

# Infrastructure Committee

## AGENDA

Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson WI 53549

Wednesday, September 2, 2015

9:00 a.m.

### Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on a specific agenda items must register their request at this time)
6. Approval of the August 5, 2015 Infrastructure Committee meeting minutes
7. Communications
8. Update on Human Services Capital Projects
9. Discussion and possible action on potential alternative projects for FY 2015
10. Update on old highway facility
11. Update on punch list for the new highway facility
12. Discussion and update on satellite shops
13. Update on FacilityDude software application for maintenance, repair & improvement of county buildings
14. Update on courthouse parking lot repair & improvements
15. Central Services Financial Report (July)
16. MIS Financial Report (July)
17. Potential items for the Committee's next meeting
18. Set next meeting date (October 7, 2015)
19. Tour of Sheriff's Annex Building
20. Adjourn

All meetings in Room 112 at 9:00 a.m. unless noted

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.***

**Jefferson County Board  
Committee Minutes  
August 5, 2015  
Infrastructure Committee**

1. **Call to order**  
Meeting was called to order by Jones at 9:00 a.m.
2. **Roll call of Committee Members**  
John Kannard, Russell Kutz, Mike Kelly, Richard Jones and Greg David.  
Others Present: Tammie Jaeger, Administrative Secretary; Ben Wehmeier, County Administrator; Bill Kern, Highway Commissioner; J. Blair Ward, Corporation Counsel; Ryan Scheel, Central Services and Captain Duane Scott.
3. **Certification of compliance with the Open Meetings Law**  
Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**  
No changes were made
5. **Public Comment** None
6. **Approval of the July 9, 2015 Infrastructure Committee meeting minutes**  
Motion by David; Second by Kannard to approve the July 9, 2015 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.
7. **Communications**  
None
8. **Discussion and possible action on old highway facility**  
Wehmeier said that they are getting appraisals on the old highway facility and also the satellite facilities. No action taken.
9. **Discussion and possible action on Highway Satellite Shops**  
Kern provided plans for the satellite shops for the committee to review. The goal is to get bids back and take it to the County Board in September. They are looking into alternative energy sources and will include those options in the bidding process. No action taken.
10. **Discussion and possible action on Task Force Assignments**  
Wehmeier explained that the main Task Force assignment is to look at the facilities as a whole for the county. Staff is training on the Facility Dude software at this time and there will be a countywide assessment done. No action taken.
11. **Discussion and possible action on courthouse parking lot repair & improvements**  
The following bids were received: Archibault Asphalt Sealing & Striping for crack fill and sealing \$6695; Jefferson Current Electric, Inc. for installation of LED wall packs \$6,993 and Jefferson Current Electric for removal of satellite and light poles \$650.00.  
  
Motion by Kannard; Second by David to go ahead with the parking lot projects, including MIS, not to exceed \$30,000. (Ayes-All) Motion carried.
12. **Discussion and possible action on demolition of property located at 211 E. Washington Street, Jefferson**  
Wehmeier explained that they received the final reports and there would be expenses to bring the house up to code. The recommendation is to demolish the building. It was suggested that the house be placed on the Wisconsin Auction website to see if there is any interest in moving it. If there is no interest, the building will be demolished. No action taken.
13. **Central Services Financial Report (June)**  
Financial Reports were provided for the committee to review. No action taken.
14. **MIS Financial Report (June)**  
Financial Reports were provided for the committee to review. No action taken.

**15. Potential items for the Committee's next meeting**

- Approval of the August 5, 2015 Infrastructure Committee minutes
- Update on Human Services Capital Projects
- Discussion and possible action on potential alternative projects
- Update on FacilityDude
- Discussion and possible action on bids for Satellite shop

**16. Set next meeting date:**

- September 2, 2015 at 9:00 a.m. at the Courthouse with tour of Annex Building.

**17. Tour of the Sheriff's Training Facility**

Captain Scott took the committee on a tour of the training facility.

**18. Adjourn**

Kelly made a motion to adjourn; Second by Kutz at 10:11 a.m. Ayes – All (Motion Carried)

DRAFT

Central Services  
1901

Date Ran 8/21/2015  
Period 7  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(58,564.83)	(58,564.83)	(409,953.81)	(409,953.83)	0.02	(702,778.00)	(292,824.19)	58.33%
474009	HOUSEKEEPING SERVICES	-	(183.33)	(1,100.00)	(1,283.33)	183.33	(2,200.00)	(1,100.00)	50.00%
483002	MISC SALE/MATERIAL & SUPPLY	(31.20)	(33.33)	(321.87)	(233.33)	(88.54)	(400.00)	(78.13)	80.47%
486001	VENDING COMMISSION	(95.55)	(95.83)	(555.25)	(670.83)	115.58	(1,150.00)	(594.75)	48.28%
<b>Totals</b>		<b>(58,691.58)</b>	<b>(58,877.33)</b>	<b>(411,930.93)</b>	<b>(412,141.33)</b>	<b>210.40</b>	<b>(706,528.00)</b>	<b>(294,597.07)</b>	<b>58.30%</b>

