



University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549
***REVISED 09-08-2016**

DATE: Monday, *September 12, 2016

TIME: 8:30 a.m.

Committee Members: Glen Borland Gregg Patrick
Peter Hartz John Kannard
Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Approval of University Extension Education Committee minutes from August 8, 2016
6. Communications
7. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
8. 4-H Youth Development Agent Hiring Process - Candidate Final Interviews: Convene into closed session pursuant to Sec. 19.85 (1)(c), Wis Stats. Considering the employment of any public employee over which the governmental body has jurisdiction or exercises responsibility (affirmative roll call vote required) – Matt Hanson
9. Reconvene into Open Session pursuant to Sec. 19.85(2), Wis. Stats. to conduct business as detailed on the duly posted agenda. (affirmative roll call vote required)
10. Hiring Recommendation for 4-H Youth Development Agent
11. Update on Jefferson County potentially hosting Farm Technology Days in 2019
12. Discussion to Identify Future Agenda Topics
13. Adjourn
 - Next Scheduled Meeting: Monday, October 10, 2016

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: August 8, 2016

Meeting called to order by: Chair Glen Borland called the meeting to order at 8:38 a.m.

Members Present: Borland, Hartz, Kannard, Patrick and Zastrow present.

Agents Present: Georgson Eisenmann excused.

Others Present: Ben Wehmeier, County Administrator; Jim Schroeder, County Board Chair; Amanda Strauss, 4-H Youth Development Intern

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Roll Call (establish a quorum)

Approval of Agenda for Possible Rearrangement: None

Approval of June 13, 2016 Meeting Minutes: Zastrow, Hartz approved,

Communications: None

Public Comment: None

Item: Discussion and Possible Action on Jefferson County potentially hosting Farm Technology Days in 2019

Georgson reported that the draft resolution was distributed and is at the end of the agenda packet handed out this morning. The resolution will go to County Board in September. We currently do not have a designated site. There is strong community support. Benefits of hosting the event include: volunteer, leadership and economic development. Upon approval of the resolution by the County Board, the Executive Committee would be established. The Executive Committee would then determine a host site by late fall or early winter. Georgson noted that field demonstrations set Wisconsin apart from other state shows because the equipment can be demonstrated in a "normal" farm demonstration.

Motion by Patrick, seconded by Hartz, to forward the resolution to the County Board in September. Motion approved.

Item: Update, Discussion and Input on the nEXT Generation Model

Borland stated that members attended the Dodge County meeting on July 27. There is not a whole lot of new information out. Administrator Wehmeier reported that there is a lot of data being collected and analyzed. A small group of County Administrators will be meeting with Extension Leadership on August 16 to talk about UW-Extension in the future. There is recognition of how do we shape this – we can't have a one size fits all. There has been a lot of discussion of increased communication and the legal aspect of the Chapter 66, how government can work together. It is positive that these conversations are occurring now. Communication is much better than what it was which is encouraging. Ben will get clarification for the committee on who can attend the August 16 meeting in Waukesha and will notify the committee. Ben also has met with the Walworth and Rock County Administrators and has had some initial discussions. A suggestion was to possibly form a work group within the three counties maybe after these meetings. Discussion occurred.

Item: Review of 2016 Department Budget - Georgson reported that we are in good shape. We should return some savings.

Item: Presentation of the 2017 Departmental Budget – A copy of the budget was handed out to the committee of what was submitted to the County Administrator. Administrator Wehmeier commented that the budget will probably be reduced and will be set aside if State doesn't come through. Discussion occurred regarding the open positions and the 133 contract.

Item: Update on the Refilling of the 4-H Youth Development Agent Position

Georgson reported for Eisenmann who has been monitoring the candidates for the office. At this point, there are two minimally qualified applicants. Her recommendation is that we repost the position with a bachelor degree, master degree preferred. The position closes tomorrow. Discussion occurred. Hartz, seconded by Zastrow, would make the recommendation that we repost the position

with a bachelor degree required, master degree preferred if no qualified applicants are received.
Motion approved.

Item: Discussion of Monthly Agent Reports

All agent monthly reports were sent electronically to the committee prior to the meeting. Review and highlights from their written monthly reports were provided by Strauss and Georgson.
Discussion occurred.

Upcoming Agenda Items and Meeting Dates:

The next committee meeting will be held on September 12, 2016. Budget, nEXT Generation, hiring process. Committee members were asked to hold September 12 as a possible interview day for final interviews for 4-H Youth Development Agent. This would be a longer than normal meeting.

Adjournment:

A motion was made Zastrow, seconded by Patrick, to adjourn the meeting at 9:45 a.m. Motion passes: 4-0.