

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson WI 53549

Wednesday, October 5, 2016

Immediately Following the Joint Committee Meeting

Committee Members

Glen Borland, Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Russ Kutz-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the September 7, 2016 Infrastructure Committee meeting minutes
7. Communications
8. Update on bids for Human Services camera project
9. Review Space Needs Analysis
10. Discussion and possible action on bids for remediation of old highway building
11. Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee
12. Update on remodeling courthouse employee break room, bathrooms and outdoor space
13. Discussion and possible action on potential property acquisition of 302. S. Center Avenue and 210 E. Dodge Street
14. Discuss potential agenda items for the Committee's next meeting
15. Financial Reports (August)
 - a. Central Services
 - b. MIS
16. Discuss future meeting schedule. Set next meeting date (November 2, 2016)
17. Possible tour of courthouse
18. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Jefferson County Board
Committee Minutes
July 6, 2016
Infrastructure Committee**

1. **Call to order**
Meeting was called to order by David at 9:00 a.m.
2. **Roll call of Committee Members**
Glen Borland, Greg David, Dick Jones, John Kannard and Russ Kutz
Others Present: Ben Wehmeier, County Administrator; Jim Schroeder, County Board Chair and Hope Oostdik, Chairperson, Town of Lake Mills.
3. **Certification of compliance with the Open Meetings Law**
Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No Changes made.
5. **Public Comment**
None
6. **Approval of the July 6, 2016 and August 8, 2016 Infrastructure Committee meeting minutes**
Motion by Kannard Second by Borland to approve the July 6, 2016 and August 8, 2016 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.
7. **Communications**
 - 2017 Capital Budget Items
8. **Discussion and possible action on adaptive reuse of unused highway site in the Town of Lake Mills**
Oostdik is interested in this property to use for storage and possibly a future town hall for the Town of Lake Mills. The Board Rules state that the Finance Committee deals with sale of all county property. The Finance Committee authorized staff to get appraisals done on all of these sites. This site was appraised at \$60,000. Others were interested in this parcel also. Land Information is doing a survey on the property. The county may be obligated to put the property out for bid. Wehmeier will look into the statutory requirements. Jones suggested working out something with the salt shed on highway 89. This will be discussed at the next Finance Committee meeting. No action taken.
9. **Review requested 2017 Capital Projects**
A list of 2017 capital projects was provided for review. Wehmeier went over the list. No action taken.
10. **Update on bids for Human Services camera project**
Wehmeier explained that the camera project will be going out for rebid. More items were added after the initial bids were received. No action taken.
11. **Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee**
David will meet with Human Services and Central Services Maintenance Staff to look at sustainability ideas. Kutz suggested checking with other municipalities for possible partnerships for some of these large initiatives. No action taken.
12. **Discussion and possible action on parking lot expansion on Washington Street**
Wehmeier said that the Highway Department will work on this in the middle of September. No action taken.
13. **Update on remodeling the County Board room and courthouse conference rooms**
Wehmeier explained that the County Board room is close to being completed. No action taken.
14. **Update on remodeling courthouse employee break room, bathrooms and outdoor space**
There will be some painting done in the breakrooms. There will be additional picnic tables and benches added to the outdoor space. No action taken.

15. **Update on highway satellite shops**

Kern & Wehmeier are considering putting both the pole barn structure and the steel frame building out for bids. No action taken.

16. **Potential items for the Committee's next meeting**

- Approval of the September 7, 2016 Infrastructure Committee minutes
- Review suggestions for Dementia Friendly County – Courthouse Facilities
- Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee
- Update on Satellite Shops
- Facility Dude Demonstration
- Update on updating the county board room and conference rooms
- Update on employee breakroom and outdoor space
- Review of Space Needs Analysis
- Possible tour of the new parking lot
- Discussion and possible action on bids for remediation of old highway building
- Discussion and possible action on bids for Human Services camera project

17. **Financial Reports (June & July)**

Financial Reports for Central Services and MIS were provided for review. No action taken.

