

# Infrastructure Committee

## AGENDA

Jefferson County Courthouse  
311 S. Center Avenue, Room 203  
Jefferson WI 53549

Monday, February 1, 2016

Immediately following the 8:00 a.m. Joint Meeting of the Highway Committee and Infrastructure Committee

### Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on a specific agenda items must register their request at this time)
6. Approval of the December 2, 2015 Infrastructure Committee meeting minutes
7. Communications
8. Introduction of new Human Services Maintenance Supervisor – Ryan Mundt
9. Discussion and Possible Action on bids for Courthouse Wireless Projects
10. Update on FacilityDude software application for maintenance, repair & improvement of county buildings
11. Update on Old Highway Facility
12. Update on punch list for new highway facility
13. Update on old salt sheds
14. Central Services Financial Report (November)
15. MIS Financial Report (November)
16. Potential items for the Committee's next meeting
17. Set next meeting date (March 2, 2016)
18. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.***

**Jefferson County Board  
Committee Minutes  
December 2, 2015  
Infrastructure Committee**

**1. Call to order**

Meeting was called to order by Jones at 9:00 a.m.

**2. Roll call of Committee Members**

John Kannard, Russell Kutz, Mike Kelly, Richard Jones and Greg David.

Others Present: Tammie Jaeger, Administrative Secretary; Ben Wehmeier, County Administrator, Alexa Zoellner, Reporter, Jefferson Daily Union; Brian Udovich, Operations Supervisor; Bill Kern, Highway Commissioner and Supervisor Walt Christensen.

**3. Certification of compliance with the Open Meetings Law**

Staff reported that the meeting agenda was properly noticed in compliance with the law.

**4. Review of the Agenda**

No changes were made.

**5. Public Comment** None

**6. Approval of the November 4, 2015 Infrastructure Committee meeting minutes**

Motion by David; Second by Kannard to approve the November 4, 2015 Infrastructure Committee meeting minutes as corrected. (Ayes -All) Motion Carried.

**7. Communications**

- Auction Bid Results

**8. Discussion and possible action on Dedication Plaque for Highway Facility**

Wehmeier reminded the committee that these requests would be determined on a case by case basis. The contractor and architect inquired about a placing a dedication plaque for the facility. The committee supported the idea of a general dedication plaque with year the facility was built with no names included. Wehmeier will discuss this with the contractor and architect and see how they respond. No action taken.

**9. Discussion and update on satellite shops**

Kern said that there is nothing new. They are still working on the design. No action taken.

**10. Update on FacilityDude software application for maintenance, repair & improvement of county buildings**

Wehmeier showed draft reports from EMG for several of the county buildings. No action taken.

**11. Update on old highway facility**

Copies of the auction results were provided for the committee to review. Final bids amounted to just under \$20,000. The truck storage and wood salt sheds will be auctioned off as well. No action taken.

**12. Update on punch list for new highway facility**

Wehmeier explained that the truck wash and the brine operation is working. There are some issues with concrete cracking that need to be addressed. Some landscaping will be fixed in the spring. No action taken.

**13. Update on old salt sheds**

Wehmeier explained that all of the salt and sand have been cleared out. Kern has been in contact with the DOT to discuss relocating one of the salt sheds. The old wood sheds will be placed on the auction site. No action taken.

**14. Central Services Financial Report (October)**

Financial Reports were provided for the committee to review. No action taken.

**15. MIS Financial Report (October)**

Financial Reports were provided for the committee to review. No action taken.

**16. Potential items for the Committee's next meeting**

- Approval of the December 2, 2015 Infrastructure Committee minutes
- Update on Satellite Shops
- Update on FacilityDude software application for maintenance, repair & improvement of county buildings
- Update on Old Highway Facility
- Update on punch list for new highway facility
- Update on old salt sheds
- Introduction of new Human Services Maintenance Supervisor

**17. Set next meeting date:**

- January 20, 2016 at 9:00 a.m. at the Courthouse. The following meeting will be scheduled the first Wednesday in March.

**18. Tour of Highway Facility**

The committee toured the Highway Facility

**19. Adjourn**

David made a motion to adjourn; Second by Kannard at 10:33 a.m. Ayes – All (Motion Carried)

DRAFT

Central Services  
1901

Date Ran 12/21/2015  
Period 11  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(58,564.83)	(58,564.83)	(644,213.13)	(644,213.17)	0.04	(702,778.00)	(58,564.87)	91.67%
474009	HOUSEKEEPING SERVICES	(1,100.00)	(183.33)	(2,200.00)	(2,016.67)	(183.33)	(2,200.00)	-	100.00%
483002	MISC SALE/MATERIAL & SUPPLY	(1.00)	(33.33)	(322.87)	(366.67)	43.80	(400.00)	(77.13)	80.72%
486001	VENDING COMMISSION	(87.28)	(95.83)	(934.12)	(1,054.17)	120.05	(1,150.00)	(215.88)	81.23%
<b>Totals</b>		<b>(59,753.11)</b>	<b>(58,877.33)</b>	<b>(647,670.12)</b>	<b>(647,650.67)</b>	<b>(19.45)</b>	<b>(706,528.00)</b>	<b>(58,857.88)</b>	<b>91.67%</b>

