

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Wednesday, July 9, 2015

10:30 a.m.

Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on a specific agenda items must register their request at this time)
6. Approval of the June 3, 2015 Infrastructure Committee meeting minutes
7. Communications
8. Update on old highway facility
9. Update on punch list for the new highway facility
10. Update on Satellite Shops
11. Discussion and possible action on a professional service contract with FacilityDude software application
12. Discussion and possible action on courthouse parking lot
13. Discussion and possible action on Task Force Assignments
14. Discussion and possible action on fee structure for the use of conference rooms
15. Discussion and possible action on Condition Assessment
16. Discussion and possible action on demolition of property located at 211 E. Washington Street, Jefferson
17. Central Services Financial Report (May)
18. MIS Financial Report (May)
19. Potential items for the Committee's next meeting
20. Set next meeting date (August 5, 2015)
21. Adjourn

All meetings in Room 112 at 9:00 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Jefferson County Board
Committee Minutes
June 3, 2015
Infrastructure Committee**

1. Call to order

Meeting was called to order by Jones at 9:07 a.m.

2. Roll call of Committee Members

John Kannard, Russell Kutz, Mike Kelly, Richard Jones and Greg David.

Others Present: Tammie Jaeger, Administrative Secretary; Bill Kern, Highway Commissioner and Mark Miller, Central Services Manager.

3. Certification of compliance with the Open Meetings Law

Staff reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

No changes were made

5. Public Comment None

6. Approval of the May 6, 2015 Infrastructure Committee meeting minutes

Motion by David; Second by Kannard to approve the May 6, 2015 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.

7. Communications

- a. Highway Open House Dedication Iteration

8. Update on old highway facility

The City of Jefferson will be giving a presentation on their ideas for the old highway site. Kern explained that there is also another party interested in the property. The staff should be reporting to the new facility on June 4th. No action taken.

9. Update on Satellite Shops

The Satellite Shops are on schedule. No action taken.

10. Central Services Projects Update – Mark Miller

Miller gave the committee an update on Central Services projects. 1) The boilers will be replaced at the Courthouse & MIS with bid specs are due June 11th 2) Multiple sections of roofing at various county facilities.; 3) HVAC maintenance at the courthouse including replacement of the heating coil & A/C coil to add an additional 10-15 year of life resulting in a cost savings of approximately \$60,000 and resolve the heating and cooling issues 4) Courthouse parking lot maintenance including sealing, crack filling, striping, light pole removal, installation of permanent parking signs and exterior wall pack light fixtures. No action taken.

11. Central Services Financial Report

Financial Reports were provided for the committee to review. No action taken.

12. MIS Financial Report

Financial Reports were provided for the committee to review. No action taken.

13. Potential items for the Committee's next meeting

- Approval of the June 3, 2015 Infrastructure Committee minutes
- Update on new highway facility
- Update on the old highway facility
- Human Services Project Update
- Update on Satellite Shops
- Update on Task Force assignments
- Discussion and possible action on charging a fee for the use of conference rooms

14. Set next meeting date:

- July 1, 2015 at 9:00 a.m. Sheriff's Shooting Range, W7082 County Hwy V, Lake Mills, WI 53551.

- August 5, 2015 at 9:00 a.m.

15. **Tour of Highway Facility**

The committee toured the new Highway Facility

16. **Adjourn**

David made a motion to adjourn; Second by Kelly at 10:19 a.m. Ayes – All (Motion Carried)

