

***Jefferson County Land & Water Conservation Committee Agenda  
"Working Together to Protect & Enhance the Environment"***

***Jefferson County Courthouse  
311 S Center Ave, Rm 112  
Jefferson, WI 53549-1701***

***Wednesday, July 20, 2016 @ 8:00 am***

***Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Laura Payne (Member), Frank Anfang (FSA Rep) and Margaret Burlingham (Public Member)***

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the July Agenda
5. Approval of the June 15, 2016 Meeting Minutes
6. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) July 2016 Report
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Natural Resources Conservation Service (NRCS) Report
9. Discussion and Possible Action on Operational Agreement between United States Department of Agriculture, NRCS, and Jefferson County Land & Water Conservation Committee
10. Discussion on Hoard's Dairyman Manure Pit
11. Discussion and Possible action on the Jefferson County Potter's Field Landmark Designation
12. Discussion on Memorandum of Understanding Between the City of Oconomowoc and Jefferson County Land and Water Conservation Department and Committee
13. Discussion on Farmland Preservation Program (FPP) - Nancy Lannert
14. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
15. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
16. Review of the Monthly Financial Report (May)
17. Discussion on Federal Reimbursement for the Wilke Easement
18. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications - Cliff Haberman, Town of Waterloo
19. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
20. Discussion on Items for the Next Agenda
21. Next Scheduled Meeting:
  - \_\_\_\_\_, 2016 @ 8:00 am in Room 112

## 22. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

# Land & Water Conservation Committee Minutes

## June 15, 2016

### 1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:00 am. Committee members Matthew Foelker (Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Laura Payne (Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; Gerry Kokkonen, LWCD; and Tom Portle, Department of Natural Resources (DNR) Non-Metallic Mining NR 135 (@ 8:25 am). Ed Morse (Vice Chair) was absent.

### 2. Roll Call (Establish a Quorum):

A quorum was established.

### 3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

### 4. Approval of the June Agenda:

The June agenda was reviewed by the committee members. No changes were proposed.

### 5. Approval of the May 18, 2016 Meeting Minutes:

Frank Anfang made a motion to approve the May 18, 2016 meeting minutes as written, Laura Payne seconded. Motion carried 6/0.

### 6. Communications:

- Department of Agriculture, Trade & Consumer Protection (DATCP) (June) Report. See attached.
- CREP Perpetual Easements Guidelines. See attached.

### 7. Public Comment:

There were no comments.

### 8. Natural Resources Conservation Service (NRCS) Report:

Mark Watkins informed the Committee of a new hire for the Jefferson County NRCS. Kathy Turner started 6/13/16 and will be in Jefferson County 2 days a week. Mark Watkins will contact Kathy Turner and request her presence at the monthly LWCC meetings.

### 9. Discussion on Non-Metallic Mining and Geographic Information Systems (GIS) Mapping:

Gerry Kokkonen along with Tom Portle gave an overview of Non-Metallic Mining NR 135. See attached. Gerry Kokkonen also provided a summary of his role and the utilization of GIS within the LWCD and other County departments.

### 10. Discussion on Hoard's Dairyman Manure Pit:

Nothing new to report at this time. The pit has been empty since January 2016. Mark Watkins will keep in contact with Hoard's and monitor the groundwater testing reports.

### 11. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):

There were no notices at this time.

**12. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP:**

There were no cancellations at this time.

**13. Review of the Monthly Financial Report (April):**

The most recent statement of revenues and expenditures (April) was distributed. See attached. Pete Hartz requested adding a line item to the 2017 Budget Request as a place holder for Adaptive Management. Mark Watkins will follow up.

**14. Discussion on Federal Reimbursements for the Wilke Easement:**

Mark Watkins and Gerry Kokkonen have completed the necessary paperwork for Federal reimbursement of Greg Wilke's easement. Mark Watkins and Gerry Kokkonen are in contact with NRCS to finalize the payment to Jefferson County.

