Parks Committee Agenda Jefferson County Jefferson County Courthouse 311 S. Center Avenue, Room 202 Jefferson, WI 53549 Revised 04-01-2016

Date: Monday, April 4, 2016

Time: 9:30 a.m.

Committee members: Tietz, Augie (Chair) Christensen, Walt Kelly, Mike (Vice Chair) Payne, Laura

Foelker, Matt (Secretary)

1. Call to order

- 2. Roll call (establish a quorum)
- 3. Certification of compliance with the Open Meetings Law
- 4. Approval of the agenda
- 5. Approval of Park Committee minutes for March 7, 2016
- 6. Communications
- 7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
- 8. Discussion and Possible Action Koshkonong Mounds Road at Indian Mounds and Trail Park
- 9. Discussion and Possible Action on Flood Mitigation Property Requests
- 10. Discussion and Possible Action on Pohlmann Park Silo & Parking Lot
- 11. Discussion and Possible Action on Request to Camp at Kanow Park
- 12. Discussion on Carnes Park East Parking Lot Project
- 13. Discussion on Milford Motors
- 14. Discussion on Fundraising for Interurban Trail
- 15. Discussion on Glacial Heritage Area (GHA) -Friends of GHA
- *16. Review of Financial Statements (February 2016) and Department Update Parks Department
- 17. Adjourn

Next scheduled meetings: Monday, May 2, 2016

Monday, June 6, 2016 Monday, July ???, 2016 Monday, August 1, 2016

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Parks Committee Minutes
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Date: Monday, March 7, 2016

Time: 9:30 a.m.

Committee members: Tietz, Augie (Chair) Christensen, Walt

Kelly, Mike, (Vice Chair) Payne, Laura

Foelker, Matt (Secretary)

1. Call to order

Tietz called the meeting to order at 9:30 a.m.

2. Roll Call (establish a quorum)

Present: Tietz, Foelker, Christensen, Kelly, Payne

Staff: Nehmer, Wiesmann, Ward, Wehmeier, Schroeder

Others: Brian Udovich, Highway Operations Manager, Julie Engel, Bill Burlingham,

Koshkonong Township, Frankie Fuller, GHA

3. Certification of compliance with the Open Meetings Law

Meeting posted according to Open Meetings Law

4. Approval of the agenda

Approved as written

5. Approval of Park Committee minutes for February 1, 2016

Foelker motioned to approve. Christensen seconded. Motion passes 5/0.

6. Communications

None

7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)

No public comments.

8. Discussion and Possible Action on Rotational Grazing at Dorothy Carnes Park

Engle talked about a process and implementation plan on rotational grazing for cattle. She will email additional information to the committee and staff. She would like the committee to consider this option and give their feedback on this type of management system. Engle addressed questions from the committee and staff. No action taken.

9. Discussion and Possible Action – Koshkonong Mounds Road at Indian Mounds and Trail Park

Nehmer explained that they met with all of the parties involved to discuss changes. Burlingham explained that the Archaeologist and Engineer have developed a proposal. This proposal will go to the State Historical Society for their approval. Ward's recommendation is that the county do nothing at this time. The Town has statutory rights in this situation. The County will need more information on this in order to take any further action.

Payne motioned to approve. Kelly seconded. Motion passes 5/0.

10. Discussion and Possible Action on License Agreement with the City of Watertown for Trail Maintenance on the Interurban Trail

A resolution was provided for review. The City of Watertown would like to open the trail from Humboldt Street to the river. The City will provide the maintenance and the necessary signage. This will be an agreement with the City of Watertown, WE Energies and the county.

Christensen motioned to approve. Foelker seconded to approve this agreement and sent it to the County Board for their consideration. Motion passes 5/0.

11. Discussion and Possible Action on Boat Launch Fees at Rock River Public Access for Cappie's Landing

Nehmer said that all of the necessary paperwork is in place. The committee should consider whether or not they want to charge fees. There is not enough staff to enforce fee collection. It was suggested that a donation box be located at the launch site.