DRAFT

Central Services
1901

Date Ran 6/22/2015
Period 5
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
411100	GENERAL PROPERTY TAXES	(58,564.83)	(58,564.83)	(292,824.15)	(292,824.17)	0.02	(702,778.00)	(409,953.85)	41.67%
474009	HOUSEKEEPING SERVICES	-	(183.33)	-	(916.67)	916.67	(2,200.00)	(2,200.00)	0.00%
483002	MISC SALE/MATERIAL & SUPPLY	(6.64)	(33.33)	(290.67)	(166.67)	(124.00)	(400.00)	(109.33)	72.67%
486001	VENDING COMMISSION	(91.44)	(95.83)	(384.53)	(479.17)	94.64	(1,150.00)	(765.47)	33.44%
Totals		(58,662.91)	(58,877.33)	(293,499.35)	(294,386.67)	887.32	(706,528.00)	(413,028.65)	41.54%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
511110	SALARY-PERMANENT REGULAR	5,484.28	6,511.25	26,900.41	32,556.25	(5,655.84)	78,135.00	51,234.59	34.43%
511210	WAGES-REGULAR	13,488.64	15,791.83	71,795.32	78,959.17	(7,163.85)	189,502.00	117,706.68	37.89%
511220	WAGES-OVERTIME	32.64	213.92	2,677.13	1,069.58	1,607.55	2,567.00	(110.13)	104.29%
511230	WAGES-REGULAR OVERTIME	21.76	-	87.39	-	87.39	-	(87.39)	#DIV/0!
511290	WAGES-OTHER WAGES	375.00	430.00	1,685.00	2,150.00	(465.00)	5,160.00	3,475.00	32.66%
511310	WAGES-SICK LEAVE	339.60	-	1,365.90	-	1,365.90	-	(1,365.90)	#DIV/0!
511320	WAGES-VACATION PAY	962.44	-	5,169.44	-	5,169.44	-	(5,169.44)	#DIV/0!
511330	WAGES-LONGEVITY PAY	-	84.42	-	422.08	(422.08)	1,013.00	1,013.00	0.00%
511340	WAGES-HOLIDAY PAY	1,126.56	-	3,612.92	-	3,612.92	-	(3,612.92)	#DIV/0!
511350	WAGES-MISCELLANEOUS(COMP)	125.12	-	420.40	-	420.40	-	(420.40)	#DIV/0!
512141	SOCIAL SECURITY	1,647.86	1,738.17	8,548.33	8,690.83	(142.50)	20,858.00	12,309.67	40.98%
512142	RETIREMENT (EMPLOYER)	1,436.39	1,499.42	7,428.06	7,497.08	(69.02)	17,993.00	10,564.94	41.28%
512144	HEALTH INSURANCE	5,874.34	5,558.08	26,964.74	27,790.42	(825.68)	66,697.00	39,732.26	40.43%
512145	LIFE INSURANCE	9.39	9.08	42.03	45.42	(3.39)	109.00	66.97	38.56%
512150	FSA CONTRIBUTION	-	83.33	1,000.00	416.67	583.33	1,000.00	-	100.00%
512173	DENTAL INSURANCE	445.69	444.00	2,092.13	2,220.00	(127.87)	5,328.00	3,235.87	39.27%
512390	SAFETY EQUIPMENT	-	16.67	-	83.33	(83.33)	200.00	200.00	0.00%
521219	OTHER PROFESSIONAL SERV	-	3,333.33	-	16,666.67	(16,666.67)	40,000.00	40,000.00	0.00%
521296	COMPUTER SUPPORT	-	62.50	-	312.50	(312.50)	750.00	750.00	0.00%
529170	GROUNDS KEEPING CHARGES	1,331.39	1,173.50	3,291.78	5,867.50	(2,575.72)	14,082.00	10,790.22	23.38%
529299	PURCHASE CARE & SERVICES	-	416.67	1,670.00	2,083.33	(413.33)	5,000.00	3,330.00	33.40%
531008	HAZARD RECYCLE CHARGES	-	41.67	-	208.33	(208.33)	500.00	500.00	0.00%
531298	UNITED PARCEL SERVICE UPS	79.10	95.83	473.06	479.17	(6.11)	1,150.00	676.94	41.14%
531303	COMPUTER EQUIPMT & SOFTW/	-	83.33	1,241.45	416.67	824.78	1,000.00	(241.45)	124.15%
531311	POSTAGE & BOX RENT	-	0.67	-	3.33	(3.33)	8.00	8.00	0.00%
531312	OFFICE SUPPLIES	-	25.00	3.39	125.00	(121.61)	300.00	296.61	1.13%
531313	PRINTING & DUPLICATING	-	-	0.44	-	0.44	-	(0.44)	#DIV/0!