**15. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications - Cliff Haberman, Town of Milford:**

Haberman Easement deadline is 7/31/2016. Gerry Kokkonen submitted a report and map. See attached.

**16. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements:**

Gerry Kokkonen submitted a report and map. See attached.

**17. Discussion on Items for the Next Agenda:**

Possible agenda items include: Items # 8, 10-16. High capacity wells, Adaptive Management, Protection of the Jefferson County Marsh, Groundwater Protection Plan, 2017 Budget Request.

**18. Next Scheduled Meeting:**

- July 20, 2016 @ 8:00 in Room 112

**19. Adjournment**

Frank Anfang made a motion to adjourn at 9:13 am, Pete Hartz seconded. Motion carried 6/0.

## **DATCP REPORT**

July 2016

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### **Land and Water Conservation Board**

- The next meeting of the Land and Water Conservation Board is August 2. The Board will address LWRM plan requests for approval, receive a report on the preliminary 2017 joint allocation plan and hear a presentation on an amendment to CREP spending authority.

### **Producer-Led Watershed Protection Grants**

- Applications are now being accepted for Producer-Led Watershed Protection Grants. Applications are due September 1<sup>st</sup>. More information and application materials can be found on the [DATCP website](#)<sup>1</sup>.
- The emergency rule for the Producer-Led Watershed Protection Grant program was extended. DATCP continues to work on the permanent rule for the program, which will be ATPC 52.

### **Conservation Reserve Enhancement Program**

- New CREP 15-year agreements and applications must now be submitted electronically via a secure FTP site. You will need a username and password provided by DATCP to access the site. Contact Brian Loeffelholz at 608-224-4632 when you are ready to submit your next CREP 15-year agreement and application for assistance.
- The CREP 15-Year CREP Agreement form (LWR-283) was updated to include a DATCP signature and remove the requirement to notarize landowner and county signatures. The updated agreement also clarifies landowner responsibilities under the CREP contract which should help enforce a contract or handle future compliance issues. The updated form is available on the CREP website and should be used for all new CREP applications. If you have agreements ready to submit using the old version we will accept them in the short term. A hard copy of the first page of the 15-year CREP Agreement including DATCP's signature will be provided in a mailing with the landowner incentive check and CREP cost share form.
- DATCP continues to offer CREP training for counties that covers CREP basics, county CREP responsibilities, and available tools. Trainings can be held locally and are a good opportunity for all partner agencies (LCD, FSC, NRCS, and DATCP) to convene and review CREP in their area. Contact [Brian.Loeffelholz@wisconsin.gov](mailto:Brian.Loeffelholz@wisconsin.gov) if you are interested in arranging a training or have any other CREP-related questions.
- With the retirement of Kris Modaff, all CREP agreement and easement applications, payment requests, buyout applications and questions should now be directed to Brian Loeffelholz until further notice.

### **Farmland Preservation**

- Two new AEAs will be designated and one existing AEA will be modified in 2016. The two new AEAs include the Evergreen Wolf River AEA in Langlade County and the North-West Pierce County AEA. Additional acreage in the Cadott Area Cooperative AEA in Chippewa County will be designated. After designation, there will be 33 AEAs in the state totaling just over 1,100,000 acres.
- DATCP has distributed copies of an editable Access database file to help track compliance issues related to the Farmland Preservation program. Counties can edit the file themselves or talk to Katy Vosburg, [Katy.Vosburg@wisconsin.gov](mailto:Katy.Vosburg@wisconsin.gov), for more information about making additional changes/updates to the base file.
- DATCP has been out monitoring PACE easements this year. So far, 8 of the 17 easements have been visited. The remaining easements will be visited later this year.

