

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Wednesday, November 4, 2015

9:00 a.m.

Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on a specific agenda items must register their request at this time)
6. Approval of the October 7, 2015 Infrastructure Committee meeting minutes
7. Communications
8. Discussion and update on satellite shops
9. Update on FacilityDude software application for maintenance, repair & improvement of county buildings
10. Update on Old Highway Facility
11. Update on punch list for new highway facility
12. Update on old salt sheds
13. Central Services Financial Report (September)
14. MIS Financial Report (September)
15. Potential items for the Committee's next meeting
16. Set next meeting date (December 2, 2015)
17. Adjourn

All meetings in Room 112 at 9:00 a.m. unless noted

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Jefferson County Board
Committee Minutes
October 7, 2015
Infrastructure Committee**

1. **Call to order**
Meeting was called to order by Jones at 9:00 a.m.
2. **Roll call of Committee Members**
John Kannard, Russell Kutz, Mike Kelly, Richard Jones and Greg David.
Others Present: Tammie Jaeger, Administrative Secretary; Ben Wehmeier, County Administrator; Terry Gard, Human Services Maintenance Supervisor; Paul Vogel, Human Services Maintenance Worker; Brian Lamers, Finance Director; Mark Miller, Central Services Supervisor and Jim Schroeder, County Board Chair.
3. **Certification of compliance with the Open Meetings Law**
Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made
5. **Public Comment** None
6. **Approval of the September 2, 2015 Infrastructure Committee meeting minutes**
Motion by Kelly; Second by Kutz to approve the September 2, 2015 Infrastructure Committee meeting minutes as corrected. (Ayes -All) Motion Carried.
7. **Approval of the September 8, 2015 Joint Committee meeting minutes**
Motion by David; Second by Kannard to approve the September 8, 2015 Joint Committee meeting minutes as corrected. (Ayes-All) Motion carried.
8. **Communications**
None
9. **Update on Human Services Capital Projects**
Gard told the committee that the bullet-resistant glass was installed at the Health Department. He provided a report from an internet based program that monitors air flow and temperature through the buildings. The back- up generator will also be installed. No action taken.
10. **Discussion and possible action on back-up generator bids at Lueder Haus**
Bid information was provided for the committee to review. Four bids were received: Pro Electric \$78,820, Hogen Electric \$53,500, KW Electric \$46,200 and Ready Electric \$39,950. Gard recommended Ready Electric from Fort Atkinson.

Motion by Kannard; Second by David to approve the bid from Ready Electric in the amount of \$39,950 and forward it to County Board for their consideration. (Ayes-All) Motion carried.
11. **Update on old highway facility**
No update. No action taken.
12. **Update on punch list for new highway facility**
Wehmeier explained that they are finishing the salt sheds, working on some landscape warranty issues and repairing some fencing. No action taken.
13. **Discussion and update on satellite shops**
Wehmeier explained that Bill Kern continues to work with the architect. Staff also needs to work with the City of Lake Mills on the exterior design of the building. No action taken.
14. **Update on FacilityDude software application for maintenance, repair & improvement of county buildings**
Wehmeier said that all of the facilities have been inspected. Miller talked about the process that has taken place so far. The committee would like to see a copy of the draft report when it is completed. This will be discussed at the next meeting. No action taken.

15. Update on courthouse parking lot repair & improvements

The parking lot project is near completion. New signage will be in place by the end of the week and more LED lighting may be installed. There are some issues with drainage which staff will continue to monitor. The MIS parking lot still needs to be completed. There was no interested in raising and moving the house from 211 E. Washington Street.

Motion by Jones; Second by Kannard to demolish the building located at 211 E. Washington Street, Jefferson. (Ayes-All) Motion carried.

16. Central Services Financial Report (August)

Financial Reports were provided for the committee to review. No action taken.

17. MIS Financial Report (August)

Financial Reports were provided for the committee to review. No action taken.

18. Potential items for the Committee's next meeting

- Approval of the October 7, 2015 Infrastructure Committee minutes
- Update on Satellite Shops
- Update on FacilityDude software application for maintenance, repair & improvement of county buildings
- Update on Old Highway Facility
- Update on punch list for new highway facility
- Update on old salt sheds

19. Set next meeting date:

- November 4, 2015 at 9:00 a.m. at the Courthouse

20. Adjourn

David made a motion to adjourn; Second by Kelly at 9:40 a.m. Ayes – All (Motion Carried)

