

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:00 A.M. ON MONDAY, SEPTEMBER 12, 2016**

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with the Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Communications**
7. **Discussion and Possible Decision on Final Plat Review for Balsam Hill Subdivision, Town of Watertown**
8. **Discussion and Possible Reconsideration of Petition R3913A-16 for George Ducklow, W4375 Ambrose Drive in the Town of Farmington, Due to DNR Change to Lot Line Location**
9. **Site Inspections for Petitions to be Presented in Public Hearing on September 15, 2016:**

**CU1889-16 – Emmanuel Valadez/Steve & Theresa Schluter Property:** CU to allow for an extensive on-site storage structure in a Community zone on PIN 004-0515-1921-001 (5.445 Ac). The property is along **County Road N** in the Town of Cold Spring.

**CU1890-16 – Emmanuel Valadez/Steve & Theresa Schluter Property:** CU to allow for applicant's semi-truck storage, repair and maintenance on **County Road N** in the Town of Cold Spring from part of PIN 004-0515-1921-001 (5.445 Ac). The property is zoned Community.

**R3828A-16 - Dennis Jones/Jerry Brokl & Dennis Jones Property:** Rezone 10 ac of PIN 016-0514-0232-000 (40 Ac) for transfer of ownership. The site is in the Town of Koshkonong on **Bark River Rd.**

**R3822A-16 – George Sayre:** Rezone to allow for the creation of a 1.9-ac lot around the home at **W6892 County Road J** in the Town of Jefferson from PIN 014-0614-1732-000 (36.6 Ac) and 014-0614-1733-000 (39.4 Ac).

**R3921A-16 & CU1888-16 – Valley View Recreation Club Inc:** Rezone PINs 022-0613-3024-000 (32 Ac), 022-0613-3013-001 (4.8 Ac), 022-0613-3021-002 (15.435 Ac) and 022-0613-3031-000 (2.1 Ac) with conditional use to sanction the existing campground and allow for associated activities under storage of non-farm equipment, public & semi-public uses, tourist rooming house, recreational facility related to open space uses, recreation facility, conference center, banquet hall and event facility. The site is in the Town of Oakland at **N3080 East Rockdale Rd.**

**CU1891-16 – Daniel Dudley:** CU for an extensive on-site storage structure in a Residential R-1 zone at **N4047 Marina Ln**, Town of Oakland, on PIN 022-0613-1811-025 (1.46 ac).

**R3823A-16 – Michael Wells/Raymond & Lucille Wells Trust Property:** Create a 1.2-ac lot around the home at **W7602 Island Church Rd** from PIN 030-0813-1333-000 (39.229 Ac) and a 5.8-acre lot around the farm buildings across the road on PIN 030-0813-2422-000 (40 Ac). The site is in the Town of Waterloo.

**CU1892-16 – Ryan Dehnert/B2B Lawns LLC Property:** Conditional use to allow retailing that is freestanding in an Industrial zone at **N8656 Jefferson Rd**, Town of Watertown on PIN 032-0815-1731-002 (1.43 Ac).

**R3826A-16 & R3827A-16 – Michael Burow & Carol Gross:** Create a 1.8-ac building site on Riess Rd, a 4-ac A-3 zone around the home at **W6064 Riess Rd** and a 5.6-ac Natural Resource zoned lot adjacent, all from PIN 002-0714-2733-000 (46.3 Ac) in the Town of Aztalan.

**R3824A-16 – Michael Burow:** Create a 1.2-ac building site on **Riess Rd** in the Town of Aztalan from part of PIN 002-0714-2733-003 (5.431 Ac).

**R3825A-16 – Carol Gross:** Rezone to create a 1-ac building site on **Popp Rd** from part of PIN 002-0714-2842-000 (16.113 Ac) in the Town of Aztalan.

