

Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"

Jefferson County Courthouse
311 S Center Ave, Rm 202
Jefferson, WI 53549-1701

Wednesday, September 21, 2016 @ 8:00 am

Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Laura Payne (Member), Frank Anfang (FSA Rep) and Margaret Burlingham (Public Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the September Agenda
5. Approval of the August 17, 2016 Meeting Minutes
6. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) September 2016 Report
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Natural Resources Conservation Service (NRCS) Report
9. Discussion on County Water Resource Management - Patricia Cicero
10. Discussion on Potter's Field Maintenance
11. Discussion on Hoard's Dairyman Manure Pit
12. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
13. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
14. Review of the Monthly Financial Report (July)
15. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
16. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
17. Discussion on Marketing Farmland Conservation Easements
18. Discussion on Items for the Next Agenda
19. Next Scheduled Meeting:
 - October 19, 2016 @ 8:00 am in Room 112
20. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Land & Water Conservation Committee Minutes

August 17, 2016

1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:00 am. Committee members Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Laura Payne (Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; Gerry Kokkonen, LWCD; and Joe Strupp, LWCD. Kathy Turner, Natural Resource Conservation Service (NRCS) was absent.

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Approval of the August Agenda:

The August agenda was reviewed by the committee members. No changes were proposed.

5. Approval of the July 20, 2016 Meeting Minutes:

Margaret Burlingham made a motion to approve the July 20, 2016 meeting minutes as written, Gregg Patrick seconded. Motion carried 7/0.

6. Communications:

- Department of Agriculture, Trade & Consumer Protection (DATCP) August Report. See attached.
- Margaret Burlingham received an invitation from Wisconsin Land+Water to be part of the conversation about the future of our most precious resources: Food, Land and Water August 23, 2016 in Steven's Point.

7. Public Comment:

There were no comments.

8. Natural Resources Conservation Service (NRCS) Report:

Kathy Turner was unavailable for the meeting today. See attached emailed report and flyer.

9. Discussion on Permanent Shared Management of the Jefferson and Waukesha County Farm Service Agency (FSA):

Mark Watkins - Effective July 1, 2016, the Jefferson and Waukesha Counties entered into a permanent shared management agreement for FSA program delivery and office supervision. Debra J. Schut, County Executive Director (CED), for Jefferson County will now be the manager for both the Waukesha and Jefferson County FSA offices. Prior to becoming a CED, Deb worked as a program technician for 15 years. She has been the CED in Jefferson County since 2001 and is looking forward to working with the producers in both Jefferson and Waukesha Counties.

10. Discussion on NR 151 Regulations - Joe Strupp:

Joe Strupp illustrated NR 151 Regulations for the new Committee members. See attached.

11. Discussion on High Capacity Wells:

Mark Watkins spoke with Jefferson County Corporation Council Blair Ward and Richard Castelnuovo, DATCP to discuss the legalities of High Capacity Wells within the county and whether or not Jefferson County can legally impose any regulations. County regulations are not allowed to supersede state laws. Other ground water protections will be looked into. Pete Hartz made a recommendation to keep this item on the agenda and to follow the situation developing in Kewanee County. See attached.

12. Discussion on Hoard's Dairyman Manure Pit:

Mark Watkins - Nothing new to report at this time. The pit sits idle.

13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):

John & Nancy Hoffmann

Gregg Patrick made a motion to accept the notices, Frank Anfang seconded. Motion carried 7/0.

14. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP:

There were no cancellations at this time.

15. Review of the Monthly Financial Report (June):

The most recent statement of revenues and expenditures (June) was distributed. See attached. The LWCD is right on track with the Budget. The Staffing & Operations Grant has been received and deposited.

16. Discussion on the 2017 Budget Request:

See attached draft 2017 Budget Request.

17. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications: Cliff Haberman, Town of Waterloo:

No new applications at this time. Margaret Burlingham sent an article to the Farm Bureau outlining the PACE program.

Gerry Kokkonen - Cliff Haberman's easement has received an extension to recalculate the payout to reflect the road abandoned by the Town of Waterloo on Haberman's property. The deed language has been tentatively approved by NRCS and all other documents adjusted to reflect the easement exception acreage as surveyed.

18. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements:

Gerry Kokkonen - All the Haberman documentation was revised to reflect the change in acreage as discussed in item #17.

19. Discussion on Items for the Next Agenda:

Possible agenda items include: Items #8, 11-18, Marketing Farmland Conservation Easements, Kewanee County High Capacity Wells discussion

20. Next Scheduled Meeting:

- September 21, 2016 @ 8:00 in Room 202

21. Adjournment

Gregg Patrick made a motion to adjourn at 8:55 am, Frank Anfang seconded. Motion carried 7/0.