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	3,976.31	6,511.25	60,537.51	71,623.75	(11,086.24)	78,135.00	17,597.49	77.48%
511210	WAGES-REGULAR	11,941.38	15,791.83	156,154.16	173,710.17	(17,556.01)	189,502.00	33,347.84	82.40%
511220	WAGES-OVERTIME	182.46	213.92	3,502.40	2,353.08	1,149.32	2,567.00	(935.40)	136.44%
511230	WAGES-REGULAR OVERTIME	-	-	173.59	-	173.59	-	(173.59)	
511290	WAGES-OTHER WAGES	395.00	430.00	3,940.00	4,730.00	(790.00)	5,160.00	1,220.00	76.36%
511310	WAGES-SICK LEAVE	247.04	-	2,899.00	-	2,899.00	-	(2,899.00)	
511320	WAGES-VACATION PAY	1,844.12	-	13,857.18	-	13,857.18	-	(13,857.18)	
511330	WAGES-LONGEVITY PAY	1,018.75	84.42	1,018.75	928.58	90.17	1,013.00	(5.75)	100.57%
511340	WAGES-HOLIDAY PAY	1,962.18	-	7,652.54	-	7,652.54	-	(7,652.54)	
511350	WAGES-MISCELLANEOUS(COMP)	244.99	-	1,852.74	-	1,852.74	-	(1,852.74)	
511380	WAGES-BEREAVEMENT	370.56	-	370.56	-	370.56	-	(370.56)	
512141	SOCIAL SECURITY	1,665.89	1,738.17	18,937.35	19,119.83	(182.48)	20,858.00	1,920.65	90.79%
512142	RETIREMENT (EMPLOYER)	1,472.49	1,499.42	16,468.86	16,493.58	(24.72)	17,993.00	1,524.14	91.53%
512144	HEALTH INSURANCE	5,622.94	5,558.08	60,364.48	61,138.92	(774.44)	66,697.00	6,332.52	90.51%
512145	LIFE INSURANCE	8.47	9.08	92.85	99.92	(7.07)	109.00	16.15	85.18%
512150	FSA CONTRIBUTION	-	83.33	1,000.00	916.67	83.33	1,000.00	-	100.00%
512173	DENTAL INSURANCE	444.00	444.00	4,754.44	4,884.00	(129.56)	5,328.00	573.56	89.23%
512390	SAFETY EQUIPMENT	-	16.67	-	183.33	(183.33)	200.00	200.00	0.00%
521219	OTHER PROFESSIONAL SERV	-	3,333.33	9,148.16	36,666.67	(27,518.51)	40,000.00	30,851.84	22.87%
521296	COMPUTER SUPPORT	-	62.50	-	687.50	(687.50)	750.00	750.00	0.00%
529170	GROUNDS KEEPING CHARGES	(2,551.64)	1,173.50	6,540.00	12,908.50	(6,368.44)	14,082.00	7,541.94	46.44%
529299	PURCHASE CARE & SERVICES	-	416.67	1,670.00	4,583.33	(2,913.33)	5,000.00	3,330.00	33.40%
531008	HAZARD RECYCLE CHARGES	-	41.67	-	458.33	(458.33)	500.00	500.00	0.00%
531298	UNITED PARCEL SERVICE UPS	22.60	95.83	931.89	1,054.17	(122.28)	1,150.00	218.11	81.03%
531303	COMPUTER EQUIPMT & SOFTW/	-	83.33	1,241.45	916.67	324.78	1,000.00	(241.45)	124.15%
531311	POSTAGE & BOX RENT	-	0.67	-	7.33	(7.33)	8.00	8.00	0.00%
531312	OFFICE SUPPLIES	-	25.00	116.76	275.00	(158.24)	300.00	183.24	38.92%