## **10. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.**

*A digital recording of the meeting will be available in the Zoning Department upon request.*

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INTEROFFICE MEMORANDUM

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**TO:** ROB KLOTZ  
**FROM:** JIM MORROW  
**SUBJECT:** PRELIMINARY CSM  
Powers081502\_Balsam Hill\_R090616.doc  
**DATE:** 9/06/16, REVISED 9/08/16  
**CC:**

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I have reviewed the final subdivision; Balsam Hill, as prepared by Mark Powers, PLS for Leslie F. Huber, as dated 7/21/2016 and I have the following review comments concerning this plat:

- In the curve table on sheet 1, curve no. "2-E" references the curve as a part of Lot 4; however, it should be *Lot 9* instead.
- Also in fifth paragraph of the Surveyor's Certificate, it reads, "That I have fully complied with...and Jefferson County Planning and Zoning Committee". Please revise the certificate to state compliance with "*Chapter 15 of Jefferson County Ordinance*" instead **[Co. Ord. 15.07(e)]**.
- Please revise the "Jefferson County Planning and Zoning Committee Approval" note on sheet 2 to the following:

**JEFFERSON COUNTY APPROVAL:**

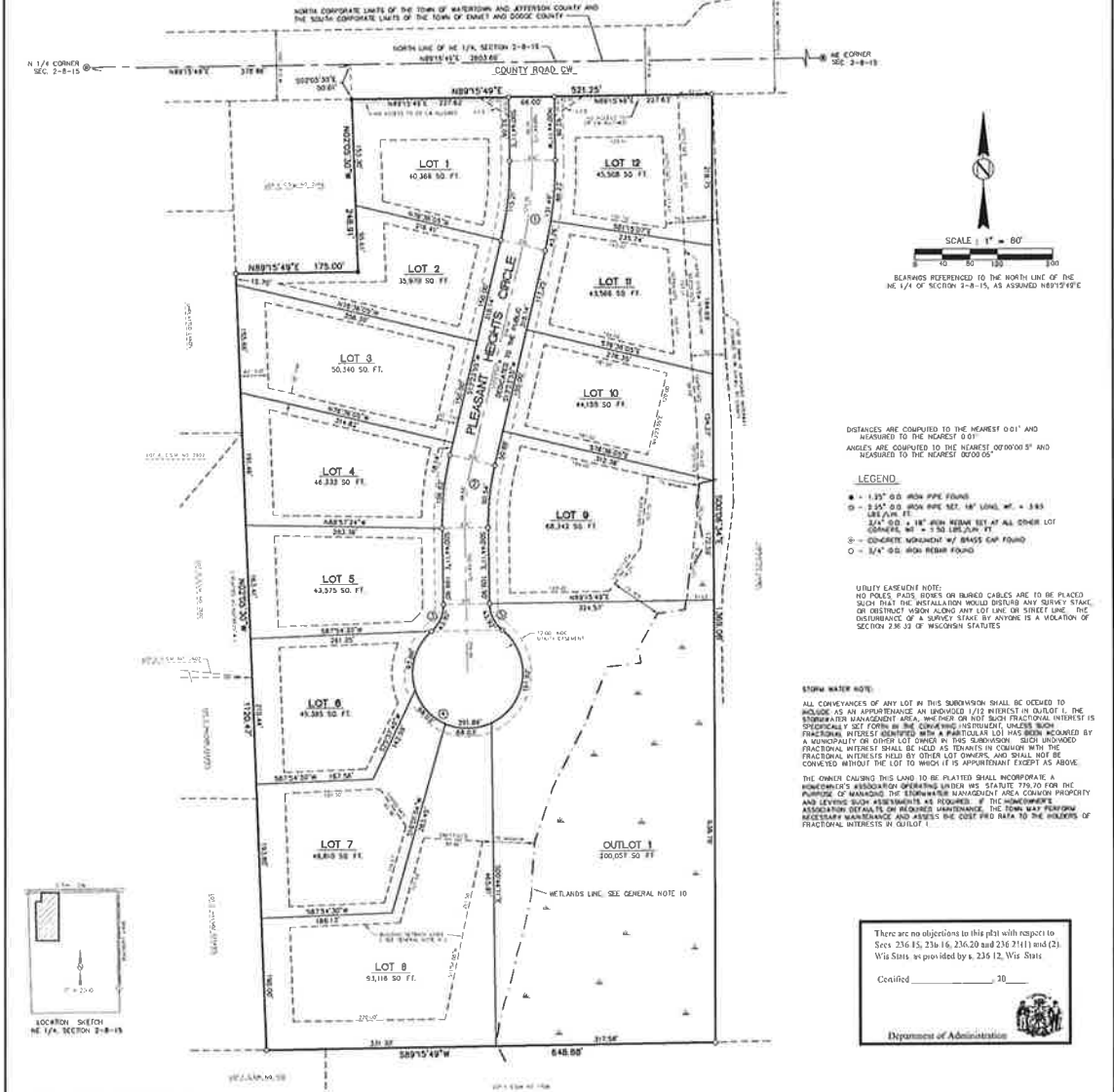
Resolved that the Plat of Balsam Hill, in the Town of Watertown, Wisconsin, which has been filed for approval, be and hereby is approved as required by Chapter 236 of Wisconsin State Statutes and Jefferson County Land Division and Subdivision Ordinance as approved by the Jefferson County Planning Agency.