Foelker motioned to approve a donation box at Cappie's landing Christensen seconded. Motion passes 5/0.

12. **Discussion on Public Access Easement for Rock River Public Access for Cappie's Landing**Nehmer said that the plan was approved and the easement has been signed.

Payne motioned to begin work on the site. Christensen seconded. Motion passes 5/0.

13. Discussion and Possible Action on Special Permit Use Request(s) at Korth Park

Information on area park fees was provided for review. A wedding event would like to put up two tents, run a generator for beverages and have a DJ for extended hours. He is looking for guidance from the committee. Kelly felt that it would be beneficial to limit this type of activity. There was a concern with the parking and being good neighbors of the park. Payne discussed developing a policy on these special requests. It was suggested that the security deposit be raised for an event of this magnitude. Wehmeier explained that it's not uncommon to require the party to pay for security for these types of events. Staff will develop a recommendation for revising the current policy for future events. No action taken.

Discussion on Parks Endowment Fund

Nehmer explained that they received checks in the amount of \$782 and \$617. Another information piece will be sent out for the endowment fund. No action taken.

14. Discussion on Fundraising for Interurban Trail

Nehmer said that approximately \$400,000 is available for the project and more grants and donations are being sought. No action taken.

15. Discussion on Glacial Heritage Area (GHA) – Friends of GHA

Frankie explained that there was a good turnout for the trailhead event. They are working with the Rock Lake Improvement Association, Rock River Coalition and Master Gardeners. Joe explained that they have meetings set up to move the GHA forward in cooperation and partnership. Friends of GHA are working on designing a website. No action taken.

16. Discussion on Canoecopia 2016

Weismann explained that they have a booth that will be set up at Canoecopia this weekend. They are still looking for volunteers to help run the booth. Contact Weismann if you can help out. No action taken.

17. Review of Financial Statements (December 2015) and Department Update – Parks Department

Financial statements were provided for review. No action taken.

18. Adjourn

Christensen motioned to adjourn at 11:11 a.m. Foelker seconded. Motion passes on a 5/0 vote

Interurban trail inching forward

By Steve Sharp steves@wdtimes.com | Posted: Tuesday, March 29, 2016 11:59 am

It seems lately almost every day brings about another small step toward realization of the Interurban Recreation/Transportation Bike and Pedestrian Trail that is hoped to someday link Watertown with Milwaukee's lakefront.

Monday's "step forward" came in the form of a productive meeting between Jefferson County officials and the Daily Times at the trail head in Watertown near the intersection of Humboldt and Clark streets.

Jefferson County Parks Committee Chairman Augie Tietz and Mary Nimm of the parks department spent a few minutes on the sunny, spring day updating a reporter on the progress of the trail and showing off its newly cleared, brushand debris-free condition that comes courtesy of city of Watertown workers in recent days.

The trail, to be completed in phases, will run from Watertown east toward Oconomowoc and will follow the We Energies-owned former electric rail line.

"When successfully completed, this entire project will make it possible to ride a bike on designated trails from the lakefront in Milwaukee all the way to Watertown," Mary Nimm of the Jefferson County Parks Department said. "Trails like this are good for our local economy, our health and our environment."

Jefferson County has identified outdoor recreation as a major component of its local economic development activities.

"Simply put, people and businesses want to be near these types of projects," Nimm said.



Interurban trail inching forward

Jefferson County Parks Committee
Chairman Augie Tietz and Mary Nimm of
the parks department stand at the
Watertown origin of the
InterurbanRecreation/Transportation Bike
and Pedestrian Trail that may someday link
Watertown with Milwaukee's lakefront.

Nimm said Monday the project will be phased, with the first phase costing just upwards of \$1.4 million. Jefferson County is continuing to raise funds to complete the work. The county recently received a \$50,000 donation for Phase 1 of the trail with that contribution coming from an anonymous foundation.

