

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549

Date: Tuesday, November 8, 2016 Time: 8:30 a.m.

Committee Members:

Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie

McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the November 8, 2016 Agenda**
- 5. Public Comments (Members of the Public who wish to address the Board on specific agenda items must register their request at this time.)**
- 6. Approval of October 11, 2016 Board Minutes**
- 7. Communications**
- 8. Presentation on the Oxford House model**
- 9. Review of September, 2016 Financial Statement**
- 10. Discuss and Approve October, 2016 Vouchers**
- 11. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center**
- 12. Discussion and Possible Action on New Professional Service Contracts**
- 13. Review and possible approval of bid for camera equipment**
- 14. Review and Approve the s.85.21 Specialized Transportation Grant Application for 2017**
- 15. Discuss and Approve the 2016-2018 Aging Unit Plan and 2017 Budget**
- 16. Review Alzheimer's Family Caregiver Program**
- 17. Director's Report**
- 18. Discuss updates from Wisconsin County Human Services Association**
- 19. Discuss potential agenda items for December board meeting.**
- 20. Adjourn**

Next Scheduled Meetings:

Tuesday, December 13, 2016 at 8:30 a.m.
Tuesday, January 10, 2017 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY HUMAN SERVICES

Board Minutes October 11, 2016

Board Members Present: Jim Mode, Richard Jones, Russell Kutz, Augie Tietz, Cynthia Crouse, Jim Schultz and John McKenzie

Others Present: Director Kathi Cauley; Administrative Services Manager Joan Daniel; Economic Support Manager Jill Johnson; Aging & Disability Resource Division Manager Sharon Olson; Office Manager Donna Hollinger; Maintenance Supervisor Ryan Mundt, and County Administrator Ben Wehmeier.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All present/Quorum established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE SEPTEMBER 13, 2016 AGENDA

Move item #14 to follow #9

5. PUBLIC COMMENTS

Mr. Wehmeier introduced an undergraduate student who will be interning with him this semester.

6. APPROVAL OF THE SEPTEMBER 13, 2016 BOARD MINUTES

Mr. Tietz made a motion to approve the September 13, 2016 board minutes.

Mr. Schultz seconded.

Motion passed unanimously.

7. COMMUNICATIONS

No Communications

8. REVIEW OF AUGUST, 2016 FINANCIAL STATEMENT

Ms. Daniel reviewed the August 2016 financial statement (attached) and reported that there is a positive fund balance of \$519,153 excluding any prepaid reserves that may be adjusted for year-end. She presented the summary and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. She also presented reports showing Commitment/Inpatient, Detox and Alternate Care statistics (attached).

9. REVIEW AND APPROVE SEPTEMBER, 2016 VOUCHERS

Ms. Cauley reviewed the September 2016 summary sheet of vouchers totaling \$1,215,752.24 (attached).

Mr. Kutz made a motion to approve the September 2016 vouchers totaling \$1,215,752.24.

Mr. McKenzie seconded.

Motion passed unanimously.

10. DISCUSS AND POSSIBLE ACTION ON SOLAR FEASIBILITY STUDY

Mr. Mundt asked if there were any questions about the presentation from last month, as he would like to send out a RFP. After much discussion, Mr. Jones made a motion to approve the Medium System (45 KW) and to forward it to the Infrastructure Committee.

Mr. Tietz seconded.

Motion passed unanimously.

11. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Child & Family Resources:

Mr. Mundt updated the board on the capital projects that have been completed and the ones that are in process.

Mr. Jones complimented and thanked Mr. Mundt for being so proactive on these projects.

Ms. Cauley reported for Mr. Ruehlow on the following items:

- They started the transition for the Autism waiver.
- We have 48 children on the wait list for services, which is down substantially.
- Twenty-six families are receiving Wraparound services and eight more will be coming in.
- Birth to Three has 117 children in their program.
- The Chips ongoing cases continue to go down with a total of 71.
- We have a young consumer who has been in Winnebago Mental Health Institute for many months. We finally found a facility in Tennessee that will be able to provide the specific services that she needs. Two social workers flew with her to the facility and got her admitted. The consumer is very excited about this new program.

Behavioral Health:

Ms. Cauley reported on the following items:

- Our 2016 **Key Outcome Indicators** for September are being met:
 - Emergency Detentions went down. We had 351 assessments for emergency detentions, but we found alternate options 71% of the time.
 - Crisis calls are up to 6,840 and last year there were 6,535. We had 212 suicide calls.
- Adult Alternate Care is up, in large part due to individuals with complex issues including opioid addictions.
- We are fully staffed in the clinic now.
- I will be meeting with Waukesha County to contract with their hospital, which is less expensive than Winnebago, and has video conferencing.