MIS
8501 PC Group

Date Ran 10/21/2015
Period 9
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474180	MIS BILLED	(58,439.08)	(55,493.00)	(525,951.72)	(499,437.00)	(26,514.72)	(665,916.00)	(139,964.28)	78.98%
Totals		(58,439.08)	(55,493.00)	(525,951.72)	(499,437.00)	(26,514.72)	(665,916.00)	(139,964.28)	78.98%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	6,817.62	6,947.25	59,100.24	62,525.25	(3,425.01)	83,367.00	24,266.76	70.89%
511210	WAGES-REGULAR	10,087.31	10,977.17	81,109.27	98,794.50	(17,685.23)	131,726.00	50,616.73	61.57%
511220	WAGES-OVERTIME	-	124.00	616.49	1,116.00	(499.51)	1,488.00	871.51	41.43%
511290	WAGES-OTHER WAGES	-	320.83	-	2,887.50	(2,887.50)	3,850.00	3,850.00	0.00%
511310	WAGES-SICK LEAVE	279.21	-	6,663.98	-	6,663.98	-	(6,663.98)	
511320	WAGES-VACATION PAY	523.63	-	9,185.27	-	9,185.27	-	(9,185.27)	
511330	WAGES-LONGEVITY PAY	-	48.08	-	432.75	(432.75)	577.00	577.00	0.00%
511340	WAGES-HOLIDAY PAY	766.66	-	5,207.13	-	5,207.13	-	(5,207.13)	
511350	WAGES-MISCELLANEOUS(COMP)	591.48	-	4,842.04	-	4,842.04	-	(4,842.04)	
512141	SOCIAL SECURITY	1,451.88	1,403.92	12,697.35	12,635.25	62.10	16,847.00	4,149.65	75.37%
512142	RETIREMENT (EMPLOYER)	1,296.59	1,270.83	11,352.18	11,437.50	(85.32)	15,250.00	3,897.82	74.44%
512144	HEALTH INSURANCE	2,498.73	2,255.33	20,399.70	20,298.00	101.70	27,064.00	6,664.30	75.38%
512145	LIFE INSURANCE	7.15	6.92	64.21	62.25	1.96	83.00	18.79	77.36%
512150	FSA CONTRIBUTION	-	-	375.00	-	375.00	-	(375.00)	
512173	DENTAL INSURANCE	387.56	310.50	2,999.74	2,794.50	205.24	3,726.00	726.26	80.51%
521220	CONSULTANT	1,350.00	5,833.33	14,332.50	52,500.00	(38,167.50)	70,000.00	55,667.50	20.48%
521296	COMPUTER SUPPORT	-	8,333.33	105,414.51	75,000.00	30,414.51	100,000.00	(5,414.51)	105.41%
531243	FURNITURE & FURNISHINGS	-	83.33	955.08	750.00	205.08	1,000.00	44.92	95.51%
531301	OFFICE EQUIPMENT	-	50.00	13.10	450.00	(436.90)	600.00	586.90	2.18%
531303	COMPUTER EQUIPMT & SOFTWARE	165.00	708.33	7,128.82	6,375.00	753.82	8,500.00	1,371.18	83.87%
531312	OFFICE SUPPLIES	729.21	416.67	3,006.98	3,750.00	(743.02)	5,000.00	1,993.02	60.14%
531313	PRINTING & DUPLICATING	-	8.33	-	75.00	(75.00)	100.00	100.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	25.00	-	225.00	(225.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	-	25.00	299.00	225.00	74.00	300.00	1.00	99.67%
531324	MEMBERSHIP DUES	-	4.17	-	37.50	(37.50)	50.00	50.00	0.00%
532325	REGISTRATION	-	166.67	425.00	1,500.00	(1,075.00)	2,000.00	1,575.00	21.25%
532332	MILEAGE	18.68	91.67	208.10	825.00	(616.90)	1,100.00	891.90	18.92%
532335	MEALS	-	8.33	20.80	75.00	(54.20)	100.00	79.20	20.80%
532336	LODGING	-	16.67	144.00	150.00	(6.00)	200.00	56.00	72.00%
532350	TRAINING MATERIALS	-	1,666.67	15,000.00	15,000.00	-	20,000.00	5,000.00	75.00%

533228	INTERNET	1,444.20	2,083.33	16,653.60	18,750.00	(2,096.40)	25,000.00	8,346.40	66.61%
535242	MAINTAIN MACHINERY & EQUIP	577.22	1,250.00	18,575.27	11,250.00	7,325.27	15,000.00	(3,575.27)	123.84%
535355	PLUMBING & ELECTRICAL	-	83.33	2,644.00	750.00	1,894.00	1,000.00	(1,644.00)	264.40%
571004	IP TELEPHONY ALLOCATION	197.83	192.33	1,780.47	1,731.00	49.47	2,308.00	527.53	77.14%
571008	MIS OVERHEAD ALLOCATION	-	5,055.92	15,167.76	45,503.25	(30,335.49)	60,671.00	45,503.24	25.00%
591519	OTHER INSURANCE	101.15	95.00	883.79	855.00	28.79	1,140.00	256.21	77.53%
593014	CREDIT CARD FEES	-	5.75	-	51.75	(51.75)	69.00	69.00	0.00%
594810	CAP EQUIPMENT	-	791.67	-	7,125.00	(7,125.00)	9,500.00	9,500.00	0.00%
594813	CAP OFC EQUIP	-	500.00	4,774.00	4,500.00	274.00	6,000.00	1,226.00	79.57%
594818	CAP COMPUTER	124.90	1,416.67	23,287.38	12,750.00	10,537.38	17,000.00	(6,287.38)	136.98%
594819	CAP OTHER EQUIPMENT	-	2,916.67	-	26,250.00	(26,250.00)	35,000.00	35,000.00	0.00%