Phase I will extend from the Humboldt/Clark street area, across the Rock River to River Road, Tietz said, adding the county would have to build a bridge across that section of the river and this would consume approximately \$700,000 of the total cost. Tietz said bridge abutment replacement, if necessary, could drive up the cost.

"As of today, with grants, park funds, fundraising events and private donations of between \$5 and \$1,500, we have reached \$379,554. This takes us more than half-way to \$700,000," Nimm said. Additional grants are also being sought.

Tietz said the trail, at the completion of Phase I, will be paved and 10 feet wide. It would resemble trails along the state Highway 26 bypass.

Phase I could be complete and usable by the end of 2017, but the stretch from Humboldt Street to the river might be usable by this summer. Walkers, runners and casual bikers are expected to be able to use its crushed gravel surface by mid-2016. Tietz said the county is just awaiting a We Energies ratification of a licensing agreement before the surface of the trail is layered in temporary gravel.

Tietz said the 1.5-mile swath of pathway between Humboldt/Clark streets and the river will also require installation of a few safety devices. He said a safety device will be needed as the path crosses County Highway E. Another device, most likely a 6-foot-tall fence, will be installed at the edge of the Rock River to keep travelers safe until the bridge is put in place.

Anyone interested in helping to fund the trail is encouraged to contact Joe Nehmer or Nimm at 920-674-7260 or jeffcoparks@jeffersoncountywi.gov.

County updates parks endowment

With shrinking budgets be- mous donation, raising the fund coming more and more common, local units of government are having to come up with new and creative ways to bridge the gap between what they have, and what they need to meet the needs of growing communities.

In August of 2011, the Jefferson County Parks Department established a Parks Fund through the Natural Resources Foundation of Wisconsin to help bridge that gap. The fund has been developed to help offset the cost of future park maintenance and operations through tax-deductible donations.

The importance of parks and open space to the vitality and health of our communities is highlighted by the challenge donation made by a local business: Standard Process Inc.

Standard Process, a local whole foods and dietary supplement manufacturer, made a challenge to the community to match private donations up to \$5,000, dollar for dollar. The challenge was met almost immediately through an anony-

to the 2011 goal of \$10,000 overnight.

The Jefferson County Parks Department again is soliciting donations from everyone interested in perpetuating the County Parks and open spaces that make Jefferson County unique. In 2016, the goal is to increase the Jefferson County Parks fund by \$10,000.

All donations are tax-deductible and would be put toward future park development and maintenance projects. The Jefferson County Parks Fund is managed through the Natural Resources Foundation of Wisconsin which is a 501C-3 nonprofit organization based in Madison that works to promote the protection and enjoyment of Wisconsin's public lands, waters and wildlife.

Anyone interested in making a donation should contact the Jefferson County Parks Department at (920) 674-7260 or email at jeffcoparks@jeffersoncountywi.gov.

Watertown panel -

(Continued from page 1)

eras a server will also have to be installed, bringing the total cost of the security equipment to \$13,000. Opponents of the measure said the cost was too high in relation to the positive benefits the cameras will pro-

The commission considered funding for the Brandenstein Park master plan. It approved a \$50,000 preliminary budget from park improvement funds for the purchase of exercise equipment, a new playground and a basketball court. The specifics of the exercise equipment have yet to be determined.

In other business the commission:

Heard from citizen and Wisconsin Society for Ornithology member Ed Hahn. Hahn introduced the possibility of Watertown being designated by Bird City Wisconsin. Hahn

said that the city already meets many of the qualifications for the designation and he will be returning with a full presentation on the matter in the coming

Discussed the sale of alcohol at youth events in Washington Park. After questions were raised about the designation of a youth event and consistency between parks, action was tabled until more specific information can be presented to the commission.

Discussed the guidelines for the Boomer Street off-leash dog park. A ban on smoking within the park is being considered as well as age restrictions. Action was tabled until a full list of rules could be compiled.

