

**Fair Park
Committee Members:**

Blane Poulson, Chair

Matthew Foelker, Vice Chair

Jennifer Hanneman, Secretary

Al Counsell

Russell Kutz

**FAIR PARK COMMITTEE
MEETING AGENDA**

April 2, 2015

8:00 a.m.

**Jefferson County Fair Park
Activity Center – Conference Room
503 N. Jackson Avenue
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of February 5 Meeting
7. Communications
8. Financial Report
9. Discussion and possible action on Marketing Partnerships for 2015-2017
10. Discussion and possible action on Fair 2015
11. Discussion and possible action on Fair Park business
12. Fair Park Director's Report
13. Discussion and possible action on Pool Staff Resolution
14. Fair Park Supervisor's Report
15. Fair Office Report
16. Set next meeting date (May 7, 2015) and Potential Future Meeting Agenda Items
17. Adjourn

The Committee may discuss and/or take action on any item specially listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made

Jefferson County Fair Park March 5, 2015 | Meeting Minutes

The Jefferson County Fair Park committee met on Thursday, March 5 at 8:00 a.m. in the Activity Center Conference Room. Present were: (Fair Committee) Al Counsell, Jennifer Hanneman, Blane Poulson, Matt Foelker, Russell Kutz, County Administrator Ben Wehmeier, Fair Park Director David Diestler, Jefferson Mayor Dale Oppermann, Marketing/Administrative Assistant Leslie Pelikan, Roger Kylmanen, Genevieve Borich and Jefferson City Manager Tim Freitag.

Let the record show that a quorum is present, meeting duly noted and the door open.

Public Comment & Correspondence: None.

Review of Agenda

Minutes: A motion was made by Matt Foelker to accept the minutes of the February 5 meeting as presented, seconded by Russel Kutz. Motion carried.

Communications: None.

Financial Report: No Financial Report.

Discussion and possible action on Marketing Partnerships for 2015-2017: David Diestler presented the three-year (2015-2017) marketing partnership with Fort Healthcare. The agreement is \$3,000/ year higher than in the past, totaling \$45,000. There are added benefits for Fort Healthcare including an additional tent during fair. Jennifer Hanneman made a motion to approve the marketing partnership with Fort Healthcare, Matt Foelker seconded the motion. Motion was passed unanimously.

Discussion and possible action on Fair 2015: No action necessary. David Diestler reported on the cost impact of having horned cattle during the fair. His research showed that, at this time, there would be no higher cost for insurance to have horned cattle on the grounds.

Discussion and possible action on Fair Park business: None.

Director's Report: David Diestler reported that the staff is working with MIS to launch the new Fair Park website. Fair main stage acts will be announced on March 14, with a goal of having tickets on sale March 20.

Discussion of Conceptual Master Plan and Corridor Analysis with City of Jefferson: David Diestler highlighted a master plan that was conducted by University of Wisconsin- Madison, Department of Urban and Regional Planning student Sijia Zhang Scarlett. The plan outlines the feasibility of moving the main entrance of the park to the west side of the grounds, accessible by Pitzner Parkway. A discussion with city leaders, Mayor Dale Oppermann and City Administrator Tim Freitag, took place regarding the development of the corridor of Pitzner Parkway and the expansion of Fair Park. County and city leaders will continue to work together on a long term approach to developing this area.

Supervisor's Report: None.

Fair Office Report: Leslie Pelikan reported that \$10,000 has been collected for fair week camping, the annual budget is \$16,000, with \$2,000 collected for family 5-packs.

Next Meeting: The next meeting was set for April 2, 2015 at 8:00 a.m. in the conference room of the Activity Center.

With no further business, Matt Foelker made a motion to adjourn the meeting. Jennifer Hanneman seconded. Motion carried. Meeting adjourned at 9:21 a.m.

Jefferson County
Fair Park Totals

Date Ran 3/12/2015
Period January
Year 2015

8.30%

Business Unit	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
6901 Fair Park	Revenue	(24,562.66)	(635,353.00)	(610,790.34)	3.87%
	Expenditures	46,692.34	754,601.75	707,909.41	6.19%
	Other Sources	-	-	-	0.00%
Total		22,129.68	119,248.75	97,119.07	18.56%
6902 Fair Week	Revenue	(10,604.08)	(576,925.00)	(566,320.92)	1.84%
	Expenditures	10,577.06	576,925.00	566,347.94	1.83%
	Other Sources	-	-	-	0.00%
Total		(27.02)	-	27.02	0.00%
Total All Business Units	Revenue	(35,166.74)	(1,212,278.00)	(1,177,111.26)	2.90%
	Expenditures	57,269.40	1,331,526.75	1,274,257.35	4.30%
	Other Source	-	-	-	0
Grand Total Fair Park		22,102.66	119,248.75	97,146.09	18.53%