Totals		29,416.01	55,493.00	445,326.76	499,437.00	(54,110.24)	665,916.00	220,589.24	66.87%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	5,625.00	-	50,625.00	(50,625.00)	67,500.00	67,500.00	0.00%
691200	CAP REV ADJUST	-	(5,625.00)	-	(50,625.00)	50,625.00	(67,500.00)	(67,500.00)	0.00%

Totals		-	-	-	-	-	-	-	-
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Total Business Unit		(29,023.07)	(0.00)	(80,624.96)	-	(80,624.96)	-	80,624.96	
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MIS
8502 IS Group

Date Ran 10/21/2015
Period 9
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451200	RECORDS & REPORTS	(100.00)	(125.00)	(800.00)	(1,125.00)	325.00	(1,500.00)	(700.00)	53.33%
474180	MIS BILLED	(33,638.07)	(33,271.58)	(302,742.23)	(299,444.25)	(3,297.98)	(399,259.00)	(96,516.77)	75.83%
Totals		(33,738.07)	(33,396.58)	(303,542.23)	(300,569.25)	(2,972.98)	(400,759.00)	(97,216.77)	75.74%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	12,049.27	13,291.83	123,038.72	119,626.50	3,412.22	159,502.00	36,463.28	77.14%
511210	WAGES-REGULAR	-	2,100.92	1,329.44	18,908.25	(17,578.81)	25,211.00	23,881.56	5.27%
511220	WAGES-OVERTIME	-	28.50	-	256.50	(256.50)	342.00	342.00	0.00%
511310	WAGES-SICK LEAVE	-	-	107.22	-	107.22	-	(107.22)	
511320	WAGES-VACATION PAY	960.62	-	10,581.13	-	10,581.13	-	(10,581.13)	
511330	WAGES-LONGEVITY PAY	-	50.25	-	452.25	(452.25)	603.00	603.00	0.00%
511340	WAGES-HOLIDAY PAY	620.24	-	3,322.99	-	3,322.99	-	(3,322.99)	
511350	WAGES-MISCELLANEOUS(COMP)	53.79	-	453.91	-	453.91	-	(453.91)	
512141	SOCIAL SECURITY	1,038.11	1,178.25	10,538.97	10,604.25	(65.28)	14,139.00	3,600.03	74.54%
512142	RETIREMENT (EMPLOYER)	930.50	1,067.50	9,321.81	9,607.50	(285.69)	12,810.00	3,488.19	72.77%
512144	HEALTH INSURANCE	3,225.04	3,907.58	28,627.94	35,168.25	(6,540.31)	46,891.00	18,263.06	61.05%
512145	LIFE INSURANCE	8.41	7.50	74.97	67.50	7.47	90.00	15.03	83.30%
512150	FSA CONTRIBUTION	-	-	500.00	-	500.00	-	(500.00)	
512173	DENTAL INSURANCE	217.12	226.75	1,830.84	2,040.75	(209.91)	2,721.00	890.16	67.29%
521220	CONSULTANT	-	250.00	615.00	2,250.00	(1,635.00)	3,000.00	2,385.00	20.50%
521296	COMPUTER SUPPORT	-	475.00	-	4,275.00	(4,275.00)	5,700.00	5,700.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWARE	750.00	500.00	5,118.00	4,500.00	618.00	6,000.00	882.00	85.30%
531312	OFFICE SUPPLIES	-	4.17	142.23	37.50	104.73	50.00	(92.23)	284.46%
531322	SUBSCRIPTIONS	-	14.58	-	131.25	(131.25)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	-	37.50	420.00	337.50	82.50	450.00	30.00	93.33%
531326	ADVERTISING	-	-	776.28	-	776.28	-	(776.28)	
532325	REGISTRATION	-	200.00	-	1,800.00	(1,800.00)	2,400.00	2,400.00	0.00%
532332	MILEAGE	-	19.17	-	172.50	(172.50)	230.00	230.00	0.00%
532334	COMMERCIAL TRAVEL	-	33.33	-	300.00	(300.00)	400.00	400.00	0.00%
532335	MEALS	-	20.83	-	187.50	(187.50)	250.00	250.00	0.00%
532336	LODGING	-	158.33	-	1,425.00	(1,425.00)	1,900.00	1,900.00	0.00%
532350	TRAINING MATERIALS	-	41.67	-	375.00	(375.00)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	6,132.75	4,717.33	62,083.19	42,456.00	19,627.19	56,608.00	(5,475.19)	109.67%
571004	IP TELEPHONY ALLOCATION	197.83	197.83	1,780.47	1,780.50	(0.03)	2,374.00	593.53	75.00%