18. **Discuss future meeting schedule. Set next meeting date (October 5, 2016 at 9:00 a.m.)**

19. **Adjourn**

Motion by Jones; Second by Borland to adjourn at 10:41 a.m. (Ayes – All) Motion Carried

Central Services
1901

Date Ran 9/21/2016
Period 8
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(436,258.64)	(436,258.67)	0.03	(654,388.00)	(218,129.36)	66.67%
474009	HOUSEKEEPING SERVICES	(1,100.00)	(1,466.67)	366.67	(2,200.00)	(1,100.00)	50.00%
483002	MISC SALE/MATERIAL & SUPPLY	(11.00)	(266.67)	255.67	(400.00)	(389.00)	2.75%
486001	VENDING COMMISSION	(494.72)	(766.67)	271.95	(1,150.00)	(655.28)	43.02%
Totals		(437,864.36)	(438,758.67)	894.31	(658,138.00)	(220,273.64)	66.53%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	46,966.91	53,842.00	(6,875.09)	80,763.00	33,796.09	58.15%
511210	WAGES-REGULAR	107,868.86	124,921.33	(17,052.47)	187,382.00	79,513.14	57.57%
511220	WAGES-OVERTIME	2,712.64	1,754.00	958.64	2,631.00	(81.64)	103.10%
511290	WAGES-OTHER WAGES	3,420.00	3,440.00	(20.00)	5,160.00	1,740.00	66.28%
511310	WAGES-SICK LEAVE	2,201.60	-	2,201.60	-	(2,201.60)	
511320	WAGES-VACATION PAY	9,394.97	-	9,394.97	-	(9,394.97)	
511330	WAGES-LONGEVITY PAY	31.24	607.33	(576.09)	911.00	879.76	3.43%
511340	WAGES-HOLIDAY PAY	4,742.07	-	4,742.07	-	(4,742.07)	
511350	WAGES-MISCELLANEOUS(COMP)	1,456.01	-	1,456.01	-	(1,456.01)	
512141	SOCIAL SECURITY	13,421.70	13,930.67	(508.97)	20,896.00	7,474.30	64.23%
512142	RETIREMENT (EMPLOYER)	11,553.45	11,649.33	(95.88)	17,474.00	5,920.55	66.12%
512144	HEALTH INSURANCE	39,165.43	44,505.33	(5,339.90)	66,758.00	27,592.57	58.67%
512145	LIFE INSURANCE	77.80	70.67	7.13	106.00	28.20	73.40%
512150	FSA CONTRIBUTION	1,000.00	833.33	166.67	1,250.00	250.00	80.00%
512173	DENTAL INSURANCE	3,339.83	3,492.00	(152.17)	5,238.00	1,898.17	63.76%
512390	SAFETY EQUIPMENT	90.08	133.33	(43.25)	200.00	109.92	45.04%
521296	COMPUTER SUPPORT	-	266.67	(266.67)	400.00	400.00	0.00%
529170	GROUNDS KEEPING CHARGES	5,394.36	7,719.33	(2,324.97)	11,579.00	6,184.64	46.59%
529299	PURCHASE CARE & SERVICES	6,638.04	3,333.33	3,304.71	5,000.00	(1,638.04)	132.76%
531008	HAZARD RECYCLE CHARGES	-	333.33	(333.33)	500.00	500.00	0.00%
531243	FURNITURE & FURNISHINGS	15,483.62	-	15,483.62	-	(15,483.62)	
531298	UNITED PARCEL SERVICE UPS	-	766.67	(766.67)	1,150.00	1,150.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	-	6,100.00	(6,100.00)	9,150.00	9,150.00	0.00%
531311	POSTAGE & BOX RENT	1.99	-	1.99	-	(1.99)	
531312	OFFICE SUPPLIES	4.89	200.00	(195.11)	300.00	295.11	1.63%
531314	SMALL ITEMS OF EQUIPMENT	395.79	666.67	(270.88)	1,000.00	604.21	39.58%
531320	SAFETY SUPPLIES	115.08	-	115.08	-	(115.08)	
531326	ADVERTISING	807.70	-	807.70	-	(807.70)	
531351	GAS/DIESEL	258.51	1,000.00	(741.49)	1,500.00	1,241.49	17.23%
532332	MILEAGE	62.55	-	62.55	-	(62.55)	
533221	WATER	2,645.62	2,666.67	(21.05)	4,000.00	1,354.38	66.14%
533222	ELECTRIC	65,461.49	63,333.33	2,128.16	95,000.00	29,538.51	68.91%
533223	SEWER	3,154.96	3,000.00	154.96	4,500.00	1,345.04	70.11%
533224	NATURAL GAS	7,523.98	9,333.33	(1,809.35)	14,000.00	6,476.02	53.74%
533225	TELEPHONE & FAX	606.63	733.33	(126.70)	1,100.00	493.37	55.15%
533235	STORM WATER UTILITY	1,259.28	1,093.33	165.95	1,640.00	380.72	76.79%
535239	STREET REPAIR & MAINT	-	1,000.00	(1,000.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	43,826.40	28,666.67	15,159.73	43,000.00	(826.40)	101.92%
535247	BLDG REPAIR & MAINT	20,417.87	55,666.67	(35,248.80)	83,500.00	63,082.13	24.45%
535297	REFUSE COLLECTION	1,084.10	1,240.00	(155.90)	1,860.00	775.90	58.28%
535344	HOUSEHOLD & JANITORIAL SUPP	8,334.85	7,666.67	668.18	11,500.00	3,165.15	72.48%
535349	OTHER SUPPLIES	6,182.11	5,666.67	515.44	8,500.00	2,317.89	72.73%
535352	VEHICLE PARTS & REPAIRS	717.53	-	717.53	-	(717.53)	
535353	MACHINERY & EQUIP PARTS	12,685.31	6,333.33	6,351.98	9,500.00	(3,185.31)	133.53%
535354	PAINT	5.72	1,666.67	(1,660.95)	2,500.00	2,494.28	0.23%
535355	PLUMBING & ELECTRICAL	4,514.57	4,000.00	514.57	6,000.00	1,485.43	75.24%
535452	GREEN INITIATIVES	6,886.00	3,333.33	3,552.67	5,000.00	(1,886.00)	137.72%
536531	LAND RENT & LEASE	1,800.00	1,200.00	600.00	1,800.00	-	100.00%
571004	IP TELEPHONY ALLOCATION	446.22	396.67	49.55	595.00	148.78	74.99%
571009	MIS PC GROUP ALLOCATION	3,208.64	3,208.67	(0.03)	4,813.00	1,604.36	66.67%