Fair Park
6901 Fair Park

Date Ran 3/12/2015
Period January
Year 2015

Revenues						8.30%
Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget	
						0%
411100	GENERAL PROPERTY TAXES	(10,887.75)	(130,653.00)	(119,765.25)		8.33%
457010	SPONSOR REVENUE	-	(45,000.00)	(45,000.00)		0.00%
457023	OTHER PUBLIC CHARGES	(1,494.00)	-	1,494.00		0.00%
457025	HORSE SHOW FEES	(1,950.00)	(22,000.00)	(20,050.00)		8.86%
457026	SHAVING SALES	-	(36,000.00)	(36,000.00)		0.00%
474169	FAIR BILLED	-	(4,000.00)	(4,000.00)		0.00%
482012	BUILDING RENTAL	(10,230.91)	(176,000.00)	(165,769.09)		5.81%
482013	STALL RENTAL	-	(90,000.00)	(90,000.00)		0.00%
482014	WINTER STORAGE RENTAL	-	(42,000.00)	(42,000.00)		0.00%
482015	SPACE-FOOD VENDOR	-	(18,000.00)	(18,000.00)		0.00%
482016	SPACE-BEVERAGE VENDOR	-	(19,000.00)	(19,000.00)		0.00%
482017	SPACE-OTHER VENDOR	-	(2,500.00)	(2,500.00)		0.00%
482021	CAMPING FEE OTHER	-	(49,000.00)	(49,000.00)		0.00%
486001	VENDING COMMISSION	-	(1,200.00)	(1,200.00)		0.00%
Totals		(24,562.66)	(635,353.00)	(610,790.34)		3.87%

Expenditures						
Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget	
						0%
511110	SALARY-PERMANENT REGULAR	3,577.70	99,229.00	95,651.30		3.61%
511210	WAGES-REGULAR	6,030.78	106,724.00	100,693.22		5.65%
511220	WAGES-OVERTIME	-	114.00	114.00		0.00%
511230	WAGES-REGULAR OVERTIME	45.64	-	(45.64)		0.00%
511240	WAGES-TEMPORARY	699.75	13,343.00	12,643.25		5.24%
511310	WAGES-SICK LEAVE	4,724.58	-	(4,724.58)		0.00%
511320	WAGES-VACATION PAY	160.98	-	(160.98)		0.00%
511330	WAGES-LONGEVITY PAY	-	249.00	249.00		0.00%
511340	WAGES-HOLIDAY PAY	530.86	-	(530.86)		0.00%
511350	WAGES-MISCELLANEOUS(COMP)	114.10	-	(114.10)		0.00%
512141	SOCIAL SECURITY	1,151.50	16,626.00	15,474.50		6.93%
512142	RETIREMENT (EMPLOYER)	1,032.62	13,706.00	12,673.38		7.53%
512144	HEALTH INSURANCE	5,133.90	53,697.00	48,563.10		9.56%
512145	LIFE INSURANCE	2.36	28.00	25.64		8.43%
512146	WORKERS COMPENSATION	4.49	-	(4.49)		0.00%
512150	FSA CONTRIBUTION	788.00	788.00	-		100.00%
512173	DENTAL INSURANCE	425.59	4,050.00	3,624.41		10.51%
521216	JANITORAL	-	1,700.00	1,700.00		0.00%
521297	STALL CLEANING	-	4,500.00	4,500.00		0.00%
529170	GROUNDS KEEPING CHARGES	1,745.30	14,551.00	12,805.70		11.99%
531001	CREDIT CARD FEES	-	50.00	50.00		0.00%
531298	UNITED PARCEL SERVICE UPS	-	100.00	100.00		0.00%
531301	OFFICE EQUIPMENT	-	1,000.00	1,000.00		0.00%
531303	COMPUTER EQUIPMT & SOFTWA	876.00	2,700.00	1,824.00		32.44%
531311	POSTAGE & BOX RENT	30.45	850.00	819.55		3.58%
531312	OFFICE SUPPLIES	36.93	2,000.00	1,963.07		1.85%
531313	PRINTING & DUPLICATING	-	1,000.00	1,000.00		0.00%
531314	SMALL ITEMS OF EQUIPMENT	1,090.95	12,500.00	11,409.05		8.73%
531320	SAFETY SUPPLIES	-	250.00	250.00		0.00%
531322	SUBSCRIPTIONS	-	110.00	110.00		0.00%
531324	MEMBERSHIP DUES	415.00	1,400.00	985.00		29.64%
531326	ADVERTISING	-	4,500.00	4,500.00		0.00%
531349	OTHER OPERATING EXPENSES	-	1,600.00	1,600.00		0.00%
531351	GAS/DIESEL	-	13,000.00	13,000.00		0.00%
531367	WOOD SHAVINGS	-	27,000.00	27,000.00		0.00%