531313	PRINTING & DUPLICATING	-	-	1.69	-	1.69	-	(1.69)	
531314	SMALL ITEMS OF EQUIPMENT	-	83.33	453.49	916.67	(463.18)	1,000.00	546.51	45.35%
531351	GAS/DIESEL	150.27	125.00	493.01	1,375.00	(881.99)	1,500.00	1,006.99	32.87%
532332	MILEAGE	-	-	9.49	-	9.49	-	(9.49)	
533221	WATER	326.03	333.33	3,467.87	3,666.67	(198.80)	4,000.00	532.13	86.70%
533222	ELECTRIC	7,145.91	7,916.67	87,855.81	87,083.33	772.48	95,000.00	7,144.19	92.48%
533223	SEWER	376.66	375.00	4,077.08	4,125.00	(47.92)	4,500.00	422.92	90.60%
533224	NATURAL GAS	567.27	1,166.67	8,332.15	12,833.33	(4,501.18)	14,000.00	5,667.85	59.52%
533225	TELEPHONE & FAX	28.50	91.67	728.12	1,008.33	(280.21)	1,100.00	371.88	66.19%
533235	STORM WATER UTILITY	157.41	136.67	1,757.65	1,503.33	254.32	1,640.00	(117.65)	107.17%
535239	STREET REPAIR & MAINT	(87.80)	125.00	(30.36)	1,375.00	(1,405.36)	1,500.00	1,530.36	-2.02%
535246	BUILDING SERVICE & MAINT	399.31	3,583.33	43,426.85	39,416.67	4,010.18	43,000.00	(426.85)	100.99%
535247	BLDG REPAIR & MAINT	-	208.33	7,399.35	2,291.67	5,107.68	2,500.00	(4,899.35)	295.97%
535297	REFUSE COLLECTION	-	155.00	2,062.40	1,705.00	357.40	1,860.00	(202.40)	110.88%
535344	HOUSEHOLD & JANITORIAL SUPP	-	958.33	10,345.68	10,541.67	(195.99)	11,500.00	1,154.32	89.96%
535349	OTHER SUPPLIES	-	708.33	7,512.75	7,791.67	(278.92)	8,500.00	987.25	88.39%
535353	MACHINERY & EQUIP PARTS	-	791.67	19,853.08	8,708.33	11,144.75	9,500.00	(10,353.08)	208.98%
535354	PAINT	-	208.33	936.00	2,291.67	(1,355.67)	2,500.00	1,564.00	37.44%
535355	PLUMBING & ELECTRICAL	-	500.00	13,288.88	5,500.00	7,788.88	6,000.00	(7,288.88)	221.48%
535452	GREEN INITIATIVES	-	416.67	(432.24)	4,583.33	(5,015.57)	5,000.00	5,432.24	-8.64%
536531	LAND RENT & LEASE	-	150.00	1,800.00	1,650.00	150.00	1,800.00	-	100.00%
571004	IP TELEPHONY ALLOCATION	45.67	45.67	502.37	502.33	0.04	548.00	45.63	91.67%
571009	MIS PC GROUP ALLOCATION	842.92	1,892.50	19,767.92	20,817.50	(1,049.58)	22,710.00	2,942.08	87.05%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	131.57	451.75	4,547.58	4,969.25	(421.67)	5,421.00	873.42	83.89%
591519	OTHER INSURANCE	753.27	841.42	9,356.07	9,255.58	100.49	10,097.00	740.93	92.66%
594809	CAP BLDG	-	1,916.67	-	21,083.33	(21,083.33)	23,000.00	23,000.00	0.00%
594810	CAP EQUIPMENT	-	11,250.00	6,800.00	123,750.00	(116,950.00)	135,000.00	128,200.00	5.04%
594819	CAP OTHER EQUIPMENT	-	1,250.00	105.20	13,750.00	(13,644.80)	15,000.00	14,894.80	0.70%
594821	CAP IMPRV LAND	-	7,916.67	17,844.39	87,083.33	(69,238.94)	95,000.00	77,155.61	18.78%
594822	CAP IMPRV BLDG	-	18,000.00	-	198,000.00	(198,000.00)	216,000.00	216,000.00	0.00%
594829	CAP IMPRV OTHER	-	833.33	-	9,166.67	(9,166.67)	10,000.00	10,000.00	0.00%

Totals	39,704.53	100,044.00	645,487.01	1,100,484.00	(454,996.99)	1,200,528.00	555,040.99	53.77%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	-	-	-	-	-	-	-	-	-
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Total Business Unit	(20,048.58)	41,166.67	(2,183.11)	452,833.33	(455,016.44)	494,000.00	496,183.11	-0.44%
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MIS  
8501 PC Group

Date Ran 12/21/2015  
Period 11  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474180	MIS BILLED	(26,034.94)	(55,493.00)	(610,425.74)	(610,423.00)	(2.74)	(665,916.00)	(55,490.26)	91.67%
<b>Totals</b>		<b>(26,034.94)</b>	<b>(55,493.00)</b>	<b>(610,425.74)</b>	<b>(610,423.00)</b>	<b>(2.74)</b>	<b>(665,916.00)</b>	<b>(55,490.26)</b>	<b>91.67%</b>

