

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Date: Monday, March 7, 2016

Time: 9:30 a.m.

Committee members: Tietz, Augie (Chair) Christensen, Walt
Kelly, Mike (Vice Chair) Payne, Laura
Foelker, Matt (Secretary)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for February 1, 2016
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Rotational Grazing at Dorothy Carnes Park
9. Discussion and Possible Action – Koshkonong Mounds Road at Indian Mounds and Trail Park
10. Discussion and Possible Action on License Agreement with the City of Watertown for Trail Maintenance on the Interurban Trail
11. Discussion and Possible Action on Boat Launch Fees at Rock River Public Access for Cappie's Landing
12. Discussion on Public Access Easement for Rock River Public Access for Cappie's Landing
13. Discussion and Possible Action on Special Permit Use Request(s) at Korth Park
14. Discussion on Parks Endowment Fund
15. Discussion on Fundraising for Interurban Trail
16. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
17. Discussion on Canoecopia 2016
18. Review of Financial Statements (December 2015) and Department Update – Parks Department
19. Adjourn

Next scheduled meetings: Monday, April 4, 2016
Monday, May 2, 2016
Monday, June 6, 2016
Monday, July ??, 2016

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Parks Committee Minutes
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

#5

Date: Monday, February 1, 2016

Time: 10:30 a.m.

Committee members: Tietz, Augie (Chair) Christensen, Walt
Kelly, Mike (Vice Chair) Payne, Laura
Foelker, Matt (Secretary)

1. **Call to order**

Tietz called the meeting to order at 10:32am.

2. **Roll call (establish a quorum)**

Present: Tietz, Kelly, Foelker, Christensen, Payne

Absent: None

Others Present: J. Nehmer, M. Nimm, K. Wiesmann, K. Hutter, B. Wehmeier, J. Morrow, B. Udovich, M.

Watkins, Clare Carlson, Frankie Fuller, Vern Olson, Tim Hayes, David Habeck, Jeff Draeger, Jeff Ziebell, Hope Oostdik

3. **Certification of compliance with the Open Meetings Law**

Wehmeier confirmed that the meeting was posted according to open meetings law.

4. **Approval of the agenda**

Agenda approved as written.

5. **Approval of Park Committee minutes for December 7, 2015**

Payne motioned to approve the Park Committee minutes.

Christensen Seconded.

Motion passes on a 5/0 voice vote.

6. **Communications**

The following communications were included in the packet for review.

- a. Hit the Snowy Trails This Winter

7. **Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

No Public Comment

8. **Discussion and Possible Action on Easement Request at Indian Mounds and Trail Park**

Nehmer – Town of Koshkonong would like an OK to make road improvements on Koshkonong Mounds Rd. Information is in the packets. Township would like to acquire two permanent easements.

Tim Hayes, Engineer, noted there are two areas at north end of park. There is a desire to address the drainage to satisfy neighbors. There is a narrow Right-of-Way. The Town would like to create enough space on south side and install curb on the south side to limit ROW to get 22' of pavement. Mid Point property, exhibit A1 turn out of curb place for water to briefly collect. Entrance of park, ROW gets wider, need to address drainage. Existing roadway on corner of park, need to clean up. Typo para 5 – word town changed to Grantor. Insert – culverts in or under the driveway.

Kelly – A1 – catch basin in the road?

Hayes – noted a cost consideration and attenuation for water quality, seeking infiltration rather than run-off into lake. Not changing any of the drainage in the area. Soils are permeable. First choice, first recommendation.

Nehmer – trying to understand issue. Spoke with numerous expert individuals. Many different opinions and cause for concern about this issue.

Ward – noted there are concerns, but that the County does support the general idea. In the deed, the owner gave

Jefferson County title as a park. Ward questioned if the request is consistent with the deed and questioned if the request is a violation. Ward requested assurances from both the State Historical Society and the Archeologist that there are assurances and there will be no disturbances of the mounds.

Hayes – stated the project is ‘outside’ of the mounds and outside of the 15’ buffer. They are working to survey with state historical society but there is too much snow cover to locate at this time. The Archeologist will proceed with alternative method and they are waiting on confirmation. This is not encroaching on the mounds and is close to area that has already been disturbed.

Udovich – noted concerns, questioned installing an inlet and eliminating the flume. Big picture- question, property owners on north side of street contacted? Shoot drainage down property line instead of west side of the driveway. Concern – narrow ROW. East of Vinnie Ha Ha – pursue additional ROW to the 50’ on the north side of the road as opposed to moving close to the mounds.

Payne – questioned which storm event the plan is designed for.

Hayes – noted that water is ponding in the area now. They are trying to make improvements to perpetuate and do no harm, trying to avoid discharge to lake. Trying to keep the solution as close as we can to the existing situation.

Tietz – stated that the committee is not in a position to grant an easement at this time and requested the committee table this item until there is resolution to the questions at hand.

Hayes – questioned if they changed to an inlet, would the committee sign off?

Tietz – questioned if they were waiting to hear from Historical Society.

Hayes – get water to drain and infiltrate under the pavement.

Udovich – even under inlet scenario, are you still proposing a permanent easement that will stay on record?

Ward – noted that option A1 is a temporary route, less intrusive, temporary. Archeologist will help staff make an informed decision. Option A2 would be a permanent easement.

Udovich – A2, west easement, curb and gutter be extended to the west, eliminate pipe?

Hayes – noted there is a gravel drive to access the park. Trying to keep driveway intact. Seems to be the best solution we can offer the town.

Udovich – questioned if the town is prepared if the County cannot accept easement per state his society.

Hayes – noted they looked at Mounds like a ‘check list item’. The Archeologist looked at where bank is cut, where the mounds are, etc. His opinion is that the curb and gutter new location is so far away from where the mounds are. He is relying on the expert that this item is correct.

Tietz – stated that we cannot assume that this will happen and that we need proof that there is no mounds infringement. The Committee cannot move forward.

Udovich – stated that is in the Towns best interest to prove that all plans are 100% complete.

Hayes – property comes up as a hit on the national heritage screening. State says to do the survey work, locate boundary, send to Register of Deeds office, never come up as a hit again. We have a choice of waiting until snow melts or look at case by case basis and circulate through other review processes. Not practical to bring all approvals together in one stack of paper at one time. Hayes requested a motion to go to inlet approval contingent on approval from His Society.

Udovich – stated that he does not feel like the county should be pressured. The County has had one week to consider this request and the project has been worked on for 3-4 months.

Nehmer – stated that there has not been enough information exchange between parties. The Parks primary interest is protection of and the integrity of the site. The property is cataloged by the Historical Society, not just the mounds. The request illustrates a disturbance within the park which is outside of the road right away. This is disturbance within a state catalogued area and is against the law. The Town will have to appeal to disturb and there is a process in State Statue to do that.

Hayes – stated that the state historical is very much in the loop along with the tribes. Not trying to fit this into a PS&E project. Much effort into archeology side of the project.

Nehmer – stated that item #3 in the deed restriction it is noted that this property is restricted and shall be used and operated solely as a county owned Indian mound park in a manner to preserve the Indian mounds.

Hayes – stated the proposal is well within a similar nature to what’s in the park now.

Wehmeier – Fort Historical Society, if not in line with disturbance, they get the property back. Place on March 7 agenda and County Board on March 8, 2016 for County approval, subject to future communication from Engineer Hayes..

Foelker motioned to Table the agenda item until the March meeting. Christensen seconded.

Tietz – stressed the need to make sure the County is not violating original terms of deed and the need to make sure this is satisfactory to the engineering and legal departments.

Kelly recommend have a contingency.

Udovich – is the committee comfortable with the western easement?

Hayes – existing culvert under the road, remove, collects at low point now across driveway and create collection point. Could have culvert dump out where it does now and run across the driveway.

Udovich - if curb extended, pipe not necessary?

Hayes – trying to do with minimal amount of impact. The Town would like to keep the process going. If deed restriction is onerous, maybe best thing to do is put the inlet in and drain as does, avoid whole thing all together. Whatever the town has worked as the ROW, that's a roadway. They can continue to work that roadway and maintain it. Just because the roadway clips over a portion, does not mean they do not have a right to be there.

Tietz – Stated the need for approvals from Historical society, Highway approval, Legal approval, Concurrence from Fort and Wisconsin historical society and the deed restriction. Motion passes 5/0

9. Discussion and Possible Action on Agreement Between WisDOT and Jefferson County for the Maintenance of the Bicycle/Pedestrian Path within the Rights-of-Way of State Highway 26

Nehmer – request by JCSA to cross the Glacial River Bike trail south of Hwy 18. The agreement between WISDOT and Jefferson County prohibits snowmobile activity. Included is a draft agreement to undo and allow crossing(s). There is a third crossing in the vicinity of Hwy W. The current ordinance restricts snowmobiling on the county farm. Club needs to ask for permission to operate snowmobiles on the County Farm. The committee and county board will have to approve.

Watkins – stated the current lease is locked for 3 years and directly prohibits snowmobiling other than what was agreed to in original ordinance. He noted that he has not been contacted to continue the discussion on whether they can or cannot be on the property.

Habeck – stated he is a former renter of said property. In the past, when he received the rental contract there was no snowmobiling allowed except on designated trail. The snowmobile map was included with the rental contract. He took the assumption that it was ok.

Nehmer – requested that Habeck makes the request to Watkins allowing said use. Watkins will then ask Land and Water committee for approval.

