

**Human Services Board Agenda
Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549**

Date: Tuesday, January 12, 2016

Time: 8:30 a.m.

Committee Members:

**Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie**

**McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the January 12, 2016 Agenda
5. Citizen Comments (Members of the Public who wish to address the Board on specific agenda items must register their request at this time.)
6. Introduction of Ryan Mundt, Maintenance Supervisor
7. Approval of December 8, 2015 Board Minutes
8. Communications
9. Discussion of November, 2015 Financial Statement
10. Discuss and Approve December, 2015 Vouchers
11. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center
12. Discussion and Action on New Professional Contracts
13. Review nominations and choose CIT Officer of the Year
14. Discussion and Action on Recognizing Spacesaver Corporation for Christmas Donations
15. Director's Report
16. Discuss Updates from Wisconsin County Human Services Association.
17. Discuss potential agenda items for February board meeting.
18. Adjourn

Next Scheduled Meetings: Tuesday, February 9, 2016 at 8:30 a.m.
 Tuesday, March 8, 2016 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
December 8, 2015**

Board Members Present: Jim Mode, Richard Jones, Russell Kutz, Augie Tietz, John McKenzie, Jim Schultz and Cynthia Crouse.

Others Present: Human Services Director Kathi Cauley; Child & Family Manager Brent Ruehlow; Aging & Disability Resource Division Manager Sue Torum; Economic Support Manager Jill Johnson; Office Manager Donna Hollinger; and County Administrator Ben Wehmeier

1. CALL TO ORDER

Mr. Mode called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All present/Quorum established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE DECEMBER 8, 2015 AGENDA

No changes

5. CITIZEN COMMENTS

No comments

6. APPROVAL OF THE NOVEMBER 13, 2015 BOARD MINUTES

Mr. Jones made a motion to approve the November 13, 2015 board minutes.

Mr. Schultz seconded.

Motion passed unanimously.

7. COMMUNICATIONS

No Communications

8. REVIEW OF OCTOBER, 2015 FINANCIAL STATEMENT

Ms. Cauley reviewed the October 2015 financial statement (attached) and reported that there is a projected positive fund balance of \$342,468. She presented the summary sheet and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. She also presented reports showing Commitment/Inpatient, Detox and Alternate Care statistics (attached).

9. **REVIEW AND APPROVE NOVEMBER, 2015 FINANCIAL VOUCHERS**

Ms. Cauley reviewed the summary sheet of the November 2015 vouchers totaling \$1,221,732.66 (attached).

Mr. Jones made a motion to approve the November 2015 vouchers totaling \$1,221,732.66.

Mr. Tietz seconded.

Motion passed unanimously.

10. **DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER**

Child & Family Resources:

Mr. Ruehlow reported on the following items:

- Our 2015 **Key Outcome Indicators** for November were as follows:
 - All areas were on target as everyone is working hard.
- We had two openings for Intensive Supervision. We hired one individual and another one will start soon pending approval.
- The Department of Health Services came in and did an audit and walk-through for our Busy Bees Preschool. The Pre-School passed with flying colors.
- We had four more children reach permanency within our Alternate Care unit. There will be a few more additions in early Feb 2016.
- We have two children within the Juvenile Justice team who are currently in CCI's that will transition home or to a less restrictive setting by February.

Behavioral Health:

Ms. Cauley reported on the following items:

- We received a letter from the Office of the Inspector General asking to audit some of our CCS files. They need to be delivered by December 17.
- We have issues with the Jefferson Memory Care and supervisors are talking with them.
- We have a vacancy for a psychotherapist who is retiring.
- Our 2015 **Key Outcome Indicators** for November were as follows:
 - **EMH:** We are at 113 emergency detentions for the year, and last year we were at 129.
 - **Outpatient Clinic:** *The goal is to decrease the Patient Health Questionnaire for depression by 2% and we will decrease the Brief Alcohol Monitoring tool by 2%. Both are declining.*
 - **CCS:** *Our goal is that 72% of treatment plan goals will be met and we are just above that.*
 - **CSP** *Our goal is that 72% of treatment plan goals will be met and we are just above that.*

Administration:

Ms. Cauley reported for Ms. Daniel on the following items:

- We are meeting our 2015 **Key Outcome Indicators** for submitting state reports.
- We are close to hiring a replacement for Terry Gard as maintenance supervisor.
- We are recruiting for a replacement for a vacancy on the Support Staff.
- The generator for the Lueder Haus will be installed on December 30.