571010 MIS SYSTEMS GRP ALLOC(ISIS)	3,470.00	3,470.00	-	5,205.00	1,735.00	66.67%
591519 OTHER INSURANCE	10,290.72	9,518.00	772.72	14,277.00	3,986.28	72.08%
594810 CAP EQUIPMENT	72,988.70	52,666.67	20,322.03	79,000.00	6,011.30	92.39%
594820 CAP OTHER	9,720.00	7,000.00	2,720.00	10,500.00	780.00	92.57%
594821 CAP IMPRV LAND	13,465.50	43,333.33	(29,867.83)	65,000.00	51,534.50	20.72%
594822 CAP IMPRV BLDG	-	217,333.33	(217,333.33)	326,000.00	326,000.00	0.00%
594829 CAP IMPRV OTHER	256.00	10,000.00	(9,744.00)	15,000.00	14,744.00	1.71%

Totals	577,557.32	823,092.00	(245,534.68)	1,234,638.00	657,080.68	46.78%
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Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals	-	-	-	-	-	-	-
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Total Business Unit	139,692.96	384,333.33	(244,640.37)	576,500.00	436,807.04		
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MIS
8501 PC Group

Date Ran 9/21/2016
Period 8
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474180	MIS BILLED	(433,804.64)	(433,803.33)	(1.31)	(650,705.00)	(216,900.36)	66.67%
Totals		(433,804.64)	(433,803.33)	(1.31)	(650,705.00)	(216,900.36)	66.67%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	54,995.06	56,131.33	(1,136.27)	84,197.00	29,201.94	65.32%
511210	WAGES-REGULAR	55,201.23	89,914.67	(34,713.44)	134,872.00	79,670.77	40.93%
511220	WAGES-OVERTIME	64.02	1,026.00	(961.98)	1,539.00	1,474.98	4.16%
511290	WAGES-OTHER WAGES	125.00	2,566.67	(2,441.67)	3,850.00	3,725.00	3.25%
511310	WAGES-SICK LEAVE	10,124.19	-	10,124.19	-	(10,124.19)	
511320	WAGES-VACATION PAY	12,826.75	-	12,826.75	-	(12,826.75)	
511330	WAGES-LONGEVITY PAY	-	404.00	(404.00)	606.00	606.00	0.00%
511340	WAGES-HOLIDAY PAY	4,782.28	-	4,782.28	-	(4,782.28)	
511350	WAGES-MISCELLANEOUS(COMP)	4,313.72	-	4,313.72	-	(4,313.72)	
511380	WAGES-BEREAVEMENT	2,299.84	-	2,299.84	-	(2,299.84)	
512141	SOCIAL SECURITY	10,825.72	11,359.33	(533.61)	17,039.00	6,213.28	63.53%
512142	RETIREMENT (EMPLOYER)	9,359.22	9,902.67	(543.45)	14,854.00	5,494.78	63.01%
512144	HEALTH INSURANCE	30,802.21	17,257.33	13,544.88	25,886.00	(4,916.21)	118.99%
512145	LIFE INSURANCE	64.94	56.00	8.94	84.00	19.06	77.31%
512150	FSA CONTRIBUTION	750.00	-	750.00	-	(750.00)	
512173	DENTAL INSURANCE	2,227.90	2,484.00	(256.10)	3,726.00	1,498.10	59.79%