Foelker – motioned to approve existing agreement allowing crossing at all three points with the same conditions as at other crossings. Christensen seconded. Motion passes on a 5/0 voice vote.

10. Discussion and Possible Action to Reconsider the Motion made at the December 7, 2015 Parks Committee meeting for the Purpose of Clarifying Payment of Costs for Snowmobile Bridge Inspection

Nehmer – noted that it is not clear as to the intent of the Committee Chair when the motion was made to have the county pay 50% of costs and JCSA 50% of the costs for inspection of the two snowmobile bridges.

Tietz/Christensen.

Kelly – noted he understood that there would be splitting the costs and the county is to pay 50%. He also stated that if the funds were all taken out of the snowmobile grant maintenance program, that we were not really splitting 50/50.

Ziebell (JCSA) – stated that he read the minutes and the motion was vague. The Bridge discussion has come before and there is a need for common ground. The snowmobile community has contributed to the bridge. It is not unreasonable for the County to pay half.

Christensen – stated that he agreed with the Chairman. This is tax payer concern and he favors the chairman's motion of using the snowmobile grant maintenance program fund to pay the county's ½ of the inspection(s).

Habeck – noted the bridge is a multi-use bridge. People fish from, as well as bike and hike across the bridge.

Wiesmann – noted there are two bridges. The Hubbleton Bridge is used by all. The Johnson Creek Bridge is used by only snowmobile.

Ziebell – noted that the snowmobile clubs have footed the maintenance bill to date since install.

Tietz – stated he could consider a compromise and motioned that the County (Parks Department/General Levy (\$350)) pay ½ of the Hubbleton and alliance pay for ½ (\$350) and, 100% of the county share comes from grant maintenance fund for the Johnson Creek Bridge. Motion passes on a 3 (Tietz, Christensen, Payne)/2 (Foelker/Kelly) vote.

Ziebell – made the request to let the alliance decide how to pay their portion and that the County not take funds from program. Alliance wants to reimburse.

Nehmer – inspections will be in June 2016. This will be part of the 16-17 program.

11. Discussion and Possible Action on Annual Outdoor Recreation Aids Grant 2016-2017 WI DNR Snowmobile Trail Maintenance Program

Nehmer – noted this is an annual resolution granting the department permission to write the grant for operation and maintenance of the program.

Foelker motioned. Payne seconded. Motion passes on a 5/0 vote.

12. Discussion and Possible Action on Pier at Lower Rock Lake Park – Hope Oostdik

Oostdik – introduced herself as the Town of Lake Mills Chairman, representing the Joint Rock Lake Committee. She noted there is pressure on north end pier and a suggestion has come forward that there be an area for swimming or fishing from the pier as there currently is no place for fishing and swimming. These activities are discouraged for safety reasons. The Committee is asking the county to consider a handicapped fishing accessible pier to the west of the current rock lake boat launch. Town is bound by law to improve pier. The Town has improved the access and the roadway. Oostdik questioned if grant money available?

Tietz- stated that this is a good idea.

Oostdik – noted a similar great success at Tyranena park.

Nehmer – stressed that partnerships are a great idea and it would be great to accommodate the handicap for fishing. Nehmer asked if there would be grade concerns.

Wiesmann – noted the static waterline and an ability to slope to the platform. He agreed with the pressure on the current pier. Costs on last project were approximately \$36,000. The doc builders did the design based on the concept.

Payne - questioned the ability to reduce traffic. Questioned if there would be a better place not in this park to locate the launch/pier.

Oostdik – there are only three handicapped fishing piers in other places.

Christensen – who is involved?

Oostdik – noted the Lake Improvement Group is involved and they will explore support if parks committee thinks it would be good.

13. Discussion and Possible Action on WISDOT STH Connection Permit Application Denial STH 106

Wiesmann – request from DOT to participate in re-engineering of bridge crossing Bark River by Hebron. DOT couldn't allow paddlers to access as PITO site. DOT had the department file a permit requesting access for PITO. Permit denied. Cited as use for dry hydrant and only reason the access exists. Waiting on response from DOT. Can challenge their decision and have 30 days to submit our challenge in writing.

Christensen – stated that one can park on the shoulder if not otherwise marked and suggested contacting Senator Nass.

Nehmer – asked the committee for permission to contact legislature for support stressing the need for outdoor recreation, jobs, and Economic Development impact.

Wiesmann – noted the importance has been documented.

14. Discussion and Possible Action on Holzhueter Farm Park Implementation Plan

Nehmer – stated he is working with the DNR. He met with Bolser. Easement issue clarified. DNR will communicate with Wise's.

15. Discussion and Possible Action on Parks Fundraising Event(s) in 2016

Nehmer – noted that we will be working with Tyranena and proposing a minimum of four fundraising events.

Brew With a View on Thursdays in June, July and August. It was also suggested the hosting of Bark and Brew at the dog park. Staff is requesting permission from committee to move forward to county board.

Kelly – reminded the committee that there are parking problems and there is a need for a parking plan.

Oostdik – stated that the Town PD could help with patrol support. Traffic control can be managed.

Wehmeier – suggested creating alternative parking.

Foelker motioned to approve the request to have a minimum of four fundraising events. Payne seconded. Motion passes on a 5/0 vote.

16. Discussion and Possible Action on GHA Coordinator Position

Nehmer – noted there were several meetings on how to proceed in the absence of the GHA Coordinator. The Friends of GHA, Co Board Chair, Staff, UW, and County Administrator looked at what has been done and considered the best way to proceed. Staff will develop proposal on how to incorporate the Coordinators duties into the Parks position of Program Assistant, with other items falling in other places and partner with Friends and DNR.

Carlson – questioned working out the details and asked if there is a proposal to meet again.
Nehmer – noted this is a committee consideration and an Administration consideration.
Wehmeier – stated the Part-Time (.6) position is vacant and there shall be a shifting of duties.
Fuller – stated she is going to meet with the Horicon Marsh Executive Director for the Friends group to see how it works out (structurally) with the DNR.
Wehmeier – DNR does not have ability to fund.

17. Discussion and Possible Action on License Agreement with the City of Watertown for Trail Maintenance on the Interurban Trail

Tietz – stated a license agreement between We Energies, County and City for Watertown to start trail development from Humboldt to river is being drafted. This will be a 2-year agreement with option to renew. Christensen motioned for Parks and Administration to pursue a license agreement with city of Watertown. Foelker seconded. Motion passes on a 5/0 vote.

18. Discussion on Fundraising for Interurban Trail

Nehmer noted that the department received notice that it has received an Anonymous Foundation grant of \$50,000 for the Interurban Trail.

The TAP grant application was submitted last week for Federal Funding of 80% of the trail costs and the County share to be 20%. The County would be responsible to cover design costs in addition to the 20%. The funding is currently at a shortfall of approximately \$70,000.

19. Discussion on Glacial Heritage Area (GHA) –Friends of GHA

Carlson – distributed the Winter Fair event program (Feb 13). She talked about the program and GHA business cards. The Friends are working with the Rock Lake improvement association plant program. The Friends are working with the DNR to approve that the Friends take over redesign of the GHA website.

Kelly – questioned the need for their approval to have a website.

Christensen – questioned if there is a trademark on GHA.

Carlson also noted the friends are assisting with the GHA Asset map revisions and printing.

Carlson and Fuller also have been researching grants.

The Friends are also hosting Paddle gathering event after Canoecopia.

20. Discussion on Canoecopia 2016

Nimm noted that Canoecopia will be March 11-12-13. The department is looking for volunteers to assist with the show.

21. Discussion on June 25 and June 26, 2016 Park Shelter Rental Agreement – ARES/RACES Amateur Radio Event

Nehmer – noted this is an annual ask. The group spends the night at Upper Rock Lake Park. The request was approved.

22. Review of Financial Statements (November 2015) and Department Update–Parks Department

Nehmer noted that the Department is keeping within the budget.

23. Adjourn

Christensen motioned to adjourn at 12:50pm. Foelker seconded. Motion passes on a 4/0 vote.

Respectfully Submitted,

Mary S. Nimm
Program Assistant

Make reservations now for a party in the park

Jefferson County parks often play host to family reunions, weddings, birthday parties and other events. Though an outdoor party may be months away, the parks department says now is the time to reserve your venue.

Shelter reservations for any of the twelve park shelters can be made by contacting the parks department at (920) 674-7260. Park shelters may be reserved on a daily basis during daylight hours for a fee. The rental fee varies by shelter size and amenities offered.

Shelters are available at the following parks:

- Carlin Weld County Park, Palmyra
- Cold Spring Creamery Park, Fort Atkinson
- Dorothy Carnes County Park, Fort Atkinson, with electric available.
- Kanow County Park, Ixonia
- Korth County Park, Elm Point Road, Lake Mills, with electric available.
- Korth County Park,



Submitted Photo

The Korth County Park shelter is one of many available for rent through the Jefferson County Parks Department.

Korth Lane, Lake Mills, with electric. A kitchen is also available for an extra fee.

- Pohlmann County Park, Helenville
- Rock Lake County Park, Lower, Lake Mills, with electric.
- Rock Lake County Park, Upper, Lake Mills
- Rock River County Park, Johnson Creek
- Rome Pond County Park, Rome
- Welcome Travelers

County Park, Whitewater
To check availability of a Jefferson County park shelter, visit www.jeffersoncounty-wi.gov/shelter.