- The Tridium AX Energy Management System has been installed, which monitors building mechanicals.
- Another system called "Facility Dude," has been installed which tracks repair or maintenance requests.

Economic Support:

Ms. Johnson reported on the following items:

- I met with Second Harvest, which is a mobile pantry program that distributes food to people who are experiencing challenges with making ends meet. We can let our clients know about this, and no identification or proof of residency is necessary. We will work with her on outreach.
- We received \$1,000 for our food pantry from the Emergency Food and Shelter program.
- We received donations from an individual of bags of toiletries. We also received hand knit hats and scarves from the Moravian Church in Lake Mills.
- We had a subsidy review for Child Care and everything went well. In 2013 & 2014 we received an award for child care performance, so we are hopeful that we will get another one for this year.
- Our 2015 **Key Outcome Indicators** for September were as follows:
 - *We have 30 days to get 100% of all applications processed* and we were at 98.62%.
 - *The Consortium Call Center must answer calls timely within 95% of the time.* We were at a rate of 92.7%.

ADRC:

Ms. Torum reported on the following items:

- The ADRC and APS teams have met their Key Outcome Indicators this month. Both teams are extremely busy. APS is seeing many more people with significant health issues who are also struggling with significant AODA issues at much younger ages. If the number of ADRC contacts continue as they have been the first three quarters of 2015, they will exceed 6,000 contacts in 2015. This would be record setting. A very recent addition to the ADRC's workload will be behavioral health assessments. As more information becomes known, it will be shared with board members. Work on addressing the 2016 ADRC contract has begun. ADRC managers will be meeting with MIS to discuss telephone options and cost.
- The FOCUS 2015 conference was held in November, and the session went very well. The next venture that the Care Transitions workgroup will be looking at is avoiding adverse drug effects. The Fort Atkinson Hospital Vice-President and Pharmacist attended the last meeting.
- WI Eye is in the midst of filming the program on Dementia. They are interviewing caregivers, dementia friendly businesses and the dementia care specialist will be interviewed shortly.
- Interviews for the Senior Dining Program Manager in Fort Atkinson were held this week and reference checks are in process.

11. UPDATE ON NEW PROFESSIONAL CONTRACTS

Ms. Cauley reported on the new contracts listed on the 2015 Provider Contracts sheet. (attached)

Mr. McKenzie approved the contracts as listed.

Mr. Schultz seconded.

Motion passed unanimously.

12. REVIEW AND APPROVE THE S.85.21 SPECIALIZED TRANSPORTATION GRANT APPLICATION FOR 2016

Ms. Torum reviewed the Specialized Transportation Grant application (attached).

Mr. Tietz made a motion to approve the S.85.21 Specialized Transportation Grant Application for 2016.

Mr. Kutz seconded.

Motion passed unanimously.

13. DISCUSSION AND POSSIBLE ACTION ON BRANCH OUTPATIENT CLINIC OFFICES IN SCHOOLS

Ms. Cauley reported that we provide services in many schools and treatment groups in Jefferson and Watertown. Now we are contemplating if it would be feasible to establish a branch office in schools. We are looking at options based on what a few other counties and schools are doing. We will keep you updated.

14. REVIEW NOMINATIONS AND CHOOSE CRISIS INTERVENTION TEAM OFFICER OF THE YEAR

The Law Enforcement banquet is going to be held on January 21, so we will request nominations and bring them to the board in January.