Date: \_\_\_\_\_

\_\_\_\_\_  
Robert Klotz  
Director of Planning and Zoning

# BALSAM HILL

BEING A PART OF LOT 2 OF C.S.M. NO. 2162, LOCATED IN THE NW 1/4 OF THE NE 1/4 OF SECTION 2, T.8N., R.15E., TOWN OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN



LAKE COUNTRY ENGINEERING, INC.  
 970 B. SILVER LAKE STREET, SUITE 105  
 OCONOMOWOC, WI 53066  
 (262) 566-8931

CURVE NO	LOT NO	RADIUS	CENTRAL ANGLE	ARC DISTANCE	CHORD DISTANCE	CHORD BEARING	TAN BEARING 1	TAN BEARING 2
1-W	1	467.00	14-08-06	115.21	114.97	S05-19-57W	S51-44-11E	S13-23-55W
1-E	1	300.00	14-08-06	122.33	122.04	S05-19-57W	S00-44-11E	S13-23-55W
1-E	1	333.00	14-08-06	131.49	121.88	S05-19-57W	S00-44-11E	S13-23-55W
1-E	13	533.00	09-28-04	88.27	88.12	S04-00-21W	S00-44-11E	S08-44-53W
1-E	13	533.00	04-21-02	44.28	43.25	S01-09-23W	S00-44-53W	S13-23-55W
2-W	4	433.00	14-08-06	108.87	108.55	S05-19-57W	S13-23-55W	S00-44-11E
2-C.A.	4	400.00	14-08-06	98.08	98.43	S05-19-57W	S13-23-55W	S00-44-11E
2-E	4	367.00	14-08-06	90.14	90.37	S05-19-57W	S13-23-55W	S00-44-11E
3	5	30.00	55-19-22	43.97	42.93	S34-25-30W	S00-44-11E	S48-25-11W
4	8	80.00	280-28-44	51.88	102.15	N89-19-48E	S49-25-11W	N71-03-33W
4	8	80.00	43-14-12	93.88	50.50	S18-18-24SW	S19-35-11W	S17-38-02E
4	7	80.00	48-43-26	68.03	68.00	S12-00-45E	S17-35-02E	S48-25-11W
4	8	80.00	48-43-26	68.03	68.00	N89-19-48E	S56-22-26E	N44-54-08E
4	11	80.00	115-57-35	181.97	155.88	N08-15-18SE	N54-54-06E	N71-03-33W
5	11	30.00	50-18-22	43.97	42.93	N25-53-53W	N54-03-11W	N50-44-11W

THIS INSTRUMENT DRAFTED BY MARK A. POWERS

SHEET 1 OF 2

DISTANCES ARE COMPILED TO THE NEAREST 0.01' AND MEASURED TO THE NEAREST 0.01'  
 ANGLES ARE COMPILED TO THE NEAREST 0.000001' AND MEASURED TO THE NEAREST 0.00001'

**LEGEND**

- = 1.25" O.D. IRON PIPE FOUND
- = 2.00" O.D. IRON PIPE 180° TURN, 1" LONG, 1" = 3.85 LBS/LIN. FT.
- = 3.00" O.D. IRON PIPE 180° TURN, 1" LONG, 1" = 5.50 LBS/LIN. FT.
- = CONCRETE MANHOLE 48" DIAM. CAP FOUND
- = 1/4" O.D. IRON REBAR FOUND

**UTILITY EASEMENT NOTE:**  
 NO POLES, PADS, BOWTS OR BURIED CABLES ARE TO BE PLACED SUCH THAT THE INSTALLATION WOULD DISTURB ANY UTILITY STRIKE OR OBSTRUCT VISION ALONG ANY LOT LINE OR STREET LINE. THE DISTURBANCE OF A SURVEY STRIKE BY ANYONE IS A VIOLATION OF SECTION 2.36 JJ OF WISCONSIN STATUTES

