



# Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

[www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

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## Jefferson County Board of Health Agenda

Health Department Conference Room

1541 Annex Road, Jefferson, WI 53549

Wednesday, July 29, 2015

1 p.m.

### Board Members

Dick Schultz, Chair; Ed Morse, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, MD

1. Call to order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Minutes for May 27, 2015
6. Communications
  - a. Wisconsin State Laboratory of Hygiene Budget Provision Response Letter
  - b. Letter from UW-Madison School of Nursing Dean
7. **Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
8. **Review of Health Department Financial Report**
  - a. Review and Discussion of Income Statement and 2015 Budget
  - b. Review and Discussion of Draft 2016 Budget
9. **Operational Update of the Environmental Health Program**
10. **Discussion of Public Health Preparedness Program**
  - a. Discussion of Development of Mass Care and Family Assistance Center Plans
11. **Discussion of Public Health Program and Statistics**
  - a. Review of Communicable Disease Cases Reported
  - b. Discussion of Avian Influenza (H5N2 – HPAI\*) Outbreak and State Hotwash
  - c. Discussion of E-Cigarette Inclusion in County Smoke Free Air Policy
  - d. Discussion of Wisconsin State Laboratory of Hygiene Budget Provision, Fee Freezes and Governor's Veto
  - e. Discussion and Possible Action on Proposed Resolution for Local Control of Smoke-Free Air
  - f. The Administration & Rules Committee reviewed several resolutions regarding Communicable Disease funding and referred them to the BOH for their recommendation.
  - g. Discussion and Possible Action on Proposal to Write a Letter to the State Department of Health Services Urging Them to Change the Statutes/Administrative Rules for Blood Lead Levels
  - h. Update on Newly Hired Staff (Information Only)
12. **Discussion of Monthly Health Department Report**
13. **New Executive Director of Rock River Free Clinic (Information Only)**
14. **Adjourn**

**Next Scheduled Meetings: Wednesday, September 23, 2015; Wednesday, November 18, 2015**

\*Highly Pathogenic Avian Influenza

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.*

**Jefferson County Board of Health  
Meeting Minutes – May 27, 2015  
Jefferson County Health Department – Conference Room  
1541 Annex Road, Jefferson, WI. 53549**

**Call to Order:** D. Schultz, Chair, called the meeting to order at 11:00 a.m.

**Roll Call/Establishment of a Quorum:** Quorum established

**Board Members Present:** Dick Schultz, Chair; Ed Morse, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; Don Williams, M.D.

**Board Member Absent:** John McKenzie was excused prior to the meeting.

**Staff Present:** Gail Scott, Director; Diane Nelson, Public Health Program Manager; Ted Tuchalski, Environmental Health Specialist; Sandee Schunk, Clerical/Recorder

**Guest Present:** Benjamin Wehmeier, County Administrator

**Certification of Compliance with the Open Meetings Law:** The meeting was properly noticed.

**Review of the Agenda:** No changes to the agenda.

**Public Comment:** None

**Approval of the March 18, 2015 Meeting Minutes:**

*Motion by M. Wiesmann to accept the minutes as written; second by E. Morse; motion carried unanimously.*

**Communication:** None

**Financial Report**

- a) **Income Statement & Review of 2015 Budget:** S. Schunk reviewed the April 2015 "Statement of Revenue & Expenditures" in the meeting packet. As of April 30, 2015 the department is showing an estimated deficit of (\$18,655.68). Approximately (\$15,052.50) is from the Personal Care Program that closed on March 31, 2015.
- b) **Vehicle Usage Report:** The handout in the meeting packet was reviewed. It was decided by the committee members that this report is not necessary to present at future Board of Health meetings as the two department vehicles are being utilized by the staff resulting in lower cost mileage reimbursement expense. The report will be monitored by Health Department management.

**Operational Update of the Environmental Health Program**

- a) **Revision of the Environmental Sanitation Ordinance:** G. Scott reviewed the handout in the meeting packet titled "Environmental Sanitation Ordinance" and reported that the State is proposing a freeze on licensing and inspection fees for two years - limiting local control on licensing. It is proposed that the Jefferson County Ordinance be changed to remove the listing of fees. The Environmental Health Program must pay for itself to cover the sanitarian wages and benefits and remain non-profit.  
G. Scott reported that T. Tuchalski is now the supervisor of the Jefferson County/City of Watertown Environmental Health Consortium.
- b) **Fee Structure Changes:** Handout of the "2015 Fee Proposal" was reviewed. T. Tuchalski reported that the pool inspection fees have been 270% below average compared to other counties, and no other agents provide "free" re-inspections. Many

pools are closed and re-opened with a lot of time spent on re-inspections and teaching of pool staff. The re-inspection fees may be a financial incentive for managers to fix the problems to avoid multiple re-inspection fees. All non-pool fees are proposed to increase by 2% to be more in line with the State average.

B. Wehmeier reported that the revised fee schedule could be presented to the Jefferson County Finance Committee on June 9, 2015. The fee changes do not change the Health Department budget as the City of Watertown is the fiscal agent. Updating the current fee schedule was proposed and approved by the City of Watertown Finance Committee.

*Motion by M. Wiesmann to raise the inspection fees as proposed; second by E. Morse; motion carried unanimously.*

M. Wiesmann questioned if the facilities will be notified of the increasing fees. It was confirmed that letters would be sent to the facilities upon approval of the fee schedule changes.

- c) **Appeal of Lead Abatement Orders to the Board of Health:** G. Scott reported that when lead abatement orders are issued by the Jefferson County Health Department and a homeowner or landlord wants to appeal the orders, the appeal should go to the Jefferson County Board of Health and not the State as the current letter states.

*Motion by M. Wiesmann to have the letter that is sent to the homeowner or landlord ordering lead abatement be corrected to list the process of appeals as going to the Jefferson County Board of Health; second by E. Morse; motion carried unanimously.*

G. Scott reported that a Public Health Nurse and an Environmental Health Specialist are following up on a house that has failed lead testing and has a lead poisoned child residing there. The lead exposure may be from lead based paint or varnish in the home. The RN has spent time with the family teaching about lead exposure.

M. Wiesmann reported that lead poisoning in a child can cause developmental delays and other health problems.

D. Nelson reported that any lead levels >10 need follow-up and testing by the Environmental Health Specialist. Follow-up continues until the lead level falls to < 10. The Health Department plans to follow-up on any blood level results of 5 – 9 in a child in hopes of preventing lead poisoning.