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	4,772.33	6,947.25	69,518.40	76,419.75	(6,901.35)	83,367.00	13,848.60	83.39%
511210	WAGES-REGULAR	7,687.68	10,977.17	98,203.47	120,748.83	(22,545.36)	131,726.00	33,522.53	74.55%
511220	WAGES-OVERTIME	-	124.00	644.68	1,364.00	(719.32)	1,488.00	843.32	43.33%
511290	WAGES-OTHER WAGES	-	320.83	-	3,529.17	(3,529.17)	3,850.00	3,850.00	0.00%
511310	WAGES-SICK LEAVE	515.35	-	8,089.22	-	8,089.22	-	(8,089.22)	
511320	WAGES-VACATION PAY	1,337.56	-	12,358.92	-	12,358.92	-	(12,358.92)	
511330	WAGES-LONGEVITY PAY	595.00	48.08	595.00	528.92	66.08	577.00	(18.00)	103.12%
511340	WAGES-HOLIDAY PAY	1,892.84	-	7,279.73	-	7,279.73	-	(7,279.73)	
511350	WAGES-MISCELLANEOUS(COMP)	1,037.46	-	6,996.28	-	6,996.28	-	(6,996.28)	
512141	SOCIAL SECURITY	1,347.95	1,403.92	15,504.74	15,443.08	61.66	16,847.00	1,342.26	92.03%
512142	RETIREMENT (EMPLOYER)	1,213.03	1,270.83	13,865.84	13,979.17	(113.33)	15,250.00	1,384.16	90.92%
512144	HEALTH INSURANCE	3,011.41	2,255.33	24,808.94	24,808.67	0.27	27,064.00	2,255.06	91.67%
512145	LIFE INSURANCE	7.18	6.92	78.54	76.08	2.46	83.00	4.46	94.63%
512150	FSA CONTRIBUTION	-	-	375.00	-	375.00	-	(375.00)	
512173	DENTAL INSURANCE	317.25	310.50	3,388.43	3,415.50	(27.07)	3,726.00	337.57	90.94%
521220	CONSULTANT	1,175.00	5,833.33	20,381.25	64,166.67	(43,785.42)	70,000.00	49,618.75	29.12%
521296	COMPUTER SUPPORT	6,324.80	8,333.33	112,923.48	91,666.67	21,256.81	100,000.00	(12,923.48)	112.92%
531243	FURNITURE & FURNISHINGS	-	83.33	955.08	916.67	38.41	1,000.00	44.92	95.51%
531301	OFFICE EQUIPMENT	-	50.00	13.10	550.00	(536.90)	600.00	586.90	2.18%
531303	COMPUTER EQUIPMT & SOFTW/	1,241.21	708.33	8,395.97	7,791.67	604.30	8,500.00	104.03	98.78%
531312	OFFICE SUPPLIES	-	416.67	3,282.61	4,583.33	(1,300.72)	5,000.00	1,717.39	65.65%
531313	PRINTING & DUPLICATING	-	8.33	-	91.67	(91.67)	100.00	100.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	25.00	-	275.00	(275.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	-	25.00	299.00	275.00	24.00	300.00	1.00	99.67%
531324	MEMBERSHIP DUES	-	4.17	-	45.83	(45.83)	50.00	50.00	0.00%
532325	REGISTRATION	-	166.67	425.00	1,833.33	(1,408.33)	2,000.00	1,575.00	21.25%
532332	MILEAGE	3.00	91.67	295.68	1,008.33	(712.65)	1,100.00	804.32	26.88%
532335	MEALS	-	8.33	20.80	91.67	(70.87)	100.00	79.20	20.80%
532336	LODGING	-	16.67	144.00	183.33	(39.33)	200.00	56.00	72.00%
532350	TRAINING MATERIALS	-	1,666.67	15,000.00	18,333.33	(3,333.33)	20,000.00	5,000.00	75.00%

533228	INTERNET	1,444.20	2,083.33	21,342.00	22,916.67	(1,574.67)	25,000.00	3,658.00	85.37%
535242	MAINTAIN MACHINERY & EQUIP	198.00	1,250.00	19,485.47	13,750.00	5,735.47	15,000.00	(4,485.47)	129.90%
535355	PLUMBING & ELECTRICAL	-	83.33	2,644.00	916.67	1,727.33	1,000.00	(1,644.00)	264.40%
571004	IP TELEPHONY ALLOCATION	197.83	192.33	2,176.13	2,115.67	60.46	2,308.00	131.87	94.29%
571008	MIS OVERHEAD ALLOCATION	33,332.47	5,055.92	48,500.23	55,615.08	(7,114.85)	60,671.00	12,170.77	79.94%
591519	OTHER INSURANCE	101.13	95.00	1,086.05	1,045.00	41.05	1,140.00	53.95	95.27%
593014	CREDIT CARD FEES	-	5.75	-	63.25	(63.25)	69.00	69.00	0.00%
594810	CAP EQUIPMENT	-	791.67	-	8,708.33	(8,708.33)	9,500.00	9,500.00	0.00%
594813	CAP OFC EQUIP	-	500.00	5,723.22	5,500.00	223.22	6,000.00	276.78	95.39%
594818	CAP COMPUTER	(1,178.00)	1,416.67	22,109.38	15,583.33	6,526.05	17,000.00	(5,109.38)	130.06%
594819	CAP OTHER EQUIPMENT	-	2,916.67	-	32,083.33	(32,083.33)	35,000.00	35,000.00	0.00%

Totals		66,574.68	55,493.00	546,909.64	610,423.00	(63,513.36)	665,916.00	119,006.36	82.13%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	5,625.00	-	61,875.00	(61,875.00)	67,500.00	67,500.00	0.00%
691200	CAP REV ADJUST	-	(5,625.00)	-	(61,875.00)	61,875.00	(67,500.00)	(67,500.00)	0.00%

Totals		-	-	-	-	-	-	-	-
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Total Business Unit		40,539.74	(0.00)	(63,516.10)	0.00	(63,516.10)	-	63,516.10	
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MIS  
8502 IS Group