571008 MIS OVERHEAD ALLOCATION	-	5,055.92	15,167.76	45,503.25	(30,335.49)	60,671.00	45,503.24	25.00%
591519 OTHER INSURANCE	138.46	78.50	1,059.99	706.50	353.49	942.00	(117.99)	112.53%

Totals	26,322.14	33,663.25	276,890.86	302,969.25	(26,078.39)	403,959.00	127,068.14	68.54%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	-	-	-	-	-	-	-	-	-
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Total Business Unit	(7,415.93)	266.67	(26,651.37)	2,400.00	(29,051.37)	3,200.00	29,851.37	-832.86%
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MIS
8503 Programming Special

Date Ran 10/21/2015
Period 9
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(13,650.50)	(13,650.50)	(122,854.50)	(122,854.50)	-	(163,806.00)	(40,951.50)	75.00%
Totals		(13,650.50)	(13,650.50)	(122,854.50)	(122,854.50)	-	(163,806.00)	(40,951.50)	75.00%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	7,750.58	28,591.67	69,755.25	(41,163.58)	93,007.00	64,415.33	30.74%
511210	WAGES-REGULAR	7,148.24	1,945.17	40,661.36	17,506.50	23,154.86	23,342.00	(17,319.36)	174.20%
511310	WAGES-SICK LEAVE	611.70	-	2,528.61	-	2,528.61	-	(2,528.61)	
511320	WAGES-VACATION PAY	3,827.78	-	6,724.29	-	6,724.29	-	(6,724.29)	
511330	WAGES-LONGEVITY PAY	109.17	16.25	109.17	146.25	(37.08)	195.00	85.83	55.98%
511340	WAGES-HOLIDAY PAY	369.52	-	2,199.90	-	2,199.90	-	(2,199.90)	
511350	WAGES-MISCELLANEOUS(COMP)	-	28.50	58.07	256.50	(198.43)	342.00	283.93	16.98%
512141	SOCIAL SECURITY	916.60	745.08	6,168.64	6,705.75	(537.11)	8,941.00	2,772.36	68.99%
512142	RETIREMENT (EMPLOYER)	560.29	672.08	5,239.20	6,048.75	(809.55)	8,065.00	2,825.80	64.96%
512144	HEALTH INSURANCE	3,215.92	2,267.58	17,249.08	20,408.25	(3,159.17)	27,211.00	9,961.92	63.39%
512145	LIFE INSURANCE	0.84	2.08	11.82	18.75	(6.93)	25.00	13.18	47.28%
512150	FSA CONTRIBUTION	-	-	250.00	-	250.00	-	(250.00)	
512173	DENTAL INSURANCE	216.00	223.17	1,773.00	2,008.50	(235.50)	2,678.00	905.00	66.21%
Totals		16,976.06	13,650.50	111,564.81	122,854.50	(11,289.69)	163,806.00	52,241.19	68.11%

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	-	-	-
Total Business Unit		3,325.56	0.00	(11,289.69)	-	(11,289.69)	-	11,289.69	