#### **Public Health Preparedness**

- a) **New Public Health Emergency Preparedness (PHEP) Ebola Funding:** G. Scott reported that a new grant in the amount of \$18,628 has been signed by Ben Wehmeier and submitted to the State. Permission was received from the State to use some of this funding for the follow-up expenses on the Avian Flu outbreak (staff wages, benefits, medical supplies, etc.)
- b) **Completion of Mass Care Planning Document & Stipend:** G. Scott reported that \$ 1,000 was awarded to the Health Department for completing a Mass Care Planning template. The Mass Care Plan is to provide guidance during an emergency that needs large numbers of people re-located. Those involved would include Public Health, Jefferson County Human Services, Jefferson County Emergency Management, Red Cross and Salvation Army. B. Wehmeier reported that the plan allows a contractual opportunity to increase staff should an emergency require additional assistance.

#### **Public Health Program and Review of Statistics**

- a) **Communicable Disease Cases Reported:** G. Scott reviewed the handout in the meeting packet.
- b) **Avian Influenza (H5N2 – HPAI) Outbreak:** G. Scott reported that the Health Department staff focused on the outbreak and set up a mini Emergency Operations Center (EOC) in the Health Department conference room. Three farms were impacted in Jefferson County. D. Nelson was thanked for doing an excellent job coordinating staff and follow-up with the farm workers for health surveillance monitoring per the State's request. The 2<sup>nd</sup> farm impacted had a strong Human Resources & Administrative Department that handled the follow-up. The Public Health Nurses only provided the initial health screenings. Tamiflu was provided to any farm workers that requested it. The outbreak is mostly resolved now – temps at 65 degrees or more with sunshine kills the virus. D. Nelson reported that the dead birds were composted on site and the virus dies within a few hours of being placed in the compost piles. The facilities must be disinfected and re-tested before they can begin operations again.
- c) **DNR Air Permit Hearing in Lake Mills:** G. Scott reported that there was a DNR air permit hearing regarding a fertilizer processing plant in Lake Mills. The Health Department had been asked to do some air monitoring in the area. The State

Toxicologist had done testing of the air quality last year with no significant findings. "Citizens for a Better Environment" were present and provided testimony regarding the odors coming from the operation. The DNR permit may require additional equipment to be installed to decrease the odor caused by the facility.

- d) **E-Cigarette Inclusion in County Smoke Free Air Policy:** G. Scott reported that the request to include E-Cigarette products on the County Smoke-Free Ordinance will be on the June 2015 County Board meeting agenda. It was noted that State law is proposed to allow use of these products everywhere except hospitals, schools and daycares when children are present. It was noted that State law can preempt county ordinances.

*Motion made by M. Wiesmann to authorize Gail Scott, on behalf of the Board of Health, to write a resolution opposing preemption of legislation to reject the use of E-Cigarette products in all facilities and forward the resolution to the Jefferson County Administrator; second by Dr. D. Williams; motion passed unanimously.*

- e) **Powdered Alcohol:** G. Scott reported this resolution has not been completed to date due to staff shortages and the recent Avian Flu outbreak. The State does not have other resolutions in process. G. Scott will ask WALHDAB (Wisconsin Association of Local Health Departments and Boards) to take a look at this issue and address it with the State. G. Scott will follow-up on this and report back to the Board of Health.

- f) **Wisconsin State Laboratory of Hygiene Budget Provision:** G. Scott reviewed a letter in the meeting packet from WALHDAB stating concerns about provisions in the 2015 – 2017 State budget to move the State Lab of Hygiene out of the UW-Madison and transfer it to the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP). The State sets aside funding for "fee exempt testing" of bats, environmental testing, monitoring of infectious disease, electronic reporting of reportable diseases, etc. The State budget bill also reduces state funding for the Wisconsin State Lab of Hygiene by transferring \$3,593,400 of their GPR funding directly to the Wisconsin Department of Health Services and the Wisconsin Department of Natural Resources. An e-mail was reviewed from Karen McKeown, RN, MSN, State Health Officer and Administrator, that supports the moving of these funds to the Department of Health Services to support local Public Health issues. Discussion followed with M. Wiesmann stating that she has concerns that the shifting of resources would increase the possibility of losing support and exempt fees in the future. The Wisconsin State Lab of Hygiene has access to UW research and students and has a strong reputation nationwide. G. Scott stated concerns that if the limited funding allocated is used up, testing in the future would not be covered.

*Motion made by Dr. D. Williams to authorize Gail Scott, on behalf of the Board of Health, to send a letter to Karen McKeown, State Health Officer, stating their concerns regarding the moving the Wisconsin State Lab of Hygiene at UW-Madison to the Department of Agriculture and Department of Health Services and transferring the GPR funding from the Wisconsin State Lab of Hygiene to the Wisconsin Department of Health Services and the Wisconsin Department of Natural Resources.. A copy of the letter should be shared with the WALHDAB (Wisconsin Association of Local Health Departments & Boards) and WPHA (Wisconsin Public Health Association); second by E. Morse; motion carried unanimously.*

- g) **Retirements of Five Staff and Staffing/Hiring Update:** G. Scott reported that 3 Public Health RNs (Jackie Behm, Kathy Cheek & Mary Stearns); 1 clinic LPN (Shirley Gehrke) and 1 clerical staff (Sally Albertz) retired on May 1, 2015. The staff had accumulated 105+ years of experience at the Health Department. A department luncheon for the retirees was held with B. Wehmeier in attendance to represent the County. The retirees may be honored at a future County Board meeting. G. Scott reported that 2 Public Health RNs have been hired with a start date of June 1, 2015. One nurse is returning to the Health Department after working here in long term care previously. The other RN is a new graduate with a Masters' degree in Public Health and has previous Public Health experience. The third nursing position is awaiting approval by the County Administrator and 2 candidates have been interviewed. Terri Palm, Human Resources Director, has worked with the new employees regarding salaries and negotiating vacation time based on experience.
- h) **Proposed New LPN Position:** G. Scott reported that a meeting was held with Ben Wehmeier (County Administrator), Brian Lamers (Finance Director); Diane Nelson (Public Health Program Manager); Sandee Schunk (Accounting Specialist II) and herself to discuss the creation of an LPN position to work an average of 8 hours per week at the County Jail and 24 hours per week at the Health Department clinic. Duties at the Health Department would include providing immunizations; vaccine inventory and other duties performed by the previous clinic LPN. B. Wehmeier had requested a list of duties to be assigned to this employee, which Gail is compiling. Chief Parker from the County jail is in agreement of this LPN position to include

benefits in hopes of retaining an LPN at the jail for weekend coverage. This will also provide flexibility of coverage between the jail and Health Department. Brian in Finance reported that the Health Department would be able to fund this benefited position for up to 3 years and then it would have to be looked at again dependent on funding available.

*Dr. D. Williams motioned to support the addition of the benefited LPN position to provide approximately 24 hours per week at the Health Department and approximately 8 hours per week at the County jail with scheduling flexibility between the 2 departments; second by M. Wiesmann; motion carried unanimously.*

#### **Personal Care Program and Review of Statistics**

- a) **2015 PCW Program Transition:** G. Scott reported that this program ended on March 31, 2015 as scheduled. The State Medicaid program and Wisconsin Department of Quality Assurance has been notified in writing as required.