531314	SMALL ITEMS OF EQUIPMENT	-	83.33	435.51	416.67	18.84	1,000.00	564.49	43.55%
531351	GAS/DIESEL	-	125.00	165.90	625.00	(459.10)	1,500.00	1,334.10	11.06%
532332	MILEAGE	-	-	9.49	-	9.49	-	(9.49)	#DIV/0!
533221	WATER	318.72	333.33	1,544.78	1,666.67	(121.89)	4,000.00	2,455.22	38.62%
533222	ELECTRIC	7,399.06	7,916.67	37,553.27	39,583.33	(2,030.06)	95,000.00	57,446.73	39.53%
533223	SEWER	379.44	375.00	1,836.58	1,875.00	(38.42)	4,500.00	2,663.42	40.81%
533224	NATURAL GAS	532.10	1,166.67	6,728.13	5,833.33	894.80	14,000.00	7,271.87	48.06%
533225	TELEPHONE & FAX	42.65	91.67	510.45	458.33	52.12	1,100.00	589.55	46.40%
533235	STORM WATER UTILITY	161.25	136.67	793.99	683.33	110.66	1,640.00	846.01	48.41%
535239	STREET REPAIR & MAINT	-	125.00	57.44	625.00	(567.56)	1,500.00	1,442.56	3.83%
535246	BUILDING SERVICE & MAINT	773.48	3,583.33	27,202.70	17,916.67	9,286.03	43,000.00	15,797.30	63.26%
535247	BLDG REPAIR & MAINT	2,719.75	208.33	7,399.35	1,041.67	6,357.68	2,500.00	(4,899.35)	295.97%
535297	REFUSE COLLECTION	195.00	155.00	975.00	775.00	200.00	1,860.00	885.00	52.42%
535344	HOUSEHOLD & JANITORIAL SUPP	1,695.14	958.33	5,177.16	4,791.67	385.49	11,500.00	6,322.84	45.02%
535349	OTHER SUPPLIES	986.24	708.33	2,857.80	3,541.67	(683.87)	8,500.00	5,642.20	33.62%
535353	MACHINERY & EQUIP PARTS	-	791.67	1,269.36	3,958.33	(2,688.97)	9,500.00	8,230.64	13.36%
535354	PAINT	348.00	208.33	348.00	1,041.67	(693.67)	2,500.00	2,152.00	13.92%
535355	PLUMBING & ELECTRICAL	1,061.99	500.00	10,822.43	2,500.00	8,322.43	6,000.00	(4,822.43)	180.37%
535452	GREEN INITIATIVES	-	416.67	(432.24)	2,083.33	(2,515.57)	5,000.00	5,432.24	-8.64%
536531	LAND RENT & LEASE	-	150.00	1,800.00	750.00	1,050.00	1,800.00	-	100.00%
571004	IP TELEPHONY ALLOCATION	45.67	45.67	228.35	228.33	0.02	548.00	319.65	41.67%
571009	MIS PC GROUP ALLOCATION	1,892.50	1,892.50	9,462.50	9,462.50	-	22,710.00	13,247.50	41.67%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	451.75	451.75	2,258.75	2,258.75	-	5,421.00	3,162.25	41.67%
591519	OTHER INSURANCE	753.51	841.42	4,835.75	4,207.08	628.67	10,097.00	5,261.25	47.89%
594809	CAP BLDG	-	1,916.67	-	9,583.33	(9,583.33)	23,000.00	23,000.00	0.00%
594810	CAP EQUIPMENT	-	13,750.00	-	68,750.00	(68,750.00)	165,000.00	165,000.00	0.00%
594819	CAP OTHER EQUIPMENT	-	1,250.00	105.20	6,250.00	(6,144.80)	15,000.00	14,894.80	0.70%
594821	CAP IMPRV LAND	-	5,416.67	-	27,083.33	(27,083.33)	65,000.00	65,000.00	0.00%
594822	CAP IMPRV BLDG	-	18,000.00	-	90,000.00	(90,000.00)	216,000.00	216,000.00	0.00%
594829	CAP IMPRV OTHER	-	833.33	-	4,166.67	(4,166.67)	10,000.00	10,000.00	0.00%

Totals	52,536.45	100,044.00	290,414.97	500,220.00	(209,805.03)	1,200,528.00	910,113.03	24.19%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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#DIV/0!

Totals	-	-	-	-	-	-	-	-	#DIV/0!
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Total Business Unit	(6,126.46)	41,166.67	(3,084.38)	205,833.33	(208,917.71)	494,000.00	497,084.38	-0.62%
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MIS
8501 PC Group