15. DISCUSS AND POSSIBLY APPROVE RESOLUTION FOR JUSTICE FOR CHILDREN LEGISLATION

Ms. Cauley presented the resolution (attached) and reported that it has already gone to the Administration and Rules Committee and is on the county board agenda. This resolution opposes Senate Bill 326/Assembly Bill 429 Affecting Child Welfare Practice, which among other things, "negatively impacts alternative response, community response, and other voluntary services provided to families." Mr. Ruehlow and Ms. Cauley explained Alternative Response and how the Bill will negatively impact future investigation processes.

Mr. Jones made a motion to approve the resolution for Justice for Children.

Mr. McKenzie seconded.

Motion passed unanimously

16. UPDATE ON WINNEBAGO MENTAL HEALTH INSTITUTE (WMHI)

Ms. Cauley reported that she had a meeting at WMHI on November 30 to discuss serious issues we are having with them. Participants included Patrick Cork, the Administrator of the Division of Mental Health and Substance Abuse Services, the interim director of Washington County Health & Human Service, and the Director, Deputy Director, and Medical Director of Winnebago MHI.

17. DIRECTOR'S REPORT

Ms. Cauley reported on the following items:

- Staff are very busy
- A workgroup was formed in Fort Atkinson to determine the reasons for the many emergency calls that Law Enforcement receive from CBRFs and Foster homes. There will be more meetings, but the city did put a moratorium on licensing any more of these facilities.

18. UPDATES FROM WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION

Ms. Cauley reported that the WCHSA Spring Conference will begin on May 10, which is the same day as our board meeting.

19. DISCUSS POTENTIAL AGENDA ITEMS FOR JANUARY BOARD MEETING

The following items will be added to the January board meeting:

- Discuss nominations for Crisis Intervention Team Officer of the Year

20. ADJOURN

Mr. Tietz made a motion to adjourn the meeting.

Mr. Kutz seconded.

Motion passed unanimously.

Meeting adjourned at 10:10 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, January 12, 2016 at 8:30 a.m.
Workforce Development Center, Room 103
874 Collins Road, Jefferson, WI 53549

Financial Statement Summary

November, 2015

A positive fund balance of \$762,176 is projected for 2015 end of the year. The information below impacts the forecast:

1. WIMCR - \$300,000 is in the projection in Actual Revenue and came in at \$359,911.
2. Hospitalization Expenditures
3. Waiver Claims – Timing of when Children Waiver Providers submit their claims to WPS.
4. Full budget is expensed for Echo in the financial statement since we haven't spent the full amount that will be requested to carryover in the non-lapsing request.
5. We received \$160,842 additional revenue from the 2014 CCS reconciliation.

Summary of variances:

Revenue: Overall Revenues are projected to be unfavorable by \$97,868 from budget. Projections for the waiting list clients have been incorporated into this forecast.

Expenditures: Favorable by \$860,043 primarily due to underspent of waiver of \$408,259 and salary & fringes \$450,231.

Major Classifications impacting the Balance (base is November data) but all variances are based on annual projections.

- **Salary under budget by \$258,351:** We had vacancies due to turnover and employees on family leave at the beginning of the year. In addition, some of the new positions were in the process of being recruited at the beginning of 2015.
- **Fringes under budget by \$191,880:** When there is a 3 week pay period in the month there is no health insurance payment for the 3rd pay period.
- **Children Alternate Care over budget by \$313,684:** This budget includes Alternate Care, Child Caring Institutions, Detentions, and Correctional Facilities as well as Shelter Care. For the month of November we spent \$178,097.39. For the YTD projection I have \$177,297 included for the December amount.
- **Children's Waiver under budget by \$313,684:** We will not earn all of 2015 dollars due to some of the children only being on a partial year. For 2016 we anticipate earning all of the contracts since projecting the current CLTS children waiver to receive services for the full year.

- Hospital/Detox projection is under budget by \$269,731 (Net basis):

	<u>Budget</u>	<u>Actual</u>	<u>Projection</u>
Revenue	513,817	380,889	415,516
Expenditures	1,356,466	908,778	991,394
Net	842,649	527,889	573,158

Average net per month in the projection is \$82,616 for the remaining month. Month of November net from Winnebago/Mendota is a charge of 59,297.