#### **Director's Report**

- a) **2014 Annual Report:** G. Scott reviewed the Annual Report which highlighted the 2014 activities of the Health Department and recognized the 5 staff members that retired on May 1, 2015. G. Scott will be presenting the Annual Report to the Jefferson County Board at the June 2015 meeting.
- b) **Monthly Report to Administration/County Board:** G. Scott reviewed the March and April activity reports in the meeting packet. A flier on HPV (Human Papillomavirus) and a summary of the UW Spring semester students' activities were also reviewed.

#### **Status of Rock River Free Clinic and Community Dental Clinic**

G. Scott reported that the Rock River Free Clinic has hired Kristen Wallace as its Executive Director with a start date of June 1, 2015. She will have an office on the upper level of the Health Department.

G. Scott reported that the Community Dental Clinic is fully staffed. Dr. Turley is working with Fort HealthCare to obtain dental treatment under anesthetic for developmentally disabled clients. He is working with Meriter Hospital for guidance on how they provided that service previously as Meriter will no longer provide the service.

**Next Meeting Date/Time/Agenda Items: 2015 Meetings: January 21, March 18, May 20 (27), July 15, September 16, November 18:** Next meeting will be held on Wednesday, July 15, 2015 at 1:00 p.m. in the Health Department MondoPad Conference Room.

**Adjourn:** *Motion by E. Morse to adjourn meeting at 12:15 p.m.; second by Dr. D. Williams; motion carried unanimously.*

Respectfully submitted;  
Sandee Schunk - Recorder



## **JEFFERSON COUNTY HEALTH DEPARTMENT**

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June 3, 2015

Karen McKeown  
State Health Officer and Administrator  
Division of Public Health  
Wisconsin Department of Health Services

Dear Karen,

I am writing this letter on behalf of the Jefferson County Board of Health members who passed a motion to express their concerns regarding the Governor's proposed transfer of funds from the Wisconsin State Laboratory of Hygiene (WSLH) to the Department of Health Services. The Board of Health is concerned that the items in the state 2015-2017 budget proposal may negatively impact the WSLH ability to provide Public Health services to state and local agencies.

They are also concerned about the budget bill provision that would transfer the WSLH to the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP). The connection between the WSLH and the University of Wisconsin Madison goes back to 1903 and has assured that high quality and respected services are provided. There has also been a great connection between the WSLH and the Division of Public Health – especially the State Epidemiologists.

These proposed transfers could negatively affect the ability of the WSLH to provide the amount and quality of services required of the Public Health community to protect the public's health and safety. These funding reductions would translate into a significant loss in capacity for local communities. These changes could impact the ability of state and local agencies to respond to biological, chemical or radiological emergencies.

WSLH supports the public's health in Wisconsin by providing services to local and state agencies such as:

- Clinical testing for newborn screening, disease outbreaks, women's health, genetic conditions
- Environmental testing for water, air, soil and hazardous materials
- Emergency response testing for agents of biological, chemical and radiological terrorism
- Monitoring data for infectious diseases, environmental and safety hazards
- Alcohol and drug testing for law enforcement, medical examiners and coroners
- Electronic reporting of reportable diseases from ALL Wisconsin private clinical laboratories

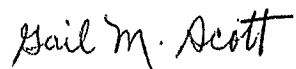
The Jefferson County Board of Health members ask you to consider the overall impact on Wisconsin's residents and on the public's health and to advocate for a strong, responsive state lab.

Jefferson County Health Department utilizes the WSLH for lab testing during food and waterborne outbreaks, well testing during flooding, testing of human specimens for diseases such as tuberculosis and influenza and testing of animals such as bats for rabies. The Health Department uses fee exempt testing for testing of specimens and for water tests for pregnant women and families with newborns. The concern is that, once the funding for the WSLH runs out, there will not be enough funding to continue these vital tests. There is also a concern about losing that strong connection between the WSLH and DPH.

Our experience during the recent HPAI outbreak showed a great connection between Jefferson County Health Department, the Division of Public Health and the Wisconsin State Laboratory of Hygiene. Especially in the beginning, it was difficult to interact with DATCP until we continued to assert our role during this outbreak. The response to these situations must be timely and well-coordinated with communication between all partners. The Jefferson County Board of Health members do not want this well coordinated network between local health departments, the Division of Public Health and the WSLH to be put in jeopardy.

The Jefferson County Board of Health members respectfully asks that you please consider the above concerns when advocating for the health and safety of Wisconsin's residents and the structure and function of the WSLH.

Sincerely,

A handwritten signature in black ink that reads "Gail M. Scott". The signature is written in a cursive, flowing style.

Gail M. Scott, RN, BSN  
Director/Health Officer  
Jefferson County Health Department



Scott Walker  
Governor

Kitty Rhoades  
Secretary

**State of Wisconsin**

Department of Health Services

DIVISION OF PUBLIC HEALTH

1 WEST WILSON STREET  
P O BOX 2859  
MADISON WI 53701-2859

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dhs.wisconsin.gov

June 15, 2015

Gail Scott, RN, BSN  
Health Officer  
Jefferson County Health Department  
1541 Annex Road  
Jefferson, WI 53549

Dear Ms. Scott:

Thank you for your letter about proposed budget initiatives regarding the Wisconsin State Laboratory of Hygiene. Your letter expressed the Jefferson County Board of Health's strong support for the laboratory services provided to local health departments and the public health system. You also indicated concern for both the transfer of budget from the lab to the Department of Health Services, as well as the transfer of the laboratory itself to the Department of Agriculture Trade and Consumer Protection.

The Department of Health Services agrees fully with your assessment of the important value WSLH provides to state and local public health. With the budgetary transfer to the Department the full dollar amount would have been contracted back to the laboratory for those services. In fact, for more than two decades the Department has directed the laboratory to provide those services using the funding intended to meet public health needs.

The Department of Health Services has not been involved in discussions involving the proposed transfer of the laboratory to the Department of Agriculture Trade and Consumer Protection. At this point however, you are likely aware that both of these provisions have been removed from the budget during proceedings of the legislature's Joint Finance Committee. The Department of Health Services will continue to support and advocate for a high quality State Laboratory of Hygiene.

Thank you again for sharing the interests and concerns of the Jefferson County Board of Health on this important topic. If you have additional questions on this issue please contact Chuck Warzecha at (608) 266-9780.

Sincerely,

Karen D. McKeown, RN, MSN  
State Health Officer and Administrator





School of Nursing  
UNIVERSITY OF WISCONSIN-MADISON

July 6, 2015

Ms. Gail Scott  
Jefferson County Health Department  
1541 Annex Rd  
Jefferson, WI 53549

RECEIVED  
JUL 2 2 2015  
BY: \_\_\_\_\_

Dear Ms. Scott:

My thanks to you, your organization, and especially your nursing staff colleagues for partnering with us this past academic year. Today, the important work of preparing the nurses of the future is a truly shared responsibility. Each year, we graduate more than 150 from our BS program, and 30-40 from our DNP and PhD programs. We simply could not do that each year, were it not for the excellent clinical sites and experienced preceptors provided by collaborating organizations such as yours.