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<sup>1</sup> [https://datcp.wi.gov/Pages/Programs\\_Services/ProducerLedProjects.aspx](https://datcp.wi.gov/Pages/Programs_Services/ProducerLedProjects.aspx)

## **Conservation Engineering**

- DATCP has developed a simplified procedure for cancelling conservation engineering practitioner certification in cases where staff voluntarily agree to no longer maintain it. An example is where a practitioner no longer performs engineering duties and no longer wants to obtain PDHs. Talk to your engineering contact for additional information.
- The draft of the revised NRCS 635 Vegetated Treatment Area standard will be going out for broad review this week. There will be a two week period to review and provide comments back to the Standards Oversight Council team.

## **Other Items**

- After 30 years with DATCP, Kris Modaff will retire on July 7. Many of you have worked with her over the years on CREP agreements, Farmland Preservation agreements and SWRM grants. We thank her for all that she has done for conservation over the years and wish her the best as she begins this next chapter in her life.
- DATCP has a re-designed website. Although the [main web address](https://datcp.wi.gov)<sup>2</sup> is the same, the addresses for individual pages have changed. If you have any links to DATCP pages, or have pages bookmarked, you will need to reset your links.
- DATCP will be at Farm Technology Days July 19 – 21 near Lake Geneva in Walworth County. We will have information on the Producer-Led Watershed Protection grant program, as well as information about nutrient management planning and SnapPlus.
- DATCP staff will be participating in most of the NRCS Local Workgroup meetings being held around the state between July 14 and August 3. The workgroup meetings are opportunities to collaborate with partners on the NRCS Environmental Quality Incentive Program (EQIP) and other NRCS programs.

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<sup>2</sup> <https://datcp.wi.gov>

**Farmland Preservation Update**  
**July 20, 2016**  
**Submitted by Nancy L Lannert, Resource Conservationist**

Wisconsin Farmland Preservation Program offers farm owners property tax relief for protecting our State's soil and water resources. Landowners receive a tax credit on their Wisconsin Income Taxes for being in compliance with State Conservation Standards.

The tax credit is calculated at a flat per acre rate. In Jefferson County, most landowners receive \$7.50 per acre. Those landowners who are located in an Ag Enterprise Area (AEA) can sign a 15 year agreement with the State and receive \$10.00 per acre. Jefferson County has one AEA which is located in parts of Palmyra and Sullivan Townships.

Farm owners must comply with Wisconsin Statue NR 151 Non-point Runoff rules to qualify for the tax credit. There are essentially three requirements to the rules:

All farms must have and follow an approved conservation plan.

All farms must have and follow an approved nutrient management plan.

All livestock farms must meet manure management prohibitions and performance standards.

In Jefferson County, the Department has evaluated all participating landowners for compliance. The Wisconsin Department of Ag, Trade and Consumer Protection (DATCP) had mandated the Department to issue a Certificate of Compliance to all landowners who fully meet the conservation standards.

The deadline for issuing these certificates has been extended to December 31, 2016, although the department was 95% finished by November of 2015. Additionally, DATCP is requiring the Department to issue the certificates with a unique identification number for each landowner. The Department will be re-issuing close to 700 Certificates of Compliance in December, 2016.

To date, three manure management projects are waiting completion. It is anticipated that all landowners in the program will be in full compliance by the end of 2016.

All farms must have an on-site review at least once every four years to check for compliance with conservation standards.

Current Participation: 674 Farms

Total Acres: 108,684

Tax Credits returned to Jefferson County Landowners based on \$7.50 per acre: \$814,860

Additional Tax Credit of \$2.50 per acre for land under AEA Agreement: \$1,146

Number of landowners needing Certificates of Compliance: 28

Number of on-site farm visits completed in 2016: 185



United States Department of Agriculture

July 5, 2016

Benjamin Wehmeier  
Jefferson County  
320 South Main St.  
Jefferson WI 53549

Dear Mr. Wehmeier:

The closing deadline is extended, per the table below, for the Haberman Agricultural Land Easement enrolling in the Agricultural Conservation Easement Program, Agreement Number 545F481401GV9.