Date Ran 6/22/2015
Period 5
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474180	MIS BILLED	(58,439.08)	(55,493.00)	(292,195.40)	(277,465.00)	(14,730.40)	(665,916.00)	(373,720.60)	#DIV/0! 43.88%
Totals		(58,439.08)	(55,493.00)	(292,195.40)	(277,465.00)	(14,730.40)	(665,916.00)	(373,720.60)	43.88%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	6,785.67	6,947.25	33,331.75	34,736.25	(1,404.50)	83,367.00	50,035.25	#DIV/0! 39.98%
511210	WAGES-REGULAR	8,191.41	10,977.17	45,129.65	54,885.83	(9,756.18)	131,726.00	86,596.35	34.26%
511220	WAGES-OVERTIME	47.27	124.00	575.34	620.00	(44.66)	1,488.00	912.66	38.67%
511290	WAGES-OTHER WAGES	-	320.83	-	1,604.17	(1,604.17)	3,850.00	3,850.00	0.00%
511310	WAGES-SICK LEAVE	1,414.16	-	4,787.68	-	4,787.68	-	(4,787.68)	#DIV/0!
511320	WAGES-VACATION PAY	399.12	-	3,335.04	-	3,335.04	-	(3,335.04)	#DIV/0!
511330	WAGES-LONGEVITY PAY	-	48.08	-	240.42	(240.42)	577.00	577.00	0.00%
511340	WAGES-HOLIDAY PAY	935.78	-	3,507.99	-	3,507.99	-	(3,507.99)	#DIV/0!
511350	WAGES-MISCELLANEOUS(COMP)	146.70	-	946.50	-	946.50	-	(946.50)	#DIV/0!
512141	SOCIAL SECURITY	1,364.48	1,403.92	6,978.68	7,019.58	(40.90)	16,847.00	9,868.32	41.42%
512142	RETIREMENT (EMPLOYER)	1,218.75	1,270.83	6,244.76	6,354.17	(109.41)	15,250.00	9,005.24	40.95%
512144	HEALTH INSURANCE	2,337.64	2,255.33	10,751.98	11,276.67	(524.69)	27,064.00	16,312.02	39.73%
512145	LIFE INSURANCE	7.84	6.92	35.50	34.58	0.92	83.00	47.50	42.77%
512150	FSA CONTRIBUTION	-	-	375.00	-	375.00	-	(375.00)	#DIV/0!
512173	DENTAL INSURANCE	315.69	310.50	1,492.82	1,552.50	(59.68)	3,726.00	2,233.18	40.06%
521220	CONSULTANT	120.00	5,833.33	6,750.00	29,166.67	(22,416.67)	70,000.00	63,250.00	9.64%
521296	COMPUTER SUPPORT	14,089.61	8,333.33	97,483.64	41,666.67	55,816.97	100,000.00	2,516.36	97.48%
531243	FURNITURE & FURNISHINGS	-	83.33	955.08	416.67	538.41	1,000.00	44.92	95.51%
531301	OFFICE EQUIPMENT	-	50.00	13.10	250.00	(236.90)	600.00	586.90	2.18%
531303	COMPUTER EQUIPMT & SOFTW/	184.30	708.33	6,390.38	3,541.67	2,848.71	8,500.00	2,109.62	75.18%
531312	OFFICE SUPPLIES	203.97	416.67	608.97	2,083.33	(1,474.36)	5,000.00	4,391.03	12.18%
531313	PRINTING & DUPLICATING	-	8.33	-	41.67	(41.67)	100.00	100.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	25.00	-	125.00	(125.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	299.00	25.00	299.00	125.00	174.00	300.00	1.00	99.67%
531324	MEMBERSHIP DUES	-	4.17	-	20.83	(20.83)	50.00	50.00	0.00%
532325	REGISTRATION	-	166.67	425.00	833.33	(408.33)	2,000.00	1,575.00	21.25%
532332	MILEAGE	108.72	91.67	149.43	458.33	(308.90)	1,100.00	950.57	13.58%
532335	MEALS	20.80	8.33	20.80	41.67	(20.87)	100.00	79.20	20.80%
532336	LODGING	144.00	16.67	144.00	83.33	60.67	200.00	56.00	72.00%
532350	TRAINING MATERIALS	-	1,666.67	15,000.00	8,333.33	6,666.67	20,000.00	5,000.00	75.00%

533228	INTERNET	1,444.20	2,083.33	7,576.80	10,416.67	(2,839.87)	25,000.00	17,423.20	30.31%
535242	MAINTAIN MACHINERY & EQUIP	478.13	1,250.00	14,944.28	6,250.00	8,694.28	15,000.00	55.72	99.63%
535355	PLUMBING & ELECTRICAL	-	83.33	-	416.67	(416.67)	1,000.00	1,000.00	0.00%
571004	IP TELEPHONY ALLOCATION	197.83	192.33	989.15	961.67	27.48	2,308.00	1,318.85	42.86%
571008	MIS OVERHEAD ALLOCATION	-	5,055.92	15,167.76	25,279.58	(10,111.82)	60,671.00	45,503.24	25.00%
591519	OTHER INSURANCE	101.32	95.00	478.73	475.00	3.73	1,140.00	661.27	41.99%
593014	CREDIT CARD FEES	-	5.75	-	28.75	(28.75)	69.00	69.00	0.00%
594810	CAP EQUIPMENT	-	791.67	-	3,958.33	(3,958.33)	9,500.00	9,500.00	0.00%
594813	CAP OFC EQUIP	-	500.00	-	2,500.00	(2,500.00)	6,000.00	6,000.00	0.00%
594818	CAP COMPUTER	-	1,416.67	-	7,083.33	(7,083.33)	17,000.00	17,000.00	0.00%
594819	CAP OTHER EQUIPMENT	-	2,916.67	-	14,583.33	(14,583.33)	35,000.00	35,000.00	0.00%

Totals		40,556.39	55,493.00	284,888.81	277,465.00	7,423.81	665,916.00	381,027.19	42.78%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
691100	OPER REV ADJUST	-	5,625.00	-	28,125.00	(28,125.00)	67,500.00	67,500.00	0.00%
691200	CAP REV ADJUST	-	(5,625.00)	-	(28,125.00)	28,125.00	(67,500.00)	(67,500.00)	0.00%
Totals		-	-	-	-	-	-	-	#DIV/0!
Total Business Unit		(17,882.69)	(0.00)	(7,306.59)	-	(7,306.59)	-	7,306.59	#DIV/0!