- Operating Costs are projected to be over budget by \$43,416.
- Other Contracted under budget by \$39,403.
- Community Care under budget \$68,893.

BEHAVIOR HEALTH DIVISION: This is projected to be favorable by \$737,220 and is based on current year trend for hospitalizations. This projection will change.

- In November we received a charge from Winnebago/Mendota bill of \$59,297.00.

CHILDREN & FAMILY DIVISION: The projection is favorable by \$89,316.

Placements for November amounted to \$178,097.39.

ECONOMIC SUPPORT DIVISION: This is projected to be favorable by \$13,075.

Note: For 2016 we will be receiving Food Stamp Bonus Funds and Enhanced Matching Advance Funds. The Enhanced Matching Funds is an extra 10% on the federal share from July 2014, thru December 2015. I am unsure on what year I will end up booking this revenue due to when the state will actually pay it out and what amount will pass through the consortium.

AGING & ADRC DIVISION: Is projected to be unfavorable by \$11,556. This will change prior to year-end.

ADMINISTRATIVE DIVISION: Is projected to be unfavorable by \$65,869

This is a conservative estimate.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

STATEMENT OF REVENUES & EXPENDITURES

For 11 Months ended November, 2015

SUMMARY

Federal/State Operating Revenues
 County Funding for Operations (tax levy & transfer in)
 less: Prepaid Expense Transfer
 Total Resources Available
 Total Adjusted Expenditures
 OPERATING SURPLUS (DEFICIT)
 Balance Forward from 2013-Balance Sheet Operating Reserve
NET SURPLUS (DEFICIT)

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation
 Children's Basic County Allocation
 Family Care County Contribution
 Children's L/T Support Waivers
 Behavioral Health Programs
 Community Options Program
 Aging & Disability Res Center
 Aging/Transportation Programs
 Project YES!
 Youth Aids
 IV-E TPR
 Family Support Program
 Children & Families
 ARRA Birth to Three
 I.M. & W-2 Programs
 Client Assistance Payments
 Early Intervention
Total State & Federal Funding

COLLECTIONS & OTHER REVENUE

Provided Services
 Child Alternate Care
 Adult Alternate Care
 Children's L/T Support
 1915i Program
 Donations
 Cost Reimbursements
 Other Revenues

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2015 Budget	Year End Variance
9,765,400	2,025,979	11,791,379	5,177,214	12,134,290	13,142,577	13,240,445	(97,868)
7,654,525	0	7,654,525	3,459,220	7,654,525	8,350,391	8,350,391	0
0	0	0	0	0	0	0	0
17,419,925	2,025,979	19,445,904	8,636,434	19,788,815	21,492,968	21,590,836	(97,868)
18,676,243	355,842	19,032,085	8,767,730	20,005,487	21,164,396	22,024,439	860,043
(1,256,318)	1,670,137	413,819	(131,296)	(216,672)	328,573	(433,603)	762,176
433,603		433,603	484,187		433,603	433,603	0
(822,715)	1,670,137	847,422	352,891	(216,672)	762,176	0	(762,176)
1,955,848	(162,987)	1,792,861	823,215	1,792,861	1,955,848	1,955,848	0
895,200	(94,969)	800,231	361,872	796,119	868,493	868,493	0
0	0	0	0	0	0	0	0
330,323	208,416	538,739	232,498	683,507	587,715	745,644	(157,929)
198,246	21,471	219,717	98,764	237,874	254,377	259,499	(5,122)
152,117	(12,676)	139,441	63,381	139,439	152,117	152,115	2
775,158	100,468	875,626	332,355	915,542	968,724	998,773	(30,049)
638,469	(12,979)	625,490	279,388	595,374	666,995	649,499	17,496
136,784	0	136,784	0	164,662	189,453	179,631	9,822
712,685	(42,357)	670,328	256,504	765,903	797,174	835,530	(38,356)
33,899	9,190	43,089	15,982	55,149	47,006	60,163	(13,157)
54,092	6,722	60,814	27,643	60,814	66,343	66,343	0
88,230	(10,498)	77,733	28,952	69,845	84,799	76,194	8,605
0	0	0	0	0	0	0	0
714,637	490,707	1,205,345	568,024	1,438,791	1,492,618	1,569,590	(76,972)
220,910	35,708	256,618	96,593	237,448	267,163	259,034	8,129
165,564	(13,797)	151,767	68,985	151,767	165,564	165,564	0
7,072,162	522,419	7,594,581	3,254,156	8,105,093	8,564,391	8,841,920	(277,529)
1,334,187	1,126,603	2,460,790	763,981	2,457,417	2,658,789	2,683,857	(25,068)
98,655	0	98,655	49,287	137,330	107,624	149,814	(42,190)
228,570	0	228,570	75,552	160,785	249,349	175,402	73,947
288,562	176,693	465,255	413,222	451,598	507,551	492,652	14,899
59,230	46,689	105,919	20,587	50,417	113,948	55,000	58,948
65,120	0	65,120	27,601	73,099	70,871	79,744	(8,873)
108,044	(6,925)	101,118	47,916	150,846	159,652	164,559	(4,907)
510,871	160,500	671,371	524,912	547,706	710,402	597,497	112,905