**STORM WATER NOTE:**

ALL CONVEYANCES OF ANY LOT IN THIS SUBDIVISION SHALL BE DECIDED TO INCLUDE AS AN APPROPRIATE UNDIVIDED 1/12 INTEREST IN OUTLOT 1. THE STORMWATER MANAGEMENT AREA, THE PART OR NOT SUCH FRACTIONAL INTEREST IS SPECIFICALLY SET FORTH IN THE CONVEYANCE UNDER SUCH FRACTIONAL INTEREST IDENTIFIED WITH A PARTICULAR LOT HAS BEEN ACQUIRED BY A MUNICIPALITY OR OTHER LOT OWNER IN THIS SUBDIVISION. SUCH FRACTIONAL INTEREST SHALL BE HELD AS TENANTS IN COMMON WITH THE FRACTIONAL INTERESTS HELD BY OTHER LOT OWNERS, AND SHALL NOT BE CONVEYED WITHOUT THE LOT TO WHICH IT IS APPURTENANT EXCEPT AS ABOVE.

THE OWNER CARRYING THIS LAND TO BE PLATED SHALL INCORPORATE A HOMEOWNERS ASSOCIATION OPERATING UNDER WIS. STATUTE 779.20 FOR THE PURPOSE OF MANAGING THE STORMWATER MANAGEMENT AREA, COMMON PROPERTY AND LEAVING SUCH ARRANGEMENTS AS FOLLOWS: IF THE HOMEOWNERS ASSOCIATION DETAILS OR REQUIRED MAINTENANCE, THE TOWN MAY PLATFORM NECESSARY MAINTENANCE AND ASSURE THE COST BE PAID TO THE HOLDERS OF FRACTIONAL INTERESTS IN OUTLOT 1.

There are no objections to this plat with respect to  
 Stats. 236.15, 236.16, 236.20 and 236.71(1) and (2).  
 Wis. Stats. as provided by s. 236.12, Wis. Stats.

Confirmed \_\_\_\_\_ 20\_\_\_\_  
 Department of Administration

- GENERAL NOTES**
1. STRUCTURES MUST BE PLACED WITHIN THE LOT WIDTHS AND AT LEAST 100 FEET
  2. WITHIN THE AREA OF THE UTILITY CORNER EASEMENT (V.C.E.) NO OBJECT OVER TWO AND ONE-HALF (2-1 1/2) FEET IN HEIGHT ABOVE THE ROADBEDS SHALL BE PLACED IF IT OBSTRUCTS THE VIEW ACROSS THE ROAD.
  3. THERE SHALL BE NO OBJECT VEHICLES OF ACCESS TO COUNTY ROAD OR FROM LOT 1 OR LOT 12
  4. THE MINIMUM SETBACK REQUIREMENTS ARE AS FOLLOWS: ROAD SETBACK: 30 FEET; 100' FROM COUNTY ROAD OR 60' FROM P.O.W. (100' FROM INTERSECTION) UNLESS OTHERWISE NOTED; 100' FROM INTERSECTION, REAR SETBACK: 30 FEET; 100' FROM P.O.W. OR FROM P.O.W. LINES ALONG COUNTY ROAD OR 60' FROM P.O.W. (100' FROM INTERSECTION) UNLESS OTHERWISE NOTED.
  5. PLAT 11 HAS BE OBTAINED BY ALL LOT OWNERS IN THE BALSAM HILL SUBDIVISION (REFERENCE TO AN UNDIVIDED AND EQUAL BASIS, WITH THE EXCEPT AND BY THE INDIVIDUAL PROPERTY OWNERS ON AN UNDIVIDED AND EQUAL BASIS AS PART OF THEIR PROPERTY. BASE).
  6. JEFFERSON COUNTY AND TOWN OF WATERTOWN SHALL NOT BE LIABLE FOR ANY FEES OR SPECIAL ASSESSMENTS IN THE EVENT THE OWNER OF ANY LOT OR OUTLOT IN THE SUBDIVISION IS REASON OF TAX DELINQUENCY OR NOT ONCH REASON.
  7. ALL HIGHWAY RIGHT-OF-WAY EASEMENTS ARE CONVEYED BY THE TOWN OF WATERTOWN.
  8. THERE SHALL BE NO OTHER OUTLOT OF ANY OF OUTLOT WITHIN THIS SUBDIVISION.
  9. FUTURE WELLS SHALL BE A MINIMUM OF 100 FEET FROM THE APPLICATION BOUNDARY.
  10. THE WETLANDS LINE IS CORNER HAS BEEN ESTABLISHED BY SOILS MAPPING OF NATURAL UNCLASSIFIED THE 10th APRIL 22, 2016 AND CONFORMS WITH THE WETLANDS BY WISCONSIN DNR ON JULY 3, 2016 WETLANDS LINE HAS BEEN LOCATED ON APRIL 22, 2016.
  11. THIS SUBDIVISION SIZES ARE 4.50 ACRES WITH A 100' WIDE PLAZA PER PER FROM PLAZA AND SUBDIVISION AND ZONING COMMITTEE.
  12. ALL UTILITIES SHOWN ARE BASED ON RECORDS FROM THE JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE.
  13. ALL UTILITIES IN THIS SUBDIVISION ARE SHOWN WITHIN THE VEHICULAR EASEMENT FOR CONVEYANCE, WATERWAY OR OTHER PURPOSES AND THE PRESENCE OF HIGH SETBACKS, CRACKS AND SPECIAL CONSTRUCTION METHODS MAY BE NECESSARY.
  14. THIS SUBDIVISION IS SUBJECT TO AN AIRPORT PROTECTION ZONE ELEVATION LIMIT OF 372 FEET ABOVE MEAN SEA LEVEL (ELEVATION 1028.00 FEET) FOR ALL BUILDINGS, STRUCTURES AND OBJECTS OF NATURAL GROWTH. THE HIGHEST PORTION OF THE PROPERTY IS APPROXIMATELY AT ELEVATION 953' WITH THE TREE TOPS REACHING APPROXIMATELY 1000 FEET.