MIS
8502 IS Group

Date Ran 6/22/2015
Period 5
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
451200	RECORDS & REPORTS	-	(125.00)	(500.00)	(625.00)	125.00	(1,500.00)	(1,000.00)	33.33%
474180	MIS BILLED	(33,638.08)	(33,271.58)	(168,190.40)	(166,357.92)	(1,832.48)	(399,259.00)	(231,068.60)	42.13%
Totals		(33,638.08)	(33,396.58)	(168,690.40)	(166,982.92)	(1,707.48)	(400,759.00)	(232,068.60)	42.09%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
511110	SALARY-PERMANENT REGULAR	11,713.41	13,291.83	74,780.84	66,459.17	8,321.67	159,502.00	84,721.16	46.88%
511210	WAGES-REGULAR	1,329.44	2,100.92	1,329.44	10,504.58	(9,175.14)	25,211.00	23,881.56	5.27%
511220	WAGES-OVERTIME	-	28.50	-	142.50	(142.50)	342.00	342.00	0.00%
511310	WAGES-SICK LEAVE	-	-	71.48	-	71.48	-	(71.48)	#DIV/0!
511320	WAGES-VACATION PAY	449.52	-	5,598.63	-	5,598.63	-	(5,598.63)	#DIV/0!
511330	WAGES-LONGEVITY PAY	-	50.25	-	251.25	(251.25)	603.00	603.00	0.00%
511340	WAGES-HOLIDAY PAY	619.28	-	2,083.66	-	2,083.66	-	(2,083.66)	#DIV/0!
511350	WAGES-MISCELLANEOUS(COMP)	107.22	-	400.12	-	400.12	-	(400.12)	#DIV/0!
512141	SOCIAL SECURITY	1,079.73	1,178.25	6,399.01	5,891.25	507.76	14,139.00	7,739.99	45.26%
512142	RETIREMENT (EMPLOYER)	967.01	1,067.50	5,611.22	5,337.50	273.72	12,810.00	7,198.78	43.80%
512144	HEALTH INSURANCE	3,556.16	3,907.58	15,752.87	19,537.92	(3,785.05)	46,891.00	31,138.13	33.59%
512145	LIFE INSURANCE	9.14	7.50	41.33	37.50	3.83	90.00	48.67	45.92%
512150	FSA CONTRIBUTION	-	-	500.00	-	500.00	-	(500.00)	#DIV/0!
512173	DENTAL INSURANCE	216.00	226.75	965.44	1,133.75	(168.31)	2,721.00	1,755.56	35.48%
521220	CONSULTANT	480.00	250.00	480.00	1,250.00	(770.00)	3,000.00	2,520.00	16.00%
521296	COMPUTER SUPPORT	-	475.00	-	2,375.00	(2,375.00)	5,700.00	5,700.00	0.00%
531303	COMPUTER EQUIPMT & SOFTW/	-	500.00	-	2,500.00	(2,500.00)	6,000.00	6,000.00	0.00%
531312	OFFICE SUPPLIES	-	4.17	7.48	20.83	(13.35)	50.00	42.52	14.96%
531322	SUBSCRIPTIONS	-	14.58	-	72.92	(72.92)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	-	37.50	420.00	187.50	232.50	450.00	30.00	93.33%
531326	ADVERTISING	180.78	-	513.18	-	513.18	-	(513.18)	#DIV/0!
532325	REGISTRATION	-	200.00	-	1,000.00	(1,000.00)	2,400.00	2,400.00	0.00%
532332	MILEAGE	-	19.17	-	95.83	(95.83)	230.00	230.00	0.00%
532334	COMMERCIAL TRAVEL	-	33.33	-	166.67	(166.67)	400.00	400.00	0.00%
532335	MEALS	-	20.83	-	104.17	(104.17)	250.00	250.00	0.00%
532336	LODGING	-	158.33	-	791.67	(791.67)	1,900.00	1,900.00	0.00%
532350	TRAINING MATERIALS	-	41.67	-	208.33	(208.33)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	5,995.00	4,717.33	49,766.44	23,586.67	26,179.77	56,608.00	6,841.56	87.91%
571004	IP TELEPHONY ALLOCATION	197.83	197.83	989.15	989.17	(0.02)	2,374.00	1,384.85	41.67%

571008 MIS OVERHEAD ALLOCATION	-	5,055.92	15,167.76	25,279.58	(10,111.82)	60,671.00	45,503.24	25.00%
591519 OTHER INSURANCE	138.70	78.50	505.49	392.50	112.99	942.00	436.51	53.66%

Totals	27,039.22	33,663.25	181,383.54	168,316.25	13,067.29	403,959.00	222,575.46	44.90%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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#DIV/0!