Authority to amend the timeline through a letter rather than a formal amendment is granted through program guidance.

Fiscal Year of Fund Obligation	Attachment with Associated Parcel	Deadlines		
		Closing	Payment Request	Fund Disbursement
2014	A	March 31, 2017	August 31, 2017	September 30, 2017

Please contact Kristin Westad at 608-633-6482 if you have any questions.

Sincerely,

GREG KIDD

Assistant State Conservationist for Easement Programs

Cc: Gerry Kokkonen  
Mark Watkins



**Memorandum of Understanding**  
**Between the City of Oconomowoc and Jefferson County Land and Water  
Conservation Department and Committee**

WHEREAS the City of Oconomowoc ("City") formed the Oconomowoc Watershed Protection Program ("OWPP") in 2014 to protect and improve the surface water quality in the Oconomowoc River watershed.

WHEREAS the City of Oconomowoc Wastewater Utility and Storm Water Utility are using the OWPP as a means to achieve compliance with their wastewater and storm water permits respectively.

WHEREAS the OWPP aims to protect and improve surface water quality by focusing on nonpoint source (agricultural) and point source (storm water in the Municipal Separate Storm Sewer System area) water pollution reduction.

WHEREAS the OWPP includes the Wisconsin Department of Natural Resources (WDNR) Adaptive Management program. The Adaptive Management program is a compliance method for complying with much lower phosphorus limits at the wastewater treatment facility in the future.

WHEREAS the WDNR conditionally approved the City of Oconomowoc Adaptive Management program on September 15, 2015.

WHEREAS the Jefferson County Land and Water Conservation Department and Committee ("County") and the City have a common interest in agricultural soil health/conservation, nonpoint source water pollution abatement, and the installation of best management practices ("BMPs").

NOW THEREFORE in consideration of these premises and the undertaking of each party to the other, the parties agree jointly and severally, as follows:

The above recitals are incorporated herein by reference. The consideration for this Memorandum of Understanding is the efforts of each party working cooperatively to advance mutual goals and objectives in the implementation of the OWPP.

1. The County will, as available staff time allows:
  - A. Attend program coordination meetings.
  - B. Upon request, and for targeted lands in the OWPP:
    - i. Review resource inventories, identify landowners and operators, review existing program records, identify potential applicable

BMPs and cost-sharing sources, and plan for landowner contacts and cost-sharing offers.

- ii. Accompany the OWPP Watershed AG Coordinator on farmer/landowner visits to promote the OWPP and the implementation of best management practices (BMPs).
  - iii. Conduct site analysis and BMP planning, as needed.
  - iv. Coordinate BMP designs and applicable permits including determining cost estimates, identifying cost share sources, and assisting with cost share contracts.
  - v. Oversee BMP construction/implementation and certification, if expertise allows.
  - vi. Assist the City with BMP pollutant reduction modeling by providing available input data.
- C. Track staff time spent on the OWPP and semiannually provide a report to the City including such items as.
- i. Hours and value (salary and benefits) of staff persons.
  - ii. Number and landowner/farmers contacted in the OWPP watershed.
  - iii. Types, number, and units of BMPs installed through direct County activities.
  - iv. Description of outreach such as publications and events provided by the County.
- D. Work with the City to establish an agreement for reimbursement should the necessary support to the City be more than typically absorbed by County staff.
- E. Provide other assistance to the OWPP as mutually agreed.

2. The City will:

- A. Lead the landowner contact and cost-sharing process through the OWPP Watershed AG Coordinator. The City may accompany County staff on farmer/landowner visits upon request to promote the program and the implementation of BMPs.
- B. Organize and lead OWPP coordination meetings.