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	6,276.84	6,511.25	39,105.60	45,578.75	(6,473.15)	78,135.00	39,029.40	50.05%
511210	WAGES-REGULAR	14,031.48	15,791.83	100,698.73	110,542.83	(9,844.10)	189,502.00	88,803.27	53.14%
511220	WAGES-OVERTIME	28.61	213.92	2,844.55	1,497.42	1,347.13	2,567.00	(277.55)	110.81%
511230	WAGES-REGULAR OVERTIME	-	-	109.15	-	109.15	-	(109.15)	
511290	WAGES-OTHER WAGES	385.00	430.00	2,420.00	3,010.00	(590.00)	5,160.00	2,740.00	46.90%
511310	WAGES-SICK LEAVE	291.56	-	1,657.46	-	1,657.46	-	(1,657.46)	
511320	WAGES-VACATION PAY	1,992.23	-	8,630.44	-	8,630.44	-	(8,630.44)	
511330	WAGES-LONGEVITY PAY	-	84.42	-	590.92	(590.92)	1,013.00	1,013.00	0.00%
511340	WAGES-HOLIDAY PAY	987.80	-	4,721.52	-	4,721.52	-	(4,721.52)	
511350	WAGES-MISCELLANEOUS(COMP)	92.48	-	814.36	-	814.36	-	(814.36)	
512141	SOCIAL SECURITY	1,807.56	1,738.17	12,097.10	12,167.17	(70.07)	20,858.00	8,760.90	58.00%
512142	RETIREMENT (EMPLOYER)	1,562.75	1,499.42	10,498.38	10,495.92	2.46	17,993.00	7,494.62	58.35%
512144	HEALTH INSURANCE	6,378.92	5,558.08	39,451.57	38,906.58	544.99	66,697.00	27,245.43	59.15%
512145	LIFE INSURANCE	8.47	9.08	58.97	63.58	(4.61)	109.00	50.03	54.10%
512150	FSA CONTRIBUTION	-	83.33	1,000.00	583.33	416.67	1,000.00	-	100.00%
512173	DENTAL INSURANCE	573.22	444.00	3,197.11	3,108.00	89.11	5,328.00	2,130.89	60.01%
512390	SAFETY EQUIPMENT	-	16.67	-	116.67	(116.67)	200.00	200.00	0.00%
521219	OTHER PROFESSIONAL SERV	-	3,333.33	-	23,333.33	(23,333.33)	40,000.00	40,000.00	0.00%
521296	COMPUTER SUPPORT	-	62.50	-	437.50	(437.50)	750.00	750.00	0.00%
529170	GROUNDS KEEPING CHARGES	1,382.30	1,173.50	6,385.53	8,214.50	(1,828.97)	14,082.00	7,696.47	45.35%
529299	PURCHASE CARE & SERVICES	-	416.67	1,670.00	2,916.67	(1,246.67)	5,000.00	3,330.00	33.40%
531008	HAZARD RECYCLE CHARGES	-	41.67	-	291.67	(291.67)	500.00	500.00	0.00%
531298	UNITED PARCEL SERVICE UPS	67.80	95.83	648.93	670.83	(21.90)	1,150.00	501.07	56.43%
531303	COMPUTER EQUIPMT & SOFTW/	-	83.33	1,241.45	583.33	658.12	1,000.00	(241.45)	124.15%
531311	POSTAGE & BOX RENT	-	0.67	-	4.67	(4.67)	8.00	8.00	0.00%
531312	OFFICE SUPPLIES	113.37	25.00	116.76	175.00	(58.24)	300.00	183.24	38.92%
531313	PRINTING & DUPLICATING	1.25	-	1.69	-	1.69	-	(1.69)	