521220	CONSULTANT	87,350.45	41,768.67	45,581.78	62,653.00	(24,697.45)	139.42%
521296	COMPUTER SUPPORT	118,968.28	57,479.33	61,488.95	86,219.00	(32,749.28)	137.98%
529299	PURCHASE CARE & SERVICES	1,250.00	-	1,250.00	-	(1,250.00)	
531243	FURNITURE & FURNISHINGS	-	666.67	(666.67)	1,000.00	1,000.00	0.00%
531301	OFFICE EQUIPMENT	-	400.00	(400.00)	600.00	600.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	4,529.55	6,333.33	(1,803.78)	9,500.00	4,970.45	47.68%
531307	MICROSOFT OFFICE UPGRADE	-	4,000.00	(4,000.00)	6,000.00	6,000.00	0.00%
531312	OFFICE SUPPLIES	1,889.30	3,333.33	(1,444.03)	5,000.00	3,110.70	37.79%
531313	PRINTING & DUPLICATING	2.50	66.67	(64.17)	100.00	97.50	2.50%
531314	SMALL ITEMS OF EQUIPMENT	-	200.00	(200.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	629.00	200.00	429.00	300.00	(329.00)	209.67%
531324	MEMBERSHIP DUES	-	33.33	(33.33)	50.00	50.00	0.00%
532325	REGISTRATION	175.00	1,333.33	(1,158.33)	2,000.00	1,825.00	8.75%
532332	MILEAGE	122.14	733.33	(611.19)	1,100.00	977.86	11.10%
532335	MEALS	216.20	66.67	149.53	100.00	(116.20)	216.20%
532336	LODGING	254.24	133.33	120.91	200.00	(54.24)	127.12%
532350	TRAINING MATERIALS	7,500.00	13,333.33	(5,833.33)	20,000.00	12,500.00	37.50%
533228	INTERNET	18,516.60	11,666.67	6,849.93	17,500.00	(1,016.60)	105.81%
535242	MAINTAIN MACHINERY & EQUIP	4,573.11	15,000.00	(10,426.89)	22,500.00	17,926.89	20.32%
535355	PLUMBING & ELECTRICAL	-	666.67	(666.67)	1,000.00	1,000.00	0.00%
571004	IP TELEPHONY ALLOCATION	1,935.00	1,720.00	215.00	2,580.00	645.00	75.00%
571008	MIS OVERHEAD ALLOCATION	32,921.24	51,963.33	(19,042.09)	77,945.00	45,023.76	42.24%
591519	OTHER INSURANCE	781.74	803.33	(21.59)	1,205.00	423.26	64.87%
593014	CREDIT CARD FEES	-	133.33	(133.33)	200.00	200.00	0.00%
594813	CAP OFC EQUIP	-	6,666.67	(6,666.67)	10,000.00	10,000.00	0.00%
594818	CAP COMPUTER	14,701.00	11,333.33	3,367.67	17,000.00	2,299.00	86.48%
594819	CAP OTHER EQUIPMENT	-	23,333.33	(23,333.33)	35,000.00	35,000.00	0.00%
594820	CAP OTHER	-	28,666.67	(28,666.67)	43,000.00	43,000.00	0.00%
Totals		495,077.43	473,136.67	21,940.76	709,705.00	214,627.57	69.76%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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691100 OPER REV ADJUST	-	46,666.67	(46,666.67)	70,000.00	70,000.00	0.00%
691200 CAP REV ADJUST	-	(46,666.67)	46,666.67	(70,000.00)	(70,000.00)	0.00%

