

AGENDA

JEFFERSON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**
311 S. Center Avenue
Jefferson, WI 53549

Wednesday, January 27, 2016 at 12:00 noon

Committee Members

Randy Koschnick
Circuit Court Judge

Jim Schroeder
County Board Chair

Susan Happ
District Attorney

Paul Milbrath
County Sheriff

Carla Robinson
Clerk of Courts

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Martin Lastrilla
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Denis Sorenson
City of Waterloo Police Chief

Dr. Jeff Zaspel
Superintendent Fort Atkinson Schools

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from December 2, 2015 meeting.
5. Public comment.
6. Update on JCATC outcomes for 2014 and YTD 2015 to date (Sara Carpenter).
7. Update on SCRAM and Remote Breath (Sara Carpenter).
8. Update on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
9. Coordination with Recidivism Council and other agencies.
 - Recidivism Coalition presentation – 20 minutes (Forseth).
10. Discussion on heroin/opiates.
11. Discussion and possible action on:
 - Discussion and Possible Action on JCATC Mission Statement
 - Discussion on Policy and Procedures Manual JCATC
 - Resignation of Jeff Zaspel
12. General discussion for long term objectives of the CJCC.
 - Out Brief from Treatment Courts Standards Training
 - Discussion and possible action on Treatment Courts Standard Training Action Plans
13. Agency updates.
14. Future meeting dates:

February 24, 2016	12:00 noon
March 23, 2016	12:00 noon
April 27, 2016	12:00 noon
15. Future agenda items.
16. Adjourn.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

MINUTES

Criminal Justice Collaborating Council

December 2, 2015

1. **Call to Order**
Meeting was called to order by Judge Randy Koschnick at 12:00 p.m.
2. **Roll Call**
Members present: J. Blair Ward, Corporation Counsel; Ben Wehmeier, County Administrator; Jim Schroeder, County Board Chair; Randy Koschnick, Circuit Court Judge; Susan Happ, District Attorney, Denis Sorensen, City of Waterloo Police Chief, Martin Lastrilla, Department of Corrections, Carla Robinson, Clerk of Courts, John David, Mayor of Watertown, Jim Schroeder, County Board Chair, Lynn Forseth, Jefferson County Literacy Council Director; Sheriff Paul Milbrath and Jeffrey De La Rosa, Public Defender's Office.

Members absent: Kathi Cauley, Human Services Director; Dr. Jeff Zaspel, Superintendent, Fort Atkinson School District.

Others Present: Sara Carpenter, WCS; Kristi Gusse, WCS; Mia Riesebieter, WCS; James Feldman, WCS; Alexa Zoellner, Reporter, Jefferson Daily Union; Brian Dykstrom, Department of Corrections and Michael Neimon, DCA.
3. **Certification of compliance with Open Meetings Law Requirements**
Staff certified compliance with the open meetings law.
4. **Review and approve minutes from October 28, 2015 meeting**
A copy of the minutes was provided for the council to review.

Motion by Robinson; Second by Schroeder to approve the minutes from the October 28, 2015 meeting as printed. (Ayes-All) Motion Carried.
5. **Public Comment**
None
6. **Update on JCATC outcomes for 2014 and YTD 2015 to date (Sara Carpenter)**
Reports were provided for the Council to review. Carpenter reviewed the reports. There are three more participants ready to graduate. They appreciate the program and have indicated that the program has really helped them. Happ provided an updated report and reviewed the calculations that were used to collect "time saved" data. The Council discussed how to calculate the average cost of one day in jail. No action taken.
7. **Update on SCRAM & Remote Breath (Sara Carpenter)**
Compliance summary reports on SCRAM and Remote Breath were provided for the Council to review. Carpenter went over the information. Wehmeier said that the grant was turned in and we should know the results soon. No action taken.
8. **Update on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole**
Milbrath said that the jail is now collecting this data and will compile it on a monthly basis. No action taken.
9. **Coordination with Recidivism Council and other agencies**
Forseth explained that a presentation has been prepared for the CJCC. This presentation will be given in January. No action taken.
10. **Discussion on heroin/opiates**
Wehmeier thanked the Daily Union for publishing articles on heroin abuse. This is helpful in bringing it to the public's attention. No action taken.

11. Discussion and possible action on JCATC Mission Statement

A copy of the mission statement was provided for review. Koschnick suggested adding some additional language "The mission of Jefferson County Alcohol Treatment Court (JCATC) Program is to reduce the number of repeat drunk drivers (OWI) by allowing OWI offenders to participate in alcohol and other substance abuse treatment under strict judicial and community supervision. The ATC will use community and justice system resources in a cost effective and efficient manner while holding offenders accountable and enhancing public safety".

Motion by Milbrath; Second by David to approve the mission statement with revisions. (Ayes-All) Motion carried

Discussion and Policy and Procedures Manual JCATC

A copy of the action plan was provided for review. Wehmeier suggested developing a working group to work on this and reviewed the items in the action plan. Periodic updates will be provided to the CJCC.

Motion by Wehmeier; Second by Schroeder to develop a working group headed by Yelena Zarwell to work on this project. (Ayes-All) Motion carried.

12. General discussion for long term objectives of the CJCC

- **Out Brief from Treatment Courts Standards Training**
- **Discussion and possible action on Treatment Courts Standards Action Plan**

Wehmeier said that this will be discussed with the Project Manager and make needed adjustments to the documents.

13. Agency Updates

None

14. Future meeting dates:

January 27, 2016

15. Tentative Future Agenda Items and Meeting Dates

- Approval of December 2, 2015 CJCC meeting minutes
- Update on JCATC outcomes 2015 to date
- Update on pretrial SCRAM & Remote Breath
- Discussion on heroin/opiates
- Discussion and possible action on County matrix for pay structures
- Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
- Discussion and possible action on Treatment Courts Standard Training Action Plans
- Recidivism Council Presentation (January)

16. Adjourn

The Council adjourned at 12:47 p.m.