# BALSAM HILL

BEING A PART OF LOT 2 OF C.S.M. NO. 2162, LOCATED IN THE NW 1/4 OF THE NE 1/4 OF SECTION 2, T.6N., R.15E., TOWN OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN

## SURVEYOR'S CERTIFICATE:

I, Mark A. Powers, Professional Land Surveyor, hereby certify:

That I have surveyed, divided and mapped a part of Lot 2 of Certified Survey Map No. 2162, located in the NW 1/4 of the NE 1/4 of Section 2, T.6N., R.15E., Town of Watertown, Jefferson County, Wisconsin, more fully described as follows:

Commencing at the North 1/4 corner of said Section 2; thence N89°15'49"E, along the North line of said NE 1/4, 178.86 feet to a point; thence S02°05'30"E, 50.01 feet to the southerly right-of-way line of County Road CW and the NE corner of Lot 1 of C.S.M. No. 2773 and the point of beginning of the hereinafter described lands; thence N89°15'49"E, along said southerly line, 521.25 feet to the NE corner of Lot 2 of said C.S.M. No. 2162; thence S00°06'34"E, 1369.08 feet to the SE corner of said Lot 2; thence S89°15'49"W, 648.88 feet to the SW corner of said Lot 2; thence N02°05'30"W, along the west line of said C.S.M. No. 2162, 1120.47 feet to the SW corner of Lot 1 of said C.S.M. No. 2773; thence N89°15'49"E, 175.00 feet to the SE corner of Lot 1 of said C.S.M. No. 2773; thence N02°05'30"W, 248.91 feet to the NE corner of Lot 1 of C.S.M. No. 2773 and the point of beginning. Said lands containing 877.193 square feet (20.1375 acres).

That I have made such survey, land division and plat by the direction of Leslie F. Huber, owner of said lands.

That such plat is a correct representation of all the exterior boundaries of the lands surveyed and the subdivision thereof made.

That I have fully complied with the provisions of Chapter 236 of the Wisconsin State Statutes and the subdivision regulations of the Town of Watertown, City of Watertown and Jefferson County Planning and Zoning Committee in surveying, dividing and mapping the same.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Mark A. Powers, PLS 1701

## TOWN OF WATERTOWN PLAN COMMISSION APPROVAL

Approved by the Town of Watertown Plan Commission this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Secretary \_\_\_\_\_ Chairman \_\_\_\_\_

## TOWN BOARD APPROVAL

Approved by the Town Board of the Town of Watertown this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Town Clerk \_\_\_\_\_ Town Chairman \_\_\_\_\_

## CERTIFICATE OF THE TOWN TREASURER

I, \_\_\_\_\_, being duly elected, appointed, qualified and acting Treasurer of the Town of Watertown, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid special assessments as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ on any land included in the plat of Balsam Hill.