Those hosting an event at a county park with more than 20 people in attendance will have to get a group permit. There is no charge for the permit; the notification assists the parks department with planning and notification of repairs and construction in the parks.



WINTER FAIR IN WATERLOO — The Friends of the Glacial Heritage Area is hosting its third annual Winter Fair on Saturday, Feb. 13, at the Waterloo Regional Trailhead Facility, 760 McKay Road, from 1 to 4 p.m. The public is invited to attend. This year's Fair features a talk at 1 p.m. about Waterloo's Native American mounds at Garman Nature Preserve by former State Archaeologist Robert Birmingham, followed by a talk at 1:30 about creating plant biodiversity through invasive plant removal by Jefferson County Parks Operations Supervisor Kevin Wiesmann. At 2 p.m., those interested can join a nature hike through Garman Nature Preserve led by both of the speakers as well as local educator Joni Crave. The hike will

focus on the history of the Preserve — including its conical mounds — and invasive plants within Garman woods. At 3 p.m., attendees are invited to a bat house workshop led by Portland Boosters 4-H. This demonstration will outline proper design, needed materials and bat-specific features necessary to encourage these excellent insect-eating creatures to a homemade bat house. In addition, local Rock River Coalition volunteers Sue and Bob Volenec will be on hand to display stream-monitoring equipment used around Waterloo. Jeanne Scherer, of the Wisconsin Department of Natural Resources, also will be on hand to provide take-home information about identifying and removing invasive plants as well as report-

ing invasive plants seen throughout this area. Enjoy the delicious homemade treats provided by Crave Brothers Farmstead Cheese and the Friends of GHA! The event is free. Donations are welcome in support of volunteer projects throughout the GHA. For more information, contact Clare at friendsofgha@gmail.com or visit www.glacialheritagearea.org to see the event flyer. The Friends of GHA is a local nonprofit organization in support of county parks, state trails and state wildlife areas in Greater Jefferson County. The Friends work to connect citizens and communities to these natural resources through stewardship, education and recreation.

Jefferson County parks committee hard at work

JEFFERSON — The Jefferson County Parks Committee was hard at work this week when it met to address a challenging agenda.

Among many other items, the committee dealt with a request from Hope Oostdik of the town of Lake Mills for installation of a handicapped fishing pier at Lower Rock Lake Park.

According to Augie Tietz, the chairman of the parks committee, the town and county must investigate the water depth at the potential site of the pier because that would determine the size and cost of the structure.

Tietz said he hoped the town or another organization that might be involved, would conduct a fundraiser for the project. According to Tietz, this would fund the project and then the county would be responsible for installing and seasonally removing/re-installing the structure.

The parks committee noted that due to the success of the 2015 Brew With View event

held at Korth Park, four more similar events, in which the county sells beer at the popular park, will be scheduled in 2016.

According to Tietz, however, parking concerns around the park must be better addressed if the county is to continue these events.

The county is in the process of investigating how it can continue the position of the Glacial Heritage Area coordinator. Greg Matthews left the position after the state ceased its funding in the past year.

Tietz said the county, at the least, would like to have someone working in the position he said is deemed "very important."

The city and county are continuing their communications regarding the creation of the proposed Interurban Trail that would run east of Watertown.

City crews are reportedly ready to work on the project, but are waiting for the go-ahead to do so following approval of a licensing agreement.

County gets anonymous donation for trail

BY STEVE SHARP

steves@wdtimes.com

JEFFERSON — Calling the occurrence “exhilarating,” Jefferson County Parks Committee Chairman Augie Tietz told the Daily Times more about today’s announcement the county parks department has been awarded \$50,000 for Phase 1 of the Interurban Recreation/Transportation Trail. The donation came from an anonymous foundation.

The trail will run from Watertown east toward Oconomowoc and will follow the We Energies-owned former electric rail line.

“When successfully completed, this entire project will make it possible to ride a bike on designated trails from the lakefront in Milwaukee all the way to Watertown,” Mary Nimm of the Jefferson County Parks Department said. “Trails like this are good for our local economy, our health and our environment.”

Jefferson County has identified outdoor recreation as a major component of its local economic development activities.

“Simply put, people and businesses want to be near these types of projects,” Nimm said.

Parks department officials have said the project will be phased, with the first phase costing approximately \$1.4 million. Jefferson County is continuing to raise funds to complete the work.

(Continued on back, col. 5)

RESOLUTION NO. 2015-___**Entering into a Joint Use Agreement with We Energies and the City of Watertown**Executive Summary

The old interurban rail line, which at one time connected the City of Watertown with the City of Milwaukee, is now a utility corridor owned by We Energies. On February 18, 2015, Jefferson County and We Energies entered into a license agreement allowing the Jefferson County Parks Department to use the utility corridor to create a paved trail for recreational uses such as hiking, biking and cross-country skiing. The City of Watertown has offered to perform maintenance on a portion of this trail located within the City of Watertown from Humboldt Street east to the Rock River and along the east side of the We Energies Concord Generating Station (the “**City Trail**”), for the limited purpose of brushing, cutting and filling minor potholes and bumps in the service road to create a rudimentary trail for hiking, biking, and cross-country skiing and other similar non-motorized recreational uses. This resolution will authorize the County Administrator to enter into an agreement with the City of Watertown and We Energies allowing the City of Watertown to access the City Trail for the limited purposes described above.

WHEREAS, Jefferson County is participating in the construction of segments of a transportation/recreation trail linking the City of Watertown to the City of Oconomowoc via the existing We Energies right-of-way corridor, and

WHEREAS, this trail, known as the Interurban Trail, will provide the community with year round transportation and recreation uses such as biking, in-line skating, walking, running and cross-country skiing, and

WHEREAS, the City of Watertown has offered to perform maintenance on a portion of this trail located within the City for the limited purpose of brushing, cutting and filling minor potholes and bumps in the service road to create a rudimentary trail for recreational uses, and

WHEREAS, the Jefferson County Parks Committee supports this offer by the City.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a Joint Use Agreement with Wisconsin Electric Power Company doing business as We Energies and the City of Watertown for the limited purpose of allowing the City to conduct brushing, cutting and filling minor potholes and bumps in the service road to create a rudimentary trail for hiking, biking, and cross-country skiing and other similar non-motorized recreational uses.

Fiscal Note: Entering into this license agreement with We Energies and the City of Watertown will have no fiscal impact to Jefferson County.

Ayes: _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Parks Committee

J. Blair Ward: 02-29-16; Joe Nehmer: 03-01-16

APPROVED: County Administrator: _____; Corp. Counsel: ; Finance Director: _____

30/15



#12

Document Number

Document Title

Document # **1364791**

State of Wisconsin
Department of Natural Resources
Box 7921
Madison, WI 53707

**ROCK RIVER PUBLIC
ACCESS EASEMENT FOR
CAPPIE'S LANDING**

Section 23.09(10), Wis. Stats.
Form 2200-15

Office of Register of Deeds
Jefferson County, WI
RECEIVED FOR RECORD
Feb. 22, 2016 AT 9:40 am

Staci Hoffman
Total Pages 18
Fee 30.00
TT .00 E

THIS PUBLIC ACCESS EASEMENT is made by and between the State of Wisconsin Department of Natural Resources (hereinafter referred to as "Grantor") and Jefferson County (hereinafter referred to as "Grantee").

RECITALS

WHEREAS, the Grantor is the fee title owner of lands abutting the Rock River in Jefferson County, Wisconsin (hereinafter referred to as "Rock River Public Access - Cappie's Landing") described as follows:

Township 8 North, Range 15 East, Watertown Township
Section 17: A part of Government Lot 7 in the SW $\frac{1}{4}$ more particularly described in Exhibit "A" and depicted on Exhibit "B" which are attached hereto and incorporated herein;

Recording Area

Return: Department of Natural Resources
Bureau of Facilities & Land - LF/6
P.O. Box 7921
Madison, WI 53707-7921
Attn: Sharene Smith (CE-9462)

Parcel Identification Numbers (PIN):

032-0815-1732-001

WHEREAS, the Grantor and the Grantee desire to provide adequate access to the waters of the Rock River for public use including picnicking, water based access primitive camping, shore fishing, parking, ADA accessible pier, and motorized/non-motorized boat access;

WHEREAS, it is the policy of the Grantor to cooperate with local units of government in providing and managing recreational opportunities on land resources of the Grantor and it has entered into an Implementation Plan with the Grantee, signed October 27, 2015 as described in Exhibit "C" which is attached hereto and incorporated herein;

NOW, THEREFORE, for good and valuable consideration, the Grantor hereby conveys to the Grantee a non-exclusive easement to develop, operate, maintain, repair, remove and replace, with or without state or federal grants in aid, a public access site on the above described lands which shall be operated as part of Jefferson County Public Park System and shall be known as the Rock River Public Access - Cappie's Landing.

It is understood by the Grantor and the Grantee that this grant of non-exclusive easement is subject to the following conditions:

1. The parties hereto confirm and agree that the recitals set forth above are true and correct and incorporate the same herein for all purposes.
2. This easement shall be non-exclusive, and the Grantor retains the right to sell, lease or convey additional easements to one or more person(s), company(s) or entity(s); provided that any such subsequent use, lease or conveyance does not interfere with the rights granted hereunder.

