

AGENDA

JEFFERSON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**
311 S. Center Avenue
Jefferson, WI 53549

Committee Members

Randy Koschnick
Circuit Court Judge

Jim Schroeder
County Board Chair

Susan Happ
District Attorney

Paul Milbrath
County Sheriff

Carla Robinson
Clerk of Courts

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Martin Lastrilla
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Denis Sorenson
City of Waterloo Police Chief

Wednesday, February 24, 2016 at 12:00 noon

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from January 27, 2016 meeting.
5. Public comment.
6. Update on JCATC outcomes for 2014 and YTD 2015 to date (Sara Carpenter).
7. Update on SCRAM and Remote Breath (Sara Carpenter).
8. Update on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
9. Coordination with Recidivism Council and other agencies.
10. Discussion on heroin/opiates.
11. Discussion and possible action on:
 - Discussion and Possible Action on JCATC Mission Statement
 - Discussion on Policy and Procedures Manual JCATC
 - Replacement for Jeff Zaspel
12. General discussion for long term objectives of the CJCC.
 - Out Brief from Treatment Courts Standards Training
 - Discussion and possible action on Treatment Courts Standard Training Action Plans
13. Agency updates.
14. Future meeting dates:

March 23, 2016	12:00 noon
April 27, 2016	12:00 noon
May 25, 2016	12:00 noon
15. Future agenda items.
16. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

MINUTES

Criminal Justice Collaborating Council

January 27, 2016

1. **Call to Order**
Meeting was called to order by Judge Randy Koschnick at 12:00 p.m.
2. **Roll Call**
Members present: J. Blair Ward, Corporation Counsel; Ben Wehmeier, County Administrator; Randy Koschnick, Circuit Court Judge; Susan Happ, District Attorney, Denis Sorensen, City of Waterloo Police Chief, Martin Lastrilla, Department of Corrections, Carla Robinson, Clerk of Courts, John David, Mayor of Watertown, Jim Schroeder, County Board Chair, Lynn Forseth, Jefferson County Literacy Council Director; Sheriff Paul Milbrath, Kathi Cauley, Human Services Director; Yelena Zarwell, Assistant Corporation Counsel and Jeffrey De La Rosa, Public Defender's Office.

Members absent: Dr. Jeff Zaspel, Superintendent, Fort Atkinson School District

Others Present: Sara Carpenter, WCS; Kristi Gusse, WCS; Mia Riesebieter, WCS; James Feldman, WCS; Steven Pierce, Recovery Support Center, Bob Dore, Dave Gallup Foundation, Brian Dykstrom, Department of Corrections, Kathleen Eisenman, UW Extension, Judge David Wambach, Michael Neimon, District Court Administrator, Alexa Zoellner, Reporter, Jefferson Daily Union.
3. **Certification of compliance with Open Meetings Law Requirements**
Staff certified compliance with the open meetings law.
4. **Review and approve minutes from December 2, 2015 meeting**
A copy of the minutes was provided for the council to review.

Motion by David; Second by De La Rosa to approve the minutes from the December 2, 2015 meeting as printed. (Ayes-All) Motion Carried.
5. **Public Comment**
None
6. **Update on JCATC outcomes YTD 2015 to date (Sara Carpenter)**
Reports were provided for the Council to review. Carpenter reviewed the reports. WCS will coordinate with the Department of Probation on mentor participation. The group also discussed changes to the referral process to ensure qualified candidates aren't missed. There have been a total of 33 referrals to the program to date. No action taken.
7. **Update on SCRAM & Remote Breath (Sara Carpenter)**
Compliance summary reports on SCRAM and Remote Breath were provided for the Council to review. Carpenter went over the information. Wehmeier said that the Alcohol Court Grant was renewed. No action taken.
8. **Update on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole**
Cauley explained that they have started using a form in the jail to gather data. No action taken.
9. **Coordination with Recidivism Council and other agencies**
Forseth gave a presentation to the CJCC. No action taken.
10. **Discussion on heroin/opiates**
Staff is working with the local reporter to assist in getting information out to the public. Cauley said that a CCS a position has been added at the Human Services Department to serve as a facilitator to focus on heroin and opiate addictions. No action taken.