Last year, we placed more than 400 undergraduate and graduate students in 150 clinical sites throughout Madison and south central Wisconsin. While it is difficult to estimate how many nurses played a role in the education of those students, I'm certain that number is in the hundreds.

Perhaps the best way to express my thanks is through the words of some of our 2015 graduates; when asked what they "liked best" about our nursing program, this is what they said:

- I loved all my clinical experiences. The nurses I worked with challenged me to become better while providing a non-threatening and enjoyable environment. They were very understanding of our positions as students.
- My clinical instructors were all fabulous. They had unlimited patience and were always available to answer questions. I will forever remember how they taught me to be a nurse.
- Clinical was the most helpful and largest learning experience I had as a beginning nursing student. The things I learned from my instructors and time on the unit was invaluable.
- I am glad the program provided me with an opportunity to practice my clinical rotations at several top-notch hospitals and other settings.
- Clinical experiences defined the nursing program and provided the most opportunity to build confidence in useful, meaningful experiences.
- The second year of clinicals is where I really learned how to become more independent and think critically. Being one-on-one with a preceptor was a great way to learn.

Thank you, on behalf of my faculty, staff, and students, for your partnership this past year. We literally could not do this important work without you.

Best wishes,

Katharyn A. May, PhD, RN, FAAN  
Dean and Professor

KAM/RC

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# Jefferson County Health Department - Statement of Revenues & Expenditures

01/01/2015 - 06/30/2015	YTD	Prorated	Annual	YTD
	Actual	Budget	Budget	Variance
<b>REVENUE:</b>				
Personal Care Medical Assistance	67,080.78	44,378.00	88,756.00	22,702.78
Personal Care Private Pay	6,184.16	8,801.50	17,603.00	-2,617.34
Personal Care - Care WI Private Pay	66,106.54	46,516.50	93,033.00	19,590.04
Personal Care Human Services	13,611.00	8,116.50	16,233.00	5,494.50
Personal Care Other Revenue	0.00	5.00	10.00	-5.00
Personal Care Prior Year Revenue	0.00	0.00	0.00	0.00
Personal Care WIMCR Funding	0.00	25,000.00	50,000.00	-25,000.00
<b>Total Personal Care</b>	<b>152,982.48</b>	<b>132,817.50</b>	<b>265,635.00</b>	<b>20,164.98</b>
<b>Total WIC</b>	<b>167,638.17</b>	<b>179,323.50</b>	<b>358,647.00</b>	<b>-11,685.33</b>
Public Health Fee for Service	45,215.93	71,019.50	142,039.00	-25,803.57
Public Health Grant Income	55,931.09	55,871.00	111,742.00	60.09
<b>Total Public Health</b>	<b>101,147.02</b>	<b>126,890.50</b>	<b>253,781.00</b>	<b>-25,743.48</b>
<b>Total Income</b>	<b>421,767.67</b>	<b>439,031.50</b>	<b>878,063.00</b>	<b>-17,263.83</b>
<b>EXPENSE:</b>				
Personal Care Salary & Benefits	26,112.79	13,314.00	26,628.00	12,798.79
Personal Care Contracted Services	133,169.08	98,167.00	196,334.00	35,002.08
Personal Care Operating Expense	3,663.57	26,927.50	53,855.00	-23,263.93
<b>Total Personal Care</b>	<b>162,945.44</b>	<b>138,408.50</b>	<b>276,817.00</b>	<b>24,536.94</b>
WIC Salary & Benefits	142,133.23	149,585.00	299,170.00	-7,451.77
WIC Contracted Services	3,355.07	5,596.50	11,193.00	-2,241.43
WIC Operating Expense	22,149.87	24,142.00	48,284.00	-1,992.13
<b>Total WIC</b>	<b>167,638.17</b>	<b>179,323.50</b>	<b>358,647.00</b>	<b>-11,685.33</b>
Public Health Salary & Benefits	515,596.33	489,229.50	978,459.00	26,366.83
Public Health Contractual	17,309.95	24,175.00	48,350.00	-6,865.05
Public Health Operating Expense	82,919.08	112,618.00	225,236.00	-29,698.92
Capital Equipment	0.00	0.00	0.00	0.00
<b>Total Public Health</b>	<b>615,825.36</b>	<b>626,022.50</b>	<b>1,252,045.00</b>	<b>-10,197.14</b>
<b>Total Expense</b>	<b>946,408.97</b>	<b>943,754.50</b>	<b>1,887,509.00</b>	<b>2,654.47</b>

SUMMARY				
Total Income	421,767.67	439,031.50	878,063.00	-17,263.83
County Funding Tax Levy & Conting. Transfer	437,611.50	437,611.50	875,223.00	
2014 Restricted Carryover Funds to 2015	19,199.00		27,477.00	
2014 Reserve Funds Applied (Retirees Pd. Out)	63,078.00		63,078.00	
2014 Capital Improvement Carryover to 2015			20,000.00	
Total Revenue	941,656.17	876,643.00	1,863,841.00	65,013.17
Total Expenditures	946,408.97	943,754.50	1,887,509.00	2,654.47
Net Surplus (Deficit)	-4,752.80			62,358.70

Prior Year Carryover Funds:	27,477.00
BU 4635 - PH Preparedness = \$5,531	\$ 3,861.00
BU 4406.646 WIC Fit Families = \$3,950	
BU 4501 - Cribs = \$1,025	
BU 4632 - PH Preparedness = \$13,665.00	\$ 13,665.00
BU 4639 - Immuniz. Coalition HPV = \$2,000	\$ 367.00
BU 4301 - PCW Alzh. JCHS pre-pay = \$1,306	\$ 1,306.00
= Total Carryover Applied:	\$ 19,199.00