Totals	-	-	-	-	-	-	-	-	#DIV/0!
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Total Business Unit	(6,598.86)	266.67	12,693.14	1,333.33	11,359.81	3,200.00	(9,493.14)	396.66%
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MIS
8503 Programming Special

Date Ran 6/22/2015
Period 5
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(13,650.50)	(13,650.50)	(68,252.50)	(68,252.50)	-	(163,806.00)	(95,553.50)	#DIV/0! 41.67%
Totals		(13,650.50)	(13,650.50)	(68,252.50)	(68,252.50)	-	(163,806.00)	(95,553.50)	41.67%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	2,671.80	7,750.58	13,838.49	38,752.92	(24,914.43)	93,007.00	79,168.51	#DIV/0! 14.88%
511210	WAGES-REGULAR	1,709.28	1,945.17	15,617.62	9,725.83	5,891.79	23,342.00	7,724.38	66.91%
511310	WAGES-SICK LEAVE	189.92	-	1,255.65	-	1,255.65	-	(1,255.65)	#DIV/0!
511320	WAGES-VACATION PAY	1,158.66	-	2,113.42	-	2,113.42	-	(2,113.42)	#DIV/0!
511330	WAGES-LONGEVITY PAY	-	16.25	-	81.25	(81.25)	195.00	195.00	0.00%
511340	WAGES-HOLIDAY PAY	310.72	-	1,277.15	-	1,277.15	-	(1,277.15)	#DIV/0!
511350	WAGES-MISCELLANEOUS(COMP)	-	28.50	-	142.50	(142.50)	342.00	342.00	0.00%
512141	SOCIAL SECURITY	462.10	745.08	2,608.64	3,725.42	(1,116.78)	8,941.00	6,332.36	29.18%
512142	RETIREMENT (EMPLOYER)	410.73	672.08	2,319.00	3,360.42	(1,041.42)	8,065.00	5,746.00	28.75%
512144	HEALTH INSURANCE	1,023.30	2,267.58	6,578.07	11,337.92	(4,759.85)	27,211.00	20,632.93	24.17%
512145	LIFE INSURANCE	1.55	2.08	6.94	10.42	(3.48)	25.00	18.06	27.76%
512150	FSA CONTRIBUTION	-	-	250.00	-	250.00	-	(250.00)	#DIV/0!
512173	DENTAL INSURANCE	144.00	223.17	819.00	1,115.83	(296.83)	2,678.00	1,859.00	30.58%
Totals		8,082.06	13,650.50	46,683.98	68,252.50	(21,568.52)	163,806.00	117,122.02	28.50%

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
									#DIV/0!
Totals		-	-	-	-	-	-	-	#DIV/0!
Total Business Unit		(5,568.44)	0.00	(21,568.52)	-	(21,568.52)	-	21,568.52	#DIV/0!

MIS
8510 Overhead

Date Ran 6/22/2015
Period 5
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
									#DIV/0!
Totals		-	-	-	-	-	-	-	#DIV/0!

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
521220	CONSULTANT	420.00	833.33	420.00	4,166.67	(3,746.67)	10,000.00	9,580.00	4.20%
521296	COMPUTER SUPPORT	3,112.76	416.67	23,611.09	2,083.33	21,527.76	5,000.00	(18,611.09)	472.22%
529299	PURCHASE CARE & SERVICES	622.50	441.67	1,470.60	2,208.33	(737.73)	5,300.00	3,829.40	27.75%
531298	UNITED PARCEL SERVICE UPS	-	50.00	24.37	250.00	(225.63)	600.00	575.63	4.06%
531311	POSTAGE & BOX RENT	-	0.83	-	4.17	(4.17)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	-	-	38.42	-	38.42	-	(38.42)	#DIV/0!
531314	SMALL ITEMS OF EQUIPMENT	-	62.50	-	312.50	(312.50)	750.00	750.00	0.00%
533221	WATER	22.11	33.33	131.03	166.67	(35.64)	400.00	268.97	32.76%
533222	ELECTRIC	380.73	500.00	1,953.59	2,500.00	(546.41)	6,000.00	4,046.41	32.56%
533223	SEWER	-	43.67	116.95	218.33	(101.38)	524.00	407.05	22.32%
533224	NATURAL GAS	91.39	291.67	1,563.04	1,458.33	104.71	3,500.00	1,936.96	44.66%
533225	TELEPHONE & FAX	272.49	383.33	1,278.62	1,916.67	(638.05)	4,600.00	3,321.38	27.80%
533228	INTERNET	-	-	1,444.20	-	1,444.20	-	(1,444.20)	#DIV/0!
533235	STORM WATER UTILITY	14.99	17.33	73.36	86.67	(13.31)	208.00	134.64	35.27%
533236	WIRELESS INTERNET	152.66	250.00	1,331.20	1,250.00	81.20	3,000.00	1,668.80	44.37%
535242	MAINTAIN MACHINERY & EQUIP	-	125.00	-	625.00	(625.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	-	416.67	-	2,083.33	(2,083.33)	5,000.00	5,000.00	0.00%
535247	BLDG REPAIR & MAINT	-	208.33	1,560.00	1,041.67	518.33	2,500.00	940.00	62.40%
535297	REFUSE COLLECTION	39.00	-	195.00	-	195.00	-	(195.00)	#DIV/0!
571003	HOUSEKEEPING	-	183.33	-	916.67	(916.67)	2,200.00	2,200.00	0.00%
571008	MIS OVERHEAD ALLOCATION	-	(10,111.83)	(30,335.52)	(50,559.17)	20,223.65	(121,342.00)	(91,006.48)	25.00%
591519	OTHER INSURANCE	15.56	20.83	78.31	104.17	(25.86)	250.00	171.69	31.32%
594810	CAP EQUIPMENT	-	2,333.33	-	11,666.67	(11,666.67)	28,000.00	28,000.00	0.00%
594813	CAP OFC EQUIP	-	4,583.33	50,654.41	22,916.67	27,737.74	55,000.00	4,345.59	92.10%
594822	CAP IMPRV BLDG	-	2,916.67	-	14,583.33	(14,583.33)	35,000.00	35,000.00	0.00%
Totals		5,144.19	4,000.00	55,608.67	20,000.00	35,608.67	48,000.00	(7,608.67)	115.85%