Dated: \_\_\_\_\_  
Town Treasurer

## CERTIFICATE OF COUNTY TREASURER:

I, \_\_\_\_\_, being duly elected, qualified and acting Treasurer of Jefferson County, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of \_\_\_\_\_ affecting the lands included in the plat of Balsam Hill.

Dated: \_\_\_\_\_  
Jefferson County Treasurer

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stat. as provided by s. 236.12, Wis. Stat.

Certified \_\_\_\_\_, 20\_\_\_\_

Department of Administration



## OWNER'S CERTIFICATE:

I, Leslie F. Huber, Owner, do hereby certify that I caused said lands to be surveyed, divided, mapped and dedicated, as shown on this map. I do further certify that this plat is required by S236.10 or S236.12 to be submitted to the following for objection or approval:

- 1) Department of Administration
- 2) Town of Watertown
- 3) Jefferson County Planning and Zoning Committee
- 4) City of Watertown

WITNESS the hand and seal of said Leslie F. Huber, Owner, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

In Presence of:

Leslie F. Huber, Owner

STATE OF WISCONSIN  
\_\_\_\_\_  
(COUNTY)

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the above named \_\_\_\_\_ to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public \_\_\_\_\_  
\_\_\_\_\_  
County, Wisconsin  
My Commission expires \_\_\_\_\_

## COMMON COUNCIL APPROVAL

Resolved, that the plat of Balsam Hill, in the Town of Watertown, is hereby approved by the City of Watertown Common Council. I hereby certify that the foregoing is a copy of the resolution passed by the Common Council of the City of Watertown.

Dated: \_\_\_\_\_  
Cindy Reppeck, City Clerk

## JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE APPROVAL

DATE \_\_\_\_\_  
Ruben Klutz, Director of Zoning and Planning

**ANDERSON LAND SURVEYING LLC**  
*Mark E. Anderson, Professional Land Surveyor*

September 7, 2016

Jefferson County Zoning Department  
Attn: Deb Magritz  
311 S. Center Avenue – Room 201  
Jefferson, WI 53549

Dear Deb,

Attached is a revised preliminary for George & Ruth Ducklow please place this on the Planning and Zoning Committee agenda for Monday. Mr. & Mrs. Ducklow plan on attending.

Mr. Ducklow met with a DNR representative to confer with him about the new Certified Survey Map and the Managed Forest Lands. The DNR will require a maximum depth of 270 feet to stay north of the Managed Forest Lands which would make a width of 484 feet from the east line of the Managed Forest Lands.

Mr. Ducklow would like to keep the Lot at 3 acres to maximize the animal units as his son plans to raise a few farm animals.

If you have any questions, please let me know.

Sincerely,

ANDERSON LAND SURVEYING LLC



Mark E. Anderson, P.L.S.

Enclosures

W6141 Star School Rd. Fort Atkinson, WI 53538 Tel: 920-563-8162

[andersonlandsurvey@gmail.com](mailto:andersonlandsurvey@gmail.com)

# JEFFERSON COUNTY PRELIMINARY REVIEW FOR CERTIFIED SURVEY

A division of land located in the SE ¼ of the NW ¼ of Section 20, Town 7 N, Range 15 E, Town of Farmington, Jefferson County, Wisconsin, on Parcel Number(s) 008-0715-2024-000

Date Submitted: June 17, 2016  
Revised: 9-7-16

Owner: George M. & Ruth E. Ducklow Trust  
Address: W4375 Ambrose Drive  
City, ST Zip: Johnson Creek, WI 53038  
Phone: 920-699-3829

Note to be placed on final CSM

Petition # \_\_\_\_\_ Zoning \_\_\_\_\_  
Check for subsequent zoning changes with Jefferson County Planning and Zoning Department.