532325 REGISTRATION	40.00	1,300.00	1,260.00	3.08%	
532332 MILEAGE	96.60	300.00	203.40	32.20%	4
532334 COMMERCIAL TRAVEL	-	400.00	400.00	0.00%	
532335 MEALS	111.02	1,000.00	888.98	11.10%	
532336 LODGING	786.92	2,900.00	2,113.08	27.14%	5
532339 OTHER TRAVEL & TOLLS	-	100.00	100.00	0.00%	
533221 WATER	219.90	7,500.00	7,280.10	2.93%	
533222 ELECTRIC	2,080.72	44,000.00	41,919.28	4.73%	
533223 SEWER	174.18	7,500.00	7,325.82	2.32%	
533224 NATURAL GAS	1,660.18	9,000.00	7,339.82	18.45%	6
533225 TELEPHONE & FAX	166.28	2,000.00	1,833.72	8.31%	
533235 STORM WATER UTILITY	1,317.31	14,500.00	13,182.69	9.08%	
533236 WIRELESS INTERNET	40.01	500.00	459.99	8.00%	
535232 GRAVELING	-	5,000.00	5,000.00	0.00%	
535242 MAINTAIN MACHINERY & EQUIP	248.68	9,000.00	8,751.32	2.76%	
535245 GROUNDS IMPROVEMENTS	22.04	14,500.00	14,477.96	0.15%	
535247 BLDG REPAIR & MAINT	1,760.81	25,000.00	23,239.19	7.04%	
535297 REFUSE COLLECTION	351.00	14,000.00	13,649.00	2.51%	
535347 BEVERAGE PURCHASES	248.35	14,000.00	13,751.65	1.77%	
535349 OTHER SUPPLIES	-	100.00	100.00	0.00%	
535352 VEHICLE PARTS & REPAIRS	1,905.70	5,000.00	3,094.30	38.11%	7
535355 PLUMBING & ELECTRICAL	147.04	14,000.00	13,852.96	1.05%	
536533 EQUIPMENT RENT & LEASE	-	4,500.00	4,500.00	0.00%	
571004 IP TELEPHONY ALLOCATION	121.75	1,461.00	1,339.25	8.33%	
571005 DUPLICATING ALLOCATION	92.67	1,112.00	1,019.33	8.33%	
571009 MIS PC GROUP ALLOCATION	794.83	9,538.00	8,743.17	8.33%	
571010 MIS SYSTEMS GRP ALLOC(ISIS)	259.08	3,109.00	2,849.92	8.33%	
591519 OTHER INSURANCE	800.79	6,668.00	5,867.21	12.01%	
594810 CAP EQUIPMENT	4,629.00	17,500.00	12,871.00	26.45%	8
594820 CAP OTHER	-	10,000.00	10,000.00	0.00%	
594821 CAP IMPRV LAND	-	51,007.75	51,007.75	0.00%	
594822 CAP IMPRV BLDG	-	60,741.00	60,741.00	0.00%	
Totals	46,692.34	754,601.75	707,909.41	6.19%	

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
					0%
					0%
Totals		-	-	-	0.00%
Total Business Unit		22,129.68	119,248.75	97,119.07	18.56%

Fair Park
6902 Fair Week

Date Ran 3/12/2015
Period January
Year 2015

Revenues 8.30%

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
					0%
411100	GENERAL PROPERTY TAXES	4,247.92	50,975.00	46,727.08	8.33%
421001	STATE AID	-	(6,400.00)	(6,400.00)	0.00%
457005	RESERVED SEATING FEES	-	(55,000.00)	(55,000.00)	0.00%
457009	CONTEST ENTRY FEES	-	(1,000.00)	(1,000.00)	0.00%
457010	SPONSOR REVENUE	(14,852.00)	(110,000.00)	(95,148.00)	13.50%
457011	GATE RECEIPTS	-	(245,000.00)	(245,000.00)	0.00%
457013	STALL & PEN FEES	-	(5,000.00)	(5,000.00)	0.00%
457029	FFA ENROLLMENT	-	(2,000.00)	(2,000.00)	0.00%
457030	CREDIT CARD SURCHARGE	-	(1,000.00)	(1,000.00)	0.00%
459001	SODA	-	(15,500.00)	(15,500.00)	0.00%
482015	SPACE-FOOD VENDOR	-	(35,000.00)	(35,000.00)	0.00%
482016	SPACE-BEVERAGE VENDOR	-	(83,000.00)	(83,000.00)	0.00%
482017	SPACE-OTHER VENDOR	-	(25,000.00)	(25,000.00)	0.00%
482018	SPACE-CARNIVAL	-	(25,000.00)	(25,000.00)	0.00%
482019	CAMPING FEE 4-H	-	(16,000.00)	(16,000.00)	0.00%
482020	CAMPING FEE VENDOR	-	(3,000.00)	(3,000.00)	0.00%
Totals		(10,604.08)	(576,925.00)	(566,320.92)	1.84%