531314	SMALL ITEMS OF EQUIPMENT	-	83.33	435.51	583.33	(147.82)	1,000.00	564.49	43.55%
531351	GAS/DIESEL	52.67	125.00	246.51	875.00	(628.49)	1,500.00	1,253.49	16.43%
532332	MILEAGE	-	-	9.49	-	9.49	-	(9.49)	
533221	WATER	314.12	333.33	2,166.12	2,333.33	(167.21)	4,000.00	1,833.88	54.15%
533222	ELECTRIC	9,120.42	7,916.67	55,243.76	55,416.67	(172.91)	95,000.00	39,756.24	58.15%
533223	SEWER	373.88	375.00	2,576.00	2,625.00	(49.00)	4,500.00	1,924.00	57.24%
533224	NATURAL GAS	176.46	1,166.67	7,254.06	8,166.67	(912.61)	14,000.00	6,745.94	51.81%
533225	TELEPHONE & FAX	40.66	91.67	589.74	641.67	(51.93)	1,100.00	510.26	53.61%
533235	STORM WATER UTILITY	157.41	136.67	1,112.65	956.67	155.98	1,640.00	527.35	67.84%
535239	STREET REPAIR & MAINT	-	125.00	57.44	875.00	(817.56)	1,500.00	1,442.56	3.83%
535246	BUILDING SERVICE & MAINT	14,252.74	3,583.33	41,842.18	25,083.33	16,758.85	43,000.00	1,157.82	97.31%
535247	BLDG REPAIR & MAINT	-	208.33	7,399.35	1,458.33	5,941.02	2,500.00	(4,899.35)	295.97%
535297	REFUSE COLLECTION	221.35	155.00	1,398.35	1,085.00	313.35	1,860.00	461.65	75.18%
535344	HOUSEHOLD & JANITORIAL SUPP	1,651.03	958.33	6,828.19	6,708.33	119.86	11,500.00	4,671.81	59.38%
535349	OTHER SUPPLIES	1,538.42	708.33	4,641.22	4,958.33	(317.11)	8,500.00	3,858.78	54.60%
535353	MACHINERY & EQUIP PARTS	60.34	791.67	4,403.35	5,541.67	(1,138.32)	9,500.00	5,096.65	46.35%
535354	PAINT	-	208.33	348.00	1,458.33	(1,110.33)	2,500.00	2,152.00	13.92%
535355	PLUMBING & ELECTRICAL	555.05	500.00	11,377.48	3,500.00	7,877.48	6,000.00	(5,377.48)	189.62%
535452	GREEN INITIATIVES	-	416.67	(432.24)	2,916.67	(3,348.91)	5,000.00	5,432.24	-8.64%
536531	LAND RENT & LEASE	-	150.00	1,800.00	1,050.00	750.00	1,800.00	-	100.00%
571004	IP TELEPHONY ALLOCATION	45.67	45.67	319.69	319.67	0.02	548.00	228.31	58.34%
571009	MIS PC GROUP ALLOCATION	1,892.50	1,892.50	13,247.50	13,247.50	-	22,710.00	9,462.50	58.33%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	417.92	451.75	3,128.42	3,162.25	(33.83)	5,421.00	2,292.58	57.71%
591519	OTHER INSURANCE	753.59	841.42	6,342.93	5,889.92	453.01	10,097.00	3,754.07	62.82%
594809	CAP BLDG	-	1,916.67	-	13,416.67	(13,416.67)	23,000.00	23,000.00	0.00%
594810	CAP EQUIPMENT	-	11,250.00	-	78,750.00	(78,750.00)	135,000.00	135,000.00	0.00%
594819	CAP OTHER EQUIPMENT	-	1,250.00	105.20	8,750.00	(8,644.80)	15,000.00	14,894.80	0.70%
594821	CAP IMPRV LAND	325.00	7,916.67	325.00	55,416.67	(55,091.67)	95,000.00	94,675.00	0.34%
594822	CAP IMPRV BLDG	-	18,000.00	-	126,000.00	(126,000.00)	216,000.00	216,000.00	0.00%
594829	CAP IMPRV OTHER	-	833.33	-	5,833.33	(5,833.33)	10,000.00	10,000.00	0.00%

Totals	67,930.87	100,044.00	410,135.20	700,308.00	(290,172.80)	1,200,528.00	790,392.80	34.16%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	-	-	-	-	-	-	-	-	-
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Total Business Unit	9,239.29	41,166.67	(1,795.73)	288,166.67	(289,962.40)	494,000.00	495,795.73	-0.36%
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MIS  
8501 PC Group

Date Ran 8/21/2015  
Period 7  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474180	MIS BILLED	(58,439.08)	(55,493.00)	(409,073.56)	(388,451.00)	(20,622.56)	(665,916.00)	(256,842.44)	61.43%
<b>Totals</b>		<b>(58,439.08)</b>	<b>(55,493.00)</b>	<b>(409,073.56)</b>	<b>(388,451.00)</b>	<b>(20,622.56)</b>	<b>(665,916.00)</b>	<b>(256,842.44)</b>	<b>61.43%</b>