Totals

Total Business Unit 61,272.79 39,333.33 21,939.46 59,000.00 (2,272.79)

MIS
8502 IS Group

Date Ran 9/21/2016
Period 8
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451200	RECORDS & REPORTS	(550.00)	(1,000.00)	450.00	(1,500.00)	(950.00)	36.67%
474180	MIS BILLED	(282,955.76)	(282,956.00)	0.24	(424,434.00)	(141,478.24)	66.67%
Totals		(283,505.76)	(283,956.00)	450.24	(425,934.00)	(142,428.24)	66.56%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	99,838.61	108,834.00	(8,995.39)	163,251.00	63,412.39	61.16%
511210	WAGES-REGULAR	27,325.46	17,438.00	9,887.46	26,157.00	(1,168.46)	104.47%
511220	WAGES-OVERTIME	-	237.33	(237.33)	356.00	356.00	0.00%
511310	WAGES-SICK LEAVE	2,284.75	-	2,284.75	-	(2,284.75)	
511320	WAGES-VACATION PAY	8,822.64	-	8,822.64	-	(8,822.64)	
511330	WAGES-LONGEVITY PAY	-	411.33	(411.33)	617.00	617.00	0.00%
511340	WAGES-HOLIDAY PAY	3,631.00	-	3,631.00	-	(3,631.00)	
511350	WAGES-MISCELLANEOUS(COMP)	316.93	-	316.93	-	(316.93)	
512141	SOCIAL SECURITY	10,732.04	9,524.00	1,208.04	14,286.00	3,553.96	75.12%
512142	RETIREMENT (EMPLOYER)	9,386.79	8,376.67	1,010.12	12,565.00	3,178.21	74.71%
512144	HEALTH INSURANCE	36,786.84	29,991.33	6,795.51	44,987.00	8,200.16	81.77%
512145	LIFE INSURANCE	71.38	68.67	2.71	103.00	31.62	69.30%
512150	FSA CONTRIBUTION	1,000.00	-	1,000.00	-	(1,000.00)	
512173	DENTAL INSURANCE	2,269.11	1,814.00	455.11	2,721.00	451.89	83.39%
521220	CONSULTANT	2,510.00	2,000.00	510.00	3,000.00	490.00	83.67%
521296	COMPUTER SUPPORT	-	2,466.67	(2,466.67)	3,700.00	3,700.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	10,440.00	6,000.00	4,440.00	9,000.00	(1,440.00)	116.00%
531312	OFFICE SUPPLIES	3.19	33.33	(30.14)	50.00	46.81	6.38%
531322	SUBSCRIPTIONS	-	116.67	(116.67)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	420.00	300.00	120.00	450.00	30.00	93.33%
532325	REGISTRATION	1,830.00	1,600.00	230.00	2,400.00	570.00	76.25%
532332	MILEAGE	36.72	153.33	(116.61)	230.00	193.28	15.97%
532334	COMMERCIAL TRAVEL	362.46	266.67	95.79	400.00	37.54	90.62%
532335	MEALS	36.38	166.67	(130.29)	250.00	213.62	14.55%
532336	LODGING	1,126.20	1,000.00	126.20	1,500.00	373.80	75.08%
532339	OTHER TRAVEL & TOLLS	92.00	-	92.00	-	(92.00)	
532350	TRAINING MATERIALS	-	333.33	(333.33)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	44,275.94	37,912.00	6,363.94	56,868.00	12,592.06	77.86%
571004	IP TELEPHONY ALLOCATION	2,083.50	1,852.00	231.50	2,778.00	694.50	75.00%
571008	MIS OVERHEAD ALLOCATION	32,921.24	51,963.33	(19,042.09)	77,945.00	45,023.76	42.24%
591519	OTHER INSURANCE	929.34	1,096.67	(167.33)	1,645.00	715.66	56.49%
Totals		299,532.52	283,956.00	15,576.52	425,934.00	126,401.48	70.32%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	-
Total Business Unit		16,026.76	-	16,026.76	-	(16,026.76)	