Health Dept. Programs Business Units	Estimated Revenue 2015	Estimated Expenses 2015	Requested Revenue 2016	Requested Expenses 2016	2016 Requested Budget
4301 - Personal Care	\$ 202,984.00	\$ 212,945.00	\$ 12,500.00	\$ 12,500.00	\$ -
4406 - WIC Grant	\$ 329,030.00	\$ 332,980.00	\$ 332,980.00	\$ 332,980.00	\$ -
4456 - WIC Peer Counselors	\$ 13,063.00	\$ 13,063.00	\$ 13,598.00	\$ 13,598.00	\$ -
4501 - Public Health	\$ 62,095.00	\$ 1,025,817.00	\$ 62,095.00	\$ 937,178.00	\$ (875,083.00)
4507 - MCH Consol. Ctrct.	\$ 21,659.00	\$ 41,735.00	\$ 21,659.00	\$ 40,061.00	\$ (18,402.00)
4514 - Lead Consol. Ctrct.	\$ 6,621.00	\$ 10,753.00	\$ 6,621.00	\$ 12,199.00	\$ (5,578.00)
4515 - Immuniz. Consol. Ctrct.	\$ 14,629.00	\$ 21,049.00	\$ 14,629.00	\$ 20,934.00	\$ (6,305.00)
4519 - WWWP Consol. Ctrct.	\$ 9,662.00	\$ 11,788.00	\$ -	\$ -	\$ -
4502 - TB Dispensary	\$ 250.00	\$ 150.00	\$ 250.00	\$ 150.00	\$ 100.00
4503 - Headstart Nursing	\$ 4,000.00	\$ 4,000.00	\$ 3,444.00	\$ 3,444.00	\$ -
4521 - Environmental Health	\$ -	\$ 35,000.00	\$ -	\$ 35,000.00	\$ (35,000.00)
4524 - Mental Health Nursing	\$ 14,132.00	\$ 14,132.00	\$ 14,263.00	\$ 14,263.00	\$ -
4528 - Free Clinic Services	\$ 48,302.00	\$ 48,302.00	\$ 49,236.00	\$ 49,236.00	\$ -
4632 - Public Health Preparedness**	\$ 41,995.00	\$ 55,660.00	\$ 55,681.00	\$ 55,681.00	\$ -
4633 - Public Health Infrastructure & QI	\$ 237.00	\$ 237.00	\$ -	\$ -	\$ -
4635 - Public Health Preparedness**	\$ -	\$ 5,531.00	\$ -	\$ -	\$ -
4631 - Public Health Preparedness Ebola	\$ 6,035.00	\$ 6,035.00	\$ 12,593.00	\$ 12,593.00	
4639 - Immunization Coalition (HPV)	\$ 5,000.00	\$ 7,000.00	\$ -	\$ -	
<b>Totals:</b>	<b>\$ 779,694.00</b>	<b>\$ 1,846,177.00</b>	<b>\$ 599,549.00</b>	<b>\$ 1,539,817.00</b>	<b>\$ (940,268.00)</b>

2015 Approved Tax Levy: \$ 875,223.00

\*\*2014 Carryover funds into 2015: \$ 27,477.00

\*\*2014 Resv Applied Capital Remodel 2015 \$ 20,000.00

\*\*2014 Fund Balance to apply 2015 (estimate) \$ 70,783.00

\*\*\*2015 Retiree payouts/Used of unassigned \$ 73,000.00

Estimated Balance for 2015: \$ -

\$ 134,223 applied to 2015 tax levy

\*See notes below

\*\*\*"Estimated" balance = \$ 43,440

\$202,973 leaves balance of \$ 129,973 for 2016

(Possible WIMCR revenue Dec. 2015??)

2016 Revenue vs. Expenses: \$ (940,268.00)

\*\*\*Apply "available" unassigned fund balance \$ 102,061.00

Note: Per Brian \$ 129,973 must be used = balance \$ 27,912

2016 Tax Levy Requested: \$ (838,207.00)

2016 Tax Levy Goal \$ 838,207.00

Amount over goal: \$ -

Updated 7/23/2015 - ss/gs

#### Changes to 2015 Adopted Budget:

\*Note: waiting for downstairs remodel costs for 2015 from Terry Gard. He plans on it being completed in 2015.

\*Note: 2015 - Removed \$ 4,650 from BU 4632 Prepared. for Emerg. Mgmt expenses if needed and moved 5% of G. Scott's payroll out of Public Hlth BU 4501 into BU 4632

\*Also removed \$ 3,500 Purchased Care from BU 4632 Prepared. 2015 d/t G. Scott providing service that was going to be contracted out.

# Public Health Program Statistics 2015

Public Health Statistics	2014	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2015
Blood Lead Level Screenings	555	64	45	54	37	52	48							300
Blood Lead Level (≥ 10ug/dL)	24	0	2	0	0	1	1							4
Blood Lead Levels (5-9 mcg/dL)	15	3	2	0	2	2	2							11
Car Safety Seat Inspections	147	9	6	15	3	10	3							46
Communicable Disease Cases	323	25	20	36	29	25	31							166
County Jail Client Visits	4322	401	283	347	396	391	343							2161
Jail immunizations	194	6	17	1	1	9	9							43
EH Dept. of Ag Agent Inspections														0
EH Dept. of Health Agent Inspections														0
Nuisance Complaints														0
Fluoride Varnish Contacts	13	0	0	0	0	0	0							0
Health Education Attendees	2151	0	0	425	137									562
Health Education Sessions/ Events	66	0	0	4	3	1	1							9
Public Health Contacts	3638	305	167	229	334	207	160							1402
Immunizations Given	2349	74	98	85	61	53	26							397
Immunization Clients	1553	38	47	35	30	27	13							190
Mental Health CSP Visits	558	40	39	50	37	57	40							263
Office Clients Blood Pressures	46	3	0	1	2	4	8							18
Office Clients Mental Health Meds	82	6	9	12	8	9	10							54
Office Clients TB Skin Tests	306	24	31	23	24	28	28							158
Pregnancy Tests	49	4	2	1	1	4	5							17
Paternity Tests/ DNA	13	0	0	0	0	0	0							0
PHN Well Water Samples	34	5	1	4	2	0	0							12
Well Child/HealthCheck Clinic	112	0	6	3	0	2	2							13
WI Well Woman Program Clients	93	5	5	7	5	9	8							39
WIC Monthly Caseload Average	1333	1312	1291	1323	1297	1284	1306							
WIC Breastfeeding Peer Support Visits	580	59	46	45	58	31	44							283

# Monthly Disease Incident Counts by Resolution Status

## Jefferson County, June 2015

### Jefferson County

**Applied filters:** Resolution Status equal to Confirmed, Probable, Suspect, Not A Case **AND** Disease Category Incident Count not equal to 0 **AND** Disease Category equal to Category I, Category II, Environmental, Not Reportable **AND** Received Year-Month equal to 2015-06 **AND** Jurisdiction equal to Jefferson County

Resolution Status		Incident Count				
		Confirmed	Probable	Suspect	Not A Case	Total
Disease Category	Disease Subcategory					
Category I	Hepatitis A	0	0	0	1	1
	Pertussis (Whooping Cough)	0	0	0	1	1
Category II	Campylobacteriosis (Campylobacter Infection)	1	0	0	0	1
	Chlamydia Trachomatis Infection	11	0	0	0	11
	Cryptosporidiosis	6	1	0	0	7
	Ehrlichiosis / Anaplasmosis	0	0	1	0	1
	Giardiasis	1	0	0	0	1
	Gonorrhea	1	0	0	0	1
	Hepatitis B	1	0	0	1	2
	Hepatitis C	0	1	8	0	9
	Invasive Streptococcal Disease (Groups A And B)	1	0	0	0	1
	Lyme Disease	0	1	9	2	12
	Salmonellosis	4	0	0	0	4
	Syphilis	1	0	0	0	1
	Varicella (Chickenpox)	0	0	1	0	1
	Pathogenic E.coli	0	0	1	0	1
Not Reportable	Tuberculosis, Latent Infection (LTBI)	1	0	0	0	1
Total		28	3	20	5	56

Data last refreshed on Monday, July 27, 2015 9:24:00 AM CDT. Analysis performed by Diane Nelson, Program Manager, Jefferson County Health Department.