Date Ran 12/21/2015  
Period 11  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451200	RECORDS & REPORTS	(250.00)	(125.00)	(1,150.00)	(1,375.00)	225.00	(1,500.00)	(350.00)	76.67%
474180	MIS BILLED	(29,604.59)	(33,271.58)	(365,984.66)	(365,987.42)	2.76	(399,259.00)	(33,274.34)	91.67%
<b>Totals</b>		<b>(29,854.59)</b>	<b>(33,396.58)</b>	<b>(367,134.66)</b>	<b>(367,362.42)</b>	<b>227.76</b>	<b>(400,759.00)</b>	<b>(33,624.34)</b>	<b>91.61%</b>

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	8,233.82	13,291.83	141,628.80	146,210.17	(4,581.37)	159,502.00	17,873.20	88.79%
511210	WAGES-REGULAR	2,907.28	2,100.92	6,032.72	23,110.08	(17,077.36)	25,211.00	19,178.28	23.93%
511220	WAGES-OVERTIME	-	28.50	117.86	313.50	(195.64)	342.00	224.14	34.46%
511310	WAGES-SICK LEAVE	325.53	-	2,099.55	-	2,099.55	-	(2,099.55)	
511320	WAGES-VACATION PAY	1,430.40	-	13,291.78	-	13,291.78	-	(13,291.78)	
511330	WAGES-LONGEVITY PAY	602.50	50.25	602.50	552.75	49.75	603.00	0.50	99.92%
511340	WAGES-HOLIDAY PAY	1,433.00	-	5,042.87	-	5,042.87	-	(5,042.87)	
511350	WAGES-MISCELLANEOUS(COMP)	1,666.80	-	2,120.71	-	2,120.71	-	(2,120.71)	
512141	SOCIAL SECURITY	1,253.86	1,178.25	12,971.40	12,960.75	10.65	14,139.00	1,167.60	91.74%
512142	RETIREMENT (EMPLOYER)	1,128.76	1,067.50	11,505.04	11,742.50	(237.46)	12,810.00	1,304.96	89.81%
512144	HEALTH INSURANCE	4,435.20	3,907.58	35,536.76	42,983.42	(7,446.66)	46,891.00	11,354.24	75.79%
512145	LIFE INSURANCE	8.77	7.50	92.51	82.50	10.01	90.00	(2.51)	102.79%
512150	FSA CONTRIBUTION	-	-	500.00	-	500.00	-	(500.00)	
512173	DENTAL INSURANCE	270.00	226.75	2,135.44	2,494.25	(358.81)	2,721.00	585.56	78.48%
521220	CONSULTANT	-	250.00	615.00	2,750.00	(2,135.00)	3,000.00	2,385.00	20.50%
521296	COMPUTER SUPPORT	-	475.00	-	5,225.00	(5,225.00)	5,700.00	5,700.00	0.00%
531303	COMPUTER EQUIPMT & SOFTW/	-	500.00	5,118.00	5,500.00	(382.00)	6,000.00	882.00	85.30%
531312	OFFICE SUPPLIES	-	4.17	142.23	45.83	96.40	50.00	(92.23)	284.46%
531322	SUBSCRIPTIONS	-	14.58	-	160.42	(160.42)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	-	37.50	420.00	412.50	7.50	450.00	30.00	93.33%
531326	ADVERTISING	-	-	776.28	-	776.28	-	(776.28)	
532325	REGISTRATION	-	200.00	-	2,200.00	(2,200.00)	2,400.00	2,400.00	0.00%
532332	MILEAGE	-	19.17	-	210.83	(210.83)	230.00	230.00	0.00%
532334	COMMERCIAL TRAVEL	-	33.33	-	366.67	(366.67)	400.00	400.00	0.00%
532335	MEALS	-	20.83	-	229.17	(229.17)	250.00	250.00	0.00%
532336	LODGING	-	158.33	-	1,741.67	(1,741.67)	1,900.00	1,900.00	0.00%
532350	TRAINING MATERIALS	-	41.67	-	458.33	(458.33)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	-	4,717.33	62,083.19	51,890.67	10,192.52	56,608.00	(5,475.19)	109.67%
571004	IP TELEPHONY ALLOCATION	197.83	197.83	2,176.13	2,176.17	(0.04)	2,374.00	197.87	91.67%



571008 MIS OVERHEAD ALLOCATION	33,332.47	5,055.92	48,500.23	55,615.08	(7,114.85)	60,671.00	12,170.77	79.94%
591519 OTHER INSURANCE	138.44	78.50	1,336.87	863.50	473.37	942.00	(394.87)	141.92%

Totals	57,364.66	33,663.25	354,845.87	370,295.75	(15,449.88)	403,959.00	49,113.13	87.84%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	-	-	-	-	-	-	-	-	-
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Total Business Unit	27,510.07	266.67	(12,288.79)	2,933.33	(15,222.12)	3,200.00	15,488.79	-384.02%
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MIS  
8503 Programming Special

Date Ran 12/21/2015  
Period 11  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(13,650.50)	(13,650.50)	(150,155.50)	(150,155.50)	-	(163,806.00)	(13,650.50)	91.67%
<b>Totals</b>		<b>(13,650.50)</b>	<b>(13,650.50)</b>	<b>(150,155.50)</b>	<b>(150,155.50)</b>	<b>-</b>	<b>(163,806.00)</b>	<b>(13,650.50)</b>	<b>91.67%</b>