- C. For City funds, approve landowner cost-sharing policies, BMP agreements, and the disbursement of funds.
- D. Take the lead in modeling as required.
- E. Assist the County in BMP planning and implementation upon request.
- F. Maintain records of OWPP project activity and landowner cost-sharing agreements.
- G. Share information with the County to the greatest extent practical. The City will provide monthly reports to the County updating them on the OWPP activities, outreach efforts, the general nature of agricultural projects planned and completed, program successes and water quality monitoring results.
- H. Work with the County to establish an agreement for reimbursement should the necessary support to the City be more than typically absorbed by County staff.
- I. Provide other assistance to the County as mutually agreed.

It is understood that the City or the County can cancel this MOU by giving the other party 30 days of written notice.

The City of Oconomowoc through the Oconomowoc Watershed Protection Program and the Jefferson County Land and Water Conservation Department and Committee understand and agree to the previous provisions outlined in this Memorandum of Understanding.

Jefferson County Land and Water Conservation Department	Date
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Jefferson County Land and Water Conservation Committee	Date
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City of Oconomowoc	Date
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## **OPERATIONAL AGREEMENT**

between

**UNITED STATES DEPARTMENT OF AGRICULTURE  
NATURAL RESOURCES CONSERVATION SERVICE**

and

**JEFFERSON COUNTY, WISCONSIN**

### **I. Purpose**

The purpose of this Operational Agreement is to identify the responsibility of Jefferson County Wisconsin, hereafter called "County" and the United States Department of Agriculture, Natural Resources Conservation Service, hereafter called "NRCS", regarding the employment, administration, and training of field office employees; the provision, use, and responsibility for either County or NRCS owned/maintained equipment and supplies; the maintenance of fiscal and activity reports; and to define roles and responsibilities relating to the development of conservation priorities and policies.

### **II. Background:**

The County, acting through its Land & Water Conservation Committee, or equivalent conservation organization partner, is responsible for planning, setting priorities and implementing land and water conservation programs as authorized under Chapter 92, Wisconsin Statutes.

The NRCS is authorized and directed under the terms of various federal statutes to carry out an assortment of Soil and Water Conservation Programs and to provide landowners, State and local governments, and other entities with natural resource conservation technical assistance, counseling, planning/design, and implementation activities. The NRCS has been granted specific authority to enter in to agreements with local Conservation Departments to share/leverage human and capital resources to address local resource concerns of each party's respective missions, goals, and objectives.

It is mutually agreed that because this agreement provides guidelines for rendering specialized and technical services to State and local units of government pursuant to Title III, Section 302, of the Intergovernmental Cooperation Act of 1968 (P.L. 90-577), and OMB Circular No. A-97 the roles of the County and NRCS will be defined as follows:

A. The NRCS will:

1. Designate the Assistant State Conservationist for Field Operations as the NRCS liaison to the County for this Agreement.
2. Provide technical training to County employees in the art and science of soil conservation and water quality technology, the techniques of maintaining NRCS records and the techniques of supervision and management, to the extent that NRCS personnel and facilities can be made available.
3. Provide consultation and guidance to the Land Conservation Committee Members, County Conservationist, and County Conservation staff on NRCS policy and technical issues when requested.
4. Through the District Conservationist:
  - a. Collaborate with the County to develop work strategies designed to meet the soil and water conservation goals and objectives of the County Land and Water Resource Management Plan, as well as NRCS's Local Work Group, State Technical Committee, and Agency Priorities.
5. Acknowledge the County Land and Water Resource Management Plan when convening the Local Work Groups for developing and updating County conservation priorities.
6. Assist County employees when operating under the technical guidance of the NRCS to become proficient in doing technical work.
7. Assist County office personnel to become proficient in office procedures. Office personnel will assume responsibility for such office activities as mutually agreed to by the County and NRCS.
8. Authorize County employees, with proper clearance, to use NRCS equipment and supplies that are available within the County when such use will increase the effectiveness of the program of work of the County.
9. Require NRCS employees who use County equipment and supplies to follow the regulations and procedures required by the County.
10. Assume responsibility for damage or loss of County equipment, due to negligence or inappropriate use by an NRCS employee.
11. Ensure NRCS employees working within the County has a solid grasp and understanding of all relevant federal, State, and local laws and ordinances for which conservation program participants must comply.