Expenditures

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
					0%
511110	SALARY-PERMANENT REGULAR	2,229.13	42,857.00	40,627.87	5.20%
511210	WAGES-REGULAR	1,503.58	26,205.00	24,701.42	5.74%
511220	WAGES-OVERTIME	-	10,528.00	10,528.00	0.00%
511240	WAGES-TEMPORARY	194.69	36,497.00	36,302.31	0.53%
511310	WAGES-SICK LEAVE	1,077.12	-	(1,077.12)	0.00%
511320	WAGES-VACATION PAY	113.39	-	(113.39)	0.00%
511330	WAGES-LONGEVITY PAY	-	62.00	62.00	0.00%
511340	WAGES-HOLIDAY PAY	385.28	-	(385.28)	0.00%
512141	SOCIAL SECURITY	398.13	8,822.00	8,423.87	4.51%
512142	RETIREMENT (EMPLOYER)	360.84	6,001.00	5,640.16	6.01%
512143	RETIREMENT (EMPLOYEE)	-	897.00	897.00	0.00%
512144	HEALTH INSURANCE	1,367.64	14,828.00	13,460.36	9.22%
512145	LIFE INSURANCE	1.42	19.00	17.58	17.47%
512150	FSA CONTRIBUTION	213.00	213.00	-	100.00%
512173	DENTAL INSURANCE	141.40	1,350.00	1,208.60	10.47%
521216	JANITORAL	-	1,700.00	1,700.00	0.00%
521219	OTHER PROFESSIONAL SERV	-	500.00	500.00	0.00%
521647	VETERINARY SERVICES	-	700.00	700.00	0.00%
521648	AMBULANCE/EMS SERVICES	-	3,800.00	3,800.00	0.00%
521649	SECURITY SERVICES	-	5,500.00	5,500.00	0.00%
529301	FAIR GATE WORKERS	-	6,300.00	6,300.00	0.00%
529302	FAIR JUDGES	-	7,200.00	7,200.00	0.00%
529303	FAIR SUPERINTENDENTS	-	7,200.00	7,200.00	0.00%
529304	FAIR PARKING SERVICES	-	1,800.00	1,800.00	0.00%
531001	CREDIT CARD FEES	57.80	1,400.00	1,342.20	4.13%
531101	TICKETS/ENTRY TAGS	1,995.00	3,000.00	1,005.00	66.50%
531102	TROPHIES/PLAQUES	-	600.00	600.00	0.00%
531103	RIBBONS	-	1,500.00	1,500.00	0.00%
531181	PREMIUMS	-	20,000.00	20,000.00	0.00%
531182	FAIR WEEK SPECIAL ACTS	-	195,000.00	195,000.00	0.00%
531183	SPONSOR FEES	-	4,000.00	4,000.00	0.00%
531184	FAIREST OF THE FAIR	-	500.00	500.00	0.00%
531311	POSTAGE & BOX RENT	3.37	650.00	646.63	0.52%
531312	OFFICE SUPPLIES	-	400.00	400.00	0.00%
531313	PRINTING & DUPLICATING	-	100.00	100.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	40.00	40.00	0.00%

531326 ADVERTISING	-	50,000.00	50,000.00	0.00%
531349 OTHER OPERATING EXPENSES	-	750.00	750.00	0.00%
531351 GAS/DIESEL	-	2,000.00	2,000.00	0.00%
531367 WOOD SHAVINGS	-	1,000.00	1,000.00	0.00%
532332 MILEAGE	-	200.00	200.00	0.00%
533221 WATER	-	1,000.00	1,000.00	0.00%
533222 ELECTRIC	-	6,500.00	6,500.00	0.00%
533223 SEWER	-	1,000.00	1,000.00	0.00%
533224 NATURAL GAS	-	90.00	90.00	0.00%
533235 STORM WATER UTILITY	-	600.00	600.00	0.00%
533236 WIRELESS INTERNET	-	130.00	130.00	0.00%
535242 MAINTAIN MACHINERY & EQUIP	-	200.00	200.00	0.00%
535245 GROUNDS IMPROVEMENTS	-	2,500.00	2,500.00	0.00%
535247 BLDG REPAIR & MAINT	-	1,200.00	1,200.00	0.00%
535297 REFUSE COLLECTION	-	2,000.00	2,000.00	0.00%
535347 BEVERAGE PURCHASES	-	16,000.00	16,000.00	0.00%
535355 PLUMBING & ELECTRICAL	-	5,000.00	5,000.00	0.00%
536533 EQUIPMENT RENT & LEASE	-	68,000.00	68,000.00	0.00%
571009 MIS PC GROUP ALLOCATION	113.58	1,363.00	1,249.42	8.33%
571010 MIS SYSTEMS GRP ALLOC(ISIS)	314.92	3,779.00	3,464.08	8.33%
591519 OTHER INSURANCE	106.77	3,444.00	3,337.23	3.10%
Totals	10,577.06	576,925.00	566,347.94	1.83%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
					0%
					0%
Totals		-	-	-	0.00%
Total Business Unit		(27.02)	-	27.02	0.00%

1. Reserved Seating Tickets (5,000 tickets x \$.40 = \$2,000)

Fair Park
6906 Donations

Date Ran 3/12/2015
Period January
Year 2015

Revenues 8.30%

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
485106	FAIR EXPANSION DONATIONS	-	(7,687.21)	(7,687.21)	0.00%
Totals		-	(7,687.21)	(7,687.21)	0.00%

Expenditures

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
531314	SMALL ITEMS OF EQUIPMENT	-	2,000.00	2,000.00	0.00%
594960	CAPITAL RESERVE	-	31,514.00	31,514.00	0.00%
Totals		-	33,514.00	33,514.00	0.00%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	7,000.00	7,000.00	0.00%
691200	CAP REV ADJUST	-	(7,000.00)	(7,000.00)	0.00%
Totals		-	-	-	0.00%

Total Business Unit		-	25,826.79	25,826.79	0.00%
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Jefferson County
Fair Park Totals