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	5,645.84	6,947.25	46,018.91	48,630.75	(2,611.84)	83,367.00	37,348.09	55.20%
511210	WAGES-REGULAR	8,627.67	10,977.17	62,447.20	76,840.17	(14,392.97)	131,726.00	69,278.80	47.41%
511220	WAGES-OVERTIME	-	124.00	616.49	868.00	(251.51)	1,488.00	871.51	41.43%
511290	WAGES-OTHER WAGES	-	320.83	-	2,245.83	(2,245.83)	3,850.00	3,850.00	0.00%
511310	WAGES-SICK LEAVE	152.19	-	5,003.79	-	5,003.79	-	(5,003.79)	
511320	WAGES-VACATION PAY	3,062.38	-	7,055.74	-	7,055.74	-	(7,055.74)	
511330	WAGES-LONGEVITY PAY	-	48.08	-	336.58	(336.58)	577.00	577.00	0.00%
511340	WAGES-HOLIDAY PAY	890.22	-	4,398.21	-	4,398.21	-	(4,398.21)	
511350	WAGES-MISCELLANEOUS(COMP)	996.74	-	4,014.46	-	4,014.46	-	(4,014.46)	
512141	SOCIAL SECURITY	1,474.94	1,403.92	9,866.94	9,827.42	39.52	16,847.00	6,980.06	58.57%
512142	RETIREMENT (EMPLOYER)	1,317.43	1,270.83	8,824.48	8,895.83	(71.35)	15,250.00	6,425.52	57.87%
512144	HEALTH INSURANCE	2,443.91	2,255.33	15,539.30	15,787.33	(248.03)	27,064.00	11,524.70	57.42%
512145	LIFE INSURANCE	7.18	6.92	49.85	48.42	1.43	83.00	33.15	60.06%
512150	FSA CONTRIBUTION	-	-	375.00	-	375.00	-	(375.00)	
512173	DENTAL INSURANCE	399.37	310.50	2,261.19	2,173.50	87.69	3,726.00	1,464.81	60.69%
521220	CONSULTANT	-	5,833.33	8,257.50	40,833.33	(32,575.83)	70,000.00	61,742.50	11.80%
521296	COMPUTER SUPPORT	2,400.00	8,333.33	99,883.64	58,333.33	41,550.31	100,000.00	116.36	99.88%
531243	FURNITURE & FURNISHINGS	-	83.33	955.08	583.33	371.75	1,000.00	44.92	95.51%
531301	OFFICE EQUIPMENT	-	50.00	13.10	350.00	(336.90)	600.00	586.90	2.18%
531303	COMPUTER EQUIPMT & SOFTWARE	(517.97)	708.33	6,908.35	4,958.33	1,950.02	8,500.00	1,591.65	81.27%
531312	OFFICE SUPPLIES	379.50	416.67	1,115.77	2,916.67	(1,800.90)	5,000.00	3,884.23	22.32%
531313	PRINTING & DUPLICATING	-	8.33	-	58.33	(58.33)	100.00	100.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	25.00	-	175.00	(175.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	-	25.00	299.00	175.00	124.00	300.00	1.00	99.67%
531324	MEMBERSHIP DUES	-	4.17	-	29.17	(29.17)	50.00	50.00	0.00%
532325	REGISTRATION	-	166.67	425.00	1,166.67	(741.67)	2,000.00	1,575.00	21.25%
532332	MILEAGE	8.86	91.67	167.37	641.67	(474.30)	1,100.00	932.63	15.22%
532335	MEALS	-	8.33	20.80	58.33	(37.53)	100.00	79.20	20.80%
532336	LODGING	-	16.67	144.00	116.67	27.33	200.00	56.00	72.00%
532350	TRAINING MATERIALS	-	1,666.67	15,000.00	11,666.67	3,333.33	20,000.00	5,000.00	75.00%

533228	INTERNET	1,444.20	2,083.33	12,265.20	14,583.33	(2,318.13)	25,000.00	12,734.80	49.06%
535242	MAINTAIN MACHINERY & EQUIP	1,725.37	1,250.00	17,622.09	8,750.00	8,872.09	15,000.00	(2,622.09)	117.48%
535355	PLUMBING & ELECTRICAL	2,644.00	83.33	2,644.00	583.33	2,060.67	1,000.00	(1,644.00)	264.40%
571004	IP TELEPHONY ALLOCATION	197.83	192.33	1,384.81	1,346.33	38.48	2,308.00	923.19	60.00%
571008	MIS OVERHEAD ALLOCATION	-	5,055.92	15,167.76	35,391.42	(20,223.66)	60,671.00	45,503.24	25.00%
591519	OTHER INSURANCE	101.38	95.00	681.49	665.00	16.49	1,140.00	458.51	59.78%
593014	CREDIT CARD FEES	-	5.75	-	40.25	(40.25)	69.00	69.00	0.00%
594810	CAP EQUIPMENT	-	791.67	-	5,541.67	(5,541.67)	9,500.00	9,500.00	0.00%
594813	CAP OFC EQUIP	-	500.00	-	3,500.00	(3,500.00)	6,000.00	6,000.00	0.00%
594818	CAP COMPUTER	10,143.48	1,416.67	10,143.48	9,916.67	226.81	17,000.00	6,856.52	59.67%
594819	CAP OTHER EQUIPMENT	-	2,916.67	-	20,416.67	(20,416.67)	35,000.00	35,000.00	0.00%

<b>Totals</b>		<b>43,544.52</b>	<b>55,493.00</b>	<b>359,570.00</b>	<b>388,451.00</b>	<b>(28,881.00)</b>	<b>665,916.00</b>	<b>306,346.00</b>	<b>54.00%</b>
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	5,625.00	-	39,375.00	(39,375.00)	67,500.00	67,500.00	0.00%
691200	CAP REV ADJUST	-	(5,625.00)	-	(39,375.00)	39,375.00	(67,500.00)	(67,500.00)	0.00%
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Business Unit</b>		<b>(14,894.56)</b>	<b>(0.00)</b>	<b>(49,503.56)</b>	<b>-</b>	<b>(49,503.56)</b>	<b>-</b>	<b>49,503.56</b>	