MIS
8510 Overhead

Date Ran 10/21/2015
Period 9
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals		-	-	-	-	-	-	-	-
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Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521220	CONSULTANT	-	833.33	997.50	7,500.00	(6,502.50)	10,000.00	9,002.50	9.98%
521296	COMPUTER SUPPORT	-	416.67	24,724.03	3,750.00	20,974.03	5,000.00	(19,724.03)	494.48%
529299	PURCHASE CARE & SERVICES	387.50	441.67	3,862.60	3,975.00	(112.40)	5,300.00	1,437.40	72.88%
531298	UNITED PARCEL SERVICE UPS	283.49	50.00	325.26	450.00	(124.74)	600.00	274.74	54.21%
531311	POSTAGE & BOX RENT	-	0.83	-	7.50	(7.50)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	-	-	38.42	-	38.42	-	(38.42)	
531314	SMALL ITEMS OF EQUIPMENT	-	62.50	-	562.50	(562.50)	750.00	750.00	0.00%
533221	WATER	25.42	33.33	231.21	300.00	(68.79)	400.00	168.79	57.80%
533222	ELECTRIC	555.97	500.00	4,010.94	4,500.00	(489.06)	6,000.00	1,989.06	66.85%
533223	SEWER	26.62	43.67	223.43	393.00	(169.57)	524.00	300.57	42.64%
533224	NATURAL GAS	9.57	291.67	1,643.12	2,625.00	(981.88)	3,500.00	1,856.88	46.95%
533225	TELEPHONE & FAX	245.40	383.33	2,390.19	3,450.00	(1,059.81)	4,600.00	2,209.81	51.96%
533228	INTERNET	-	-	1,444.20	-	1,444.20	-	(1,444.20)	
533235	STORM WATER UTILITY	14.99	17.33	133.32	156.00	(22.68)	208.00	74.68	64.10%
533236	WIRELESS INTERNET	158.55	250.00	1,959.63	2,250.00	(290.37)	3,000.00	1,040.37	65.32%
535242	MAINTAIN MACHINERY & EQUIP	-	125.00	-	1,125.00	(1,125.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	-	416.67	-	3,750.00	(3,750.00)	5,000.00	5,000.00	0.00%
535247	BLDG REPAIR & MAINT	-	208.33	1,560.00	1,875.00	(315.00)	2,500.00	940.00	62.40%
535297	REFUSE COLLECTION	44.57	-	367.71	-	367.71	-	(367.71)	
571003	HOUSEKEEPING	-	183.33	1,100.00	1,650.00	(550.00)	2,200.00	1,100.00	50.00%
571008	MIS OVERHEAD ALLOCATION	-	(10,111.83)	(30,335.52)	(91,006.50)	60,670.98	(121,342.00)	(91,006.48)	25.00%
591519	OTHER INSURANCE	15.56	20.83	140.55	187.50	(46.95)	250.00	109.45	56.22%
594810	CAP EQUIPMENT	-	2,333.33	-	21,000.00	(21,000.00)	28,000.00	28,000.00	0.00%
594813	CAP OFC EQUIP	-	4,583.33	50,654.41	41,250.00	9,404.41	55,000.00	4,345.59	92.10%
594822	CAP IMPRV BLDG	-	2,916.67	-	26,250.00	(26,250.00)	35,000.00	35,000.00	0.00%
Totals		1,767.64	4,000.00	65,471.00	36,000.00	29,471.00	48,000.00	(17,471.00)	136.40%

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	5,833.33	-	52,500.00	(52,500.00)	70,000.00	70,000.00	0.00%
691200	CAP REV ADJUST	-	(5,833.33)	-	(52,500.00)	52,500.00	(70,000.00)	(70,000.00)	0.00%
Totals		-	-	-	-	-	-	-	-
Total Business Unit		1,767.64	4,000.00	65,471.00	36,000.00	29,471.00	48,000.00	(17,471.00)	136.40%

MIS
8520 IP Telephone

Date Ran 10/21/2015
Period 9
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(10,180.42)	(10,180.00)	(91,623.78)	(91,620.00)	(3.78)	(122,160.00)	(30,536.22)	#DIV/0! 75.00%
Totals		(10,180.42)	(10,180.00)	(91,623.78)	(91,620.00)	(3.78)	(122,160.00)	(30,536.22)	75.00%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	365.67	-	3,291.00	(3,291.00)	4,388.00	4,388.00	0.00%
511210	WAGES-REGULAR	1,595.37	1,902.50	16,808.50	17,122.50	(314.00)	22,830.00	6,021.50	73.62%
511220	WAGES-OVERTIME	-	43.33	-	390.00	(390.00)	520.00	520.00	0.00%
511230	WAGES-REGULAR OVERTIME	-	1.50	-	13.50	(13.50)	18.00	18.00	0.00%
511330	WAGES-LONGEVITY PAY	-	1.50	-	13.50	(13.50)	18.00	18.00	0.00%
511340	WAGES-HOLIDAY PAY	179.76	-	179.76	-	179.76	-	(179.76)	
512141	SOCIAL SECURITY	135.78	176.67	1,299.47	1,590.00	(290.53)	2,120.00	820.53	61.30%
512142	RETIREMENT (EMPLOYER)	120.68	159.58	1,154.97	1,436.25	(281.28)	1,915.00	760.03	60.31%
512144	HEALTH INSURANCE	721.76	834.50	6,647.80	7,510.50	(862.70)	10,014.00	3,366.20	66.39%
512145	LIFE INSURANCE	0.58	0.75	4.92	6.75	(1.83)	9.00	4.08	54.67%
512150	FSA CONTRIBUTION	-	-	125.00	-	125.00	-	(125.00)	
512173	DENTAL INSURANCE	45.00	49.50	425.14	445.50	(20.36)	594.00	168.86	71.57%
521220	CONSULTANT	-	2,666.67	28,575.54	24,000.00	4,575.54	32,000.00	3,424.46	89.30%
521296	COMPUTER SUPPORT	696.96	2,697.50	22,435.79	24,277.50	(1,841.71)	32,370.00	9,934.21	69.31%
531303	COMPUTER EQUIPMT & SOFTW/	-	-	80.00	-	80.00	-	(80.00)	
531312	OFFICE SUPPLIES	-	18.75	9.35	168.75	(159.40)	225.00	215.65	4.16%
531314	SMALL ITEMS OF EQUIPMENT	-	16.67	-	150.00	(150.00)	200.00	200.00	0.00%
532325	REGISTRATION	-	83.33	-	750.00	(750.00)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	4.17	-	37.50	(37.50)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	1,405.00	208.33	6,183.32	1,875.00	4,308.32	2,500.00	(3,683.32)	247.33%
591519	OTHER INSURANCE	28.27	32.42	250.24	291.75	(41.51)	389.00	138.76	64.33%
594810	CAP EQUIPMENT	4,900.00	1,250.00	4,900.00	11,250.00	(6,350.00)	15,000.00	10,100.00	32.67%
594813	CAP OFC EQUIP	-	1,500.00	-	13,500.00	(13,500.00)	18,000.00	18,000.00	0.00%
Totals		9,829.16	12,013.33	89,079.80	108,120.00	(19,040.20)	144,160.00	55,080.20	61.79%