Date Ran 3/23/2015
Period February
Year 2015

17.00%

Business Unit	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
6901 Fair Park	Revenue	(49,596.45)	(635,353.00)	(585,756.55)	7.81%
	Expenditures	78,805.03	754,601.75	675,796.72	10.44%
	Other Sources	-	-	-	0.00%
Total		29,208.58	119,248.75	90,040.17	24.49%
6902 Fair Week	Revenue	(14,971.16)	(576,925.00)	(561,953.84)	2.59%
	Expenditures	18,012.79	576,925.00	558,912.21	3.12%
	Other Sources	-	-	-	0.00%
Total		3,041.63	-	(3,041.63)	0.00%
Total All Business Units	Revenue	(64,567.61)	(1,212,278.00)	(1,147,710.39)	5.33%
	Expenditures	96,817.82	1,331,526.75	1,234,708.93	7.27%
	Other Source	-	-	-	0
Grand Total Fair Park		32,250.21	119,248.75	86,998.54	27.04%

Fair Park
6901 Fair Park

Date Ran 3/23/2015
Period February
Year 2015

Revenues 17.00%

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
					0%
411100	GENERAL PROPERTY TAXES	(21,775.50)	(130,653.00)	(108,877.50)	16.67%
457010	SPONSOR REVENUE	-	(45,000.00)	(45,000.00)	0.00%
457023	OTHER PUBLIC CHARGES	(1,494.00)	-	1,494.00	0.00%
457025	HORSE SHOW FEES	(6,950.00)	(22,000.00)	(15,050.00)	31.59%
457026	SHAVING SALES	-	(36,000.00)	(36,000.00)	0.00%
474169	FAIR BILLED	-	(4,000.00)	(4,000.00)	0.00%
482012	BUILDING RENTAL	(14,584.38)	(176,000.00)	(161,415.62)	8.29%
482013	STALL RENTAL	-	(90,000.00)	(90,000.00)	0.00%
482014	WINTER STORAGE RENTAL	(3,791.46)	(42,000.00)	(38,208.54)	9.03%
482015	SPACE-FOOD VENDOR	(565.57)	(18,000.00)	(17,434.43)	3.14%
482016	SPACE-BEVERAGE VENDOR	(426.80)	(19,000.00)	(18,573.20)	2.25%
482017	SPACE-OTHER VENDOR	-	(2,500.00)	(2,500.00)	0.00%
482021	CAMPING FEE OTHER	-	(49,000.00)	(49,000.00)	0.00%
486001	VENDING COMMISSION	(8.74)	(1,200.00)	(1,191.26)	0.73%
Totals		(49,596.45)	(635,353.00)	(585,756.55)	7.81%

Expenditures

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
					0%
511110	SALARY-PERMANENT REGULAR	6,677.57	99,229.00	92,551.43	6.73%
511210	WAGES-REGULAR	11,921.70	106,724.00	94,802.30	11.17%
511220	WAGES-OVERTIME	-	114.00	114.00	0.00%
511230	WAGES-REGULAR OVERTIME	45.64	-	(45.64)	0.00%
511240	WAGES-TEMPORARY	870.75	13,343.00	12,472.25	6.53%
511310	WAGES-SICK LEAVE	9,445.89	-	(9,445.89)	0.00%
511320	WAGES-VACATION PAY	290.01	-	(290.01)	0.00%
511330	WAGES-LONGEVITY PAY	-	249.00	249.00	0.00%
511340	WAGES-HOLIDAY PAY	530.86	-	(530.86)	0.00%
511350	WAGES-MISCELLANEOUS(COMP)	202.02	-	(202.02)	0.00%
512141	SOCIAL SECURITY	2,174.35	16,626.00	14,451.65	13.08%
512142	RETIREMENT (EMPLOYER)	1,964.47	13,706.00	11,741.53	14.33%
512144	HEALTH INSURANCE	9,675.60	53,697.00	44,021.40	18.02%
512145	LIFE INSURANCE	4.58	28.00	23.42	16.36%
512146	WORKERS COMPENSATION	4.49	-	(4.49)	0.00%
512150	FSA CONTRIBUTION	800.00	788.00	(12.00)	101.52%
512173	DENTAL INSURANCE	767.61	4,050.00	3,282.39	18.95%
521216	JANITORAL	-	1,700.00	1,700.00	0.00%
521297	STALL CLEANING	-	4,500.00	4,500.00	0.00%
529170	GROUNDS KEEPING CHARGES	2,274.64	14,551.00	12,276.36	15.63%
531001	CREDIT CARD FEES	(26.72)	50.00	76.72	-53.44%
531298	UNITED PARCEL SERVICE UPS	-	100.00	100.00	0.00%
531301	OFFICE EQUIPMENT	-	1,000.00	1,000.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	1,050.66	2,700.00	1,649.34	38.91%
531311	POSTAGE & BOX RENT	52.22	850.00	797.78	6.14%
531312	OFFICE SUPPLIES	283.21	2,000.00	1,716.79	14.16%
531313	PRINTING & DUPLICATING	-	1,000.00	1,000.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	1,103.00	12,500.00	11,397.00	8.82%
531320	SAFETY SUPPLIES	32.50	250.00	217.50	13.00%
531322	SUBSCRIPTIONS	-	110.00	110.00	0.00%
531324	MEMBERSHIP DUES	517.00	1,400.00	883.00	36.93% PR