## **RESOLUTION NO. 2015-\_\_**

### **Resolution for Jefferson County to Protect Local Control of the Use of E-Cigarettes**

#### Executive Summary

Senate bill 132 and Assembly bill 170 prohibits the use of vapor products in the indoor locations and the outdoor premises of a child care center when children who are receiving child care services are present. The bill also prohibits the use of vapor products in the indoor locations and outdoor premises of a public or private elementary or secondary school and in the indoor locations of a hospital. The bill defines a vapor product to be a noncombustible product that contains a cartridge or container of nicotine or flavoring and that employs a heating element, power source, electronic circuit, or other means to produce vapor. The definition includes such products as electronic cigarettes and electronic cigars.

The bill also provides, with an exception, that a city, village, town, or county may not enact an ordinance that regulates the use of vapor products unless the ordinance or policy strictly conforms to the prohibitions established in the bill. The bill specifies that a city, village, town, or county may restrict or prohibit the use of vapor products in the enclosed places of buildings in which it conducts the business of the city, village, town, or county.

The bill also provides that the prohibitions in the bill do not prevent a person, or his or her agent, from restricting, prohibiting, or allowing the use of vapor products in the enclosed places, or anywhere on the premises, of a place of business owned or operated by that person, except in those places in which the use of vapor products is specifically prohibited under the bill.

The Jefferson County Board of Health is concerned that this will allow for more liberal use of vapor products thus weakening the Wisconsin's Clean Indoor Air Law. The Board of Health also is opposed to the state prohibiting local governments of the authority to protect people from the harmful effects of e-cigarettes

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WHEREAS, an electronic cigarette is an oral device that can be used to simulate smoking which produces an aerosol of nicotine and/or other substances, and

WHEREAS, e-cigarettes are not regulated and have not been proven safe, and

WHEREAS, there are no regulations on the manufacture or sale of the 450 plus brands of e-cigarettes and e-juice (the liquid used in electronic cigarettes to make a smoke-like vapor) to protect consumers and bystanders. Contents vary widely and do not always match the ingredients or amounts listed on labels, and

WHEREAS, no e-cigarette has been approved by the FDA as a cessation device and e-cigarette users often continue to smoke regular cigarettes as well as use e-cigarettes, and

WHEREAS, on July 5, 2010, Wisconsin passed the statewide Clean Indoor Air Law that 86% of Wisconsin residents currently support, and

WHEREAS, maintaining Wisconsin's standard of clean indoor air is important to protect the health of Wisconsin residents, and

WHEREAS, e-cigarettes produce more than just water vapor such as nicotine, ultrafine particles, heavy metals, and cancer-causing chemicals, and

WHEREAS, studies have found that some e-cigarettes contain high levels of formaldehyde and diacetyl, chemicals harmful to the human body, and

WHEREAS, poison center calls related to e-cigarettes have surged in the past 4 years and more than half of these calls involved children ages 5 and younger, and

WHEREAS, nationally, the use of e-cigarettes among youth has more than tripled in the last year, a cause for concern since nicotine is known to have harmful effects on adolescent brains, and

WHEREAS, in Wisconsin 8 percent of high school students currently use e-cigarettes, and

WHEREAS, e-cigarette use is associated with increased intentions to smoke conventional cigarettes, and

WHEREAS, aggressive marketing and candy flavoring like grape and gummy bear target youth tastes, and

WHEREAS, communities have come to expect clean indoor air and e-cigarette use threatens this standard and makes enforcement confusing, and

WHEREAS, on June 9, 2015, the Jefferson County Board of Supervisors included e-cigarettes into its Jefferson County Smoke Free Air Act policy which prohibits the use of e-cigarettes and electronic delivery devices at any time in any county-owned, rented, or leased building, including the Fair Park grandstand, and

WHEREAS, the State Legislature should not act to deprive local governments of the authority to protect people from the harmful effects of e-cigarettes,

WHEREAS, the Jefferson County Board of Health supports this resolution.



NOW, THEREFORE, BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors opposes any attempt to exempt the use of e-cigarettes from Wisconsin's Clean Indoor Air Law.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors supports and encourages its local communities to include e-cigarettes in their smoke-free ordinances to protect the health of their citizens and opposes any state legislation that preempts local governments from doing so.

*Fiscal Note: This resolution will have no fiscal impact to Jefferson County.*

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by  
Committee name

Date of Co. Bd. meeting

J. Blair Ward: 07-22-15

APPROVED: Administrator \_\_\_\_\_; Corp. Counsel \_\_\_\_\_; Finance Director \_\_\_\_\_

**RESOLUTION****131-2014-15**

TO THE HONORABLE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

Wisconsin has no dedicated, stable federal and state funding sources for communicable disease control and prevention efforts. A strong public health infrastructure is paramount to the health of all citizens. Emerging and existing communicable diseases threaten health security, economies, and quality of life for all. Communicable diseases such as ebola, H1N1, measles, HIV and AIDS, tuberculosis, influenza, measles, syphilis, gonorrhea, rabies, hepatitis, polio, and pertussis, can threaten the lives and well-being of Wisconsin residents. Emerging and re-emerging threats such as ebola, H1N1, SARS, and measles threaten personal and community safety and require substantial resources to contain.

Wisconsin local health department communicable disease programs protect residents by investigating and controlling communicable diseases, collecting data, educating the community about prevention and the importance of immunizations, and caring for those affected by these diseases. Public health departments have been successful in controlling communicable diseases through case reporting and involvement of public health staff in referral of exposed persons for screening and prevention services. Evidence in the scientific literature indicates that partner notification services are not adequately assured in the absence of specific public health staff involvement. Local health departments and the State of Wisconsin have demonstrated commitment, competence and success in assuring the confidentiality of persons with reported communicable disease for decades, including cases of AIDS. Local health departments have placed a high priority on communicable disease control. Communicable disease control is one of the ten essential functions of public health.

NOW THEREFORE, the undersigned members of the Health & Human Services Committee recommend adoption of the following resolution.

BE IT RESOLVED, the Outagamie County Board of Supervisors urges the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for the public's health, and

BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy of this resolution to the Outagamie County Health & Human Services Director, the Outagamie County

Executive, all Wisconsin Counties and the Outagamie County Lobbyist who will distribute to the Legislature and Governor.