DATCP REPORT

September 2016

Soil and Water Resource Management Grants

- DATCP presented the 2017 preliminary allocation plan to the Land and Water Conservation Board at its August 2nd meeting. DATCP proposes to allocate \$8,739,100 for county staffing grants; \$5,353,000 for Bond and Nutrient Management cost-sharing grants, which includes \$350,000 for the Bond Reserve; and allocates \$780,800 in cooperator grants. The final allocation will be presented to the board at their October meeting.

Land and Water Conservation Board

- The Land and Water Conservation Board will meet on October 4th. Agenda items include the 2017 DATCP and DNR final allocation plan and LWRM plan approvals for Waushara, Sawyer, Florence, and Green Counties.
- Mark Cupp, Executive Director of the Lower Wisconsin State Riverway Board, was reappointed by the Governor to serve a third four-year term on the Land and Water Conservation Board.

Producer-Led Watershed Protection Grants

- Applications were due September 1st for the Producer-Led Watershed Protection Grant program. Twelve grant applications were received for 2017 funding. DATCP staff will be working on reviewing applications and the grant award process over the next few weeks.
- DATCP staff have been meeting with producer-led groups throughout the state to learn more about groups' progress and identify areas of needed assistance. More information about all of the funded producer-led projects including a story map about each one can be found on our [website](#).¹
- DATCP staff are taking the ATCP 52 Hearing Draft rule to the ATCP Board on Sept. 8th for approval to go to public hearing. We are proposing to hold one public hearing in Madison in mid-October.

Conservation Reserve Enhancement Program

- DATCP continues to offer CREP training for counties that covers CREP basics, county CREP responsibilities, and available tools. Trainings can be held locally and are a good opportunity for all partner agencies (LCD, FSC, NRCS, and DATCP) to convene and review CREP in their area. Contact Brian.Loeffelholz@wisconsin.gov.

Nutrient Management

- The Nutrient Management Quality Assurance Team met on Wednesday, September 7 to review nutrient management plans and discuss how nutrient management training can be improved.
- Plan your farmer nutrient management planning trainings now for this fall and winter. Sue Porter, Stephanie Schneider and Mark Jenks are all available to help you train farmers on how to write or update their NMPs and are taking requests now!
- ATCP 50 will soon be released for its first 30-day public review regarding the economic impacts of the proposed changes. This hearing draft rule is tentatively scheduled for presentation at the

¹ https://datcp.wi.gov/Pages/Programs_Services/ProducerLedProjects.aspx

November DATCP Board meeting for approval to go to public hearings. Information about the rule revisions can be found on our [website](#).²

- Information specifically about the changes to the 590 NM Standard including the presentation made at the NM Implementation Work Group meetings can be viewed on our [website](#).³

Farmland Preservation

- The farmland preservation zoning ordinance for the Town of Beaver Dam (Dodge) was approved. Dodge County's farmland preservation zoning ordinance map amendment for the Town of Fox Lake was also approved. Florence County's farmland preservation plan was approved. Barron County's farmland preservation plan amendment was approved.
- The [Farmland Preservation Tax Credit Tutorial](#)⁴ has been updated for 2016.
- Contact the Farmland Preservation Program at DATCPWorkingLands@wisconsin.gov or 608-224-4604 if you are interested in coordinating tax preparer outreach in your county or have any questions related to certification applications or extensions.

Drainage Districts

- On September 9th, staff met with landowners in the Leola Drainage District in Adams County to discuss issues related to the district being in suspension and resolving issues through legislation.

Agricultural Impact Statements (AIS)

- AIS program staff anticipate publishing AISs for CTH "S" from CTH "H" to Brumback Boulevard in Kenosha County and for the Mauston – New Lisbon Airport in Juneau County in September.
- AISs for three natural gas pipelines may also be published in September. They are the Dovre project in Barron County, the Wilson project in Dunn County, and the Hospital Road project in Walworth County.
- AIS staff continues to monitor construction of the Badger-Coulee 345 kV transmission line from La Crosse to Middleton and the North Appleton to Morgan 345 kV transmission line from Appleton to Oconto Falls.

Other

- The 2015 Land and Water Conservation Annual Report will be available in September. In addition to sharing several stories from around the state, this year's report provides information about conservation funding in Wisconsin, progress toward nutrient management planning, and information about tools used to help prioritize and track conservation work. A separate email will be sent out when a link to that report is available online.