Total Collections & Other

TOTAL REVENUES
EXPENDITURES

WAGES

Behavioral Health
Children's & Families
Community Support
Comp Comm Services
Economic Support
Aging & Disability Res Center
Aging/Transportation Programs
Childrens LT Support
Early Intervention
Management/Overhead
Lueder Haus
Safe & Stable Families
Supported Emplmt
Total Wages

FRINGE BENEFITS

Social Security
Retirement
Health Insurance
Other Fringe Benefits
Total Fringe Benefits

OPERATING COSTS

Staff Training
Space Costs
Supplies & Services
Program Expenses
Employee Travel
Staff Psychiatrists & Nurse
Birth to 3 Program Costs
Busy Bees Preschool
ARRA Birth to Three
Opp. Inc. Payroll Services
Other Operating Costs
Year End Allocations
Capital Outlay
Total Operating Costs

BOARD MEMBERS

Per Diems
Travel
Training
Aging Committee
Total Board Members

@ Ledgers	Y-T-D	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2015 Budget	Year End Variance
2,693,238	1,503,560	4,196,798	1,923,058	5,177,214	4,029,196	4,578,186	4,398,525	179,661
9,765,400	2,025,979	11,791,379	5,177,214	12,134,290	13,142,577	13,240,445	(97,868)	
1,227,064	0	1,227,064	586,534	997,277	1,358,616	1,087,938	270,678	
1,594,678	0	1,594,678	790,338	1,695,207	1,739,331	1,848,652	(109,321)	
664,444	0	664,444	360,517	728,613	724,800	794,850	(70,050)	
428,561	0	428,561	189,995	420,571	467,521	459,404	8,117	
963,462	0	963,462	508,718	964,317	1,047,994	1,051,982	(3,988)	
431,325	0	431,325	206,140	447,815	470,537	488,525	(17,988)	
402,884	0	402,884	202,603	406,813	439,509	443,796	(4,287)	
150,980	0	150,980	55,972	144,288	164,706	157,405	7,301	
271,514	0	271,514	139,620	271,716	296,197	296,417	(220)	
813,448	0	813,448	382,389	1,109,368	887,213	1,210,220	(323,007)	
239,014	0	239,014	124,388	293,310	260,743	319,975	(59,232)	
200,483	0	200,483	100,194	160,473	218,709	175,061	43,648	
0	0	0	0	0	0	0	0	
7,387,859	0	7,387,859	3,647,408	7,639,766	8,075,874	8,334,225	(258,351)	
550,000	0	550,000	229,103	545,173	600,000	629,409	(29,409)	
488,476	0	488,476	208,147	503,493	532,883	549,265	(16,382)	
2,136,829	0	2,136,829	906,050	2,270,754	2,331,086	2,477,186	(146,100)	
87,493	0	87,493	1,203	48,844	53,296	53,284	12	
3,262,797	0	3,262,797	1,344,503	3,368,263	3,517,264	3,709,144	(191,880)	
27,454	0	27,454	18,547	66,962	29,908	74,049	(44,141)	
185,189	0	185,189	102,059	186,211	205,410	203,139	2,271	
805,669	0	805,669	531,416	836,155	969,075	915,169	53,906	
154,421	0	154,421	35,892	93,009	168,875	101,464	67,411	
121,056	0	121,056	69,942	152,995	132,061	166,904	(34,843)	
382,297	0	382,297	179,292	404,896	417,051	441,705	(24,654)	
218,574	0	218,574	135,985	225,500	238,445	246,000	(7,555)	
743	0	743	808	2,520	810	2,749	(1,939)	
0	0	0	0	0	0	0	0	
0	0	0	0	0	0	0	0	
2,833	0	2,833	1,827	67,713	50,562	73,869	(23,306)	
(24,952)	0	(24,952)	(11,601)	9,012	(27,221)	9,831	(37,052)	
331,434	0	331,434	135,341	445,056	578,834	485,515	93,319	
2,204,717	0	2,204,717	1,199,509	2,490,028	2,763,810	2,720,394	43,416	
4,340	0	4,340	2,585	6,417	4,735	7,000	(2,265)	
70	0	70	0	0	76	0	76	
219	0	219	1,158	688	239	750	(511)	
0	0	0	0	0	0	0	0	
4,629	0	4,629	3,743	7,104	5,050	7,750	(2,700)	