Docket No. 2015-3-29

RESOLUTION NO. \_ 46 \_\_\_\_\_

**A RESOLUTION TO SECURE STATE FUNDING TO SUPPORT COMMUNICABLE DISEASE CONTROL FOR POPULATION HEALTH.**

WHEREAS, Wisconsin has no dedicated, stable federal and state funding sources for communicable disease control and prevention efforts; and,

WHEREAS, a strong public health infrastructure is paramount to the health of all citizens; and,

WHEREAS, emerging and existing communicable diseases threaten health security, economies, and quality of life for all; and,

WHEREAS, communicable diseases such as ebola, H1N1, measles, HIV and AIDS, tuberculosis, influenza, measles, syphilis, gonorrhea, rabies, hepatitis, polio, and pertussis, can threaten the lives and well-being of Wisconsin residents; and,

WHEREAS, emerging and re-emerging threats such as ebola, H1N1, SARS, and measles threaten personal and community safety and require substantial resources to contain; and,

WHEREAS, Wisconsin local health department communicable disease programs protect residents by investigating and controlling communicable diseases, collecting data, educating the community about prevention and the importance of immunizations, and caring for those affected by these diseases; and,

WHEREAS, public health departments have been successful in controlling communicable diseases through case reporting and involvement of public health staff in referral of exposed persons for screening and prevention services; and,

WHEREAS, evidence in the scientific literature indicates that partner notification services are not adequately assured in the absence of specific public health staff involvement; and,

WHEREAS, local health departments and the State of Wisconsin have demonstrated commitment, competence and success in assuring the confidentiality of persons with reported communicable disease for decades, including cases of AIDS; and,

WHEREAS, local health departments have placed a high priority on communicable disease control; and,


WHEREAS, communicable disease control is one of the ten essential functions of public health.

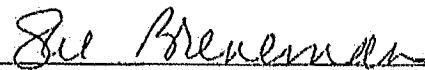
NOW THEREFORE, BE IT RESOLVED, that the Taylor County Board of Health and Taylor County Board of Supervisors urge the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for the public's health.

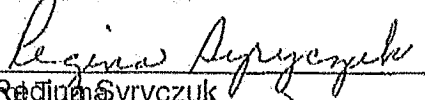
BE IT FURTHER RESOLVED, that this Taylor County Board of Supervisors duly assembled on this 21st day of April, 2015, supports this resolution submitted by the Taylor County Board of Health.

RESPECTFULLY SUBMITTED:

**BOARD OF HEALTH:**

  
O Tim Hansen

  
Sue Breneman

  
Ca Regina Syryczuk

  
Carol Hanna

Ollie Thums

Pat Mertens

  
Terrie Flandermeyer

2  
3  
4 TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

5  
6 RE: Communicable Disease Funding Support

7  
8 WHEREAS, according to Trust For America's Health, Wisconsin ranks 46th in the nation for state  
9 public health funding for local health departments. The median nationally is \$27.49 per capita, but  
10 Wisconsin invests only \$13.10 per capita; and

11  
12 WHEREAS, supporting a strong public health infrastructure is paramount with the continuing  
13 occurrences of natural disasters, terrorist attacks and infectious diseases, such as tuberculosis,  
pertussis

14 (whooping cough), measles, H1N1 influenza and Ebola; and 15

16 WHEREAS, infectious disease control is one of the ten essential functions of public health, and  
17 with adequate funding, local health departments across Wisconsin will be equipped with the  
necessary

18 resources and expertise to protect individuals, communities and the entire state from infectious  
diseases;

19 and 20

21 WHEREAS, Wisconsin currently has no dedicated, stable funding source for communicable  
22 disease control and prevention; and as a result, local health departments are challenged to have  
23 sufficient resources, including adequate staff and expertise to support effective communicable  
disease

24 efforts. 25

26 THEREFORE BE IT RESOLVED that the Oconto County Board of Supervisors supports an  
27 increase in communicable disease funding in the 2015-2017 state budget bill to assure a more robust  
28 public health infrastructure in Wisconsin and to help prevent the spread of communicable disease. 29

30 BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution  
31 to Governor Walker, the Joint Finance Committee of the Wisconsin Legislature, the legislators of  
Oconto

32 County and all County Clerks in Wisconsin.

33  
34 Submitted this 18th day of June, 2015 35

36 By: Health and Human Services Board 37

38 Guy Gooding, Chairperson

39 Diane Nichols

40 Carolyn Barke

41 Kathy Gohr

42 Jim Lacourciere

43 Mary Lemmen

44 Loretta Shellman

45 Al Sleeter

46 Joyce Stoegbauer

47  
48  
49  
50 Reviewed by Corporation Counsel: Adopted by Vote: 51

52 CAM

53 Initials of

54 Corp. Counsel

05/08/15

Date Reviewed

Ayes: 28 Nays: \_1\_ Absent: \_2\_

# High Fives!

## **From County Employee Newsletter – May 26, 2015**

For those who go the extra mile! Please give praise to Diane Lenz and Sarah Luebke who are both LPNs in the jail. They have been working extremely hard lately due to the dramatic increase in number of people coming to the jail with heroin/other opiates, alcohol and/or other drugs in their system. There also have been inmates with significant medical issues that they have taken care of and avoided potential negative outcomes for the inmates and the County. They are extremely dedicated and provide excellent care! Tania Wenzel

## **From County Employee Newsletter – July 6, 2015**

Congratulations to Emi Reiner, RN, BSN for passing her State Board of Nursing Exam! This exam, called the NCLEX (National Council Licensure Examination) is an examination for the licensing of nurses in the United States and Canada. After graduation from a school of nursing, one takes the NCLEX exam to receive his or her nursing license. A nursing license gives an individual the permission to practice nursing, granted by the state where he or she met the requirements. Emi is now officially a Registered Nurse. We are excited to have her working at the Health Department.

## **Welcome to the New Health Department Public Health Nurses**



Mary Magnuson, RN, BSN



Nancy Schneider, RN, BSN



Emi Reiner, RN, BSN

### **Mary Magnuson, RN, BSN**

Mary is a native of Duluth MN and just moved to Deerfield WI in June. Most recently, she has been providing case management for WI Family Care at NorthernBridges in Douglas County and hospital case management for Essentia Health St. Mary's in Duluth. She previously enjoyed working as a Public Health Nurse in Freeborn County, MN and Douglas County, WI and is very excited to be back in the role of PHN with Jefferson County! Mary has a son that just graduated from college and is living in the Twin Cities and a daughter that is starting college at the U of M in the fall. She enjoys spending time outdoors, gardening, boating, fishing and camping.

