Progress: Will begin pulverizing asphalt on May 27

CTH "W" (STH 26 – Collins Road) – Resurface (Pulverize, Pave, Shoulder)

Schedule: June 2 – September 26

Progress: Clearing and grubbing complete, temporary access road built off Annex Road

CTH "A" (Crossman Road – Lake Mills) – Resurfacing/Reconstruction

Progress: Survey is complete, design work is in progress

- **General Maintenance**

Crews are completing various signing repair work and numerous sign/post replacements

Crews are grading and repairing gravel shoulders on both state and county highways

Crews are completing spring asphalt patching/repair work

Crews are working on county crack seal work on county highways (75% complete)

County Seal Coating is scheduled for early June

- **Winter Maintenance**

- **Office/Shop**

Office staff is finishing work on 2013 financial report summary

Shop staff removed all the remaining winter equipment from the trucks

Design work is still in progress for CTH "J", CTH "A", and CTH "P"

OLD BUSINESS

8a. Highway Facility project construction update

Commissioner Kern updated the Committee on the Facility project stating that the utility work along CTH "W" is still being worked on, and is behind due to the weather conditions we have had. He commented that the County Highway crews cannot come in to work on CTH "W" until the utilities are complete. He also stated that the site soil is very wet and not much has been done regarding site work. Once the soil has dried, equipment will be moving and site work will progress. No Motion

NEW BUSINESS

9a. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. He discussed the construction account and the general maintenance account. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations report with the Committee regarding current operations. Questions were answered. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	05/06/14	\$ 5,162.42
BILLS:	05/20/14	\$ 143,290.86
BILLS:	05/29/14	<u>\$ 50,325.45</u>
TOTALS:		\$ 198,778.73

It was moved by Mr. Counsell and seconded by Mr. Christensen that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Buchanan and seconded by Mr. Counsell to adjourn at 8:30 a.m.

Carried by the following roll call:

- AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner
- NOES: None
- ABSENT: None
- ABSTAIN: None

Approval: _____

 Al Counsell, Secretary