CLIENT ASSISTANCE

W-2 Benefit Payments
Funeral & Burial
Medical Asst. Transportation
Energy Assistance
Kinship & Other Client Assistance
Total Client Assistance

MEDICAL ASSISTANCE WAIVERS

Childrens LTS
Total Medical Assistance Waivers

COMMUNITY CARE

Supportive Home Care
Guardianship Services
People Ag. Domestic Abuse
Family Support
Transportation Services
Opp. Inc. Delinquency Programs
Opp. Inc. Independent Living
Other Community Care
Elderly Nutrition - Congregate
Elderly Nutrition - Home Delivered
Elderly Nutrition - Other Costs
Total Community Care

CHILD ALTERNATE CARE

Foster Care & Treatment Foster
Intensive Comm Prog
Group Home & Placing Agency
L.S.S. Child Welfare
Child Caring Institutions
Detention Centers
Correctional Facilities
Shelter & Other Care
Total Child Alternate Care

HOSPITALS

Detoxification Services
Mental Health Institutes
Other Inpatient Care
Total Hospitals

OTHER CONTRACTED

Adult Alternate Care (Non-MAW)
Family Care County Contribution

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2015 Budget	Year End Variance
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
126,301	0	126,301	62,138	102,698	137,783	112,034	25,749
65,780	0	65,780	43,835	77,946	71,760	85,032	(13,272)
192,081	0	192,081	105,972	180,644	209,543	197,066	12,477
519,729	197,810	717,539	63,749	943,586	782,770	1,191,029	(408,259)
519,729	197,810	717,539	63,749	943,586	782,770	1,191,029	(408,259)
28,020	0	28,020	29,749	95,842	30,568	104,555	(73,987)
25,440	0	25,440	14,372	25,491	27,753	27,808	(55)
55,000	0	55,000	25,000	55,000	60,000	60,000	0
8,858	0	8,858	11,564	5,500	9,663	6,000	3,663
34,806	0	34,806	19,943	45,372	37,970	49,497	(11,527)
56,817	(27,455)	29,362	57,198	28,845	32,031	31,467	564
0	0	0	0	0	0	0	0
254,563	27,455	282,018	151,041	342,625	376,412	373,773	2,639
50,225	0	50,225	29,130	41,752	54,790	45,548	9,242
73,205	0	73,205	44,159	66,717	79,860	72,782	7,078
15,813	0	15,813	5,621	21,780	17,251	23,760	(6,509)
602,747	0	602,747	387,777	728,924	726,297	795,190	(68,893)
915,731	0	915,731	296,724	735,573	998,979	802,443	196,536
0	0	0	0	0	0	0	0
486,789	0	486,789	392,740	731,562	531,802	798,068	(266,266)
0	0	0	0	0	0	0	0
430,940	0	430,940	39,419	49,440	470,117	53,934	416,183
82,715	0	82,715	6,710	85,954	90,235	93,768	(3,533)
0	0	0	0	41,542	0	45,318	(45,318)
25,743	0	25,743	175	11,000	28,083	12,000	16,083
1,941,918	0	1,941,918	735,768	1,655,070	2,119,215	1,805,531	313,684
121,069	0	121,069	11,745	45,833	132,076	50,000	82,076
871,983	0	871,983	462,231	1,185,677	951,254	1,293,466	(342,212)
0	0	0	0	0	0	0	0
993,052	0	993,052	473,976	1,231,511	1,083,330	1,343,466	(260,136)
383,435	0	383,435	150,094	248,638	418,293	271,241	147,052
417,632	155,374	573,006	260,457	573,006	625,097	625,097	0