531326 ADVERTISING	323.00	4,500.00	4,177.00	7.18%	
531349 OTHER OPERATING EXPENSES	-	1,600.00	1,600.00	0.00%	
531351 GAS/DIESEL	420.74	13,000.00	12,579.26	3.24%	
531367 WOOD SHAVINGS	-	27,000.00	27,000.00	0.00%	
532325 REGISTRATION	40.00	1,300.00	1,260.00	3.08%	
532332 MILEAGE	96.60	300.00	203.40	32.20%	PR
532334 COMMERCIAL TRAVEL	-	400.00	400.00	0.00%	
532335 MEALS	111.02	1,000.00	888.98	11.10%	
532336 LODGING	786.92	2,900.00	2,113.08	27.14%	PR
532339 OTHER TRAVEL & TOLLS	-	100.00	100.00	0.00%	
533221 WATER	455.16	7,500.00	7,044.84	6.07%	
533222 ELECTRIC	4,273.87	44,000.00	39,726.13	9.71%	
533223 SEWER	365.76	7,500.00	7,134.24	4.88%	
533224 NATURAL GAS	2,433.89	9,000.00	6,566.11	27.04%	PR
533225 TELEPHONE & FAX	351.03	2,000.00	1,648.97	17.55%	
533235 STORM WATER UTILITY	2,741.83	14,500.00	11,758.17	18.91%	
533236 WIRELESS INTERNET	80.02	500.00	419.98	16.00%	
535232 GRAVELING	-	5,000.00	5,000.00	0.00%	
535242 MAINTAIN MACHINERY & EQUIP	656.33	9,000.00	8,343.67	7.29%	
535245 GROUNDS IMPROVEMENTS	22.04	14,500.00	14,477.96	0.15%	
535247 BLDG REPAIR & MAINT	2,100.61	25,000.00	22,899.39	8.40%	
535297 REFUSE COLLECTION	702.00	14,000.00	13,298.00	5.01%	
535347 BEVERAGE PURCHASES	1,461.43	14,000.00	12,538.57	10.44%	
535349 OTHER SUPPLIES	-	100.00	100.00	0.00%	
535352 VEHICLE PARTS & REPAIRS	1,934.25	5,000.00	3,065.75	38.69%	4
535355 PLUMBING & ELECTRICAL	233.09	14,000.00	13,766.91	1.66%	
536533 EQUIPMENT RENT & LEASE	-	4,500.00	4,500.00	0.00%	
571004 IP TELEPHONY ALLOCATION	243.50	1,461.00	1,217.50	16.67%	
571005 DUPLICATING ALLOCATION	185.34	1,112.00	926.66	16.67%	
571009 MIS PC GROUP ALLOCATION	1,589.66	9,538.00	7,948.34	16.67%	
571010 MIS SYSTEMS GRP ALLOC(ISIS)	518.16	3,109.00	2,590.84	16.67%	
591519 OTHER INSURANCE	1,387.73	6,668.00	5,280.27	20.81%	
594810 CAP EQUIPMENT	4,629.00	17,500.00	12,871.00	26.45%	5
594820 CAP OTHER	-	10,000.00	10,000.00	0.00%	
594821 CAP IMPRV LAND	-	51,007.75	51,007.75	0.00%	
594822 CAP IMPRV BLDG	-	60,741.00	60,741.00	0.00%	

Totals	78,805.03	754,601.75	675,796.72	10.44%
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Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
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0%

0%

Totals	-	-	-	0.00%
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Total Business Unit	29,208.58	119,248.75	90,040.17	24.49%
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- 1 -Deposits/ down payments for shows
- 2 - Flexible Spending Account contributions for the year
- 3 - New equipment
- 4 - Mount for plow
- 5 - Under investigation

Fair Park
6902 Fair Week

Date Ran 3/23/2015
Period February
Year 2015

Revenues

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
					0%
411100	GENERAL PROPERTY TAXES	8,495.84	50,975.00	42,479.16	16.67%
421001	STATE AID	-	(6,400.00)	(6,400.00)	0.00%
457005	RESERVED SEATING FEES	-	(55,000.00)	(55,000.00)	0.00%
457009	CONTEST ENTRY FEES	-	(1,000.00)	(1,000.00)	0.00%
457010	SPONSOR REVENUE	(14,852.00)	(110,000.00)	(95,148.00)	13.50%
457011	GATE RECEIPTS	(1,800.00)	(245,000.00)	(243,200.00)	0.73%
457013	STALL & PEN FEES	-	(5,000.00)	(5,000.00)	0.00%
457029	FFA ENROLLMENT	-	(2,000.00)	(2,000.00)	0.00%
457030	CREDIT CARD SURCHARGE	-	(1,000.00)	(1,000.00)	0.00%
459001	SODA	-	(15,500.00)	(15,500.00)	0.00%
482015	SPACE-FOOD VENDOR	-	(35,000.00)	(35,000.00)	0.00%
482016	SPACE-BEVERAGE VENDOR	-	(83,000.00)	(83,000.00)	0.00%
482017	SPACE-OTHER VENDOR	-	(25,000.00)	(25,000.00)	0.00%
482018	SPACE-CARNIVAL	-	(25,000.00)	(25,000.00)	0.00%
482019	CAMPING FEE 4-H	(6,815.00)	(16,000.00)	(9,185.00)	42.59%
482020	CAMPING FEE VENDOR	-	(3,000.00)	(3,000.00)	0.00%
Totals		(14,971.16)	(576,925.00)	(561,953.84)	2.59%