² https://datcp.wi.gov/Pages/Programs_Services/ATCP50.aspx

³ https://datcp.wi.gov/Pages/Programs_Services/NMWkGpMtg.aspx

⁴ <https://datcp-wi.adobeconnect.com/p312yp8u0c4/>

Jefferson County
Land & Water Conservation Totals

Date Ran 8/22/2016
Period 7
Year 2016

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
7001 Land & Water	Revenue	54,123.25	(47,196.08)	(233,995.44)	(330,372.58)	96,377.14	(566,353.00)	(332,357.56)	41.32%
	Expenditures	50,458.46	47,196.08	330,117.39	330,372.58	(255.19)	566,353.00	236,235.61	58.29%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		104,581.71	(0.00)	96,121.95	0.00	96,121.95	-	(96,121.95)	0.00%
7002 Wild Life Crop	Revenue	-	(1,666.67)	(2,824.68)	(11,666.67)	8,841.99	(20,000.00)	(17,175.32)	14.12%
	Expenditures	4,279.40	1,666.67	7,104.08	11,666.67	(4,562.59)	20,000.00	12,895.92	35.52%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		4,279.40	-	4,279.40	-	4,279.40	-	(4,279.40)	0.00%
7007 Nutrient Manage	Revenue	-	(20.83)	(150.00)	(145.83)	(4.17)	(250.00)	(100.00)	0.60
	Expenditures	-	20.83	60.08	145.83	(85.75)	250.00	189.92	0.24
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	(89.92)	-	(89.92)	-	89.92	-
7008 County Cost Share	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
7009 Hope Lake	Revenue	-	-	(1,853.90)	-	(1,853.90)	-	1,853.90	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	(1,853.90)	-	(1,853.90)	-	1,853.90	0.00%
7010 Resources	Revenue	(18,620.00)	(4,083.33)	(25,347.00)	(28,583.33)	3,236.33	(49,000.00)	(23,653.00)	51.73%
	Expenditures	20,566.00	4,083.33	45,913.00	28,583.33	17,329.67	49,000.00	3,087.00	93.70%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		1,946.00	0.00	20,566.00	0.00	20,566.00	-	(20,566.00)	0.00%
7011 Non Metallic	Revenue	1,426.25	(40.42)	9,983.75	(282.92)	10,266.67	(485.00)	(10,468.75)	-2058.51%
	Expenditures	0.48	40.42	26.10	282.92	(256.82)	485.00	458.90	5.38%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		1,426.73	(0.00)	10,009.85	(0.00)	10,009.85	-	(10,009.85)	0.00%
7012 Mud Lake	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
7013 Rome Ponds	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
7014 Gypsy Moth Program	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
7016 Southern Area	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
7019 Farmland Preservation	Revenue	(81.35)	(26,362.50)	(98,034.91)	(184,537.50)	86,502.59	(316,350.00)	(218,315.09)	0.31
	Expenditures	15.69	44,907.33	150,382.32	314,351.32	(163,969.00)	538,887.98	388,505.66	0.28
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		(65.66)	18,544.83	52,347.41	129,813.82	(77,466.41)	222,537.98	170,190.57	-
7020 County Farm	Revenue	8,684.83	(122.50)	7,949.81	(857.50)	8,807.31	(1,470.00)	(9,419.81)	-540.80%
	Expenditures	88.48	122.50	468.47	857.50	(389.03)	1,470.00	1,001.53	31.87%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		8,773.31	-	8,418.28	(0.00)	8,418.28	-	(8,418.28)	0.00%
Total All Business Units	Revenue	45,532.98	(79,492.33)	(344,272.37)	(556,446.33)	212,173.96	(953,908.00)	(609,635.63)	#DIV/0!
	Expenditures	75,408.51	98,037.17	534,071.44	686,260.16	(152,188.72)	1,176,445.98	642,374.54	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Grand Totat Land Conservation		120,941.49	18,544.83	189,799.07	129,813.82	59,985.25	222,537.98	32,738.91	#DIV/0!

KRONOS/JDE ACCRUAL AUDIT

8/3/2016

<u>DEPT</u>	<u>EE#</u>	<u>EMPLOYEE</u>	<u>ACCRUAL</u> <u>TYPE</u>	<u>KRONOS</u> <u>ADJ</u>	<u>JDE ADJ</u>	<u>COMMENTS</u>
24	45114	KNAPP, CHELSEY	VAC	0	42	New Hire VAC not added to JDE bank
24	45114	KNAPP, CHELSEY	HOL	0	48	New Hire VAC not added to JDE bank
24	45114	KNAPP, CHELSEY	Floating HOL	0	8	New Hire VAC not added to JDE bank