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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691100	OPER REV ADJUST	-	2,750.00	-	24,750.00	(24,750.00)	33,000.00	33,000.00	0.00%
691200	CAP REV ADJUST	-	(2,750.00)	-	(24,750.00)	24,750.00	(33,000.00)	(33,000.00)	0.00%

Totals	-	-	-	-	-	-	-	-	-
Total Business Unit	(351.26)	1,833.33	(2,543.98)	16,500.00	(19,043.98)	22,000.00	24,543.98		-11.56%

MIS
8525 Central Duplication

Date Ran 10/21/2015
Period 9
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451002	PRIVATE PARTY PHOTOCOPY	(75.00)	(100.00)	(1,607.29)	(900.00)	(707.29)	(1,200.00)	407.29	133.94%
472003	MUNICIPALITY COPIES & PRINTIN	-	(20.83)	(246.99)	(187.50)	(59.49)	(250.00)	(3.01)	98.80%
474180	MIS BILLED	(2,820.75)	(2,820.75)	(25,386.75)	(25,386.75)	-	(33,849.00)	(8,462.25)	75.00%
474200	COPYING & PRINTING INTERDEP/	(3,332.62)	(2,250.00)	(25,204.86)	(20,250.00)	(4,954.86)	(27,000.00)	(1,795.14)	93.35%
Totals		(6,228.37)	(5,191.58)	(52,445.89)	(46,724.25)	(5,721.64)	(62,299.00)	(9,853.11)	84.18%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	997.05	1,291.50	7,374.26	11,623.50	(4,249.24)	15,498.00	8,123.74	47.58%
511310	WAGES-SICK LEAVE	-	-	172.04	-	172.04	-	(172.04)	
511320	WAGES-VACATION PAY	-	-	140.76	-	140.76	-	(140.76)	
511340	WAGES-HOLIDAY PAY	113.39	-	617.78	-	617.78	-	(617.78)	
511380	WAGES-BEREAVEMENT	-	-	132.94	-	132.94	-	(132.94)	
512141	SOCIAL SECURITY	81.31	176.67	621.10	1,590.00	(968.90)	2,120.00	1,498.90	29.30%
512142	RETIREMENT (EMPLOYER)	75.52	89.08	573.78	801.75	(227.97)	1,069.00	495.22	53.67%
512144	HEALTH INSURANCE	872.02	758.00	5,830.02	6,822.00	(991.98)	9,096.00	3,265.98	64.09%
512145	LIFE INSURANCE	0.36	-	1.93	-	1.93	-	(1.93)	
512150	FSA CONTRIBUTION	-	-	118.75	-	118.75	-	(118.75)	
512173	DENTAL INSURANCE	54.31	43.17	365.79	388.50	(22.71)	518.00	152.21	70.62%
531298	UNITED PARCEL SERVICE UPS	-	1.67	22.39	15.00	7.39	20.00	(2.39)	111.95%
531303	COMPUTER EQUIPMT & SOFTW/	-	41.67	-	375.00	(375.00)	500.00	500.00	0.00%
531311	POSTAGE & BOX RENT	-	0.83	28.76	7.50	21.26	10.00	(18.76)	287.60%
531312	OFFICE SUPPLIES	966.03	583.33	5,553.89	5,250.00	303.89	7,000.00	1,446.11	79.34%
531314	SMALL ITEMS OF EQUIPMENT	236.39	41.67	236.39	375.00	(138.61)	500.00	263.61	47.28%
531349	OTHER OPERATING EXPENSES	-	50.00	73.66	450.00	(376.34)	600.00	526.34	12.28%
532332	MILEAGE	-	-	17.25	-	17.25	-	(17.25)	
533225	TELEPHONE & FAX	1.26	7.50	11.38	67.50	(56.12)	90.00	78.62	12.64%
535242	MAINTAIN MACHINERY & EQUIP	264.61	416.67	2,414.15	3,750.00	(1,335.85)	5,000.00	2,585.85	48.28%
535252	PRINTING EQUIP MAINTENANCE	1,234.16	1,333.33	7,060.49	12,000.00	(4,939.51)	16,000.00	8,939.51	44.13%
571004	IP TELEPHONY ALLOCATION	15.25	15.25	137.25	137.25	-	183.00	45.75	75.00%
571009	MIS PC GROUP ALLOCATION	302.67	302.67	2,724.03	2,724.00	0.03	3,632.00	907.97	75.00%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	32.25	32.25	290.41	290.25	0.16	387.00	96.59	75.04%
591519	OTHER INSURANCE	7.09	6.33	61.11	57.00	4.11	76.00	14.89	80.41%