3. The Grantee shall construct, maintain, and operate a public access to water site on the Rock River Public Access – Cappie’s Landing for the purpose of enhancing shoreline fishing, boat launching, picnicking, water based access primitive camping, and/or other mutually agreed upon compatible nature based public outdoor recreation uses. The Implementation Plan incorporated herein as Exhibit C, and any subsequent amendments, define and limit the scope of allowed activities and the responsibilities of the Grantor and Grantee.
4. The Grantee shall open the Rock River Pubic Access – Cappie’s Landing to the general public subject to reasonable rules and regulations, fees and charges, as the Grantee deems necessary for the management and operation of the Rock River Public Access. Admission fees, if any, charged by the Grantee shall not exceed those established in s. 30.77(3)(e), Wis. Stats., and section NR 1.91(11), Wis. Adm. Code.
5. Development of the Rock River Public Access – Cappie’s Landing shall conform to Grantor’s design standards. Location and design of any facility constructed shall be approved in writing by Grantor.
6. All fencing, surveying, signing and similar activities, which are related to the development, operation and maintenance of the Rock River Public Access – Cappie’s Landing, except boundary posting as specified in the Implementation Plan, shall be the responsibility of the Grantee. The Grantor shall have approval authority over all signage on the site, prior to installation. All signage shall comply with the Grantor’s standards and policies. Any signage relating to the public recreational use shall clearly identify the property as owned by the Grantor and under the management of the Grantee.
7. If the Grantor conveys any additional easements within the boundaries of the Rock River Public Access – Cappie’s Landing, the Grantor will require restoration to the satisfaction of the Grantee.
8. The Grantee shall secure and comply with all federal, state and local permits and licenses required for the construction, installation, operation, maintenance, repair, reinstallation, replacement, of the Rock River Public Access – Cappie’s Landing including, without limitation, zoning, building, health, environmental permits or licenses, and shall indemnify the Grantor against payment of the costs therefore and against any fines or penalties that may be levied for failure to procure or to comply with such permits or licenses as well as any remedial costs to cure violations thereof.
9. The Grantee will not permit any mortgage, pledge, security interest, lien or encumbrance, including without limitation tax liens or encumbrances and liens or encumbrances with respect to work performed or equipment furnished in connection with the construction, installation, repair, maintenance or operation of the Rock River Public Access – Cappie’s Landing or any portion of the eased premises.
10. The Grantee shall pay all recording costs or fees, or any similar expense in connection with the recording of this easement and will provide a copy of the recorded easement to the Grantor.
11. The Grantor reserves no control over the employment, discharge, compensation of or services rendered by the Grantee employees or contractors, and the Grantee shall be and remain an independent party, and nothing herein shall be construed as inconsistent with the status or as creating or implying any partnership or joint venture between the Grantee and Grantor and employees of the Grantee or employees of any contractor shall not be considered Grantor employees.
12. In the exercise of its rights herein, the Grantee shall not discriminate against any member of the public on the basis of age, race, creed, color, handicap, sex, marital status, arrest or conviction records, ancestry, sexual orientation, or membership in the National Guard, state defense force or any other reserve component of the military forces of the United States.

13. In connection with the performance of any work under the easement, the Grantee agrees not to discriminate against any employee or applicant for employment because of age, handicap, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., race, religion, sex, color, sexual orientation or national origin regarding employment, upgrading, demotion or transfer, recruitment or recruitment advertising, lay off or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Grantee agrees to take affirmative action to ensure employment opportunities for persons with physical disabilities.
14. The provisions of Chapter NR 45, Wisconsin Administrative Code, remain applicable to the Rock River Public Access – Cappie’s Landing. Pursuant to s. 45.01(1), Wis. Adm. Code, the Grantor retains management, supervision, and control over the property for the purpose of enforcing Chapter NR 45, Wisconsin Administrative Code, when needed to protect the property. Daily routine enforcement will be the responsibility of the Grantee.
15. The Grantee agrees to save, keep harmless, defend, and indemnify the Grantor and all of its officers, employees, and agents against any and all liability, claims, and costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the Grantee’s occupancy, use, service, operation, or performance of work in connection with this easement.
16. The Grantee agrees not to violate any condition stated herein, or to willfully or maliciously do injury to the eased lands. In the event of a violation, the Grantor will give written notice to the Grantee of the violation(s) and the Grantee will have 90 days to rectify the violation(s). In the event the violation(s) has not been rectified to the satisfaction of the Grantor within said 90 days, the Grantee shall have the right to declare this easement null and void, and shall have the right to take full control of the easement area, without hindrance or delay, and may use its legal remedies for recovery from the Grantee of all damages sustained by acts of the Grantee.
17. Boundary disputes, trespass and other claims shall be the responsibility of the Grantee, with final approval by the Grantor.
18. Grantee’s obligation to perform shall be limited to resources that Jefferson County Board of Supervisors is reasonably able to provide and within the limits of available state and/or federal funds and of County funds required to be appropriated to match any state and/or federal funds.
19. All rights, duties and responsibilities herein of the Grantee shall take effect upon the date of the last signature contained herein.
20. This easement shall be binding on the parties hereto and their successors and assigns.
21. This easement shall be construed and enforced in accordance with the internal laws of the State of Wisconsin.
22. This easement sets forth the entire understanding of the parties and may not be changed except by a written document executed and acknowledged by all parties to this easement.
23. If any term or condition of this easement shall be deemed invalid or unenforceable, the remainder of this easement shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.

24. Enforcement of this easement may be by proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this easement, either to restrain or prevent the violation or to obtain any other relief. If a suit is brought to enforce this easement, the prevailing party shall be entitled to recover its costs, including reasonable attorney fees, from the nonprevailing party.

END OF CONDITIONS


IN WITNESS WHEREOF, the Grantor has caused this instrument to be executed on its behalf this 12th day February, 2016.

State of Wisconsin
Department of Natural Resources
For the Secretary

By  (SEAL)
Douglas J. Haag, Deputy Director
Bureau of Facilities and Lands

State of Wisconsin)
) ss.
County of Dane)

Personally came before me this 12th day of February, 2016, the above named Douglas J. Haag, State of Wisconsin Department of Natural Resources, to me known to be the person who executed the foregoing instrument and acknowledged that he executed and delivered the same as for the act and deed of said Department of Natural Resources.


* SHARON J. SMITH
Notary Public, State of Wisconsin
My Commission (expires)(is) 8/14/2017.

IN WITNESS WHEREOF, the Grantee has caused this easement to be executed on its behalf and accepts the terms and conditions this 4th day of November, 2015.

Jefferson County

By Jim Schroeder (SEAL)
JIM SCHROEDER

State of Wisconsin)
) ss.
County of Jefferson)

Personally came before me this 4th day of November, 2015, the above named Jim Schroeder, of Jefferson County, to me known to be the person who executed the foregoing instrument and acknowledged that he executed and delivered the same as for the act and deed of said Jefferson County.

Constance J. Freeberg
* Constance J. Freeberg
Notary Public, State of Wisconsin
My Commission (expires)(is) 6/12/2016.

This instrument drafted by:
Attorney Kristin A. Hess
State Bar # 1001214
State of Wisconsin
Department of Natural Resources

EXHIBIT "A"

Township 8 North, Range 15 East, Watertown Township, Jefferson County, Wisconsin

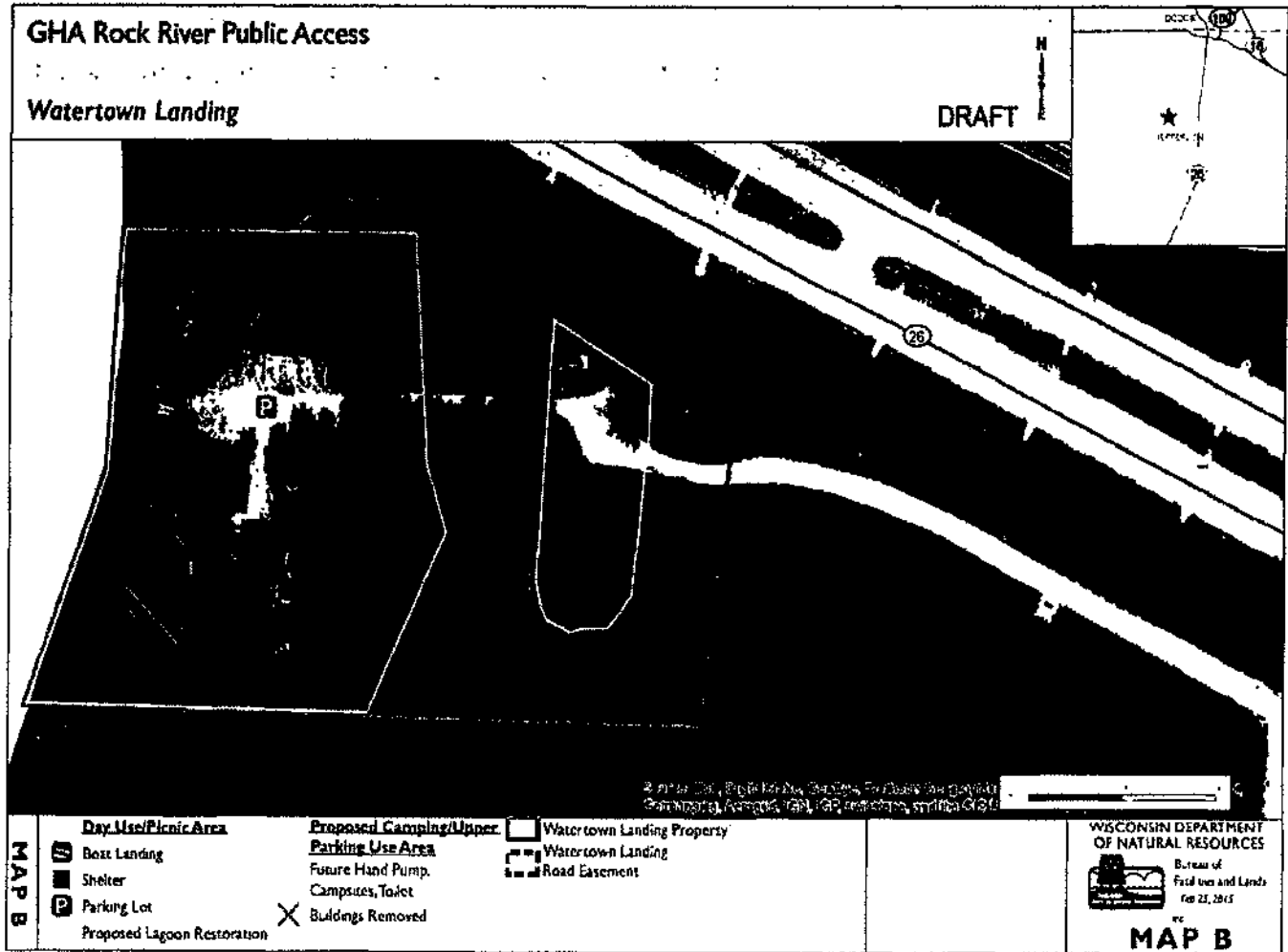
Section 17: A part of Government Lot 7, in the SW¼, bounded and described as follows:

Commencing at the ¼ point in the East line of Section 17; thence S88°06'W along the East-West center line of said Section, 4560.77 feet; thence S01°54'E, 891.85 feet to an iron pipe which is the POINT OF BEGINNING; thence S05°10'20"W, 486.47 feet to an iron pipe; thence S87°10'W, 659.53 feet to an iron pipe on the East bank of the Rock River; thence N09°48'E, 512.66 feet along a meander line of said river bank to an iron pipe; thence N88°53'20"E, 615.43 feet to the Point of Beginning, including all land lying between the meander line herein described and the East shore of the Rock River;

EXCEPTING THEREFROM Parcel 11 of Transportation Project Plat 1390-04-23-4.03 recorded on May 21, 2007 as Document No. 1220056 and as conveyed in a deed recorded on March 20, 2009 as Document No. 1254887;

TOGETHER WITH the rights to use a driveway within the Southerly highway right-of-way limits of STH 26 to existing CTH Y, between the stations of 618+00 to 625+00 as shown on the Transportation Project Plat 1390-04-23-4.03 recorded on May 21, 2007 as Document No. 1220056 and referenced in a deed recorded on December 17, 2008 as Document No. 1249240.

EXHIBIT "B"



This map is a draft and is not for use in any legal proceeding. It is intended to show the general location of the proposed public access areas. The actual location of the proposed public access areas will be determined by the Wisconsin Department of Natural Resources. The Wisconsin Department of Natural Resources is not responsible for any errors or omissions on this map. The Wisconsin Department of Natural Resources is not responsible for any damages or injuries resulting from the use of this map. The Wisconsin Department of Natural Resources is not responsible for any damages or injuries resulting from the use of this map.

EXHIBIT "C"

Implementation Plan ROCK RIVER PUBLIC ACCESS - CAPPIE'S LANDING A Glacial Heritage Area "River Based Conservation Area"



A collaborative plan by the
Jefferson County Parks Department and the
State of Wisconsin Department of Natural Resources
for the recreational use and management
of the Rock River Public Access – Cappie's Landing property

August, 2015

INTRODUCTION

This "Implementation Plan" for the Rock River Public Access Site – Cappie's Landing (property) provides a blueprint for moving forward with a cooperative venture between the State of Wisconsin Department of Natural Resources (Department) and Jefferson County (County) for the former Watertown Outboarders Inc. parcel of land located adjacent to the Rock River in the town of Watertown owned by the Department.

This property is located within the Glacial Heritage Area (GHA) project area and a comprehensive master plan was completed and approved by the Natural Resources Board in October 2009. The GHA master plan describes how the Department will manage and operate the 30,000 acres currently owned by the Department in the GHA (nearly all of which is within the nine State Wildlife Areas) and authorizes the Department to acquire another 32,000 acres (again, nearly all of which will be within the State Wildlife Areas). The master plan also authorizes a unique cooperative approach between the Department and the County to establish and manage seven new Conservation Parks, linking trails, and River-based Conservation Areas.

This property qualifies as a River-Based Conservation area under the GHA master plan. The primary purpose of the River-Based conservation areas in the GHA are to improve water quality, provide travel routes for wildlife, maintain and restore riparian habitat and provide recreation areas. This property was the first purchase under that acquisition authority.

This implementation plan for the property provides basic background information for the property and outlines the intended future development and management. The basis for developing an implementation plan is outlined in a Memorandum of Understanding (MOU) that was entered into between the County and the Department in June of 2013 to "set forth the agreements and understandings which have been reached ... regarding the acquisition, development and operation of State Park properties the Department purchases and the County operates in the GHA."

Although this river access site property is not designated as a State Park and at 6.6 acres may not be one of the "larger sites" for river-based access requiring an implementation plan per Section II of the MOU, the Department and the County have determined that development of an implementation plan is beneficial to both parties to clarify roles and responsibilities and set a vision for the future development and management of the site. Furthermore, the intended park-like vision that the County has for the property is beyond just a river access put-in/take-out site as the site will include picnicking, water based access primitive camping, shore fishing as well as motorized boat access which makes this property fit well with the intent of the MOU.

The plans for this property as articulated in this document have been developed collaboratively between the County and the Department. All of the intended uses described in this document are consistent with the GHA master plan. Consistent with the requirements of the MOU, this implementation plan will be posted on the Department's website for a period of 14 days to allow for public notification and comments on the draft implementation plan.

PROPERTY INFORMATION

This 6.13 acre property is located in the Town of Watertown, within the City of Watertown's extraterritorial boundaries. It lies between the City of Watertown and the Village of Johnson Creek in the north-central part of the County (see map A).

Property address: N8625 Jefferson Road, Watertown, WI 53094

Legal description: A part of Government Lot 7, Section 17, Township 8 North, Range 15 East, Watertown Township, Jefferson County, Wisconsin.

A. Natural and Cultural Resources

The property's vegetation is primarily mowed turf grass with some low, riparian woods and wetlands. It is fairly level to gently rolling from the east to the lower areas in the west. Approximately two thirds of the property is subject to seasonal flooding. The Rock River is the western boundary of the property and comprises about 600 feet of river frontage.

Currently there is a shallow lagoon adjacent to the boat landing/launch at the site. The area was dredged decades ago to create a protected area to moor boats owned by the Watertown Outboarders Club members. With each flood event, the silt from the river has filled the lagoon creating a very shallow area greatly reducing the effective use of this area for boat mooring or fishing. Department water regulation and zoning staff have evaluated the site and made a recommendation that the lagoon be returned to wetland status as it was prior to the creation of the lagoon.

The Department's Archeologist has been contacted and informed about the intended uses of the property. Records show there are two documented archeological sites on the property. A Natural Heritage Inventory (NHI) check was completed at the time of acquisition. Five species were identified in the review. (Note: Clearances from the Department's Archeologist/Bureau of NHC will be required prior to ground disturbing activities on the property.)

B. Facilities/Utilities

At the time of purchase there were nine structures located on the property. Eight of these structures have been removed by the Department as they were deemed not needed or compatible with the future intended use of the property, including five of the structures that were removed because they were located in the floodplain and were all damaged by flooding in the past. Based on their condition the structures were either sold and removed from the site or demolished and landfilled.

There is an existing concrete boat ramp which will remain as a motorized and non-motorized access point for boating recreation. A gravel driveway from Jefferson Road terminates at the launch area and a gravel parking area is also located near the launch facility. An open air roofed shelter building still remains adjacent to the boat landing. This structure will be retained to provide shade and protection from the elements for property users. A chain link fence located on the east/west boundary with a sliding gate will be retained to allow the property to be closed to vehicle traffic if needed during high water events or for other management purposes.

An overhead street lamp exists at the boat launch which was installed by the previous owners. Other non-essential electrical lines have been removed to make the area safe for public use. Telephone service is available at the site but not currently in operation. An existing drilled well was located in the floodplain near the boat landing. Due to its location in the flood prone area, it was abandoned and capped in 2014 by a licensed well installer. A septic holding tank still is located in the floodplain area. The tank has been pumped and cap locked. Abandonment of the vessel will occur in 2015 as part of the site reclamation process.

C. Existing Public Use of the Property

Site reclamation has been completed with all hazards and buildings removed. The property will open to the public upon signing of this Implementation Plan by Jefferson County and the Department.

D. Real Estate Considerations

The property was purchased in 2013 by the Department with Stewardship funding and funds donated by the Quirk Foundation. The access driveway from Jefferson Road to the property boundary is located on a deeded easement. The easement is granted to the Department and to the adjacent landowner to the

south by the Wisconsin Department of Transportation. At the time of signing of this implementation plan, there was no formal maintenance agreement in place for maintenance of the gravel driveway. The adjacent landowner uses the access for agricultural purposes.