11. Discussion and possible action

- Discussion and Possible Action on JCATC Mission Statement

“The mission of Jefferson County Alcohol Treatment Court (JCATC) Program is to reduce the number of repeat drunk drivers (OWI) by allowing OWI offenders to participate in alcohol and other substance abuse treatment under strict judicial and community supervision. The ATC will use community and justice system resources in a cost effective and efficient manner to provide participants with rehabilitation opportunities, while holding offenders accountable, enhancing public safety and promote treatment alternatives.”

- Discussion on Policy and Procedures Manual JCATC
Yelena Zarwell will be serving as the project coordinator and will be reaching out to members.
- Resignation of Jeff Zaspel
Any recommendations to replace the education position should be forwarded to Ben Wehmeier.

12. General discussion for long term objectives of the CJCC

- **Out Brief from Treatment Courts Standards Training**
- **Discussion and possible action on Treatment Courts Standards Action Plan**

13. Agency Updates

Lastrilla said that there have been some staffing changes at the Department of Corrections.

14. Future meeting dates:

February 24, 2016

15. Tentative Future Agenda Items and Meeting Dates

- Approval of January 27, 2016 CJCC meeting minutes
- Update on JCATC outcomes 2015 to date
- Update on pretrial SCRAM & Remote Breath
- Discussion on heroin/opiates
- Discussion and possible action on County matrix for pay structures
- Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
- Discussion and possible action on Treatment Courts Standard Training Action Plans

16. Adjourn

The Council adjourned at 1:02 p.m.

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM
WISCONSIN COMMUNITY SERVICES, INC.**

January 2016-3rd offense

Active Participants

	Month	YTD	PTD
Staffing Review			
Accepted	1	1	17
Denied	0	0	1
Waitlist	0	0	0
Case Resolved	0	0	0

Participants YTD: 11
Participants PTD: 15
Current caseload: 11
New Participants: 1
Program Phase Levels:

	Month
Phase 1:	2
Phase 2:	1
Phase 3:	2
Phase 4:	6

	Month	YTD	PTD
SCRAMx			
Completions	2	2	27
Violations	0	0	1
Alcohol	0	0	0
Tamper	0	0	1

Demographics

	Month	YTD	PTD
Ethnicity			
Caucasian	11	11	14
African American	0	0	0
Asian	0	0	0
Hispanic	0	0	1
Native American	0	0	0
Other	0	0	0
Gender			
Male	9	9	11
Female	2	2	4
Age			
18 – 25	0	0	0
26 – 32	4	4	5
33 – 40	1	1	2
41 – 50	5	5	7
51+	1	1	1
Veterans	2	2	2

****PTD=Program to Date****

Other ATC Program Components

Discharges from Program:

	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	1	1	1
Team Decision	0	0	2

Incentives: 8 8 58

Sanctions: 1 1 26

Positive Tests:

PBT's	0	0	3
UA's	0	0	4
Dilutions	0	0	0
Refusals	0	0	0

Community Service: 0 0 1

Program Donations: 0 0 0

Alcohol Treatment Court Graduate Stats

	Month	YTD	PTD
Graduations	0	0	1
Jail Days Saved	0	0	188
Self-help Groups	0	0	102
PBTs	0	0	125
Positives	0	0	0
Drug Tests	0	0	8
Positives	0	0	0
Face to Face Contacts	0	0	29
Court Sessions	0	0	14
Average Length of Stay	0 days	0 days	373 days
Post-Grad Support Group	_____	_____	_____
Post-Grads in Alumni Program as mentors	_____	_____	_____

Graduates & Discharge Demographics

Ethnicity	<u>Graduates</u>			<u>Discharges</u>		
	MO	YTD	PTD	MO	YTD	PTD
Caucasian	0	0	1	1	1	2
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	0	1
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
Gender						
Male	0	0	1	0	0	1
Female	0	0	0	1	1	2
Age						
18 – 25	0	0	0	0	0	0
26 – 32	0	0	0	0	0	1
33 – 40	0	0	1	0	0	0
41 – 50	0	0	0	1	1	2
51+	0	0	0	0	0	0