12. Acknowledge State and County standards and specifications related to conservation work, and help inform prospective participants of such requirements. NRCS has no authority to assume joint responsibility when the County adopts standards and specifications that differ from NRCS standards and specifications. NRCS has no authority to help the County apply practices for State or County programs using standards and specifications that are not contained in the FOTG.
13. Assume all responsibility for certification of need, practicability and performance of NRCS financial assistance program practices within the County.

B. The County will:

1. Designate the County Conservationist, or equivalent, as the County staff supervisor and liaison for this Agreement.
2. Provide training to NRCS employees on State and/or County laws and ordinances related to conservation program implementation.
3. Provide technical support to NRCS with the agency's conservation program implementation at the County level.
4. Through the County Conservationist, or equivalent:
  - a. Collaborate with the NRCS to develop work strategies designed to meet the soil and water conservation goals and objectives of the County Land and Water Resource Management Plan, as well as NRCS Local Work Group, State Technical Committee, and Agency Priorities.
5. Include County resource concerns and priorities as set by the Local Work Groups when developing and updating the County Land and Water Resource Management Plan.
6. Acknowledge NRCS standards and specifications contained in the FOTG related to federal conservation work, and help inform prospective participants of such requirements.
7. **ACKNOWLEDGE OF SECTION 1619 COMPLIANCE.** The County shall only utilize NRCS customer files and information to carry out work of the NRCS programs, to include conservation planning activities and technical assistance. Use of NRCS customer case file information is not to be used outside of official NRCS business, without consent from Landowner. The purpose of this Acknowledgment of Section 1619 compliance is to require acknowledgement by County partners of the requirement of Section 1619 of the Food, Conservation, and Energy Act of 2008 (the 2008 Farm Bill), which prohibits disclosure of certain information by the

Department of Agriculture and its cooperators (partners) who assists NRCS in the delivery of conservation-related service. Those individuals or organizations that assist NRCS with providing conservation-related services are known as NRCS Conservation Cooperators.

8. Adopt and require County employees to use NRCS standards and specifications contained in the FOTG in conservation planning and the application of soil conservation and water pollution abatement practices when assisting property owners, units of government and others. Reimbursement for technical assistance may be required under terms of a separate agreement.
9. Provide equipment and supplies for County staff working under the terms of this agreement.
10. Authorize NRCS employees to use County equipment and supplies as appropriate in carrying out the County Land and Water Resource Management Plan.
11. Assume responsibility for damage or loss of NRCS equipment when such damage or loss is due to negligence or inappropriate use by a County employee.
12. Maintain records of work activities and accomplishments on federally funded project to ensure that:
  - a. Conservation planning and application and other required conservation activities can be reported as needed by the County and NRCS.
  - b. County employees are performing work within their engineering job approval authority, as indicated on the NRCS/DATCP joint engineering job approval practitioners' certification.
  - c. Documentation is available for quality assurance reviews.
13. Use NRCS Government Owned Vehicle (GOV) provided:
  - a. Use is for official business and does not cause any conflict of interest or appearance issues as determined by NRCS.
  - b. County submits proof of current liability insurance policy that names the USDA as an insured and in an amount approved by the NRCS (minimum \$500,000).
  - c. Each County driver applicant provides a copy of their valid State driver's license.

- d. County driver receives written NRCS authorization prior to beginning use. This will be a Letter of Authorization for NRCS Vehicle Use issued by the NRCS Assistant State Conservationist for Field Operations. A copy of this letter must be in possession of the County user while operating a USDA NRCS vehicle (see attachment A of this Agreement).
- e. Vehicle is otherwise available (not scheduled for NRCS user), prior to use. Local NRCS approval is provided by the NRCS District Conservationist or Acting, and the employee using the vehicle properly signs for the GOV on the local NRCS sign-out sheet.