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(77,392.00)	(77,392.00)	-	(116,088.00)	(38,696.00)	66.67%
Totals		(77,392.00)	(77,392.00)	-	(116,088.00)	(38,696.00)	66.67%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	29,696.50	51,206.67	(21,510.17)	76,810.00	47,113.50	38.66%
511220	WAGES-OVERTIME	-	237.33	(237.33)	356.00	356.00	0.00%
511310	WAGES-SICK LEAVE	1,531.36	-	1,531.36	-	(1,531.36)	
511320	WAGES-VACATION PAY	1,966.91	-	1,966.91	-	(1,966.91)	
511340	WAGES-HOLIDAY PAY	782.48	-	782.48	-	(782.48)	
511350	WAGES-MISCELLANEOUS(COMP)	98.44	-	98.44	-	(98.44)	
512141	SOCIAL SECURITY	2,557.44	3,864.00	(1,306.56)	5,796.00	3,238.56	44.12%
512142	RETIREMENT (EMPLOYER)	2,248.92	3,395.33	(1,146.41)	5,093.00	2,844.08	44.16%
512144	HEALTH INSURANCE	12,259.17	17,614.00	(5,354.83)	26,421.00	14,161.83	46.40%
512145	LIFE INSURANCE	3.94	9.33	(5.39)	14.00	10.06	28.14%
512173	DENTAL INSURANCE	755.99	1,065.33	(309.34)	1,598.00	842.01	47.31%
Totals		51,901.15	77,392.00	(25,490.85)	116,088.00	64,186.85	44.71%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		(25,490.85)	-	(25,490.85)	-	25,490.85	

MIS
8510 Overhead

Date Ran 9/21/2016
Period 8
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
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Totals