Totals	5,253.67	5,191.58	34,580.31	46,724.25	(12,143.94)	62,299.00	27,718.69	55.51%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	-	-	-	-	-	-	-	-	-
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Total Business Unit	(974.70)	(0.00)	(17,865.58)	-	(17,865.58)	-	17,865.58		
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Central Services
1901

Date Ran 10/21/2015
Period 9
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(58,564.83)	(58,564.83)	(527,083.47)	(527,083.50)	0.03	(702,778.00)	(175,694.53)	75.00%
474009	HOUSEKEEPING SERVICES	-	(183.33)	(1,100.00)	(1,650.00)	550.00	(2,200.00)	(1,100.00)	50.00%
483002	MISC SALE/MATERIAL & SUPPLY	-	(33.33)	(321.87)	(300.00)	(21.87)	(400.00)	(78.13)	80.47%
486001	VENDING COMMISSION	(99.15)	(95.83)	(737.75)	(862.50)	124.75	(1,150.00)	(412.25)	64.15%
Totals		(58,663.98)	(58,877.33)	(529,243.09)	(529,896.00)	652.91	(706,528.00)	(177,284.91)	74.91%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	5,699.63	6,511.25	50,627.33	58,601.25	(7,973.92)	78,135.00	27,507.67	64.79%
511210	WAGES-REGULAR	14,893.06	15,791.83	129,403.05	142,126.50	(12,723.45)	189,502.00	60,098.95	68.29%
511220	WAGES-OVERTIME	-	213.92	3,130.73	1,925.25	1,205.48	2,567.00	(563.73)	121.96%
511230	WAGES-REGULAR OVERTIME	-	-	173.59	-	173.59	-	(173.59)	
511290	WAGES-OTHER WAGES	375.00	430.00	3,170.00	3,870.00	(700.00)	5,160.00	1,990.00	61.43%
511310	WAGES-SICK LEAVE	258.72	-	1,916.18	-	1,916.18	-	(1,916.18)	
511320	WAGES-VACATION PAY	402.04	-	11,220.93	-	11,220.93	-	(11,220.93)	
511330	WAGES-LONGEVITY PAY	-	84.42	-	759.75	(759.75)	1,013.00	1,013.00	0.00%
511340	WAGES-HOLIDAY PAY	968.84	-	5,690.36	-	5,690.36	-	(5,690.36)	
511350	WAGES-MISCELLANEOUS(COMP)	567.25	-	1,381.61	-	1,381.61	-	(1,381.61)	
512141	SOCIAL SECURITY	1,739.01	1,738.17	15,529.25	15,643.50	(114.25)	20,858.00	5,328.75	74.45%
512142	RETIREMENT (EMPLOYER)	1,511.67	1,499.42	13,476.98	13,494.75	(17.77)	17,993.00	4,516.02	74.90%
512144	HEALTH INSURANCE	6,153.74	5,558.08	51,454.05	50,022.75	1,431.30	66,697.00	15,242.95	77.15%
512145	LIFE INSURANCE	8.47	9.08	75.91	81.75	(5.84)	109.00	33.09	69.64%
512150	FSA CONTRIBUTION	-	83.33	1,000.00	750.00	250.00	1,000.00	-	100.00%
512173	DENTAL INSURANCE	531.93	444.00	4,227.00	3,996.00	231.00	5,328.00	1,101.00	79.34%
512390	SAFETY EQUIPMENT	-	16.67	-	150.00	(150.00)	200.00	200.00	0.00%
521219	OTHER PROFESSIONAL SERV	-	3,333.33	-	30,000.00	(30,000.00)	40,000.00	40,000.00	0.00%
521296	COMPUTER SUPPORT	-	62.50	-	562.50	(562.50)	750.00	750.00	0.00%
529170	GROUNDS KEEPING CHARGES	827.89	1,173.50	8,469.92	10,561.50	(2,091.58)	14,082.00	5,612.08	60.15%
529299	PURCHASE CARE & SERVICES	-	416.67	1,670.00	3,750.00	(2,080.00)	5,000.00	3,330.00	33.40%
531008	HAZARD RECYCLE CHARGES	-	41.67	-	375.00	(375.00)	500.00	500.00	0.00%
531298	UNITED PARCEL SERVICE UPS	79.56	95.83	818.89	862.50	(43.61)	1,150.00	331.11	71.21%
531303	COMPUTER EQUIPMT & SOFTW/	-	83.33	1,241.45	750.00	491.45	1,000.00	(241.45)	124.15%
531311	POSTAGE & BOX RENT	-	0.67	-	6.00	(6.00)	8.00	8.00	0.00%
531312	OFFICE SUPPLIES	-	25.00	116.76	225.00	(108.24)	300.00	183.24	38.92%
531313	PRINTING & DUPLICATING	-	-	1.69	-	1.69	-	(1.69)	