- Approved the purchase of two foreclosed properties on Front Street for \$15,000. The final purchase will have to be presented to the Finance Com-

Watertown panel agrees to help fund bike trail

BY JAKE BATTERMAN iakeb@wdtimes.com

The Watertown Park, Recreation and Forestry Commission voted unanimously to help fund the first phase of the upcoming interurban bike and pedestrian trail in the southwestern part of the city at its meeting Monday

The commission will use \$3,300 from its park improvement fund to help cover the estimated \$10,900 cost of the trail that will run from the intersection of Clark and Humboldt streets to an area past the Rock River near the intersection of River Road and East Gate Drive. The cost would cover brush removal, landscaping, gravel, rail guards and a ditch

The commission considered bids for a new shade structure at Brandt/Quirk Park. It will use funds it received in a grant from the Ouirk Foundation to purchase the structure. The \$14,350 bid from Boland Recreation will likely be approved after the commission receives more information from the company about the durability of the canvas on the shade

The commission accepted a donation of equipment from the Watertown Youth Baseball Association (WYBA) to be placed at the Brandt Baseball Center. The baseball equipment donated included an outdoor batting cage, soft toss kits, hitting mats and pitching screens. The city will be responsible for installing and maintaining the equipment once it has been received.

In a split decision the commission approved the installation of seven video cameras around the Watertown Senior and Community Center. Several commission members recalled acts of vandalism and theft that have occurred in recent years and said that the cameras will increase safety and make it possible to identify criminals. In addition to the cam-

(Continued on back, col 1)

Subject:

FW: Oxbow Bend Road and Oxbow Bend Park lots

From: Kim Cheney [clerk.koshkonong@gmail.com]

Sent: Monday, March 14, 2016 1:22 PM

To: Kevin Wiesmann **Cc:** Bill Burlingame

Subject: Fwd: Oxbow Bend Road and Oxbow Bend Park lots

Kevin: In regards to the above email from a concerned resident. The town would like to see these lots be kept as open space and not for public use. It seems that some of the lots are being used for lake access. Is there a way for the county to keep an eye on this type of situation? And does the county have any further plans for these lots? Any information you could provide would be appreciated.

Kim

On Fri, Mar 11, 2016 at 9:07 AM, Bill Burlingame < chairperson.koshkonong@gmail.com> wrote:

----- Forwarded message -----

From: < Rebet@aol.com > Date: Friday, March 11, 2016

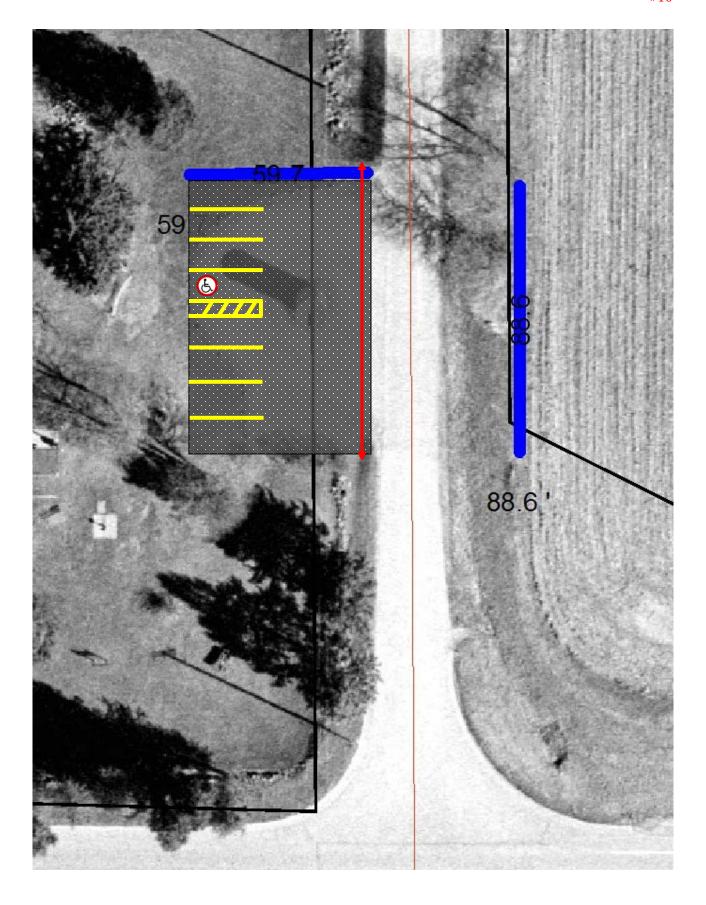
Subject: Oxbow Bend Road and Oxbow Bend Park lots