MIS  
8502 IS Group

Date Ran 8/21/2015  
Period 7  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451200	RECORDS & REPORTS	-	(125.00)	(550.00)	(875.00)	325.00	(1,500.00)	(950.00)	36.67%
474180	MIS BILLED	(33,637.84)	(33,271.58)	(235,466.32)	(232,901.08)	(2,565.24)	(399,259.00)	(163,792.68)	58.98%
<b>Totals</b>		<b>(33,637.84)</b>	<b>(33,396.58)</b>	<b>(236,016.32)</b>	<b>(233,776.08)</b>	<b>(2,240.24)</b>	<b>(400,759.00)</b>	<b>(164,742.68)</b>	<b>58.89%</b>

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	11,343.26	13,291.83	99,051.38	93,042.83	6,008.55	159,502.00	60,450.62	62.10%
511210	WAGES-REGULAR	-	2,100.92	1,329.44	14,706.42	(13,376.98)	25,211.00	23,881.56	5.27%
511220	WAGES-OVERTIME	-	28.50	-	199.50	(199.50)	342.00	342.00	0.00%
511310	WAGES-SICK LEAVE	35.74	-	107.22	-	107.22	-	(107.22)	
511320	WAGES-VACATION PAY	2,246.25	-	8,543.35	-	8,543.35	-	(8,543.35)	
511330	WAGES-LONGEVITY PAY	-	50.25	-	351.75	(351.75)	603.00	603.00	0.00%
511340	WAGES-HOLIDAY PAY	619.09	-	2,702.75	-	2,702.75	-	(2,702.75)	
511350	WAGES-MISCELLANEOUS(COMP'	-	-	400.12	-	400.12	-	(400.12)	
512141	SOCIAL SECURITY	1,080.68	1,178.25	8,513.38	8,247.75	265.63	14,139.00	5,625.62	60.21%
512142	RETIREMENT (EMPLOYER)	968.57	1,067.50	7,506.25	7,472.50	33.75	12,810.00	5,303.75	58.60%
512144	HEALTH INSURANCE	3,362.09	3,907.58	22,330.87	27,353.08	(5,022.21)	46,891.00	24,560.13	47.62%
512145	LIFE INSURANCE	8.41	7.50	58.15	52.50	5.65	90.00	31.85	64.61%
512150	FSA CONTRIBUTION	-	-	500.00	-	500.00	-	(500.00)	
512173	DENTAL INSURANCE	233.99	226.75	1,415.43	1,587.25	(171.82)	2,721.00	1,305.57	52.02%
521220	CONSULTANT	-	250.00	615.00	1,750.00	(1,135.00)	3,000.00	2,385.00	20.50%
521296	COMPUTER SUPPORT	-	475.00	-	3,325.00	(3,325.00)	5,700.00	5,700.00	0.00%
531303	COMPUTER EQUIPMT & SOFTW/	3,091.00	500.00	3,091.00	3,500.00	(409.00)	6,000.00	2,909.00	51.52%
531312	OFFICE SUPPLIES	-	4.17	7.48	29.17	(21.69)	50.00	42.52	14.96%
531322	SUBSCRIPTIONS	-	14.58	-	102.08	(102.08)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	-	37.50	420.00	262.50	157.50	450.00	30.00	93.33%
531326	ADVERTISING	64.05	-	776.28	-	776.28	-	(776.28)	
532325	REGISTRATION	-	200.00	-	1,400.00	(1,400.00)	2,400.00	2,400.00	0.00%
532332	MILEAGE	-	19.17	-	134.17	(134.17)	230.00	230.00	0.00%
532334	COMMERCIAL TRAVEL	-	33.33	-	233.33	(233.33)	400.00	400.00	0.00%
532335	MEALS	-	20.83	-	145.83	(145.83)	250.00	250.00	0.00%
532336	LODGING	-	158.33	-	1,108.33	(1,108.33)	1,900.00	1,900.00	0.00%
532350	TRAINING MATERIALS	-	41.67	-	291.67	(291.67)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	-	4,717.33	52,110.44	33,021.33	19,089.11	56,608.00	4,497.56	92.05%
571004	IP TELEPHONY ALLOCATION	197.83	197.83	1,384.81	1,384.83	(0.02)	2,374.00	989.19	58.33%

571008 MIS OVERHEAD ALLOCATION	-	5,055.92	15,167.76	35,391.42	(20,223.66)	60,671.00	45,503.24	25.00%
591519 OTHER INSURANCE	138.79	78.50	783.07	549.50	233.57	942.00	158.93	83.13%

Totals	23,389.75	33,663.25	226,814.18	235,642.75	(8,828.57)	403,959.00	177,144.82	56.15%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	-	-	-	-	-	-	-	-	-
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Total Business Unit	(10,248.09)	266.67	(9,202.14)	1,866.67	(11,068.81)	3,200.00	12,402.14	-287.57%
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MIS  
8503 Programming Special

