

Office of the Sheriff - Jefferson County



411 S. Center Avenue
Jefferson, Wisconsin 53549-1703

Paul S. Milbrath, Sheriff

Jeffrey Parker, Chief Deputy

Paul Wallace
Administrative Captain



Jerry Haferman
Patrol Captain



Duane Scott
Jail Captain

AGENDA

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Jefferson County Courthouse, Room 112
311 S. Center Ave.
Jefferson, WI 53549

June 24, 2016 @ 8:30 a.m.

DWAYNE MORRIS, CHAIR; KIRK LUND, VICE CHAIR; MICHAEL WINEKE, SECRETARY; DICK SCHULTZ; ED MORSE

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time
6. Approval of the May 27, 2016 meeting minutes
7. Communications
8. Discussion with Attorney Kiesling – reference property adjacent to Training Facility
9. Discussion and possible actions on officer body cameras
10. Grants – Update of ongoing or new grants
11. Report from the Sheriff
12. Review monthly bills and financial items (May)
13. Report on the budget
14. Review monthly jail and patrol activity reports
15. Discuss / approve jail assessment fund items
16. Next meeting date is July 22, 2016 (Emergency Management)
17. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336
Toll Free: Jefferson County 1.800.675.7310

COUNTY BOARD COMMITTEE MINUTES

COMMITTEE: LAW ENFORCEMENT/ EMERGENCY MANAGEMENT COMMITTEE

DATE: May 27, 2016

Meeting called to order by County Admin. Ben Wehmeier at 8:30 a.m. Members of the committee present were: Kirk Lund, Dwayne Morris, Dick Schultz, Michael Wineke
Others present were: Sheriff Milbrath, Chief Deputy Parker, County Admin. Ben Wehmeier, Corp Counsel Blair Ward

Absent: Ed Morse

Compliance with open meetings law: County Admin. Ben Wehmeier assured compliance.

Elect Officers: Dick Schultz nominated Dwayne Morris for Chairperson, and seconded by Kirk Lund. As there were no other nominations, a unanimous ballot was cast. Dick Schultz nominated Kirk Lund for Vice Chairperson and Michael Wineke seconded. With no other nominations, a unanimous ballot was cast. Dick Schultz nominated Michael Wineke for secretary and Kirk Lund seconded. With no other nominations, a unanimous ballot was cast.

Chief Deputy Parker welcomed the new members and introduced the staff.

Review agenda: The agenda was approved as presented.

Public Comment: None.

Approval of minutes: A motion was made by Michael Wineke, and seconded by Kirk Lund that the February 26, 2016 minutes be approved as printed.

Communications:

- Have received a lot of positive feedback on the work of the deputies, especially with regards to the "Active Shooter Campaign." Just finished at Maranatha, all schools in the area have been finished – the courthouse has also had this training. Extremely high positive feedback.
- An audit of traffic safety grants was conducted and Jefferson County passed with extremely high marks. A lady from the Federal government was there and is very strict but we did wonderful.
- Sheriff Milbrath spoke about the K-9 ceremony that took place on May 19, 2016 and how the turnout was wonderful. Very appreciative of the support received for the deputy swearing ceremony as well.
- Dick Schultz passed along feedback he had received from a current inmate in the Jefferson County jail regarding his treatment in the jail. He responded that is going fine, as long as he was respectful, he was treated respectfully.
- Michael Wineke remarked on the professionalism and community relations of the department and how this reflects very well on the department and the community.
- Sheriff Milbrath spoke about the Heroin/Opiate Addition Program meeting that he attended on Monday. He spoke highly of this new program. County Admin. Ben Wehmeier talked about the "Cares" program which reinforces treatment options – not

for dealers, but for people who are in need of treatment. This program will be brought to the attention of the community very soon to educate the community on this. As a county we strive to let the community know about these programs so we can offer them as much knowledge as we can.

- Sheriff Milbrath then shared with the committee a new promotion the county is starting with the Tavern League regarding coasters that advertise safe driving after drinking. Jefferson County will provide these free to the taverns (distributors no longer hand these out for free.) Have a strong working relationship with the Tavern league – very impressed with the ongoing efforts of the department.

Grants – Update of ongoing or new grants:

- Sheriff Milbrath reported that we have received a \$425 grant from Kwik Trip for the generator project we are working on for the tower in Palmyra. We almost have enough money to get a rebuilt generator from Generac. We don't buy new as they cost \$6500 to \$7000 new. Someone bought one, turned it on and it didn't work so they sent it back to Generac. They then take it apart to see what went wrong so we actually get a "better than new" generator for about \$1800. Dwayne Morris asked if we requested this grant. Sheriff Milbrath replied that yes, he wrote the grant, he requested at most \$500.
- Working on a pre-grant for a FARO Total Station. It is an investigative tool that can do 3-D images of buildings/rooms. They cost \$80,000. Working with policegrants1.com which works with a vast majority of companies.
- Dwayne Morris asked if anyone else used one. Sheriff Milbrath answered that Dodge County has one. They got theirs through Land Information – free from zoning department. The Land Information and Sheriff's Office could use this. We would like to get a grant to cover the entire cost. However, there would most likely be a need to add some funds to cover the cost.
- This is not being written as a traffic/crime but as Homeland Security so that we could use this at a school for instance – we would be able to get a large school done in 1 ½ days. For instance, if there was an active shooter, or a fire, we would be able to bring up the building and be able to walk the fire department/police through the building if they couldn't see where they were going. The resource would be huge – it would be helpful at a crime scene or traffic crash.