1

Expenditures

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
					0%
511110	SALARY-PERMANENT REGULAR	4,597.58	42,857.00	38,259.42	10.73%
511210	WAGES-REGULAR	2,643.27	26,205.00	23,561.73	10.09%
511220	WAGES-OVERTIME	-	10,528.00	10,528.00	0.00%
511240	WAGES-TEMPORARY	194.69	36,497.00	36,302.31	0.53%
511310	WAGES-SICK LEAVE	2,369.29	-	(2,369.29)	0.00%
511320	WAGES-VACATION PAY	207.23	-	(207.23)	0.00%
511330	WAGES-LONGEVITY PAY	-	62.00	62.00	0.00%
511340	WAGES-HOLIDAY PAY	385.28	-	(385.28)	0.00%
511350	WAGES-MISCELLANEOUS(COMP)	39.10	-	(39.10)	0.00%
512141	SOCIAL SECURITY	758.31	8,822.00	8,063.69	8.60%
512142	RETIREMENT (EMPLOYER)	696.17	6,001.00	5,304.83	11.60%
512143	RETIREMENT (EMPLOYEE)	-	897.00	897.00	0.00%
512144	HEALTH INSURANCE	2,537.07	14,828.00	12,290.93	17.11%
512145	LIFE INSURANCE	2.98	19.00	16.02	15.68%
512150	FSA CONTRIBUTION	200.00	213.00	13.00	93.90%
512173	DENTAL INSURANCE	249.40	1,350.00	1,100.60	18.47%
521216	JANITORAL	-	1,700.00	1,700.00	0.00%
521219	OTHER PROFESSIONAL SERV	-	500.00	500.00	0.00%
521647	VETERINARY SERVICES	-	700.00	700.00	0.00%
521648	AMBULANCE/EMS SERVICES	-	3,800.00	3,800.00	0.00%
521649	SECURITY SERVICES	-	5,500.00	5,500.00	0.00%
529301	FAIR GATE WORKERS	-	6,300.00	6,300.00	0.00%
529302	FAIR JUDGES	-	7,200.00	7,200.00	0.00%
529303	FAIR SUPERINTENDENTS	-	7,200.00	7,200.00	0.00%
529304	FAIR PARKING SERVICES	-	1,800.00	1,800.00	0.00%
531001	CREDIT CARD FEES	57.80	1,400.00	1,342.20	4.13%
531101	TICKETS/ENTRY TAGS	1,995.00	3,000.00	1,005.00	66.50%
531102	TROPHIES/PLAQUES	-	600.00	600.00	0.00%
531103	RIBBONS	-	1,500.00	1,500.00	0.00%
531181	PREMIUMS	-	20,000.00	20,000.00	0.00%
531182	FAIR WEEK SPECIAL ACTS	-	195,000.00	195,000.00	0.00%
531183	SPONSOR FEES	-	4,000.00	4,000.00	0.00%

2

3

531184 FAIREST OF THE FAIR	-	500.00	500.00	0.00%
531311 POSTAGE & BOX RENT	9.08	650.00	640.92	1.40%
531312 OFFICE SUPPLIES	-	400.00	400.00	0.00%
531313 PRINTING & DUPLICATING	-	100.00	100.00	0.00%
531314 SMALL ITEMS OF EQUIPMENT	-	40.00	40.00	0.00%
531326 ADVERTISING	-	50,000.00	50,000.00	0.00%
531349 OTHER OPERATING EXPENSES	-	750.00	750.00	0.00%
531351 GAS/DIESEL	-	2,000.00	2,000.00	0.00%
531367 WOOD SHAVINGS	-	1,000.00	1,000.00	0.00%
532332 MILEAGE	-	200.00	200.00	0.00%
533221 WATER	-	1,000.00	1,000.00	0.00%
533222 ELECTRIC	-	6,500.00	6,500.00	0.00%
533223 SEWER	-	1,000.00	1,000.00	0.00%
533224 NATURAL GAS	-	90.00	90.00	0.00%
533235 STORM WATER UTILITY	-	600.00	600.00	0.00%
533236 WIRELESS INTERNET	-	130.00	130.00	0.00%
535242 MAINTAIN MACHINERY & EQUIP	-	200.00	200.00	0.00%
535245 GROUNDS IMPROVEMENTS	-	2,500.00	2,500.00	0.00%
535247 BLDG REPAIR & MAINT	-	1,200.00	1,200.00	0.00%
535297 REFUSE COLLECTION	-	2,000.00	2,000.00	0.00%
535347 BEVERAGE PURCHASES	-	16,000.00	16,000.00	0.00%
535355 PLUMBING & ELECTRICAL	-	5,000.00	5,000.00	0.00%
536533 EQUIPMENT RENT & LEASE	-	68,000.00	68,000.00	0.00%
571009 MIS PC GROUP ALLOCATION	227.16	1,363.00	1,135.84	16.67%
571010 MIS SYSTEMS GRP ALLOC(ISIS)	629.84	3,779.00	3,149.16	16.67%
591519 OTHER INSURANCE	213.54	3,444.00	3,230.46	6.20%