### **III. It is mutually agreed that:**

- A. By signing this agreement, the parties agree that all programs and/or activities provided for under this agreement will be conducted in compliance with all applicable federal, State, and local laws, rules, regulations, and policies.
- B. Civil rights policies will be complied with by entities that assist NRCS in administering its programs and services and are recognized as Partners. The Department of Agriculture Regulation 7 CFR, Part 15.5, DR 4330-2, and the NRCS General Manual Title 230, Part 405 set forth agents of the agency's responsibilities in program delivery with respect to Equal Opportunity.
- C. Ethics/Conflict of Interest; NRCS staff are required to inform their Supervisor when attempting to participate in NRCS Programs (i.e. applying, contracting, etc.), and remove themselves from certain decisions (i.e. developing ranking questions, ranking certain applications, etc.) that may influence how programs are administered within their jurisdiction. NRCS encourages County staff to be cognizant of potential conflicts of interest when they are supporting NRCS Programs, and attempting to be a Program Participant at the same time. It is recommended County staff pursue the same ethical standards as NRCS to avoid any potential for, or the appearance of a conflict of interest.
- D. This agreement shall become effective on the date of the NRCS State Conservationist signature and shall continue in effect until September 30, 2018 unless terminated by either party. Any party to this agreement may terminate the agreement as it applies to that party upon notice in writing to the other parties at least sixty (60) days prior to the date of termination. Any party may request amendment of the agreement by notifying the other parties in writing of the nature and purpose of the requested amendment.
- E. Memorandum of Understanding and associated agreements between NRCS, conservation partners and American Indian Tribes are to be evaluated and modified to avoid conflicts of interest. NRCS policy for support comes from Manual Title 440 Section 504.14 (Amend. 68 - November 2012) Conservation Partners and includes the following

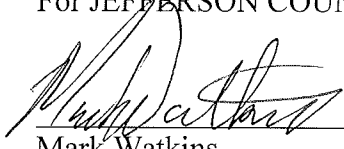


guidance as it related to support of partners who solicit to obtain reimbursement for services provided:

1. Conservation partners who are co-located in NRCS offices and decide to compete as thirty-party vendors of Technical Service Providers (TSP) assistance must relocate their TSP-associated business outside NRCS offices and information systems.
2. In order to provide fair access to competitive grants and agreements, those conservation partners that wish to compete for TSP contracts and/or agreements, must find separate arrangements when they share NRCS office space, customer files and information, and NRCS equipment. These separate arrangements will ensure that partners wishing to act as TSPs will not have an unfair competitive advantage when soliciting competitive contracts and agreements with NRCS or when contracting with program participants.

As a condition of an Operational Agreement with the Jefferson County Department of Land Conservation and its Committee assures and certifies that is is in compliance with and will comply in the course of the agreement with all applicable laws, regulations, Executive Orders and other generally applicalbe requirements, including those set out in 7 CFR 3015.205(b) which hereby are incorporated in this agreement by referernce, and such other statutory provisions as are specifically set forth herein.

For JEFFERSON COUNTY:



Mark Watkins  
County Conservationist

6/30/16  
Date

\_\_\_\_\_  
County Land Conservation Committee  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Board of Supervisors Chair  
(as applicable)

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Board of Supervisors vice Chair  
(as applicable)

\_\_\_\_\_  
Date

For UNITED STATES DEPARTMENT OF AGRICULTURE  
NATURAL RESOURCES CONSERVATION SERVICE

\_\_\_\_\_  
<insert name>  
NRCS District Conservationist

\_\_\_\_\_  
Date

\_\_\_\_\_  
<insert name>  
NRCS Assistant State Conservationist – Field Operations

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jimmy Bramblett  
NRCS State Conservationist

\_\_\_\_\_  
Date  
(agreement effective date)