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521220	CONSULTANT	9,204.00	10,000.00	(796.00)	15,000.00	5,796.00	61.36%
521296	COMPUTER SUPPORT	43,946.26	37,936.67	6,009.59	56,905.00	12,958.74	77.23%
529299	PURCHASE CARE & SERVICES	2,217.35	4,333.33	(2,115.98)	6,500.00	4,282.65	34.11%
531298	UNITED PARCEL SERVICE UPS	103.15	400.00	(296.85)	600.00	496.85	17.19%
531303	COMPUTER EQUIPMT & SOFTWA	1,336.25	-	1,336.25	-	(1,336.25)	
531311	POSTAGE & BOX RENT	-	6.67	(6.67)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	-	66.67	(66.67)	100.00	100.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	500.00	(500.00)	750.00	750.00	0.00%
531320	SAFETY SUPPLIES	130.29	-	130.29	-	(130.29)	
533221	WATER	198.08	266.67	(68.59)	400.00	201.92	49.52%
533222	ELECTRIC	3,956.78	4,000.00	(43.22)	6,000.00	2,043.22	65.95%
533223	SEWER	214.69	383.33	(168.64)	575.00	360.31	37.34%
533224	NATURAL GAS	913.63	3,000.00	(2,086.37)	4,500.00	3,586.37	20.30%
533225	TELEPHONE & FAX	2,198.70	2,266.67	(67.97)	3,400.00	1,201.30	64.67%
533235	STORM WATER UTILITY	119.92	156.67	(36.75)	235.00	115.08	51.03%
533236	WIRELESS INTERNET	1,337.53	2,666.67	(1,329.14)	4,000.00	2,662.47	33.44%
535242	MAINTAIN MACHINERY & EQUIP	5,962.75	1,000.00	4,962.75	1,500.00	(4,462.75)	397.52%
535246	BUILDING SERVICE & MAINT	-	3,333.33	(3,333.33)	5,000.00	5,000.00	0.00%
535247	BLDG REPAIR & MAINT	-	1,666.67	(1,666.67)	2,500.00	2,500.00	0.00%
535297	REFUSE COLLECTION	356.56	316.67	39.89	475.00	118.44	75.07%
571003	HOUSEKEEPING	1,100.00	1,466.67	(366.67)	2,200.00	1,100.00	50.00%
571008	MIS OVERHEAD ALLOCATION	(65,842.48)	(103,926.67)	38,084.19	(155,890.00)	(90,047.52)	42.24%
591519	OTHER INSURANCE	140.80	160.00	(19.20)	240.00	99.20	58.67%
594810	CAP EQUIPMENT	22,848.60	16,666.67	6,181.93	25,000.00	2,151.40	91.39%
594813	CAP OFC EQUIP	-	13,333.33	(13,333.33)	20,000.00	20,000.00	0.00%
Totals		30,442.86	-	30,442.86	-	(30,442.86)	#DIV/0!

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	30,000.00	(30,000.00)	45,000.00	45,000.00	0.00%
691200	CAP REV ADJUST	-	(30,000.00)	30,000.00	(45,000.00)	(45,000.00)	0.00%

Totals

Total Business Unit		30,442.86	-	30,442.86	-	(30,442.86)	
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MIS
8520 IP Telephone

Date Ran 9/21/2016
Period 8
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(105,221.07)	(93,532.67)	(11,688.40)	(140,299.00)	(35,077.93)	75.00%
Totals		(105,221.07)	(93,532.67)	(11,688.40)	(140,299.00)	(35,077.93)	75.00%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	2,954.00	(2,954.00)	4,431.00	4,431.00	0.00%
511210	WAGES-REGULAR	15,412.62	15,774.00	(361.38)	23,661.00	8,248.38	65.14%
511220	WAGES-OVERTIME	-	359.33	(359.33)	539.00	539.00	0.00%
511230	WAGES-REGULAR OVERTIME	-	12.67	(12.67)	19.00	19.00	0.00%
511380	WAGES-BEREAVEMENT	153.16	-	153.16	-	(153.16)	
512141	SOCIAL SECURITY	1,155.07	1,432.00	(276.93)	2,148.00	992.93	53.77%
512142	RETIREMENT (EMPLOYER)	1,027.39	1,260.67	(233.28)	1,891.00	863.61	54.33%
512144	HEALTH INSURANCE	5,986.97	6,546.00	(559.03)	9,819.00	3,832.03	60.97%
512145	LIFE INSURANCE	4.60	6.00	(1.40)	9.00	4.40	51.11%
512173	DENTAL INSURANCE	366.16	396.00	(29.84)	594.00	227.84	61.64%
521220	CONSULTANT	2,988.50	10,666.67	(7,678.17)	16,000.00	13,011.50	18.68%
521296	COMPUTER SUPPORT	21,879.22	17,884.00	3,995.22	26,826.00	4,946.78	81.56%
531303	COMPUTER EQUIPMT & SOFTWA	-	666.67	(666.67)	1,000.00	1,000.00	0.00%
531312	OFFICE SUPPLIES	-	150.00	(150.00)	225.00	225.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	133.33	(133.33)	200.00	200.00	0.00%
532325	REGISTRATION	-	666.67	(666.67)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	33.33	(33.33)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	2,106.75	4,333.33	(2,226.58)	6,500.00	4,393.25	32.41%
591519	OTHER INSURANCE	240.32	258.00	(17.68)	387.00	146.68	62.10%
594810	CAP EQUIPMENT	-	30,000.00	(30,000.00)	45,000.00	45,000.00	0.00%
594818	CAP COMPUTER	-	10,000.00	(10,000.00)	15,000.00	15,000.00	0.00%
Totals		51,320.76	103,532.67	(52,211.91)	155,299.00	103,978.24	33.05%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	30,000.00	(30,000.00)	45,000.00	45,000.00	0.00%
691200	CAP REV ADJUST	-	(30,000.00)	30,000.00	(45,000.00)	(45,000.00)	0.00%
Totals		-	-	-	-	-	-
Total Business Unit		(53,900.31)	10,000.00	(63,900.31)	15,000.00	68,900.31	