Date Ran 8/21/2015  
Period 7  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(13,650.50)	(13,650.50)	(95,553.50)	(95,553.50)	-	(163,806.00)	(68,252.50)	58.33%
<b>Totals</b>		<b>(13,650.50)</b>	<b>(13,650.50)</b>	<b>(95,553.50)</b>	<b>(95,553.50)</b>	<b>-</b>	<b>(163,806.00)</b>	<b>(68,252.50)</b>	<b>58.33%</b>

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	5,082.31	7,750.58	23,860.04	54,254.08	(30,394.04)	93,007.00	69,146.96	25.65%
511210	WAGES-REGULAR	6,407.76	1,945.17	26,191.75	13,616.17	12,575.58	23,342.00	(2,849.75)	112.21%
511310	WAGES-SICK LEAVE	291.19	-	1,679.51	-	1,679.51	-	(1,679.51)	
511320	WAGES-VACATION PAY	246.05	-	2,616.17	-	2,616.17	-	(2,616.17)	
511330	WAGES-LONGEVITY PAY	-	16.25	-	113.75	(113.75)	195.00	195.00	0.00%
511340	WAGES-HOLIDAY PAY	553.23	-	1,830.38	-	1,830.38	-	(1,830.38)	
511350	WAGES-MISCELLANEOUS(COMP)	39.29	28.50	39.29	199.50	(160.21)	342.00	302.71	11.49%
512141	SOCIAL SECURITY	960.74	745.08	4,295.57	5,215.58	(920.01)	8,941.00	4,645.43	48.04%
512142	RETIREMENT (EMPLOYER)	858.11	672.08	3,822.69	4,704.58	(881.89)	8,065.00	4,242.31	47.40%
512144	HEALTH INSURANCE	2,777.38	2,267.58	10,963.41	15,873.08	(4,909.67)	27,211.00	16,247.59	40.29%
512145	LIFE INSURANCE	1.78	2.08	10.14	14.58	(4.44)	25.00	14.86	40.56%
512150	FSA CONTRIBUTION	-	-	250.00	-	250.00	-	(250.00)	
512173	DENTAL INSURANCE	279.00	223.17	1,314.00	1,562.17	(248.17)	2,678.00	1,364.00	49.07%
<b>Totals</b>		<b>17,496.84</b>	<b>13,650.50</b>	<b>76,872.95</b>	<b>95,553.50</b>	<b>(18,680.55)</b>	<b>163,806.00</b>	<b>86,933.05</b>	<b>46.93%</b>

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Business Unit</b>		<b>3,846.34</b>	<b>0.00</b>	<b>(18,680.55)</b>	<b>(0.00)</b>	<b>(18,680.55)</b>	<b>-</b>	<b>18,680.55</b>	

MIS  
8510 Overhead

Date Ran 8/21/2015  
Period 7  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals		-	-	-	-	-	-	-	-
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Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521220	CONSULTANT	-	833.33	997.50	5,833.33	(4,835.83)	10,000.00	9,002.50	9.98%
521296	COMPUTER SUPPORT	-	416.67	24,724.03	2,916.67	21,807.36	5,000.00	(19,724.03)	494.48%
529299	PURCHASE CARE & SERVICES	-	441.67	2,882.60	3,091.67	(209.07)	5,300.00	2,417.40	54.39%
531298	UNITED PARCEL SERVICE UPS	9.01	50.00	41.77	350.00	(308.23)	600.00	558.23	6.96%
531311	POSTAGE & BOX RENT	-	0.83	-	5.83	(5.83)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	-	-	38.42	-	38.42	-	(38.42)	
531314	SMALL ITEMS OF EQUIPMENT	-	62.50	-	437.50	(437.50)	750.00	750.00	0.00%
533221	WATER	24.67	33.33	180.37	233.33	(52.96)	400.00	219.63	45.09%
533222	ELECTRIC	481.31	500.00	2,882.07	3,500.00	(617.93)	6,000.00	3,117.93	48.03%
533223	SEWER	26.62	43.67	170.19	305.67	(135.48)	524.00	353.81	32.48%
533224	NATURAL GAS	9.90	291.67	1,622.99	2,041.67	(418.68)	3,500.00	1,877.01	46.37%
533225	TELEPHONE & FAX	274.03	383.33	1,845.43	2,683.33	(837.90)	4,600.00	2,754.57	40.12%
533228	INTERNET	-	-	1,444.20	-	1,444.20	-	(1,444.20)	
533235	STORM WATER UTILITY	14.99	17.33	103.34	121.33	(17.99)	208.00	104.66	49.68%
533236	WIRELESS INTERNET	156.03	250.00	1,645.01	1,750.00	(104.99)	3,000.00	1,354.99	54.83%
535242	MAINTAIN MACHINERY & EQUIP	-	125.00	-	875.00	(875.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	-	416.67	-	2,916.67	(2,916.67)	5,000.00	5,000.00	0.00%
535247	BLDG REPAIR & MAINT	-	208.33	1,560.00	1,458.33	101.67	2,500.00	940.00	62.40%
535297	REFUSE COLLECTION	44.57	-	278.57	-	278.57	-	(278.57)	
571003	HOUSEKEEPING	-	183.33	1,100.00	1,283.33	(183.33)	2,200.00	1,100.00	50.00%
571008	MIS OVERHEAD ALLOCATION	-	(10,111.83)	(30,335.52)	(70,782.83)	40,447.31	(121,342.00)	(91,006.48)	25.00%
591519	OTHER INSURANCE	15.56	20.83	109.43	145.83	(36.40)	250.00	140.57	43.77%
594810	CAP EQUIPMENT	-	2,333.33	-	16,333.33	(16,333.33)	28,000.00	28,000.00	0.00%
594813	CAP OFC EQUIP	-	4,583.33	50,654.41	32,083.33	18,571.08	55,000.00	4,345.59	92.10%
594822	CAP IMPRV BLDG	-	2,916.67	-	20,416.67	(20,416.67)	35,000.00	35,000.00	0.00%
Totals		1,056.69	4,000.00	61,944.81	28,000.00	33,944.81	48,000.00	(13,944.81)	129.05%