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
691100	OPER REV ADJUST	-	5,833.33	-	29,166.67	(29,166.67)	70,000.00	70,000.00	0.00%
691200	CAP REV ADJUST	-	(5,833.33)	-	(29,166.67)	29,166.67	(70,000.00)	(70,000.00)	0.00%
<hr/>									
Totals									#DIV/0!
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Total Business Unit		5,144.19	4,000.00	55,608.67	20,000.00	35,608.67	48,000.00	(7,608.67)	115.85%

MIS
8520 IP Telephone

Date Ran 6/22/2015
Period 5
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(11,563.53)	(10,180.00)	(50,902.10)	(50,900.00)	(2.10)	(122,160.00)	(71,257.90)	#DIV/0! 41.67%
Totals		(11,563.53)	(10,180.00)	(50,902.10)	(50,900.00)	(2.10)	(122,160.00)	(71,257.90)	41.67%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	365.67	-	1,828.33	(1,828.33)	4,388.00	4,388.00	#DIV/0! 0.00%
511210	WAGES-REGULAR	1,744.93	1,902.50	9,091.14	9,512.50	(421.36)	22,830.00	13,738.86	39.82%
511220	WAGES-OVERTIME	-	43.33	-	216.67	(216.67)	520.00	520.00	0.00%
511230	WAGES-REGULAR OVERTIME	-	1.50	-	7.50	(7.50)	18.00	18.00	0.00%
511330	WAGES-LONGEVITY PAY	-	1.50	-	7.50	(7.50)	18.00	18.00	0.00%
512141	SOCIAL SECURITY	133.48	176.67	695.43	883.33	(187.90)	2,120.00	1,424.57	32.80%
512142	RETIREMENT (EMPLOYER)	118.63	159.58	618.07	797.92	(179.85)	1,915.00	1,296.93	32.28%
512144	HEALTH INSURANCE	725.24	834.50	3,427.28	4,172.50	(745.22)	10,014.00	6,586.72	34.22%
512145	LIFE INSURANCE	0.60	0.75	2.71	3.75	(1.04)	9.00	6.29	30.11%
512150	FSA CONTRIBUTION	-	-	125.00	-	125.00	-	(125.00)	#DIV/0!
512173	DENTAL INSURANCE	44.31	49.50	203.50	247.50	(44.00)	594.00	390.50	34.26%
521220	CONSULTANT	240.00	2,666.67	23,200.00	13,333.33	9,866.67	32,000.00	8,800.00	72.50%
521296	COMPUTER SUPPORT	-	2,697.50	21,738.83	13,487.50	8,251.33	32,370.00	10,631.17	67.16%
531303	COMPUTER EQUIPMT & SOFTW/	-	-	80.00	-	80.00	-	(80.00)	#DIV/0!
531312	OFFICE SUPPLIES	-	18.75	9.35	93.75	(84.40)	225.00	215.65	4.16%
531314	SMALL ITEMS OF EQUIPMENT	-	16.67	-	83.33	(83.33)	200.00	200.00	0.00%
532325	REGISTRATION	-	83.33	-	416.67	(416.67)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	4.17	-	20.83	(20.83)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	1,893.90	208.33	4,778.32	1,041.67	3,736.65	2,500.00	(2,278.32)	191.13%
591519	OTHER INSURANCE	28.29	32.42	137.10	162.08	(24.98)	389.00	251.90	35.24%
594810	CAP EQUIPMENT	-	1,250.00	-	6,250.00	(6,250.00)	15,000.00	15,000.00	0.00%
594813	CAP OFC EQUIP	-	1,500.00	-	7,500.00	(7,500.00)	18,000.00	18,000.00	0.00%
Totals		4,929.38	12,013.33	64,106.73	60,066.67	4,040.06	144,160.00	80,053.27	44.47%