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2015 Budget	Year End Variance
AODA Halfway Houses	0	0	0	0	0	0	0	0
1915i Program	189,010	2,658	191,668	88,478	132,083	209,092	144,090	65,002
IV-E TPR	107,623	0	107,623	48,355	137,500	117,406	150,000	(32,594)
Emergency Mental Health	2,795	0	2,795	8,892	14,300	3,049	15,600	(12,551)
Work/Day Programs	0	0	0	0	0	0	0	0
Ancillary Medical Costs	204,822	0	204,822	114,948	222,017	223,442	242,200	(18,758)
Miscellaneous Services	220,630	0	220,630	134,099	391,798	239,862	427,416	(187,554)
Prior Year Costs	0	0	0	0	0	0	0	0
Clearview Commission	40,768	0	40,768	0	41,250	45,000	45,000	0
Total Other Contracted	1,566,714	158,032	1,724,746	805,324	1,760,590	1,881,241	1,920,644	(39,403)

TOTAL EXPENDITURES

18,676,243	355,842	19,032,085	8,767,730	20,005,487	21,164,396	22,024,439	(860,043)
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JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Preliminary Revenue & Expenditures November, 2015

Summary Sheet	Program	Annual Projection		Tax Levy	Budget		Variance
		Revenue	Expenditure		Revenue	Expenditure	
	5188 BUSY BEES PRESCHOOL	4,121	51,252	47,131	6,500	53,775	144
	5189 INCREDIBLE YEARS	1,827	32,895	31,068	0	15,758	(15,310)
				0		0	0
	Total	3,771,476	8,219,289	4,447,813	4,021,750	8,558,880	89,316
Economic Support Division							
	5050 NURSING HOME M.A. ADMIN.	0	0	0	0	0	0
	5051 INCOME MAINTENANCE	1,398,552	2,016,175	617,623	1,463,927	1,929,784	(151,766)
	5053 CHILD DAY CARE ADMIN	110,841	73	(110,768)	132,027	155,488	134,229
	5055 W-2 PROGRAM	0	0	0	0	0	0
	5057 ENERGY PROGRAM	137,783	137,783	0	112,034	112,034	0
	5071 CHILDREN FIRST	3,235	0	(3,235)	3,200	0	35
	5073 FSET	13,561	0	(13,561)	0	0	13,561
	5074 W-2 DAYCARE	0	0	0	0	0	0
	5100 CLIENT ASSISTANCE	17,016	0	(17,016)	0	0	17,016
	Total	1,680,988	2,154,031	473,043	1,711,188	2,197,306	13,075
Aging Division & ADRC							
	5012 ALZHEIMERS FAM SUPP	22,328	22,165	(163)	19,009	19,009	163
	5048 AGING/DISABIL RESOURCE	968,724	850,084	(118,640)	998,773	873,620	(6,513)
	5075 GUARDIANSHIP PROGRAM	0	27,753	27,753	0	27,808	55
	5076 STATE BENEFIT SERVICES	49,232	125,071	75,839	49,232	132,829	7,758
	5077 ADULT PROTECTIVE SERVICES	56,827	104,901	48,074	56,827	103,423	(1,478)
	5078 NSIP	20,668	22,175	1,507	19,925	21,028	(404)
	5151 TRANSPORTATION	222,588	229,186	6,598	206,164	227,874	15,112
	5152 IN-HOME SERVICE III-D	4,263	6,016	1,753	4,263	5,494	(522)
	5154 SITE MEALS	144,994	151,541	6,547	144,994	167,708	16,167
	5155 DELIVERED MEALS	124,821	150,555	25,734	131,267	155,573	(1,428)
	5157 SCSF	7,986	9,680	1,694	7,986	8,874	(806)
	5158 ELDER ABUSE	35,625	110,380	74,755	25,025	82,566	(17,214)
	5159 III-B SUPPORTIVE SERVICE	65,015	132,534	67,519	65,213	105,469	(27,263)
	5163 TITLE III-E	30,660	35,578	4,918	28,585	38,310	4,807
				0		0	0