Totals	18,012.79	576,925.00	558,912.21	3.12%
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Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
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0%

0%

Totals	-	-	-	0.00%
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Total Business Unit	3,041.63	-	(3,041.63)	0.00%
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- 1 - Camping fees
- 2 - Flexible Spending Account contributions
- 3 - Concert tickets

Fair Park
6906 Donations

Date Ran 3/23/2015
Period February
Year 2015

Revenues

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
					0%
485106	FAIR EXPANSION DONATIONS	-	(7,687.21)	(7,687.21)	0.00%
Totals		-	(7,687.21)	(7,687.21)	0.00%

Expenditures

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
					0%
531314	SMALL ITEMS OF EQUIPMENT	-	2,000.00	2,000.00	0.00%
594960	CAPITAL RESERVE	-	31,514.00	31,514.00	0.00%
Totals		-	33,514.00	33,514.00	0.00%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
					0%
691100	OPER REV ADJUST	-	7,000.00	7,000.00	0.00%
691200	CAP REV ADJUST	-	(7,000.00)	(7,000.00)	0.00%
Totals		-	-	-	0.00%
Total Business Unit		-	25,826.79	25,826.79	0.00%

Fair Park Director's Report – April 2, 2015

1. Website
 - a. Went live with new Website – Not complete at this time
 - b. Authorized.net & Thundertix – going live soon

2. Restaurant
 - a. Met with Zilli Hospitality Group
 - b. Waiting to hear back from them
 - c. Currently staying with Augie's Catering

3. Entertainment – Miller Tent
 - a. Daily entertainment - Looking at Adding: Dance Studio, Martial Arts, Gymnastics, Robotics, etc.
 - b. Nightly entertainment –
 - i. Wednesday: Josh Napert & Talent Show
 - ii. Thursday: Josh Napert & Youth Band Night
 - iii. Friday: Chasin Mason
 - iv. Saturday: Shotgun Jane and ?
 - v. Sunday: Latino Music

4. Talent Show
 - a. Knapton Notes – will run the program this year
 - b. Judging – Dale Oppermann & his wife will be one pair of judges
 - c. Show to offer broad base of talent: i.e. dance, gymnastics, music, variety, etc.

5. Internet (Radio Wave Frequency) Connection
 - a. Revised layout for best reception/coverage
 - b. Waiting for pricing

6. Fair Park Master Plan
 - a. March 31 -- Meeting with Architect – initial drawings/ideas
 - b. April 6 – Meeting with Steve Grabow, Genevieve Borich, Ben Wehmeier to layout plan & time schedule
 - c. Working with financial institutions to determine best options

7. Pool Staff – New employee classification
 - a. HR committee & County Board – Approval needed
 - b. No Additional Funds required
 - c. Funding from 1000 hour workers
 - d. Reason: extra help when needed, more flexibility in schedule, allows for staff time off & medical leave.

FAIR PARK SUPERVISORS REPORT

April 2, 2015

- Put together a job description for an onsite Caretaker couple that will be posted in local paper and on the Workamper website. We need to have them here by May 1.
- Also will be hiring 2 Part-time employees and one seasonal to work the summer
- Working with our electrician (Neil Mathes) on updating some of the old electric in the pavilion and hog barn. Adding additional light switches and lighting in some of the barns. Install new pedestal on west fence.
- All storage to be out by April 1 and we can clean up all barns and start turning water on. This year will be easier without the Midwest Holstein Show. We always had a huge mess to clean before Car Show
- Working with Gallitz grading to fill in the pit where we fill our water tank. It is not compliant for filling our water tanks. Working with the city to have a meter with a backflow check valve to mount on our fire hydrant

Jefferson County Fair Park Committee Meeting

Thursday, April 2, 2015

Fair Office Report

- We have been helping Dave review:
 - Entertainment ideas
 - Radio stations promotion and advertising
- Camping forms for Fair are available on JCFairPark.com. Registrations are in process of being received. North/Northwest side is sold out, we have started a waiting list in case we are able to accommodate additional campers on that end.
- Working on documenting logistics set-up for each Fair Park event in a centralized location
- Working with MIS on the new website. The plan is to have the new site up and running before April 1st.
- Bryce Krull, Fair Summer Office Assistant, worked a couple hours over spring break to help Amy finish online entry set-up.
- Amy met with 4-H club leaders on Thursday March 19th and did a training session about how to use the on-line entry system. Amy e-mailed FFA Advisors and so far most FFA chapters have responded and have received additional training information.
- Junior entries will be accepted from April 1 – May 15. Open/Senior entries will be accepted April 1 – June 15.
- We are currently scheduling appointments for Winter Storage removals. All storage is to be removed by April 1.

Amy Listle & Leslie Pelikan
Marketing/Administrative Assistants