To: chairperson.koshkonong@gmail.com

Dear Chairman Burlingame: I have the two inquiries. One, is there anything that the Township can do to assure there is no future use and or development on the flood mitigation lots now owned by the county park district? We, the adjoining property owners were told that they would be open space in perpetuity at the time the county took them over. It has become apparent that people have used the old boat ramps on the channel side of the road, and have been using the lot next to n359 Oxbow for ice fishing access. Any help that the Township could provide would be appreciated. Second, is the Township Road Dept. going to clean up and restore the snow plowing damage on Oxbow Bend? There is extensive plowing damage on both sides of the road and from one end to the other. In some areas the plow was 3' to 4' off the road, damage that will not be easy for a residents to repair. Thank You, Rick Burnidge, n359 Oxbow Bend Rd.

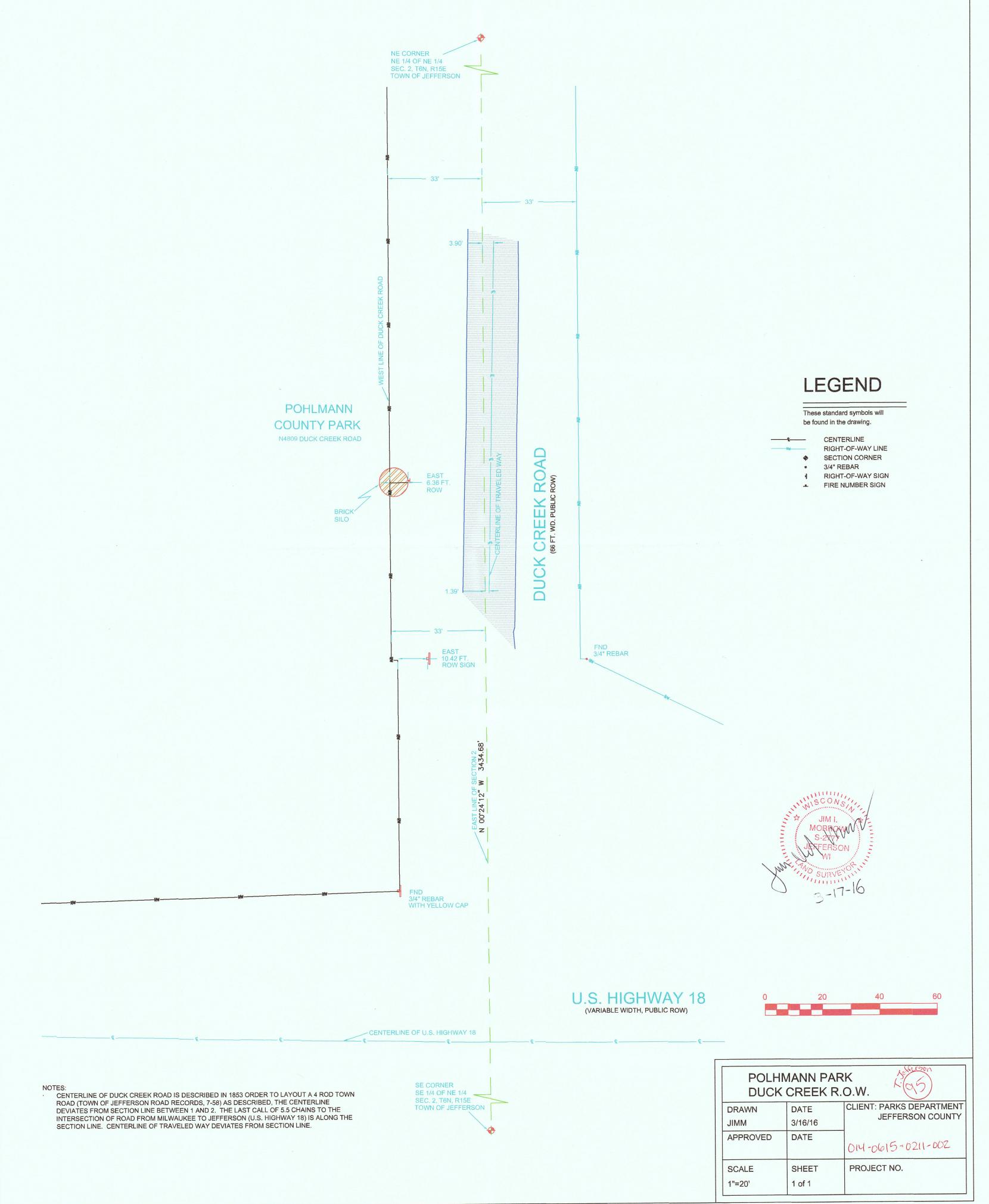
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Kim Cheney, Town Clerk Town of Koshkonong W5609 Star School Road Fort Atkinson, WI 53538 920-563-4510