531314	SMALL ITEMS OF EQUIPMENT	-	83.33	453.49	750.00	(296.51)	1,000.00	546.51	45.35%
531351	GAS/DIESEL	44.62	125.00	319.85	1,125.00	(805.15)	1,500.00	1,180.15	21.32%
532332	MILEAGE	-	-	9.49	-	9.49	-	(9.49)	
533221	WATER	328.40	333.33	2,818.18	3,000.00	(181.82)	4,000.00	1,181.82	70.45%
533222	ELECTRIC	8,528.31	7,916.67	73,082.48	71,250.00	1,832.48	95,000.00	21,917.52	76.93%
533223	SEWER	376.66	375.00	3,326.54	3,375.00	(48.46)	4,500.00	1,173.46	73.92%
533224	NATURAL GAS	125.33	1,166.67	7,459.62	10,500.00	(3,040.38)	14,000.00	6,540.38	53.28%
533225	TELEPHONE & FAX	35.15	91.67	673.19	825.00	(151.81)	1,100.00	426.81	61.20%
533235	STORM WATER UTILITY	161.25	136.67	1,438.99	1,230.00	208.99	1,640.00	201.01	87.74%
535239	STREET REPAIR & MAINT	-	125.00	57.44	1,125.00	(1,067.56)	1,500.00	1,442.56	3.83%
535246	BUILDING SERVICE & MAINT	399.31	3,583.33	42,628.23	32,250.00	10,378.23	43,000.00	371.77	99.14%
535247	BLDG REPAIR & MAINT	-	208.33	7,399.35	1,875.00	5,524.35	2,500.00	(4,899.35)	295.97%
535297	REFUSE COLLECTION	221.35	155.00	1,841.05	1,395.00	446.05	1,860.00	18.95	98.98%
535344	HOUSEHOLD & JANITORIAL SUPP	784.00	958.33	8,748.14	8,625.00	123.14	11,500.00	2,751.86	76.07%
535349	OTHER SUPPLIES	1,423.73	708.33	6,442.55	6,375.00	67.55	8,500.00	2,057.45	75.79%
535353	MACHINERY & EQUIP PARTS	13,138.72	791.67	18,567.73	7,125.00	11,442.73	9,500.00	(9,067.73)	195.45%
535354	PAINT	-	208.33	348.00	1,875.00	(1,527.00)	2,500.00	2,152.00	13.92%
535355	PLUMBING & ELECTRICAL	173.08	500.00	12,326.67	4,500.00	7,826.67	6,000.00	(6,326.67)	205.44%
535452	GREEN INITIATIVES	-	416.67	(432.24)	3,750.00	(4,182.24)	5,000.00	5,432.24	-8.64%
536531	LAND RENT & LEASE	-	150.00	1,800.00	1,350.00	450.00	1,800.00	-	100.00%
571004	IP TELEPHONY ALLOCATION	45.67	45.67	411.03	411.00	0.03	548.00	136.97	75.01%
571009	MIS PC GROUP ALLOCATION	1,892.50	1,892.50	17,032.50	17,032.50	-	22,710.00	5,677.50	75.00%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	451.75	451.75	3,998.09	4,065.75	(67.66)	5,421.00	1,422.91	73.75%
591519	OTHER INSURANCE	753.30	841.42	7,849.53	7,572.75	276.78	10,097.00	2,247.47	77.74%
594809	CAP BLDG	-	1,916.67	-	17,250.00	(17,250.00)	23,000.00	23,000.00	0.00%
594810	CAP EQUIPMENT	-	11,250.00	6,800.00	101,250.00	(94,450.00)	135,000.00	128,200.00	5.04%
594819	CAP OTHER EQUIPMENT	-	1,250.00	105.20	11,250.00	(11,144.80)	15,000.00	14,894.80	0.70%
594821	CAP IMPRV LAND	-	7,916.67	325.00	71,250.00	(70,925.00)	95,000.00	94,675.00	0.34%
594822	CAP IMPRV BLDG	-	18,000.00	-	162,000.00	(162,000.00)	216,000.00	216,000.00	0.00%
594829	CAP IMPRV OTHER	-	833.33	-	7,500.00	(7,500.00)	10,000.00	10,000.00	0.00%

Totals	62,899.94	100,044.00	530,625.78	900,396.00	(369,770.22)	1,200,528.00	669,902.22	44.20%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	-	-	-	-	-	-	-	-	-
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Total Business Unit	4,235.96	41,166.67	1,382.69	370,500.00	(369,117.31)	494,000.00	492,617.31	0.28%
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