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Preliminary Revenue & Expenditures November, 2015

Summary Sheet

Program	Annual Projection		Tax Levy	Budget		Variance
	Revenue	Expenditure		Revenue	Expenditure Tax Levy	
Aging & ADRC Center	1,753,731	1,977,618	223,888	1,757,263	1,969,585	212,322
Total						(11,566)
Administrative Services Division						
5187 UNFUNDED SERVICES						
5190 Management	2,725	54,063	51,338	0	49,726	(1,612)
5190 Management Cleared		315	315		1,481,027	1,480,712
5195 Vehicle Escrow Account		(316)	(316)		(1,481,027)	(1,480,711)
5200 Overhead & Tax Levy	33	37,871	37,839	0	27,219	(10,620)
5200 Overhead Cleared	8,488,833	114,868	(8,373,965)	8,489,301	138,910	23,574
5210 CAPITAL OUTLAY		0	0		0	0
Balance Sheet Non Lapsing Funds	433,604	562,727	562,727	433,603	485,515	(77,212)
			(433,604)		(433,603)	1
Total	8,925,194	769,529	(8,155,665)	8,922,904	701,370	(8,221,534)
Administrative Services Division	8,925,194	769,529	(8,155,665)	8,922,904	701,370	(8,221,534)
GRAND Total	21,926,572	21,164,396	(762,177)	22,024,439	22,024,439	(0)
Net Balance						762,177

Note: Variance includes Non-Lapsing from Balance Sheet

2015 Provider Contracts (1/06/2015)

Contract Number	Provider	Service	Target	2014								
15- 278	Bridgeway Independent Living Designs, LLC	Adaptive Aids	Child	0.00	per month	15,324.25	per once	#DIV/0!	15,324			
15- 279	Secured Living, LLC	Adult Alt Care	Adult	0.00	per month	4,555.00	per month	#DIV/0!	1,616			

Crisis Intervention Training Nomination
Rachel Schloesser, Dispatcher
Jefferson County Sheriff's Department

The phone rings, what kind of call is this one going to be? Will it be someone calling about the neighbor's dog barking, someone wanting to commit suicide, someone involved in a car accident, someone calling in a family disturbance or a family member who isn't breathing anymore? When a dispatcher in a 9-1-1 Communications Center answers the phone these are just a few of the various types of calls they are preparing for when the phone rings.

On April 10, 2015 Dispatcher Rachel Schloesser a 14-year member of the Sheriff's Office answered a 9-1-1 call from a father who said his wife was having a baby. Normally when someone calls to say they are having a baby, it means they need an ambulance and a ride to the hospital. These types of call are normal and handled like most EMS calls.

However, this call was different. Rachel who thought at first it was going to be that routine EMS call didn't realize that six minutes into the 12-minute 9-1-1 call that she would help an excited father deliver his own beautiful baby girl into the world even before help was able to arrive in their own bathroom while on the phone.

So many times dispatchers take calls about someone dying and during their career as a dispatcher not very many dispatchers can say they helped bring life into the world; Rachel can.

Rachel received a stork pin which she wears proudly on her uniform and also received publicity from the Daily Union and Watertown Daily Times.