KNOWN AS N4809 DUCK CREEK ROAD, TOWN OF JEFFERSON, JEFFERSON COUNTY, WISCONSIN

FIELD DATE: MARCH 3, 2016



Mary Nimm #11

Subject:

FW: Historic Canoeing at Kanow Park

From: Tim Brown [mailto:twbrown513@yahoo.com]

Sent: Friday, March 25, 2016 7:31 AM

To: Joe Nehmer

Subject: Historic Canoeing at Kanow Park

March 25, 2016

Dear Mr. Nehmer,

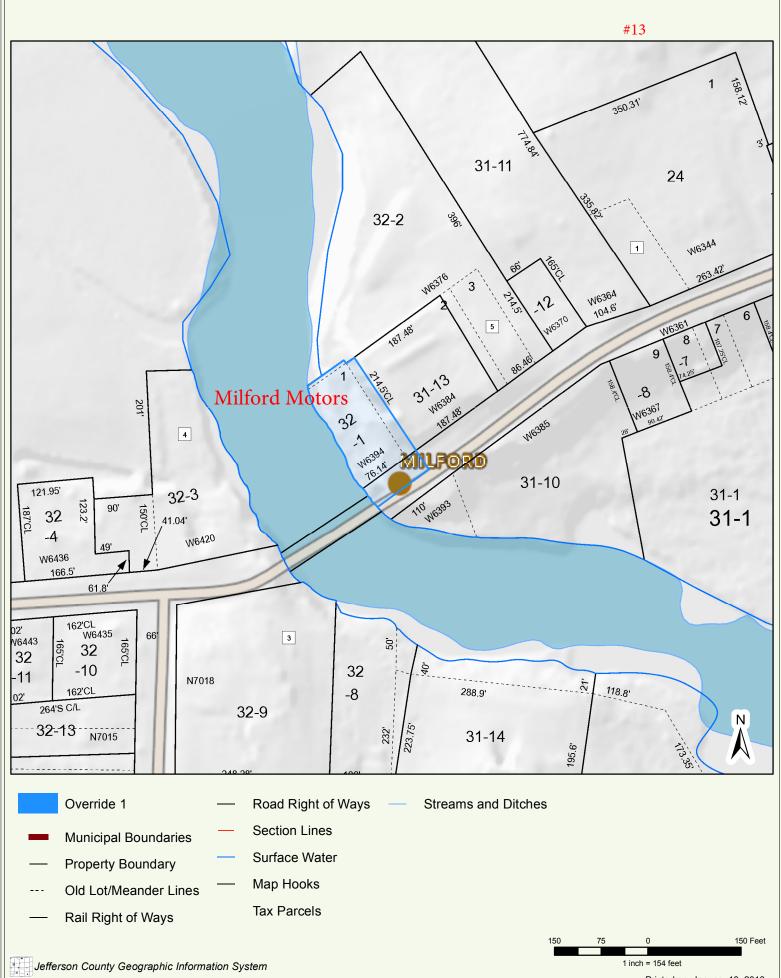
Several weeks ago I stopped into your office to discuss using a park for a campsite during a historic re-enactment canoe trip on the Rock River. I am a resident for Jefferson County, Johnson Creek, and I would like to ask for the use of Kanow Park for that campsite on Friday night May 20 and Saturday night May 21. Participants would be members of Goffe's Company and the Old Northwest Company portraying the lifestyle of people on the river in the late 1700's to the War of 1812.