SIGNIFICANT MANAGEMENT ISSUE OR NEEDS

Much of the property is in the floodplain and is seasonally flooded during high water level periods on the Rock River. Although the water recedes fairly rapidly, the surrounding turf areas remain saturated and unusable until the moisture levels decline. There is also an accumulation of mud and silt in some of the flood prone areas left when the water recedes. This will limit the development potential of the western two thirds of the property and may result in periods of closure to use to reduce property turf damage.

PROPERTY OVERVIEW

A primary purpose of the property is to provide non-motorized and motorized access to the Rock River. The site will also be developed and maintained to accommodate low intensity, park-like day use opportunities. Shore fishing will be abundant with 600 feet of river frontage and the development of a fishing pier. The open turf areas will serve as gathering and free play places for users. Picnic tables will be provided in strategic locations throughout the property. Additionally, a limited number of primitive camp sites will be developed for visitors who arrive by non-motorized watercraft allowing for extended trips on the river for water enthusiasts.

INTENDED RECREATIONAL USE AND MANAGEMENT

The property amenities will include the following:

- a motorized/non-motorized boat access ramp (existing)
- ADA accessible floating boat launch pier
- parking area for 20 vehicles with or without trailers (existing)
- picnic tables
- roofed open shelter building (existing)
- street pole lighting (existing) and possibly additional lighting
- shore fishing opportunities (existing)
- ADA accessible hard surface parking stall near launch with walkway to pier
- 2-4 primitive campsites-water access sites only. Fire ring, picnic table and tent pad
- drilled well with a hand pump
- single stall vault toilet
- small gravel parking area off entrance road out of the floodplain

The property will need minimal development to provide the amenities listed above. The existing site has well established turf grass for both the picnic areas and the camp site area. The existing gravel entrance road and parking area near the launch are also in good condition. The existing boat ramp is operational and the funds for a pier were donated by the former WTO Club organization. Department engineers are developing a design and will soon bid out the pier project. The Quirk Foundation has provided the County's Parks Department with a donation to cover the costs of installing a well/hand pump, vault toilet and the campground amenities for the sites.

Longer term development will include removal of old concrete slabs on the river shoreline to be replaced with natural rock rip-rap. The lagoon will also be restored to wetland habitat. The Department will take the lead on these two projects and attempt to secure funding to accomplish the projects.

It is important to note that during periods of high water, the lower portion of the property will be unavailable for user groups. The upper area (east side) will still provide a place for canoe/kayaks to launch and the camp sites can likely remain open.

See map B for location of existing facilities and approximate location of future facilities.

ROLES AND RESPONSIBILITIES

This is a cooperative venture between the Department and the County. Responsibilities of each party are outlined here and can be amended by agreement of both parties.

After approval of this plan, the Department and the County will enter into a formal easement agreement which will provide the County with the right to manage the lands and develop and operate the property.

A. Property Maintenance/Management

County: Routine maintenance including, but not limited to turf maintenance, building cleaning, trash/recycling removal, snow removal, pier maintenance, roofing, tree removal/trimming, road and lot maintenance, utility costs, and the associated management responsibilities typically associated with public lands.

Department: Project boundary posting with GHA signs and provide replacement signs as needed. Sign design will include either the logo or text recognizing the Department and the County's Parks Department as well as including the GHA logo. Signs must conform with Department standards.

B. Development

All development on the property will be in accordance with applicable state and federal regulations and will adhere to local land use (zoning) ordinances as practicable and consistent with Department policy.

Archeological clearance will be required when soil disturbance work is required that may impact the cultural resources as identified on the mapped sites from the Historical Society.

Development is subject to obtaining adequate funding.

a. Division of responsibilities

County: Drinking water well/pump, vault toilet and campground development. The County will work with and seek concurrence from the Department on the design and placement of new facilities.

Department: Shoreline restoration (rip-rap) lagoon restoration, floating ADA accessible pier, hard surface parking stall and walkway.

DEPARTMENT PROPERTY CONTACT

Dave Borsechnik, Recreation Specialist Sr., Fitchburg, 608-275-3249

COUNTY PROPERTY CONTACT

Joe Nehmer, Park Director, Jefferson County, 920-674-7260

The Department hereby agrees to this implementation plan and has caused this instrument to be executed on its behalf this 27th day October, 2015.

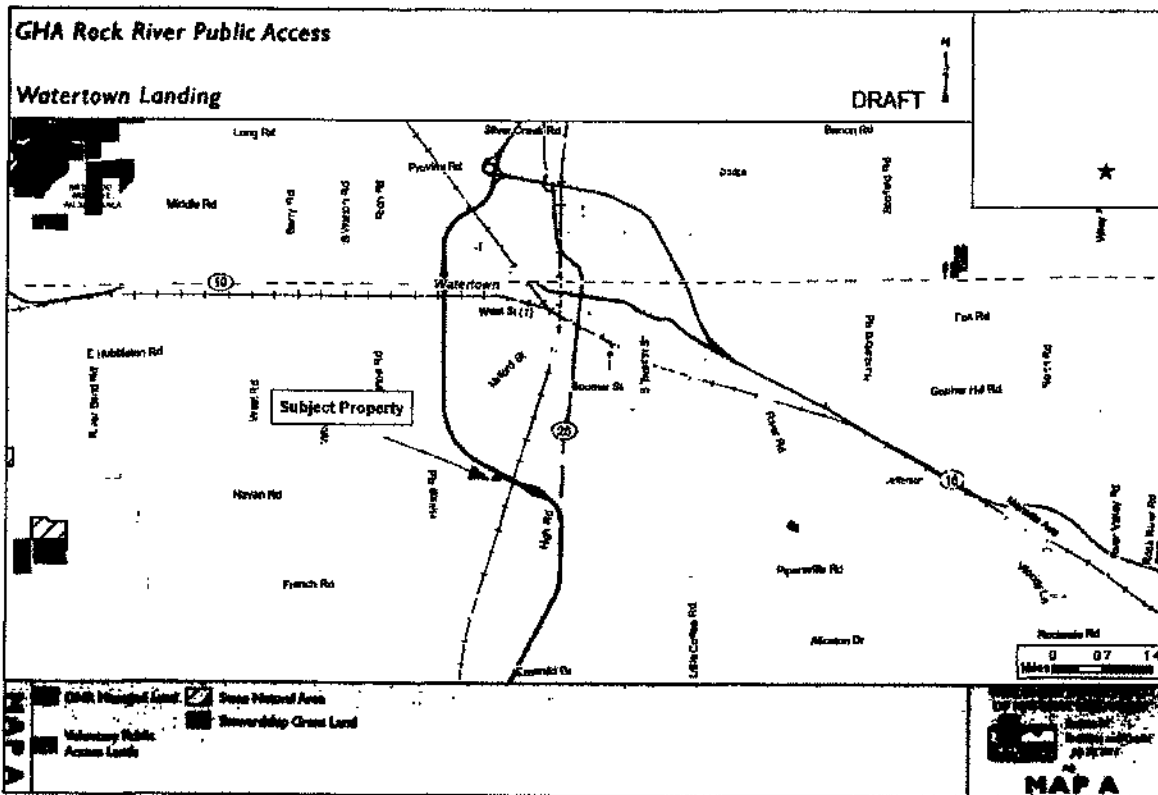
State of Wisconsin
Department of Natural Resources
For the Secretary

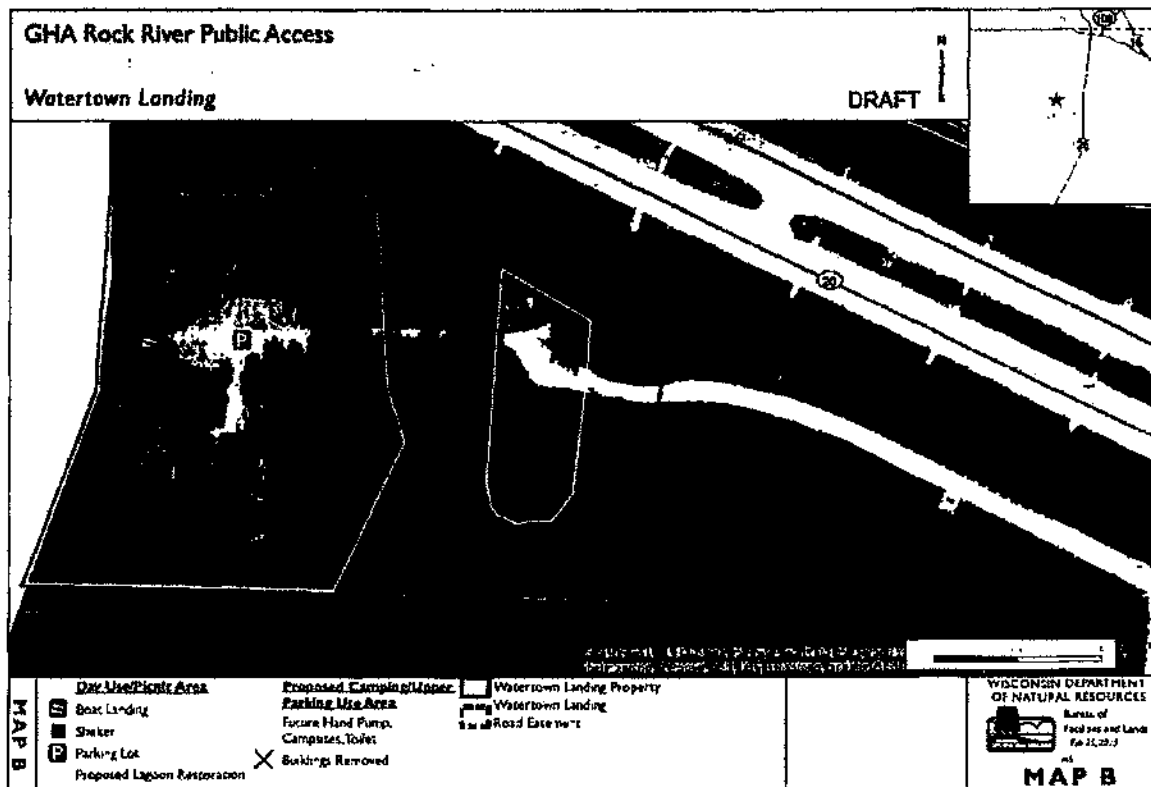
By  _____

The County hereby agrees to this implementation plan and has caused this instrument to be executed on its behalf this 27th day October, 2015.