Jefferson County  
Land & Water Conservation Totals

Date Ran 6/21/2016  
Period 5  
Year 2016

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
7001 Land & Water	Revenue	(31,076.75)	(47,196.08)	(172,316.94)	(235,980.42)	63,663.48	(566,353.00)	(394,036.06)	30.43%
	Expenditures	47,368.78	47,196.08	232,408.38	235,980.42	(3,572.04)	566,353.00	333,944.62	41.04%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	16,292.03	(0.00)	60,091.44	0.00	60,091.44	-	(60,091.44)	0.00%
7002 Wild Life Crop	Revenue	-	(1,666.67)	(275.00)	(8,333.33)	8,058.33	(20,000.00)	(19,725.00)	1.38%
	Expenditures	-	1,666.67	2,824.68	8,333.33	(5,508.65)	20,000.00	17,175.32	14.12%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	-	2,549.68	-	2,549.68	-	(2,549.68)	0.00%
7007 Nutrient Manage	Revenue	-	(20.83)	(150.00)	(104.17)	(45.83)	(250.00)	(100.00)	0.60
	Expenditures	-	20.83	60.08	104.17	(44.09)	250.00	189.92	0.24
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	-	(89.92)	-	(89.92)	-	89.92	-
7008 County Cost Share	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	-	-	-	-	-	-	0.00%
7009 Hope Lake	Revenue	-	-	(1,853.90)	-	(1,853.90)	-	1,853.90	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	-	(1,853.90)	-	(1,853.90)	-	1,853.90	0.00%
7010 Resources	Revenue	-	(4,083.33)	(6,727.00)	(20,416.67)	13,689.67	(49,000.00)	(42,273.00)	13.73%
	Expenditures	-	4,083.33	6,727.00	20,416.67	(13,689.67)	49,000.00	42,273.00	13.73%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	0.00	-	0.00	(0.00)	-	-	0.00%
7011 Non Metallic	Revenue	1,426.25	(40.42)	7,131.25	(202.08)	7,333.33	(485.00)	(7,616.25)	-1470.36%
	Expenditures	0.96	40.42	25.14	202.08	(176.94)	485.00	459.86	5.18%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	1,427.21	(0.00)	7,156.39	(0.00)	7,156.39	-	(7,156.39)	0.00%
7012 Mud Lake	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	-	-	-	-	-	-	-
7013 Rome Ponds	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	-	-	-	-	-	-	0.00%
7014 Gypsy Moth Program	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	-	-	-	-	-	-	0.00%
7016 Southern Area	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	-	-	-	-	-	-	-	0.00%
7019 Farmland Preservation	Revenue	(81.27)	(26,362.50)	(374.21)	(131,812.50)	131,438.29	(316,350.00)	(315,975.79)	0.00
	Expenditures	147,748.91	44,907.33	150,314.98	224,536.66	(74,221.68)	538,887.98	388,573.00	0.28
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	147,667.64	18,544.83	149,940.77	92,724.16	57,216.61	222,537.98	72,597.21	-
7020 County Farm	Revenue	8,684.83	(122.50)	(9,419.85)	(612.50)	(8,807.35)	(1,470.00)	7,949.85	640.81%
	Expenditures	110.47	122.50	233.24	612.50	(379.26)	1,470.00	1,236.76	15.87%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Total	8,795.30	-	(9,186.61)	-	(9,186.61)	-	9,186.61	0.00%
Total All Business Units	Revenue	(21,046.94)	(79,492.33)	(183,985.65)	(397,461.67)	213,476.02	(953,908.00)	(769,922.35)	#DIV/0!
	Expenditures	195,229.12	98,037.17	392,593.50	490,185.83	(97,592.33)	1,176,445.98	783,852.48	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
	Grand Toat Land Conservation	174,182.18	18,544.83	208,607.85	92,724.16	115,883.69	222,537.98	13,930.13	#DIV/0!