I expect 10 - 20 individuals who would be coming from all over the State. I would like to be able to have them come into the park on Friday night for the event on Saturday and then stay over Saturday night as well. The campers and the site would all be of the period described. On Saturday we would trailer the canoes to Kaul Park for put-in, go down to Kanow for noon break and then continue to the take-out at Highway P.

Please present our request to the Parks Committee for approval at their April meeting. Hopefully this type of activity will appeal to the Committee. Please advise me of their approval and what fees may be required. You can reach me for further conversation at: 920-699-5655. Thank you for your support in this endeavor.

Sincerely, Tim Brown

1



3/21/2016

2

2016

Jefferson County
Parks Totals
Period
Year

								rear	2016
Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
1801 Parks	Revenue Expenditures	(64,066.91) 43,989.62	(63,079.58) 75,333.83	(131,139.98) 86,920.34	(126,159.17) 150,667.67	(4,980.81) (63,747.33)	(756,955.00) 904,006.00	(625,815.02) 817,085.66	17.32% 9.62%
Total	Other Finances	(20,077.29)	12,254.25	(44,219.64)	24,508.50	(68,728.14)	147,051.00	191,270.64	#DIV/0! 0.00%
1806 Carol Liddle	Revenue Expenditures Other Finances	(25.52)	- 6,802.33	(48.63)	- 13,604.65 -	(48.63) (13,604.65)	- 81,627.91	48.63 81,627.91	#DIV/0! 0.00% #DIV/0!
Total	other rindrices	(25.52)	6,802.33	(48.63)	13,604.65	(13,653.28)	81,627.91	81,676.54	0.00%
1809 Carlin Weld	Revenue Expenditures Other Finances	- - -	- 4,166.67 -	= = =	- 8,333.33 -	(8,333.33)	- 50,000.00 -	50,000.00 -	#DIV/0! 0.00% #DIV/0!
Total		-	4,166.67	-	8,333.33	(8,333.33)	50,000.00	50,000.00	0.00%
1811 Korth Park	Revenue Expenditures Other Finances	- - -	- - -	- - -	- - -	- - -	- - -	- - -	#DIV/0! #DIV/0! #DIV/0!
Total		-	-	=	=	=	=	=	0.00%
1812 Carnes Park	Revenue Expenditures Other Finances	- 444.77 -	(5,688.00) 21,802.29	- 444.77 -	(11,376.00) 43,604.59	11,376.00 (43,159.82)	(68,256.00) 261,627.53	(68,256.00) 261,182.76	0.00% 0.17% #DIV/0!
Total		444.77	16,114.29	444.77	32,228.59	(31,783.82)	193,371.53	192,926.76	0.00%
1813 Park Buildings	Revenue Expenditures Other Finances	(1,392.67) 1,194.72	(1,392.67) 1,392.67	(2,785.34) 2,812.98	(2,785.33) 2,785.33	(0.01) 27.65	(16,712.00) 16,712.00	(13,926.66) 13,899.02	16.67% 16.83% #DIV/0!