Jefferson County
County Board Chair

By  _____





RESOLUTION NO. 2015-55

Approval of Implementation Plan for the Rock River Public Access Site -- Cappie's Landing

Executive Summary

The Jefferson County Parks Department is working in cooperation with the Wisconsin DNR to manage the former Watertown Outboarders, Inc. parcel of land located adjacent to the Rock River in the Town of Watertown as a River-based Conservation Area. The park is 6.6 acres, has approximately 600 feet of river frontage along the Rock River and lies between the City of Watertown and the Village of Johnson Creek. This River-based Conservation Area will provide non-motorized and motorized access to the Rock River. The site will also be developed and maintained to accommodate low intensity, park-like day use opportunities such as shore fishing and gathering and recreation sites. Picnic tables will be provided in strategic locations throughout the property and a limited number of primitive camp sites will be developed for visitors who arrive by non-motorized watercraft allowing for extended trips on the river for water enthusiasts.

WHEREAS, Jefferson County and Wisconsin DNR have developed an Implementation Plan for the Rock River Public Access Site -- Cappie's Landing in Watertown, and

WHEREAS, the property is located within the Glacial Heritage Area (GHA) project area and a comprehensive master plan was completed and approved by the Natural Resources Board in October 2009 and subsequently approved by the Jefferson County Board of Supervisors, and

WHEREAS, the master plan authorizes a unique cooperative approach between the Department and the County to establish and manage new Conservation Parks, linking trails and River-based Conservation Areas, and

WHEREAS, this property qualifies as a River-Based Conservation area under the GHA master plan with the primary purposes of improving water quality, providing travel routes for wildlife, maintaining and restoring riparian habitat and providing recreation areas, and

WHEREAS, this 6.6 acre site shall be a river access put-in/take-out site and will include picnicking, water based access, primitive camping, shore fishing as well as motorized boat access, and

WHEREAS, the Parks Committee recommends approval of the Implementation Plan.

NOW, THEREFORE, BE IT RESOLVED that the Implementation Plan for the Rock River Public Access Site Cappie's Landing in Watertown is hereby approved.

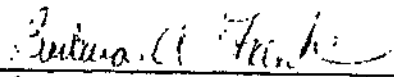
BE IT FURTHER RESOLVED that implementation of the plan may occur as funds are made available by the Board or from other sources.

Fiscal Note: No unbudgeted expenditures are planned at this time. Implementation will occur as future funding is obtained from other sources or approved by the Board.

STATE OF WISCONSIN)
) ss
COUNTY OF JEFFERSON)

I, Barbara A. Frank, County Clerk of Jefferson County, Jefferson, Wisconsin, do hereby certify that the attached is a true and correct copy of Resolution No. 2015-55, adopted at the October 13, 2015, Session of the County Board of Supervisors at the County Courthouse in the City of Jefferson.

WITNESS MY HAND AND SEAL this 14th day of October 2015.

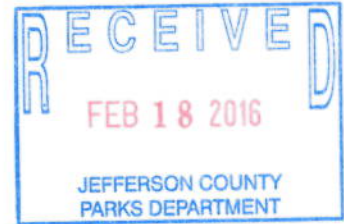


Barbara A. Frank
Jefferson County Clerk
Jefferson, Wisconsin



#13

Stephanie Schultz
85 Jackson Street
Fort Atkinson, WI 53538
February 12, 2016



Jefferson County Parks Department
Courthouse
311 S. Center Avenue, Room 204
Jefferson, WI 53549

Dear Jefferson County Parks Department:

I am writing to request a permit for an event on June 26, 2016. I'm requesting to put up tents on either side of the Korth Park pavilion (northwest and southeast sides). Neither of these tents will interfere with the trees or playground. These tents will be put up on the morning of June 26th and removed the evening of June 26th.

If approved, please send the permit information to me at the address listed above. If you have questions about my request, please contact me by phone at 920-988-2328 or by email at schuste@netwurx.net.

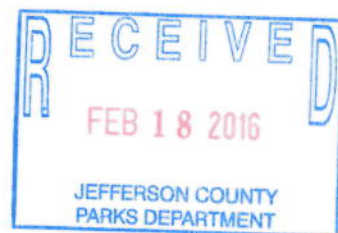
Thank you for your assistance. I look forward to receiving this information.

Sincerely,



Stephanie Schultz

Stephanie Schultz
85 Jackson Street
Fort Atkinson, WI 53538
February 12, 2016



Jefferson County Parks Department
Courthouse
311 S. Center Avenue, Room 204
Jefferson, WI 53549

Dear Jefferson County Parks Department:

I am writing to request a permit for an event on June 26, 2016. I'm requesting to run a generator for a cooler truck. I'm expecting this generator will run from approximately 2pm-4pm, but am unaware of exact timelines at the time of this request. I expect the time of running to not exceed a three hour window.

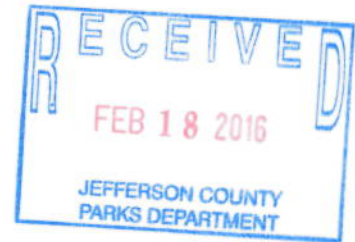
If approved, please send the permit information to me at the address listed above. If you have questions about my request, please contact me by phone at 920-988-2328 or by email at schuste@netwurx.net.

Thank you for your assistance. I look forward to receiving this information.

Sincerely,

Stephanie Schultz

Stephanie Schultz
85 Jackson Street
Fort Atkinson, WI 53538
February 12, 2016



Jefferson County Parks Department
Courthouse
311 S. Center Avenue, Room 204
Jefferson, WI 53549

Dear Jefferson County Parks Department:

I am writing to request a permit for an event on June 26, 2016. I'm requesting to have a DJ for the day of the wedding to encompass approximate times of 11am – 7:30pm. These times may narrow while planning continues, but will not exceed these times. I expect there will be equipment testing outside these times, but will not be continual loud noise.

If approved, please send the permit information to me at the address listed above. If you have questions about my request, please contact me by phone at 920-988-2328 or by email at schuste@netwurx.net.

Thank you for your assistance. I look forward to receiving this information.

Sincerely,

Stephanie Schultz



Date	Day of Week	Park Shelter		Event Type	# of Guests	Name	Rental	Security
6/25/2016	Saturday	Korth Park - Korth Lane	All Day	Wedding	-100	Stephanie Schultz	\$185.00	\$50.00
6/26/2016	Sunday	Korth Park - Korth Lane	All Day	Wedding	150	Stephanie Schultz	\$240.00	\$50.00

DANE CO PARKS

Tents/Special Equipment - chairs, tables, play equipment

Installing tents or other structures that are larger than 12' x 12' and require stakes or pins to be driven into the ground more than six inches will be charged an additional fee to cover the marking of underground utilities. A certificate of insurance may be required when bringing additional equipment into a park. Please call 608-224-3730 for more information.

WAUKESHA CO

There are no extra fees for having a bounce house or tents on the reserved site; only extra paperwork.

CITY OF WHITEWATER

We do allow them in the park and there is no additional fee, just the facility rental fee.

VILLAGE OF CAMBRIDGE

We do allow a bounce house and actually have one we rent out which is when we would charge the extra fee, but do not charge an extra fee if they bring one. I just make sure they have homeowners insurance coverage before their party, as that is where their liability would fall.

CITY OF JEFFERSON

We have allowed the tents in the past. We have a special events policy that does request \$10/day for amusements. I have allowed bouncy houses in the parks for no extra charge but do charge \$10 for dunk tanks.

Prior to receiving approval for a public event, the sponsor must provide a map of the park area showing the location of all facilities and services to include, but not limited to, concessions, rides, parking, fencing, portable toilets, dumpsters, stages, etc. Map shall be given to the department at least 30 days prior to the event and updated annually.

CITY OF WATERTOWN

We do allow large event tents and bounce houses with the following caveats:

1. We make the final decision on where the structure goes
2. Digger's hotline is contacted
3. Charge a \$25 fee
4. At least a two week timeline for the request

ROCK COUNTY

The special event fee covers large tents, bouncy houses, amusement park rides, etc. For instance, we could have a rental for the Beckman Mill shelter with 150 people- we would only charge the special event fee if they have a large tent, etc. We wouldn't charge for pop-up tents.

