

**AGENDA**

**JEFFERSON COUNTY  
CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)**

Jefferson County Courthouse – **Room #202**  
311 S. Center Avenue  
Jefferson, WI 53549

**Committee Members**

*Randy Koschnick*  
Circuit Court Judge

*Jim Schroeder*  
County Board Chair

*Susan Happ*  
District Attorney

*Paul Milbrath*  
County Sheriff

*Carla Robinson*  
Clerk of Courts

*John David*  
Mayor – City of Watertown

*Jeffrey De La Rosa*  
Public Defender's Office

*Martin Lastrilla*  
Department of Corrections

*Ben Wehmeier*  
County Administrator

*Kathi Cauley*  
Human Services Director

*J. Blair Ward*  
Corporation Counsel

*Lynn Forseth*  
Literacy Council Executive Director

**April 22, 2015 at 12:00 noon**

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from March 25, 2015 meeting.
5. Public comment.
6. Nominations for two positions:
  - a) Police Chief & Sheriff's Association
  - b) Education Representative
7. Update on JCATC outcomes for 2014 and YTS 2015 to date (Sara Carpenter).
8. Update on pretrial SCRAM and Remote Breath (Sara Carpenter).
9. Data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole (Kathi Cauley, Jeff De La Rosa & Chief Deputy Parker).
10. Discussion on heroin/opiates.
11. General discussion for long term objectives of the CJCC.
12. Development of crime prevention fund in Governor's proposed budget. Appoint subcommittee?
13. Agency updates.
14. Future meeting dates:

May 27, 2015	12:00 noon
June 24, 2015	12:00 noon
July 22, 2015	12:00 noon
August 26, 2015	12:00 noon
15. Adjourn.

*The Committee may discuss and/or take action on any item specifically listed on the agenda.*

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

## MINUTES

# Criminal Justice Collaborating Council

March 25, 2015

1. **Call to Order**

Meeting was called to order by Judge Koschnick at 12:00 p.m.

2. **Roll Call**

Members present: Randy Koschnick, Circuit Court Judge; J. Blair Ward, Corporation Counsel; Lynn Forseth, Jefferson County Literacy Council Director; John David, Watertown Mayor; Susan Happ, District Attorney; Ben Wehmeier, County Administrator; Jim Schroeder, County Board Chair; Jeffrey De La Rosa, Public Defender's Office; Martin Lastrilla, Department of Corrections; Paul Milbrath, Sheriff and Carla Robinson, Clerk of Courts.

Members excused: Kathi Cauley

Others Present: Kristy Gusse, WCS and Brian Dykstrom, Department of Corrections and David Wambach, Circuit Court Judge.

3. **Certification of compliance with Open Meetings Law Requirements**

Staff certified compliance with the open meetings law.

4. **Review and approve minutes from February 25, 2015 meeting**

A copy of the minutes was provided for the council to review.

Motion by Schroeder; Second by David to approve the minutes from the February 25, 2015 meeting as corrected. (Ayes-All) Motion Carried.

5. **Public Comment**

None

6. **Nominations for two positions:**

a. Representative of Jefferson County Police Chief & Sheriff's Association

Wehmeier is still waiting for a response from the association. No action taken.

b. Education Representative

Wehmeier recommended Jude Hartwick to serve as the Education Representative on the Council.

Motion by Wehmeier; Second by Schroeder to appoint Jude Hartwick to the CJCC as the Education Representative. (Ayes-All) Motion carried.

7. **Update on JCATC outcomes for 2014 and YTS 2015 to date (Sara Carpenter)**

Gusse provided a report on JCATC statistics for the Council to review. She reviewed the information. No action taken.

8. **Update on pretrial SCRAM & Remote Breath (Sara Carpenter)**

Gusse provided a compliance summary on SCRAM for the Council to review. The Council discussed current procedures and coordination between the various divisions. No action taken.

9. **Data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole (Kathi Cauley, Jeff De La Rosa & Chief Deputy Parker)**

Milbrath is working on producing a report through the jail. Discussion of this item will be deferred to the next meeting. No action taken.

10. **Coordination with Recidivism Council and other agencies**

Forseth explained that the Council had a presentation from Green County on a mentoring program which they are looking into. The Council welcomes

recommendations from the CJCC. Wehmeier suggested putting together a smaller workgroup which include members including members from the Reducing Recidivism Council and bring their recommendations back to the CJCC for their consideration. Potential members of the workgroup will be discussed at the next meeting. No action taken.

**11. Discussion of heroin/opiates**

Happ & DeLaRosa discussion how to approach heroin and opiate use in Jefferson County. Happ suggested looking at Dane & Waukesha County drug courts and where they receive their funding. This will be an ongoing agenda item.

**12. General discussion for long term objectives of the CJCC**

This was addressed with Item 11.

**13. Development of crime prevention fund in Governor's proposed budget.**

Wehmeier explained that funds may be available for projects that the Council may take on in the future. This will be discussed at the next meeting.

- 14. Future meeting dates:** April 22, 2015  
May 27, 2015  
June 24, 2015  
July 22, 2015

**15. Tentative Future Agenda Items and Meeting Dates**

- Approval of March 25, 2015 CJCC meeting minutes
- Update on JCATC outcomes for 2014 and YTS 2015 to date
- Update on pretrial SCRAM & Remote Breath
- Coordinating with Recidivism Council and other agencies
- Review State recommendations
- Discuss other issues that the Council could undertake
- Discussion on Heroin & Opiates
- Development of crime prevention fund in Governor's proposed budget.
- General discussion for long term objectives of the CJCC
- Nominations for Representative of Jefferson County Police Chief & Sheriff's Association
- Data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole (Kathi Cauley, Jeff De La Rosa & Chief Deputy Parker)

**16. Adjourn**

Motion made by Milbrath; Second by DeLaRosa to adjourn at 12:46 p.m.