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	5,833.33	-	40,833.33	(40,833.33)	70,000.00	70,000.00	0.00%
691200	CAP REV ADJUST	-	(5,833.33)	-	(40,833.33)	40,833.33	(70,000.00)	(70,000.00)	0.00%
<b>Totals</b>		-	-	-	-	-	-	-	-
<b>Total Business Unit</b>		1,056.69	4,000.00	61,944.81	28,000.00	33,944.81	48,000.00	(13,944.81)	129.05%

MIS  
8520 IP Telephone

Date Ran 8/21/2015  
Period 7  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(10,180.42)	(10,180.00)	(71,262.94)	(71,260.00)	(2.94)	(122,160.00)	(50,897.06)	#DIV/0! 58.34%
<b>Totals</b>		<b>(10,180.42)</b>	<b>(10,180.00)</b>	<b>(71,262.94)</b>	<b>(71,260.00)</b>	<b>(2.94)</b>	<b>(122,160.00)</b>	<b>(50,897.06)</b>	<b>58.34%</b>

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	365.67	-	2,559.67	(2,559.67)	4,388.00	4,388.00	0.00%
511210	WAGES-REGULAR	2,269.49	1,902.50	13,471.70	13,317.50	154.20	22,830.00	9,358.30	59.01%
511220	WAGES-OVERTIME	-	43.33	-	303.33	(303.33)	520.00	520.00	0.00%
511230	WAGES-REGULAR OVERTIME	-	1.50	-	10.50	(10.50)	18.00	18.00	0.00%
511330	WAGES-LONGEVITY PAY	-	1.50	-	10.50	(10.50)	18.00	18.00	0.00%
512141	SOCIAL SECURITY	173.58	176.67	1,030.49	1,236.67	(206.18)	2,120.00	1,089.51	48.61%
512142	RETIREMENT (EMPLOYER)	154.29	159.58	915.90	1,117.08	(201.18)	1,915.00	999.10	47.83%
512144	HEALTH INSURANCE	922.76	834.50	5,217.98	5,841.50	(623.52)	10,014.00	4,796.02	52.11%
512145	LIFE INSURANCE	0.55	0.75	3.82	5.25	(1.43)	9.00	5.18	42.44%
512150	FSA CONTRIBUTION	-	-	125.00	-	125.00	-	(125.00)	
512173	DENTAL INSURANCE	69.19	49.50	335.13	346.50	(11.37)	594.00	258.87	56.42%
521220	CONSULTANT	-	2,666.67	28,575.54	18,666.67	9,908.87	32,000.00	3,424.46	89.30%
521296	COMPUTER SUPPORT	-	2,697.50	21,738.83	18,882.50	2,856.33	32,370.00	10,631.17	67.16%
531303	COMPUTER EQUIPMT & SOFTW/	-	-	80.00	-	80.00	-	(80.00)	
531312	OFFICE SUPPLIES	-	18.75	9.35	131.25	(121.90)	225.00	215.65	4.16%
531314	SMALL ITEMS OF EQUIPMENT	-	16.67	-	116.67	(116.67)	200.00	200.00	0.00%
532325	REGISTRATION	-	83.33	-	583.33	(583.33)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	4.17	-	29.17	(29.17)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	-	208.33	4,778.32	1,458.33	3,319.99	2,500.00	(2,278.32)	191.13%
591519	OTHER INSURANCE	28.30	32.42	193.70	226.92	(33.22)	389.00	195.30	49.79%
594810	CAP EQUIPMENT	-	1,250.00	-	8,750.00	(8,750.00)	15,000.00	15,000.00	0.00%
594813	CAP OFC EQUIP	-	1,500.00	-	10,500.00	(10,500.00)	18,000.00	18,000.00	0.00%
<b>Totals</b>		<b>3,618.16</b>	<b>12,013.33</b>	<b>76,475.76</b>	<b>84,093.33</b>	<b>(7,617.57)</b>	<b>144,160.00</b>	<b>67,684.24</b>	<b>53.05%</b>