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM
WISCONSIN COMMUNITY SERVICES, INC.**

January 2016-4th offense

Active Participants

	Month	YTD	PTD
<u>Staffing Review</u>			
Accepted	0	0	8
Denied	0	0	0
<u>Waitlist</u>	0	0	0
Case Resolved	0	0	0

Participants YTD: 6
Participants PTD: 6
Current caseload: 6
New Participants: 1
Program Phase Levels:

	Month
Phase 1:	3
Phase 2:	1
Phase 3:	1
Phase 4:	1

	Month	YTD	PTD
<u>SCRAMx</u>			
Completions	1	1	4
Violations	0	0	1
Alcohol	0	0	0
Tamper	0	0	1

Other ATC Program Components

Discharges from Program:

	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	0	0	0
Team Decision	0	0	0

Incentives: 4 4 21

Sanctions: 2 2 7

Positive Tests:

PBT's	0	0	0
UA's	0	0	0
Dilutions	0	0	0
Refusals	0	0	0

Community Service: 0 0 0

Program Donations: 0 0 0

Alcohol Treatment Court Graduate Stats

	Month	YTD	PTD
Graduations	0	0	0
Jail Days Saved	0	0	0
Self-help Groups	0	0	0
PBTs	0	0	0
Positives	0	0	0
Drug Tests	0	0	0
Positives	0	0	0
Face to Face Contacts	0	0	0
Court Sessions	0	0	0
Average Length of Stay	0	0	0
Post-Grad Support Group	_____	_____	_____
Post-Grads in Alumni Program as mentors	_____	_____	_____

Demographics

	Month	YTD	PTD
Ethnicity			
Caucasian	5	5	5
African American	0	0	0
Asian	0	0	0
Hispanic	1	1	1
Native American	0	0	0
Other	0	0	0
Gender			
Male	5	5	5
Female	1	1	1
Age			
18 – 25	0	0	0
26 – 32	0	0	0
33 – 40	3	3	3
41 – 50	0	0	0
51+	3	3	3
Veterans	0	0	0

PTD=Program to Date

Graduates & Discharge Demographics

Ethnicity	Graduates			Discharges		
	MO	YTD	PTD	MO	YTD	PTD
Caucasian	0	0	0	0	0	0
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	0	0
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
Gender						
Male	0	0	0	0	0	0
Female	0	0	0	0	0	0
Age						
18 – 25	0	0	0	0	0	0
26 – 32	0	0	0	0	0	0
33 – 40	0	0	0	0	0	0
41 – 50	0	0	0	0	0	0
51+	0	0	0	0	0	0

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM
WISCONSIN COMMUNITY SERVICES, INC.**

January 2016-5th + offense

Active Participants

	Month	YTD	PTD
<u>Staffing Review</u>			
Accepted	1	1	7
Denied	0	0	0
<u>Waitlist</u>			
Case Resolved	0	0	0
Participants YTD: 1			
Participants PTD: 3			
Current caseload: 1			
New Participants: 0			
<u>Program Phase Levels:</u>			
	Month		
Phase 1:	0		
Phase 2:	0		
Phase 3:	0		
Phase 4:	1		

	Month	YTD	PTD
<u>SCRAM</u>			
Completions	0	0	3
Violations	0	0	0
Alcohol	0	0	0
Tamper	0	0	0

Demographics

	Month	YTD	PTD
Ethnicity			
Caucasian	1	1	3
African American	0	0	0
Asian	0	0	0
Hispanic	0	0	0
Native American	0	0	0
Other	0	0	0
Gender			
Male	1	1	3
Female	0	0	0
Age			
18 - 25	0	0	0
26 - 32	0	0	0
33 - 40	1	1	1
41 - 50	0	0	1
51+	0	0	1
Veterans			
	1	1	2

****PTD=Program to Date****

Other ATC Program Components

Discharges from Program:

	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	0	0	0
Team Decision	0	0	0

Incentives: 1 1 15

Sanctions: 0 0 5

Positive Tests:

PBT's	0	0	0
UA's	0	0	0
Dilutions	0	0	0
Refusals	0	0	0

Community Service: 0 0 0

Program Donations: 0 0 0

Alcohol Treatment Court Graduate Stats

	Month	YTD	PTD
Graduations	0	0	2
Jail Days Saved	0	0	1099
Self-help Groups	0	0	299
PBTs	0	0	280
Positives	0	0	0
Drug Tests	0	0	23
Positives	0	0	0
Face to Face Contacts	0	0	71
Court Sessions	0	0	42
Average Length of Stay	0	0	380
Post-Grad Support Group	_____	_____	_____
Post-Grads in Alumni Program as mentors	_____	_____	_____

Graduates & Discharge Demographics

Ethnicity	Graduates			Discharges		
	MO	YTD	PTD	MO	YTD	PTD
Caucasian	0	0	2	0	0	0
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Hispanic	0	0	0	0	0	0
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
Gender						
Male	0	0	2	0	0	0
Female	0	0	0	0	0	0
Age						
18 - 25	0	0	0	0	0	0
26 - 32	0	0	0	0	0	0
33 - 40	0	0	0	0	0	0
41 - 50	0	0	1	0	0	0
51+	0	0	1	0	0	0

**JEFFERSON COUNTY ALCOHOL TREATMENT COURT PROGRAM
WISCONSIN COMMUNITY SERVICES, INC.**

January 2016-3rd, 4th, 5th+ offense

Active Participants

	Month	YTD	PTD
Staffing Review			
Accepted	2	2	32
Denied	0	0	1
Waitlist	0	0	0
Case Resolved	0	0	0

Participants YTD: 18

Participants PTD: 24

Current caseload: 18

New Participants: 2

Program Phase Levels:

	Month
Phase 1:	5
Phase 2:	2
Phase 3:	3
Phase 4:	8

	Month	YTD	PTD
SCRAMx			
Completions	3	3	35
Violations	0	0	2
Alcohol	0	0	0
Tamper	0	0	2

Other ATC Program Components

Discharges from Program:

	Month	YTD	PTD
Re-offended	0	0	0
Voluntary	1	1	1
Team Decision	0	0	2

Incentives: 13 13 94

Sanctions: 3 3 38

Positive Tests:

PBT's	0	0	3
UA's	0	0	4
Dilutions	0	0	0
Refusals	0	0	0

Community Service: 0 0 1

Program Donations: 0 0 0

Alcohol Treatment Court Graduate Stats

	Month	YTD	PTD
Graduations	0	0	3
Jail Days Saved	0	0	1199
Self-help Groups	0	0	401
PBTs	0	0	405
Positives	0	0	0
Drug Tests	0	0	31
Positives	0	0	0
Face to Face Contacts	0	0	100
Court Sessions	0	0	56
Average Length of Stay	0	0	377
Post-Grad Support Group	_____	_____	_____
Post-Grads in Alumni Program as mentors	_____	_____	_____

Demographics

	Month	YTD	PTD
Ethnicity			
Caucasian	17	17	22
African American	0	0	0
Asian	0	0	0
Hispanic	1	1	2
Native American	0	0	0
Other	0	0	0
Gender			
Male	15	15	19
Female	3	3	5
Age			
18 – 25	0	0	0
26 – 32	4	4	5
33 – 40	5	5	6
41 – 50	5	5	8
51+	4	4	5
Veterans	3	3	4

****PTD=Program to Date****

Graduates & Discharge Demographics

Ethnicity	<u>Graduates</u>			<u>Discharges</u>		
	MO	YTD	PTD	MO	YTD	PTD
Caucasian	0	0	3	1	1	2
African American	0	0	0	0	0	0
Asian	0	0	0	0	0	1
Hispanic	0	0	0	0	0	0
Native American	0	0	0	0	0	0
Other	0	0	0	0	0	0
Gender						
Male	0	0	3	0	0	1
Female	0	0	0	1	1	2
Age						
18 – 25	0	0	0	0	0	0
26 – 32	0	0	0	0	0	1
33 – 40	0	0	1	0	0	0
41 – 50	0	0	1	1	1	2
51+	0	0	1	0	0	0