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	7,750.58	28,591.67	85,256.42	(56,664.75)	93,007.00	64,415.33	30.74%
511210	WAGES-REGULAR	3,228.64	1,945.17	49,891.46	21,396.83	28,494.63	23,342.00	(26,549.46)	213.74%
511220	WAGES-OVERTIME	320.49	-	747.81	-	747.81	-	(747.81)	
511310	WAGES-SICK LEAVE	189.92	-	3,044.89	-	3,044.89	-	(3,044.89)	
511320	WAGES-VACATION PAY	-	-	6,724.29	-	6,724.29	-	(6,724.29)	
511330	WAGES-LONGEVITY PAY	-	16.25	109.17	178.75	(69.58)	195.00	85.83	55.98%
511340	WAGES-HOLIDAY PAY	379.84	-	2,579.74	-	2,579.74	-	(2,579.74)	
511350	WAGES-MISCELLANEOUS{COMP}	-	28.50	63.68	313.50	(249.82)	342.00	278.32	18.62%
512141	SOCIAL SECURITY	312.06	745.08	6,997.25	8,195.92	(1,198.67)	8,941.00	1,943.75	78.26%
512142	RETIREMENT (EMPLOYER)	280.08	672.08	5,979.00	7,392.92	(1,413.92)	8,065.00	2,086.00	74.14%
512144	HEALTH INSURANCE	1,478.40	2,267.58	19,750.71	24,943.42	(5,192.71)	27,211.00	7,460.29	72.58%
512145	LIFE INSURANCE	0.48	2.08	12.78	22.92	(10.14)	25.00	12.22	51.12%
512150	FSA CONTRIBUTION	-	-	250.00	-	250.00	-	(250.00)	
512173	DENTAL INSURANCE	90.00	223.17	1,899.00	2,454.83	(555.83)	2,678.00	779.00	70.91%
<b>Totals</b>		<b>6,279.91</b>	<b>13,650.50</b>	<b>126,641.45</b>	<b>150,155.50</b>	<b>(23,514.05)</b>	<b>163,806.00</b>	<b>37,164.55</b>	<b>77.31%</b>

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
<b>Totals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Business Unit</b>		<b>(7,370.59)</b>	<b>0.00</b>	<b>(23,514.05)</b>	<b>-</b>	<b>(23,514.05)</b>	<b>-</b>	<b>23,514.05</b>	

MIS  
8510 Overhead

Date Ran 12/21/2015  
Period 11  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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<b>Totals</b>		-	-	-	-	-	-	-	-
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Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521220	CONSULTANT	2,175.00	833.33	3,172.50	9,166.67	(5,994.17)	10,000.00	6,827.50	31.73%
521296	COMPUTER SUPPORT	-	416.67	24,724.03	4,583.33	20,140.70	5,000.00	(19,724.03)	494.48%
529299	PURCHASE CARE & SERVICES	420.00	441.67	4,912.60	4,858.33	54.27	5,300.00	387.40	92.69%
531298	UNITED PARCEL SERVICE UPS	-	50.00	325.26	550.00	(224.74)	600.00	274.74	54.21%
531311	POSTAGE & BOX RENT	-	0.83	-	9.17	(9.17)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	-	-	38.42	-	38.42	-	(38.42)	
531314	SMALL ITEMS OF EQUIPMENT	-	62.50	-	687.50	(687.50)	750.00	750.00	0.00%
533221	WATER	48.20	33.33	279.41	366.67	(87.26)	400.00	120.59	69.85%
533222	ELECTRIC	996.85	500.00	5,007.79	5,500.00	(492.21)	6,000.00	992.21	83.46%
533223	SEWER	50.46	43.67	273.89	480.33	(206.44)	524.00	250.11	52.27%
533224	NATURAL GAS	67.06	291.67	1,719.42	3,208.33	(1,488.91)	3,500.00	1,780.58	49.13%
533225	TELEPHONE & FAX	208.04	383.33	2,924.15	4,216.67	(1,292.52)	4,600.00	1,675.85	63.57%
533228	INTERNET	-	-	1,444.20	-	1,444.20	-	(1,444.20)	
533235	STORM WATER UTILITY	29.98	17.33	163.30	190.67	(27.37)	208.00	44.70	78.51%
533236	WIRELESS INTERNET	156.46	250.00	2,284.74	2,750.00	(465.26)	3,000.00	715.26	76.16%
535242	MAINTAIN MACHINERY & EQUIP	-	125.00	-	1,375.00	(1,375.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	-	416.67	-	4,583.33	(4,583.33)	5,000.00	5,000.00	0.00%
535247	BLDG REPAIR & MAINT	-	208.33	1,560.00	2,291.67	(731.67)	2,500.00	940.00	62.40%
535297	REFUSE COLLECTION	-	-	412.28	-	412.28	-	(412.28)	
571003	HOUSEKEEPING	1,100.00	183.33	2,200.00	2,016.67	183.33	2,200.00	-	100.00%
571008	MIS OVERHEAD ALLOCATION	(66,664.94)	(10,111.83)	(97,000.46)	(111,230.17)	14,229.71	(121,342.00)	(24,341.54)	79.94%
591519	OTHER INSURANCE	15.56	20.83	171.67	229.17	(57.50)	250.00	78.33	68.67%
594810	CAP EQUIPMENT	-	2,333.33	-	25,666.67	(25,666.67)	28,000.00	28,000.00	0.00%
594813	CAP OFC EQUIP	-	4,583.33	50,654.41	50,416.67	237.74	55,000.00	4,345.59	92.10%
594822	CAP IMPRV BLDG	-	2,916.67	-	32,083.33	(32,083.33)	35,000.00	35,000.00	0.00%
<b>Totals</b>		<b>(61,397.33)</b>	<b>4,000.00</b>	<b>5,267.61</b>	<b>44,000.00</b>	<b>(38,732.39)</b>	<b>48,000.00</b>	<b>42,732.39</b>	<b>10.97%</b>