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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691100	OPER REV ADJUST	-	2,750.00	-	19,250.00	(19,250.00)	33,000.00	33,000.00	0.00%
691200	CAP REV ADJUST	-	(2,750.00)	-	(19,250.00)	19,250.00	(33,000.00)	(33,000.00)	0.00%

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<b>Totals</b>									
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<b>Total Business Unit</b>									
		(6,562.26)	1,833.33	5,212.82	12,833.33	(7,620.51)	22,000.00	16,787.18	23.69%

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MIS  
8525 Central Duplication

Date Ran 8/21/2015  
Period 7  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451002	PRIVATE PARTY PHOTOCOPY	(129.50)	(100.00)	(1,331.54)	(700.00)	(631.54)	(1,200.00)	131.54	110.96%
472003	MUNICIPALITY COPIES & PRINTIN	86.36	(20.83)	(246.99)	(145.83)	(101.16)	(250.00)	(3.01)	98.80%
474180	MIS BILLED	(2,820.75)	(2,820.75)	(19,745.25)	(19,745.25)	-	(33,849.00)	(14,103.75)	58.33%
474200	COPYING & PRINTING INTERDEP/	(2,685.14)	(2,250.00)	(21,872.24)	(15,750.00)	(6,122.24)	(27,000.00)	(5,127.76)	81.01%
<b>Totals</b>		<b>(5,549.03)</b>	<b>(5,191.58)</b>	<b>(43,196.02)</b>	<b>(36,341.08)</b>	<b>(6,854.94)</b>	<b>(62,299.00)</b>	<b>(19,102.98)</b>	<b>69.34%</b>

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	637.33	1,291.50	5,700.78	9,040.50	(3,339.72)	15,498.00	9,797.22	36.78%
511310	WAGES-SICK LEAVE	-	-	46.92	-	46.92	-	(46.92)	
511320	WAGES-VACATION PAY	-	-	62.56	-	62.56	-	(62.56)	
511340	WAGES-HOLIDAY PAY	113.39	-	504.39	-	504.39	-	(504.39)	
511380	WAGES-BEREAVEMENT	-	-	132.94	-	132.94	-	(132.94)	
512141	SOCIAL SECURITY	55.17	176.67	475.22	1,236.67	(761.45)	2,120.00	1,644.78	22.42%
512142	RETIREMENT (EMPLOYER)	51.06	89.08	438.44	623.58	(185.14)	1,069.00	630.56	41.01%
512144	HEALTH INSURANCE	539.21	758.00	4,308.57	5,306.00	(997.43)	9,096.00	4,787.43	47.37%
512145	LIFE INSURANCE	0.19	-	1.26	-	1.26	-	(1.26)	
512150	FSA CONTRIBUTION	-	-	118.75	-	118.75	-	(118.75)	
512173	DENTAL INSURANCE	39.03	43.17	275.91	302.17	(26.26)	518.00	242.09	53.26%
531298	UNITED PARCEL SERVICE UPS	-	1.67	22.39	11.67	10.72	20.00	(2.39)	111.95%
531303	COMPUTER EQUIPMT & SOFTW/	-	41.67	-	291.67	(291.67)	500.00	500.00	0.00%
531311	POSTAGE & BOX RENT	-	0.83	28.76	5.83	22.93	10.00	(18.76)	287.60%
531312	OFFICE SUPPLIES	388.56	583.33	4,232.28	4,083.33	148.95	7,000.00	2,767.72	60.46%
531314	SMALL ITEMS OF EQUIPMENT	-	41.67	-	291.67	(291.67)	500.00	500.00	0.00%
531349	OTHER OPERATING EXPENSES	-	50.00	73.66	350.00	(276.34)	600.00	526.34	12.28%
532332	MILEAGE	-	-	17.25	-	17.25	-	(17.25)	
533225	TELEPHONE & FAX	1.26	7.50	8.85	52.50	(43.65)	90.00	81.15	9.83%
535242	MAINTAIN MACHINERY & EQUIP	156.37	416.67	1,915.99	2,916.67	(1,000.68)	5,000.00	3,084.01	38.32%
535252	PRINTING EQUIP MAINTENANCE	421.57	1,333.33	5,030.20	9,333.33	(4,303.13)	16,000.00	10,969.80	31.44%
571004	IP TELEPHONY ALLOCATION	15.25	15.25	106.75	106.75	-	183.00	76.25	58.33%
571009	MIS PC GROUP ALLOCATION	302.67	302.67	2,118.69	2,118.67	0.02	3,632.00	1,513.31	58.33%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	32.33	32.25	225.83	225.75	0.08	387.00	161.17	58.35%
591519	OTHER INSURANCE	7.11	6.33	46.93	44.33	2.60	76.00	29.07	61.75%

Totals	2,760.50	5,191.58	25,893.32	36,341.08	(10,447.76)	62,299.00	36,405.68	41.56%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	-	-	-	-	-	-	-	-	-
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Total Business Unit	(2,788.53)	(0.00)	(17,302.70)	0.00	(17,302.70)	-	17,302.70		
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