### **Nancy Schneider, RN, BSN**

Nancy Schneider is originally from Jefferson County and grew up in Watertown. Following the completion of nursing school, she lived and worked in Madison, but eventually moved back to the Ft Atkinson area. She and her husband have a son and daughter, one a recent high school

graduate and the youngest just completed her freshman year. Her work experience includes floor/ICU nursing at St. Mary's Hospital, in-patient psych at Rogers Memorial, and Home Health for Jefferson County. However, for the past 17 years she has worked at Brotoloc South, a group home provider. Although initially hired to fulfill a nursing role, the last 8 years were spent serving as Regional Director. "I am enjoying the warm welcome back and am excited to return to a role in which I can utilize my nursing skills."

**Emi Reiner, RN, BSN**

Emi Reiner recently graduated with a BS in Nursing from the University of Wisconsin - Madison. She also has degrees in public health and biology. Nursing is her "second" career because prior to this she stayed at home for a number of years to raise her children. Before that, she worked in prevention and tobacco control at the Wisconsin Clearinghouse for Prevention Resources. Emi has lived in Madison most of her life and still resides there with her husband and two girls. Emi is looking forward to working with staff to provide services to children and families and promoting health and wellness in Jefferson County.

Welcome to Kristin Wallace – New Executive Director of Rock River Free Clinic





## JEFFERSON COUNTY HEALTH DEPARTMENT

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

[www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

### June 2015 Monthly Report

Program Area	Event Attended or Activity
2016 Budget	Sandee Schunk and Gail Scott are working on the 2016 budget. Sandee Schunk is entering the large amount of data needed for the 2014 Wisconsin Medicaid Cost Report (WIMCR).
Communicable Disease Control	26 immunizations were given to 13 clients. Follow-up on 28 communicable disease cases as per State Statute
Director/Health Officer	Gail Scott listened to the WWWP teleconference; attended PHN staff meeting; attended WALHDAB and PHEP meeting; CHIP meeting; attended the Department Head meeting; Quarterly meeting with Ben Wehmeier; took new nurses on tour of areas affected by flooding and presented Disaster Preparedness information to them; met with Finance Committee regarding fees and use of Fund Balance for retirees; presented the Annual Report to the County Board; attended Department Head meeting; attended Task Force meeting; met with Kristin Wallace regarding Rock River Free Clinic, pulled together a meeting for Lead poisoned child care; met with Molina HealthCare regarding service and billing issues; WWWP teleconference and webcast; radio interview on WFAW; attend Regional Enrollment Network meetings; attended Communicable Disease Hotwash at Fort HealthCare; orientation of new student
Environmental Health	Joint investigation with Jefferson Fire Department on issues with a licensed facility; meeting for Lead poisoned child with PHNs, Jeff Larkin, Diane Nelson, Gail Scott, State person Kristi Tennie and B. Ward, Corporation Counsel
Jail Nursing	Jail nurses conducted 343 sick calls in June. 9 immunizations to 10 inmates. Jail nurses met with the Jefferson County Assistant Corp Council for help in understanding what and when they need to provide information. They had recently received some subpoenas and had questions. Corporation Council help and advice was appreciated.
Kids Safety Project Injury Prevention Program	The Car Seat Technicians installed 3 car safety seats in May with all parents exhibiting understanding of how to properly install the seats. Serena Jahnke attended a Car Passenger Safety special training on safe restraint for children with special health care needs. It was an intensive 2 day training which gives her an added endorsement to her car seat tech certification. Serena Jahnke and Diane Nelson participated in a joint Child Death Review (CDR) meeting with Rock County CDR in Janesville on a joint case. Gail Scott applied for a Randy Schopen Foundation grant for funding to purchase Pack N Plays for the Cribs for Kids program.
Public Health Program	Three new PHNs started in the month of June. We welcome Nancy Schneider, Emi Reiner, and Mary Magnuson to the team. The team has been helping to orient and make the new PHNs feel at home. Emi Reiner, a new PHN, successfully completed her nursing licensure exam the end of June to become a Registered Nurse Monthly Public Health Program staff meeting Gail Scott, Sandee Schunk and Diane Nelson met with Molina Health Care System to discuss ways to network and to address some recent billing issues Gail Scott and Diane Nelson, along with the new PHNs attended the WALHDAB meeting where the guest speakers were from the State Lead Program. All the PHNs have been busy taking turns covering the immunization clinic on Monday, Tuesday, Fridays. Nancy Schneider was one of the presenters at the Safe City event in Fort Atkinson for children entering Kindergarten. She presented the Mr. Yuk poison prevention information. N-95 mask annual fit testing was completed on the PHNs to be ready for respiratory communicable disease follow up. The Public Health Nurses have formed a partnership with the Community Dental Clinic, through an Oral Health Grant from the State of Wisconsin, to purchase oral health educational supplies and dental varnishes to try to prevent oral disease through early intervention in the home and clinic setting. Staff met with Barb Morrison Gudgeon, Community Dental Clinic Director, to set up this partnership.



Program Area	Event Attended or Activity
Public Health Preparedness Program	Gail Scott provided a slide show and tour regarding Public Health response to disasters; Gail Scott and Donna Haugom met regarding Mass Care Plan; Gail Scott and Donna Haugom attended the Health Care Coalition meeting
Public Health Program Manager	Diane Nelson participated in a MCH advisory committee meeting in Madison working to put together a Wisconsin plan for the Title 5 Federal MCH block grant funding to the states. Diane attended the JC ATODA Partnership Council meeting where plans are being made and information gathered in preparation for application in early 2016 for a Drug Free Community Grant. Diane attends the Human Services Zero Suicide planning meetings as the group puts together their self-study/ work plan. Diane has been involved in the orientation of the new nurses to immunizations and starting of MCH home visits.
WWWP	After 21 years of coordinating the Wisconsin Well Woman Program (WWWP), Sandee Schunk is working on transitioning the program over to the new state model of having less coordinators and providers.
WIC Team	WIC Director Mary Wollet activities: Fit Families conference call Head Start parent café team meeting Menu meeting with Head Start cooks to review menu Statewide WIC conference call Present Wellness Committee's outdoor walking route at PH staff meeting  Mary Wollet and Marsha Hake attended the Fort Atkinson Farmer's Market in conjunction with the WIC Fit Families grant in promoting healthy and fresh produce. They offered cookbooks, county park maps and healthy foods to taste.

### **Focus for July 2015**

- ❖ Continue to orientate the three new Public Health Nurses
- ❖ Further development of the Community Health Improvement Plan (CHIP)
- ❖ Working with EM on Mass Care Plan
- ❖ Continue HPV grant activities and QI Project
- ❖ Continue to redesign Public Health Nurse functional duties, areas of expertise, lead areas and geographic coverage of the County
- ❖ Explore shared LPN position with the Jail for weekend coverage in the Jail and office coverage at the Health Department
- ❖ Implement activities for new Ebola funding
- ❖ Work with new South Central Healthcare Coalition for regional disaster response planning
- ❖ Prepare the 2016 budget
- ❖ Prepare the 2014 WIMCR
- ❖ Provide information at the County Fair regarding Public Health Preparedness, car seat safety and a place for women to breastfeed