Review of County Parking Ordinance:

- Blair Ward was approached by the County Fair Park Director asking for some revisions in the county parking ordinance that would allow him to designate parking areas at the fair park. The concern was that based on the various activities that take place, sometimes the parking will need to be restructured based on whatever activity is taking place at that time.
- The latest ordinance was enacted in 2005, Ward looked through and found that there were more changes that needed to be made. He took it to the infrastructure committee and they have also made some changes and will approve this at their next meeting. The Sheriff's Office has also been involved in looking over this ordinance to make any necessary changes.
- Dwayne Morris asked who has jurisdiction over the fair park. The fair park is private property and the city covers the street parking. The change to the ordinance is to attempt to solve 2 problems – internal parking issues at the county and then on the public roads and highways. We will try to keep this as one ordinance that covers

multiple different areas.

Report from the Sheriff:

- Sheriff Milbrath spoke about the swearing in ceremony of May 11. There were 10 new deputies, 6 hired in 2016 and 4 hired in 2015. The Honor Guard participated, Judge Koschnick swore them in, invited the family members to come up and pin their badge on the deputy. Try to bring a special meaning to the process.
- Chief Deputy Parker spoke of the news media interview that occurred May 26 regarding the recent bar break-ins that have happened in the surrounding area. Also, one of the co-actors was picked up May 26 in Illinois. Some of our Detectives are going down to perform a search warrant on his house to see if any of our property from the previous break-ins of our area bar burglaries is present. Unfortunately, last night, Aztalan bar was broken into. It does not appear to be the same individuals, as the MOs were not followed as in the past burglaries. It seems to be a “copy-cat” instance.
- Sheriff Milbrath then spoke about the propane system. Have been working with I-Comm, the manufacturers of the propane system. We sent a car to Detroit, MI to become EPA certified and received a free system. The problem we are having is that: at high speeds, the car runs great. However, when you stop or slow down they choke out. Then they have to be “hard cranked” and it takes a bit to get the liquid propane that is flooding the system out and then the car runs great again, until you have to slow down or stop again. Safety issues for officers and other drivers. I-comm notified us May 26 that they have the person who designed the system flying into Detroit from Europe to fix the issue. They believe to have this problem fixed and everything should be up and running by June 13. However, if they can’t get it fixed, the Sheriff has another manufacturer lined up to replace the system. We would then ship the current ones back.
- The new system we would be looking at would be a vapor system. With us being involved in this alternate fuel system for so long, it is good advertising for them as we have used it the longest by anyone in the country.

Review monthly bills and financial items (January - April): – The committee approved the monthly recap reports for January 2016 bills in the amount of \$111,057.44, February 2016 bills in the amount of \$287,597.87, March 2016 bills in the amount of \$144,390.13, and April 2016 bills in the amount of \$174,242.72. A spreadsheet summarizing current bills was reviewed by the committee members.

Chief Deputy Parker explained that new format of signing off by committee members. He also stated the February 2016 bill included the 911 system that was put in place which cost \$147,000. He also mentioned the new P-card system that was put in place to pay bills which includes cash back reimbursements.

Report on budget:

- At the end of April, we should be closing out at 33.33%. Most of our business units are under budget, only the jail is over at 34.70%. Hopefully with the 6 new deputies being hired, we should see a decline in overtime and that number should drop as well.
- Overall, we are showing about \$11,000 under budget.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were reviewed.

In regards to patrol activity, Chief Deputy Parker mentioned that we are usually on the lower end of motor vehicle accident fatalities for each year. An example for a weekend of traffic stops was 115 stops and 47 citations – this is a good percentage of giving warnings – more of an educational experience instead of an enforcement experience.

Sheriff Milbrath offered to bring in a map that shows where accidents occur in the county and what the reasons were as well to see where the issues are.

Jail assessment fund items: General fund items for the month totaling \$ 10,019.14 which included \$220.73 to Menards – Johnson Creek for building materials for the Booking copier cabinet, \$17.95 to Watson Ace of Jefferson for building materials for the Booking copier cabinet, \$345.95 to ZBM for jail upkeep supplies, \$2,234.51 to Interstate Pose Systems, Inc. for service calls for Emergency generator, \$3,500 to the Jefferson Co Literacy Council for jail inmate instruction for March & April, \$200 to Stanley Covergent Security Solutions to replace HD card reader, and \$3,500 to Jefferson Co Literacy Council for jail inmate instruction for May & June.

The jail assessment balance at the end of April is \$165,743.

As an example of what the fund is used for, Chief Deputy Parker stated that the jail camera system that was just put in which cost approximately \$146,000 was completely paid for out of the jail assessment fund.

Agenda Items: None noted at this time.

Adjourn

Next meeting date is June 24, 2016

A motion made by Kirk Lund to adjourn at 9:50 a.m., was seconded by Dick Schultz. Motion carried.

Motions Carried: 4 Lost: 0 .