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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691100 OPER REV ADJUST	-	2,750.00	-	13,750.00	(13,750.00)	33,000.00	33,000.00	#DIV/0!	0.00%
691200 CAP REV ADJUST	-	(2,750.00)	-	(13,750.00)	13,750.00	(33,000.00)	(33,000.00)		0.00%

Totals	-	-	-	-	-	-	-	#DIV/0!	
Total Business Unit	(6,634.15)	1,833.33	13,204.63	9,166.67	4,037.96	22,000.00	8,795.37		60.02%

MIS
8525 Central Duplication

Date Ran 6/22/2015
Period 5
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
451002	PRIVATE PARTY PHOTOCOPY	(177.33)	(100.00)	(989.65)	(500.00)	(489.65)	(1,200.00)	(210.35)	82.47%
472003	MUNICIPALITY COPIES & PRINTIN	(7.50)	(20.83)	(221.05)	(104.17)	(116.88)	(250.00)	(28.95)	88.42%
474180	MIS BILLED	(2,820.75)	(2,820.75)	(14,103.75)	(14,103.75)	-	(33,849.00)	(19,745.25)	41.67%
474200	COPYING & PRINTING INTERDEP	(8,347.10)	(2,250.00)	(17,462.16)	(11,250.00)	(6,212.16)	(27,000.00)	(9,537.84)	64.67%
Totals		(11,352.68)	(5,191.58)	(32,776.61)	(25,957.92)	(6,818.69)	(62,299.00)	(29,522.39)	52.61%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
511210	WAGES-REGULAR	875.84	1,291.50	4,070.31	6,457.50	(2,387.19)	15,498.00	11,427.69	26.26%
511310	WAGES-SICK LEAVE	46.92	-	46.92	-	46.92	-	(46.92)	#DIV/0!
511340	WAGES-HOLIDAY PAY	113.39	-	340.17	-	340.17	-	(340.17)	#DIV/0!
511380	WAGES-BEREAVEMENT	-	-	132.94	-	132.94	-	(132.94)	#DIV/0!
512141	SOCIAL SECURITY	76.45	176.67	339.04	883.33	(544.29)	2,120.00	1,780.96	15.99%
512142	RETIREMENT (EMPLOYER)	70.44	89.08	312.13	445.42	(133.29)	1,069.00	756.87	29.20%
512144	HEALTH INSURANCE	675.56	758.00	2,899.33	3,790.00	(890.67)	9,096.00	6,196.67	31.87%
512145	LIFE INSURANCE	0.30	-	0.72	-	0.72	-	(0.72)	#DIV/0!
512150	FSA CONTRIBUTION	-	-	118.75	-	118.75	-	(118.75)	#DIV/0!
512173	DENTAL INSURANCE	35.48	43.17	181.70	215.83	(34.13)	518.00	336.30	35.08%
531298	UNITED PARCEL SERVICE UPS	-	1.67	-	8.33	(8.33)	20.00	20.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	-	41.67	-	208.33	(208.33)	500.00	500.00	0.00%
531311	POSTAGE & BOX RENT	-	0.83	-	4.17	(4.17)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	616.01	583.33	3,727.40	2,916.67	810.73	7,000.00	3,272.60	53.25%
531314	SMALL ITEMS OF EQUIPMENT	-	41.67	-	208.33	(208.33)	500.00	500.00	0.00%
531349	OTHER OPERATING EXPENSES	-	50.00	73.66	250.00	(176.34)	600.00	526.34	12.28%
532332	MILEAGE	-	-	17.25	-	17.25	-	(17.25)	#DIV/0!
533225	TELEPHONE & FAX	1.27	7.50	6.32	37.50	(31.18)	90.00	83.68	7.02%
535242	MAINTAIN MACHINERY & EQUIP	183.69	416.67	1,106.63	2,083.33	(976.70)	5,000.00	3,893.37	22.13%
535252	PRINTING EQUIP MAINTENANCE	453.62	1,333.33	2,750.11	6,666.67	(3,916.56)	16,000.00	13,249.89	17.19%
571004	IP TELEPHONY ALLOCATION	15.25	15.25	76.25	76.25	-	183.00	106.75	41.67%
571009	MIS PC GROUP ALLOCATION	302.67	302.67	1,513.35	1,513.33	0.02	3,632.00	2,118.65	41.67%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	32.25	32.25	161.25	161.25	-	387.00	225.75	41.67%
591519	OTHER INSURANCE	7.10	6.33	32.71	31.67	1.04	76.00	43.29	43.04%
Totals		3,506.24	5,191.58	17,906.94	25,957.92	(8,050.98)	62,299.00	44,392.06	28.74%

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
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Totals		-	-	-	-	-	-	-	#DIV/0!
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Total Business Unit		(7,846.44)	(0.00)	(14,869.67)	0.00	(14,869.67)	-	14,869.67	#DIV/0!