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451002	PRIVATE PARTY PHOTOCOPY	(1,270.35)	(933.33)	(337.02)	(1,400.00)	(129.65)	90.74%
472003	MUNICIPALITY COPIES & PRINTIN	(241.36)	(366.67)	125.31	(550.00)	(308.64)	43.88%
474180	MIS BILLED	(20,937.44)	(20,938.67)	1.23	(31,408.00)	(10,470.56)	66.66%
474200	COPYING & PRINTING INTERDEPA	(25,855.83)	(18,666.67)	(7,189.16)	(28,000.00)	(2,144.17)	92.34%
Totals		(48,304.98)	(40,905.33)	(7,399.65)	(61,358.00)	(13,053.02)	78.73%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	7,925.12	10,663.33	(2,738.21)	15,995.00	8,069.88	49.55%
511310	WAGES-SICK LEAVE	113.68	-	113.68	-	(113.68)	
511320	WAGES-VACATION PAY	357.28	-	357.28	-	(357.28)	
511340	WAGES-HOLIDAY PAY	499.38	-	499.38	-	(499.38)	
511380	WAGES-BEREAVEMENT	211.12	-	211.12	-	(211.12)	
512141	SOCIAL SECURITY	672.11	768.00	(95.89)	1,152.00	479.89	58.34%
512142	RETIREMENT (EMPLOYER)	600.98	704.00	(103.02)	1,056.00	455.02	56.91%
512144	HEALTH INSURANCE	6,085.92	5,712.67	373.25	8,569.00	2,483.08	71.02%
512145	LIFE INSURANCE	2.67	2.67	0.00	4.00	1.33	66.75%
512150	FSA CONTRIBUTION	120.00	-	120.00	-	(120.00)	
512173	DENTAL INSURANCE	361.73	345.33	16.40	518.00	156.27	69.83%
531298	UNITED PARCEL SERVICE UPS	3.92	13.33	(9.41)	20.00	16.08	19.60%
531311	POSTAGE & BOX RENT	-	6.67	(6.67)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	7,638.44	6,666.67	971.77	10,000.00	2,361.56	76.38%
531314	SMALL ITEMS OF EQUIPMENT	500.00	333.33	166.67	500.00	-	100.00%
531349	OTHER OPERATING EXPENSES	112.57	233.33	(120.76)	350.00	237.43	32.16%
532332	MILEAGE	16.20	26.67	(10.47)	40.00	23.80	40.50%
533225	TELEPHONE & FAX	11.44	60.00	(48.56)	90.00	78.56	12.71%
535242	MAINTAIN MACHINERY & EQUIP	1,908.29	3,333.33	(1,425.04)	5,000.00	3,091.71	38.17%
535252	PRINTING EQUIP MAINTENANCE	7,150.98	9,666.67	(2,515.69)	14,500.00	7,349.02	49.32%
571004	IP TELEPHONY ALLOCATION	148.50	132.00	16.50	198.00	49.50	75.00%
571009	MIS PC GROUP ALLOCATION	1,924.00	1,924.00	-	2,886.00	962.00	66.67%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	254.64	254.67	(0.03)	382.00	127.36	66.66%
591519	OTHER INSURANCE	55.54	58.67	(3.13)	88.00	32.46	63.11%
Totals		36,674.51	40,905.33	(4,230.82)	61,358.00	24,683.49	59.77%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		(11,630.47)	(0.00)	(11,630.47)	-	11,630.47	