Total	Other Finances	(197.95)	(0.00)	27.64	(0.00)	27.64	-	(27.64)	0.00%
1814 Garman Nature	Revenue Expenditures	= =	41.67	- -	83.33	- (83.33)	500.00	500.00	#DIV/0! 0.00%
Total	Other Finances		(14.23) 27.43	-	(28.47) 54.87	28.47 (54.87)	(170.81) 329.19	(170.81) 329.19	0.00%
1816 Glacial Heritage	Revenue Expenditures	-	- 1,837.83	-	- 3,675.67	- (3,675.67)	- 22,054.00	- 22,054.00	#DIV/0! 0.00%
Total	Other Finances	<u>-</u>	(278.75) 1,559.08	<u> </u>	(557.50) 3,118.17	557.50 (3,118.17)	(3,345.00) 18,709.00	(3,345.00) 18,709.00	0.00%
1821 Snowmobile Trails	Revenue Expenditures Other Finances	(22,837.50) - -	(3,806.25) 3,806.25	(22,837.50)	(7,612.50) 7,612.50	(15,225.00) (7,612.50)	(45,675.00) 45,675.00	(22,837.50) 45,675.00	50.00% 0.00% #DIV/0!
Total		(22,837.50)	-	(22,837.50)	-	(22,837.50)	÷	22,837.50	0.00%
1824 Bike Trail	Revenue Expenditures Other Finances	(2,359.67) - -	(116,666.67) 116,989.58 746.11	(2,359.67) - -	(233,333.33) 233,979.17 1,492.22	230,973.66 (233,979.17) (1,492.22)	(1,400,000.00) 1,403,875.00 8,953.33	(1,397,640.33) 1,403,875.00 8,953.33	0.17% 0.00% 0.00%
Total		(2,359.67)	1,069.03	(2,359.67)	2,138.06	(4,497.73)	12,828.33	15,188.00	0.00%
1826 Dog Park	Revenue Expenditures Other Finances	(3,564.39) 980.86	(3,275.00) 8,512.42 (469.25)	(9,361.74) 1,207.56	(6,550.00) 17,024.83 (938.49)	(2,811.74) (15,817.27) 938.49	(39,300.00) 102,149.00 (5,630.96)	(29,938.26) 100,941.44 (5,630.96)	23.82% 1.18% 0.00%
Total		(2,583.53)	4,768.17	(8,154.18)	9,536.34	(17,690.52)	57,218.04	65,372.22	0.00%
1840 Groundskeeping	Revenue Expenditures Other Finances	(1,836.21) 1,592.16	(4,160.50) 4,160.50	(2,138.80) 2,138.88	(8,321.00) 8,321.00	6,182.20 (6,182.12)	(49,926.00) 49,926.00 -	(47,787.20) 47,787.12	4.28% 4.28% #DIV/0!
Total		(244.05)	-	0.08	-	0.08	-	(0.08)	0.00%
Total All Business Units	Revenue Expenditures Other Finances	(96,082.87) 48,202.13	(198,068.67) 244,846.04 (16.12)	(170,671.66) 93,524.53	(396,137.33) 489,692.07 (32.24)	225,465.67 (396,167.54) 32.24	(2,376,824.00) 2,938,152.44 (193.44)	(2,206,152.34) 2,844,627.91 (193.44)	7.18% 3.18% 0.00%
Grand Total Parks		(47,880.74)	46,761.25	(77,147.13)	93,522.50	(170,669.63)	561,135.00	638,282.13	-13.75%