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	5,833.33	-	64,166.67	(64,166.67)	70,000.00	70,000.00	0.00%
691200	CAP REV ADJUST	-	(5,833.33)	-	(64,166.67)	64,166.67	(70,000.00)	(70,000.00)	0.00%
<b>Totals</b>		-	-	-	-	-	-	-	
<b>Total Business Unit</b>		(61,397.33)	4,000.00	5,267.61	44,000.00	(38,732.39)	48,000.00	42,732.39	10.97%

MIS  
8520 IP Telephone

Date Ran 12/21/2015  
Period 11  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(10,180.42)	(10,180.00)	(111,984.62)	(111,980.00)	(4.62)	(122,160.00)	(10,175.38)	#DIV/0! 91.67%
<b>Totals</b>		<b>(10,180.42)</b>	<b>(10,180.00)</b>	<b>(111,984.62)</b>	<b>(111,980.00)</b>	<b>(4.62)</b>	<b>(122,160.00)</b>	<b>(10,175.38)</b>	<b>91.67%</b>

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	365.67	-	4,022.33	(4,022.33)	4,388.00	4,388.00	0.00%
511210	WAGES-REGULAR	1,685.25	1,902.50	20,195.86	20,927.50	(731.64)	22,830.00	2,634.14	88.46%
511220	WAGES-OVERTIME	-	43.33	-	476.67	(476.67)	520.00	520.00	0.00%
511230	WAGES-REGULAR OVERTIME	-	1.50	-	16.50	(16.50)	18.00	18.00	0.00%
511330	WAGES-LONGEVITY PAY	-	1.50	-	16.50	(16.50)	18.00	18.00	0.00%
511340	WAGES-HOLIDAY PAY	-	-	179.76	-	179.76	-	(179.76)	
512141	SOCIAL SECURITY	126.84	176.67	1,556.50	1,943.33	(386.83)	2,120.00	563.50	73.42%
512142	RETIREMENT (EMPLOYER)	114.58	159.58	1,385.30	1,755.42	(370.12)	1,915.00	529.70	72.34%
512144	HEALTH INSURANCE	692.90	834.50	7,692.43	9,179.50	(1,487.07)	10,014.00	2,321.57	76.82%
512145	LIFE INSURANCE	0.55	0.75	6.05	8.25	(2.20)	9.00	2.95	67.22%
512150	FSA CONTRIBUTION	-	-	125.00	-	125.00	-	(125.00)	
512173	DENTAL INSURANCE	42.75	49.50	467.89	544.50	(76.61)	594.00	126.11	78.77%
521220	CONSULTANT	1,087.50	2,666.67	30,098.04	29,333.33	764.71	32,000.00	1,901.96	94.06%
521296	COMPUTER SUPPORT	5,189.40	2,697.50	27,784.94	29,672.50	(1,887.56)	32,370.00	4,585.06	85.84%
531303	COMPUTER EQUIPMT & SOFTW/	-	-	80.00	-	80.00	-	(80.00)	
531312	OFFICE SUPPLIES	-	18.75	9.35	206.25	(196.90)	225.00	215.65	4.16%
531314	SMALL ITEMS OF EQUIPMENT	-	16.67	-	183.33	(183.33)	200.00	200.00	0.00%
532325	REGISTRATION	-	83.33	-	916.67	(916.67)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	4.17	-	45.83	(45.83)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	-	208.33	6,183.32	2,291.67	3,891.65	2,500.00	(3,683.32)	247.33%
591519	OTHER INSURANCE	28.27	32.42	306.78	356.58	(49.80)	389.00	82.22	78.86%
594810	CAP EQUIPMENT	-	1,250.00	4,900.00	13,750.00	(8,850.00)	15,000.00	10,100.00	32.67%
594813	CAP OFC EQUIP	-	1,500.00	-	16,500.00	(16,500.00)	18,000.00	18,000.00	0.00%
<b>Totals</b>		<b>8,968.04</b>	<b>12,013.33</b>	<b>100,971.22</b>	<b>132,146.67</b>	<b>(31,175.45)</b>	<b>144,160.00</b>	<b>43,188.78</b>	<b>70.04%</b>

Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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691100 OPER REV ADJUST	-	2,750.00	-	30,250.00	(30,250.00)	33,000.00	33,000.00	0.00%
691200 CAP REV ADJUST	-	(2,750.00)	-	(30,250.00)	30,250.00	(33,000.00)	(33,000.00)	0.00%

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Totals	-	-	-	-	-	-	-	-
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Total Business Unit	(1,212.38)	1,833.33	(11,013.40)	20,166.67	(31,180.07)	22,000.00	33,013.40	-50.06%
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MIS  
8525 Central Duplication

Date Ran 12/21/2015  
Period 11  
Year 2015

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451002	PRIVATE PARTY PHOTOCOPY	(535.78)	(100.00)	(2,161.59)	(1,100.00)	(1,061.59)	(1,200.00)	961.59	180.13%
472003	MUNICIPALITY COPIES & PRINTIN	-	(20.83)	(257.08)	(229.17)	(27.91)	(250.00)	7.08	102.83%
474180	MIS BILLED	(2,820.75)	(2,820.75)	(31,028.25)	(31,028.25)	-	(33,849.00)	(2,820.75)	91.67%
474200	COPYING & PRINTING INTERDEP/	-	(2,250.00)	(29,385.82)	(24,750.00)	(4,635.82)	(27,000.00)	2,385.82	108.84%
<b>Totals</b>		<b>(3,356.53)</b>	<b>(5,191.58)</b>	<b>(62,832.74)</b>	<b>(57,107.42)</b>	<b>(5,725.32)</b>	<b>(62,299.00)</b>	<b>533.74</b>	<b>100.86%</b>

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	810.84	1,291.50	9,244.71	14,206.50	(4,961.79)	15,498.00	6,253.29	59.65%
511310	WAGES-SICK LEAVE	-	-	234.60	-	234.60	-	(234.60)	
511320	WAGES-VACATION PAY	39.10	-	391.00	-	391.00	-	(391.00)	
511340	WAGES-HOLIDAY PAY	233.16	-	850.94	-	850.94	-	(850.94)	
511380	WAGES-BEREAVEMENT	-	-	132.94	-	132.94	-	(132.94)	
512141	SOCIAL SECURITY	79.89	176.67	801.01	1,943.33	(1,142.32)	2,120.00	1,318.99	37.78%
512142	RETIREMENT (EMPLOYER)	73.66	89.08	738.10	979.92	(241.82)	1,069.00	330.90	69.05%
512144	HEALTH INSURANCE	716.53	758.00	7,016.50	8,338.00	(1,321.50)	9,096.00	2,079.50	77.14%
512145	LIFE INSURANCE	0.39	-	2.67	-	2.67	-	(2.67)	
512150	FSA CONTRIBUTION	-	-	118.75	-	118.75	-	(118.75)	
512173	DENTAL INSURANCE	30.56	43.17	403.82	474.83	(71.01)	518.00	114.18	77.96%
531298	UNITED PARCEL SERVICE UPS	-	1.67	22.39	18.33	4.06	20.00	(2.39)	111.95%
531303	COMPUTER EQUIPMT & SOFTW/	-	41.67	-	458.33	(458.33)	500.00	500.00	0.00%
531311	POSTAGE & BOX RENT	-	0.83	28.76	9.17	19.59	10.00	(18.76)	287.60%
531312	OFFICE SUPPLIES	196.00	583.33	6,616.50	6,416.67	199.83	7,000.00	383.50	94.52%
531314	SMALL ITEMS OF EQUIPMENT	-	41.67	236.39	458.33	(221.94)	500.00	263.61	47.28%
531349	OTHER OPERATING EXPENSES	-	50.00	119.37	550.00	(430.63)	600.00	480.63	19.90%
532332	MILEAGE	-	-	17.25	-	17.25	-	(17.25)	
533225	TELEPHONE & FAX	-	7.50	12.65	82.50	(69.85)	90.00	77.35	14.06%
535242	MAINTAIN MACHINERY & EQUIP	267.32	416.67	2,886.86	4,583.33	(1,696.47)	5,000.00	2,113.14	57.74%
535252	PRINTING EQUIP MAINTENANCE	699.13	1,333.33	9,111.25	14,666.67	(5,555.42)	16,000.00	6,888.75	56.95%
571004	IP TELEPHONY ALLOCATION	15.25	15.25	167.75	167.75	-	183.00	15.25	91.67%
571009	MIS PC GROUP ALLOCATION	135.80	302.67	3,162.50	3,329.33	(166.83)	3,632.00	469.50	87.07%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	28.34	32.25	351.08	354.75	(3.67)	387.00	35.92	90.72%
591519	OTHER INSURANCE	7.09	6.33	75.29	69.67	5.62	76.00	0.71	99.07%

Totals	3,333.06	5,191.58	42,743.08	57,107.42	(14,364.34)	62,299.00	19,555.92	68.61%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	-	-	-	-	-	-	-	-	-
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Total Business Unit	(23.47)	(0.00)	(20,089.66)	(0.00)	(20,089.66)	-	20,089.66		
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