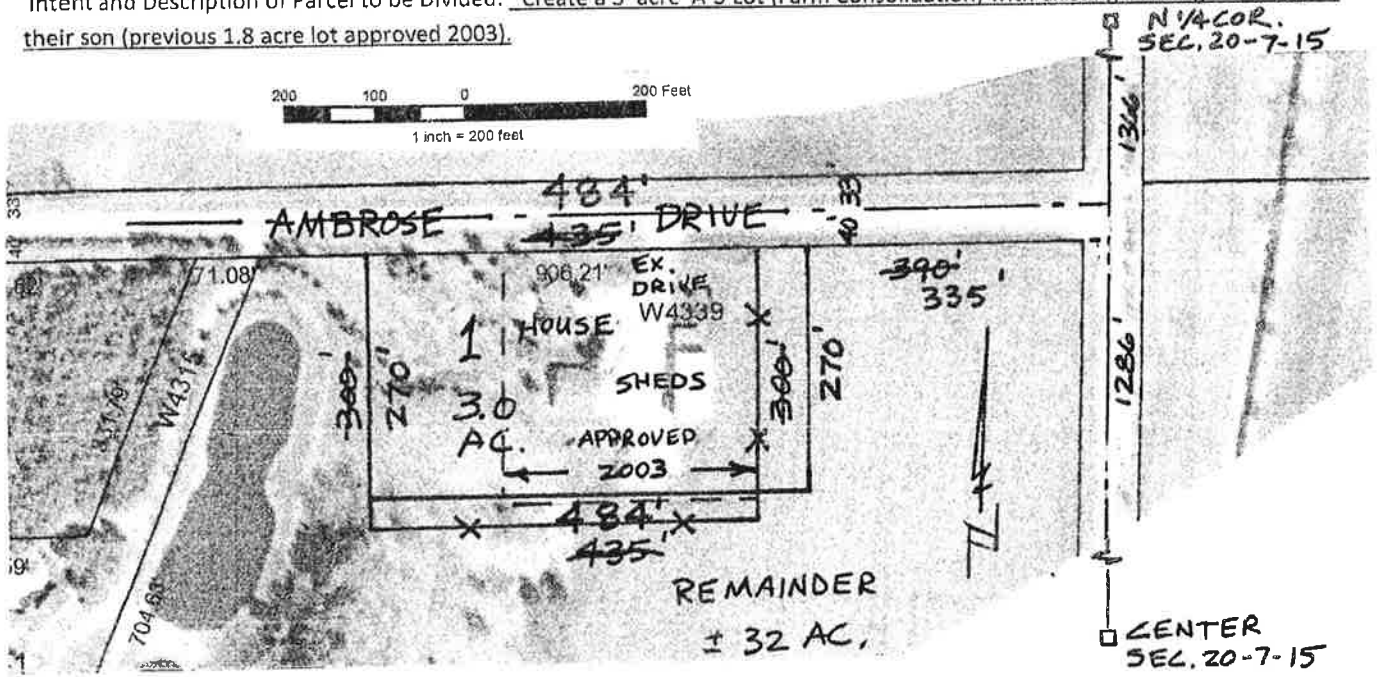
Surveyor: Anderson Land Surveying LLC  
Address: W6141 Star School Road  
City, ST Zip: Fort Atkinson, WI 53538  
Phone: 920-563-8162

In addition to the info required by Section 236.34 of State statutes, Sec. 15.04(f) of the Jefferson County Land division/Subdivision Ordinance requires that the following be shown:

- Existing buildings, watercourses, drainage ditches and other features pertinent to the proper division.
- Location of access to a public road, approved by the agency having jurisdiction over the road.
- All lands reserved for future public acquisition.
- Date of the map
- Graphic Scale

- Rezoning  
 Allowed Division within an existing Zoning District  
 Survey of Existing Parcel

Intent and Description of Parcel to be Divided: Create a 3 acre A-3 Lot (Farm Consolidation) with existing buildings for a sale to their son (previous 1.8 acre lot approved 2003).



NOTE: Areas and dimensions on this Preliminary are approximate only and in most cases will vary from the Final survey data.

Town Board Approval \_\_\_\_\_ Date \_\_\_\_\_  
(Includes Access approval if applicable)  
County Highway Approval \_\_\_\_\_ Date \_\_\_\_\_  
(If applicable)  
Extraterritorial Approval \_\_\_\_\_ Date \_\_\_\_\_  
(If applicable)  
County Surveyor Approval \_\_\_\_\_ Date \_\_\_\_\_  
Zoning Office Approval \_\_\_\_\_ Date \_\_\_\_\_