DODGE COUNTY

Yes, if they are renting a shelter we allow extra tents near the shelter they are renting. We charge \$25 for anything over 10 x 10 tent. We do allow bounce houses (and dunk tanks) but don't charge for them. We have only had a few over the years.



Wisconsin Conservation Endowment

Jefferson County Parks Endowment

December 31, 2015

Beginning Balance January 1, 2015		\$	16,455.17
<u>Additions</u>			
	Contributions		550.00
	Dividends and Interest Earned ¹		412.90
	Total		<u>17,418.08</u>
<u>Subtractions</u>			
	Distributions		(739.36)
	NRF Administrative Fees		<u>(160.51)</u>
	Total		<u>16,518.21</u>
<u>Market Adjustments</u>			
	Realized Gains on Investments ¹		8,746.31
	Unrealized Gains on Investments ¹		<u>(9,423.50)</u>
	Ending Balance ²	\$	<u>15,841.02</u>

¹ Dividends, interest and market gains & losses are allocated monthly based on the size of the fund relative to the endowment portfolio

² This report is subject to financial statement audit of the Natural Resources Foundation

From: [Williamson, Caitlin E - NRF](#)
To: [Joe Nehmer](#); [Mary Nimm](#)
Subject: Jefferson County Parks Endowments
Date: Thursday, February 11, 2016 11:15:12 AM

Hi Joe and Mary,

I just put a check in the mail for Jefferson County Parks, for the two annual distributions from the Jefferson County Parks Endowment (\$781.67) and the Trees for the Future in Jefferson County Parks (\$616.61).

I also wanted to let you know that we were able to work with our contacts to generously include two of our 2016 Field Trips as fundraisers for the Jefferson County Parks Endowment – details are below:

#45: Birds Galore at Glacial Drumlin

Saturday, May 21, 7-10:30AM

Leader: Aaron Stutz

Limit: 15

Cost \$25 per person

\$10 for Jefferson County Parks fund

Possible \$150 total donation (if trip fills)

#84: Bird Watching at Rose Lake SNA

Saturday, June 11, 9AM-NOON

Leader: Brad Webb

Limit 25

Cost: \$25 adult, \$15 child, per person

\$10 for Jefferson County Parks Fund

Possible \$250 total donation (if trip fills)

Our field trip guidebook is scheduled to go out later this month. Let me know if you have any questions.

Thanks,
Cait

Caitlin E. Williamson

Program & Development Coordinator

Natural Resources Foundation of Wisconsin



PO Box 2317
Madison, WI 53701

HERRO, CHAPMAN & HERRO

#15

AREA CODE 262
TELEPHONE 567-6916
FACSIMILE 567-6918

ATTORNEYS AT LAW
156 EAST WISCONSIN AVENUE
OCONOMOWOC, WISCONSIN 53066

G. WILLIAM CHAPMAN
MARK X. HERRO
SUSAN HERRO
CHARLES J. HERRO
EMERITUS

February 23, 2016

Jefferson County Parks
311 South Center Avenue, Room 204
Jefferson WI 53549

Re: Charles J. Herro, deceased
Donation to Interurban Trail

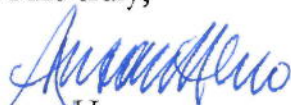
Dear Sir or Madam:

Enclosed is a check for \$575 payable to Jefferson County Parks, representing memorial donations made for Charles J. Herro. Mr. Herro died in January of this year. Please apply these funds to the Interurban Trail project.

You may send an acknowledgement of this donation to Mr. Herro's spouse at:
H. Patricia Herro
305 North Locust Street
Oconomowoc WI 53066

If you have any questions on this, please let me know.

Yours truly,



Susan Herro

SH:dbm

enclosures

[illegible]

CANOECOPIA 2016



Jefferson County
Parks Totals

Date Ran 3/1/2016
Period 12
Year 2015

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
1801 Parks	Revenue	(94,558.78)	(65,259.33)	(825,278.25)	(783,112.00)	(42,166.25)	(783,112.00)	42,166.25	105.38%
	Expenditures	64,980.06	76,413.33	815,926.03	916,960.00	(101,033.97)	916,960.00	101,033.97	88.98%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
	Total	(29,578.72)	11,154.00	(9,352.22)	133,848.00	(143,200.22)	133,848.00	143,200.22	0.00%
1806 Carol Liddle	Revenue	(13.43)	(6.67)	(107.92)	(80.00)	(27.92)	(80.00)	27.92	134.90%
	Expenditures	-	6,800.00	-	81,599.99	(81,599.99)	81,599.99	81,599.99	0.00%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
	Total	(13.43)	6,793.33	(107.92)	81,519.99	(81,627.91)	81,519.99	81,627.91	0.00%
1809 Carlin Weld	Revenue	-	(4.17)	(250.00)	(50.00)	(200.00)	(50.00)	200.00	500.00%
	Expenditures	-	298.48	5,029.39	3,581.78	1,447.61	3,581.78	(1,447.61)	140.42%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
	Total	-	294.32	4,779.39	3,531.78	1,247.61	3,531.78	(1,247.61)	0.00%
1811 Korth Park	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
	Total	-	-	-	-	-	-	-	0.00%
1812 Carnes Park	Revenue	-	(1,938.00)	(26,910.22)	(23,256.00)	(3,654.22)	(23,256.00)	3,654.22	115.71%
	Expenditures	399.00	18,343.85	30,408.84	220,126.15	(189,717.31)	220,126.15	189,717.31	13.81%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
	Total	399.00	16,405.85	3,498.62	196,870.15	(193,371.53)	196,870.15	193,371.53	0.00%
1813 Park Buildings	Revenue	(1,414.38)	(1,414.42)	(16,973.00)	(16,973.00)	-	(16,973.00)	-	100.00%
	Expenditures	11,950.11	2,247.75	24,196.08	26,973.00	(2,776.92)	26,973.00	2,776.92	89.70%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
	Total	10,535.73	833.33	7,223.08	10,000.00	(2,776.92)	10,000.00	2,776.92	0.00%
1814 Garman Nature	Revenue	-	(3,500.00)	(42,000.00)	(42,000.00)	-	(42,000.00)	-	100.00%
	Expenditures	1,137.15	4,666.67	56,174.81	56,000.00	174.81	56,000.00	(174.81)	100.31%
	Other Finances	-	(1,125.00)	(14,000.00)	(13,500.00)	(500.00)	(13,500.00)	500.00	103.70%
	Total	1,137.15	41.67	174.81	500.00	(325.19)	500.00	325.19	0.00%
1816 Glacial Heritage	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	1,100.00	3,795.00	13,200.00	(9,405.00)	13,200.00	9,405.00	28.75%
	Other Finances	-	775.33	-	9,304.00	(9,304.00)	9,304.00	9,304.00	0.00%
	Total	-	1,875.33	3,795.00	22,504.00	(18,709.00)	22,504.00	18,709.00	0.00%
1821 Snowmobile Trails	Revenue	(45,675.00)	(3,806.25)	(45,675.00)	(45,675.00)	-	(45,675.00)	-	100.00%
	Expenditures	-	3,806.25	45,675.00	45,675.00	-	45,675.00	-	100.00%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
	Total	(45,675.00)	-	-	-	-	-	-	0.00%
1824 Bike Trail	Revenue	(814.00)	(90.83)	(15,301.58)	(1,090.00)	(14,211.58)	(1,090.00)	14,211.58	1403.81%
	Expenditures	(1,050.83)	216.58	4,648.62	2,599.00	2,049.62	2,599.00	(2,049.62)	178.86%
	Other Finances	-	55.53	-	666.37	(666.37)	666.37	666.37	0.00%
	Total	(1,864.83)	181.28	(10,652.96)	2,175.37	(12,828.33)	2,175.37	12,828.33	0.00%
1826 Dog Park	Revenue	(7,336.79)	(3,191.67)	(50,180.08)	(38,300.00)	(11,880.08)	(38,300.00)	11,880.08	131.02%
	Expenditures	239.62	6,358.17	36,672.38	76,298.00	(39,625.62)	76,298.00	39,625.62	48.06%
	Other Finances	-	476.03	-	5,712.34	(5,712.34)	5,712.34	5,712.34	0.00%
	Total	(7,097.17)	3,642.53	(13,507.70)	43,710.34	(57,218.04)	43,710.34	57,218.04	0.00%
1840 Groundskeeping	Revenue	(3,434.67)	(3,911.58)	(46,483.45)	(46,939.00)	455.55	(46,939.00)	(455.55)	99.03%
	Expenditures	3,307.25	3,911.58	46,483.45	46,939.00	(455.55)	46,939.00	455.55	99.03%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
	Total	(127.42)	-	(0.00)	-	0.00	-	(0.00)	0.00%
Total All Business Units	Revenue	(153,247.05)	(83,122.92)	(1,069,159.50)	(997,475.00)	(71,684.50)	(997,475.00)	71,684.50	107.19%
	Expenditures	80,962.36	124,162.66	1,069,009.60	1,489,951.92	(420,942.32)	1,489,951.92	420,942.32	71.75%
	Other Finances	-	181.89	(14,000.00)	2,182.71	(16,182.71)	2,182.71	16,182.71	-641.40%
	Grand Total Parks	(72,284.69)	41,221.64	(14,149.90)	494,659.63	(508,809.53)	494,659.63	508,809.53	-2.86%