- The Project Yes! (PY!) program, that serves 16 – 25 year olds, continues to do outreach and recently went to the Jefferson High School. They arranged to have the Kona Ice Truck come and hand out ice cups which had the suicide intervention hope line and text line on each one. It was a very successful event with 451 youth attending.
- We applied for and received a grant for dementia and crisis services. It will allow us to train other individuals on how to recognize and assess for dementia and to identify what other resources are in the community.
- We have a meeting with the Watertown Hospital emergency room staff.

Administration:

Ms. Daniel reported on the following items:

- We have an individual who will be retiring in January so we are cross training staff.
- Another individual recently retired and Ms. Hollinger is doing some of those duties now.
- We are working on the chart of accounts for the new general ledger. We are hopeful that the new system will generate reports that we can submit directly to the state. We have begun training in the system because the “go live” date is scheduled for April 2017.
- Reports and budgets are going into the state.
- We are completing State contracts.

Economic Support:

Ms. Cauley reported for Ms. Johnson on the following items:

- Our 2016 **Key Outcome Indicators** for September were as follows:
 - *We have 30 days to get 100% of all applications processed.* We processed 99.2% of them timely.
 - *The Consortium Call Center must answer calls timely within 95% of the time.* The Call Center was at 97.33%.
- The State is looking at a retention plan for keeping staff across all Consortiums.
- The State does a random sampling of listening in on calls, and one of our workers had three calls sampled in one day. We then get a report on how the call was handled.
- Second Harvest came and met with staff.
- We attended the MarketPlace Healthcare Enrollment Conference in September. Covering Wisconsin has a contract with the state to have a “navigator” to help people apply through the Marketplace.

ADRC:

Ms. Olson reported on the following items:

- The ADRC’s KOI is to see that 100% of home visit requests are met within 7 days unless the customer requests otherwise. During the month of September, 24 initial home visits out of the 26 home visits were conducted within 7 days of the request, which is about 92%.
- The ADRC is fully staffed. Maria Peterson was hired to replace the retirement of Beth Eilenfeldt. Jenifer Eilert has filled the ADRC Specialist position.
- The Home Delivered Meal Program’s KOI was met in September. There were ten new home delivered meal requests and none were denied. The goal is to provide meals to 95% of those qualifying home delivered meal requests.

- The Transportation Program's KOI is to meet qualifying ride requests 100% of the time. In September, there were 320 scheduled 1-way trips, 38 were cancelled and another 6 were no call/no show leaving 280 trips for the Driver Escort Program. Denied rides: Non Jefferson County residents- 1; Non-medical appointment-4; within same town as taxi service-1, person not elderly or disabled -1, needing a wheelchair lift -1. The Veteran's Van provided 78 one-way trips as there were 4 cancellations.
- A free interactive presentation on Safe Swallowing practices was offered on Wednesday, September 28 at the Fort Health Care Hospital. There were 16 participants.
- We hosted the 35th year of YOST (Young and Old Stick Together) and trained over 50 students in Waterloo.
- Ms. Olson distributed the conference brochure on the Dodge and Jefferson Counties Regional Dementia Conference "A Roadmap through Dementia" which will be held on Friday November 4 from 8:30 to 4.
- Jefferson County received the Dementia Task Force Grant. Planning has begun which is to train staff and other community providers through the UW Oshkosh Dementia Crisis training program, as well as provide other training presentations to create a skilled and knowledgeable crisis task force.

12. DISCUSSION AND ACTION ON NEW PROFESSIONAL CONTRACTS

Ms. Cauley reported on the new contracts listed on the 2016 Provider Contract sheet. (attached)

Mr. McKenzie approved the contracts as listed.

Mr. Schultz seconded.

Motion passed unanimously.

13. REVIEW AND APPROVE STATE/COUNTY CONTRACTS FOR 2017

Ms. Cauley reported that this is an annual contract (attached) that requires a resolution "authorizing execution of state human services contracts, consortium agreements and professional/care provider contracts," which will need to be forwarded to the county board. This allows the Administrative Services Manager to authorize the contracts as listed.

Mr. McKenzie made a motion to approve the resolution as stated and to send it to the county board for approval.

Ms. Crouse seconded.

Motion passed unanimously.

14. DISCUSS AND POSSIBLE ACTION ON AUDIT RENEWAL FOR WAIVER WITH THE STATE FOR 2017

Ms. Daniel reported that the State threshold for provider audits is \$25,000. We are asking the Board to approve an "...increase in the audit threshold from \$25,000 to \$100,000 based on its finding that the \$25,000 threshold is burdensome and reduces the efficiency and effectiveness of County operations." This will allow us the option to request an audit or not.

Mr. Jones made a motion to approve the resolution as stated above and to send it to the county board for approval.

Mr. McKenzie seconded.

Motion passed unanimously.

15. DIRECTOR'S REPORT

Ms. Cauley reported on the following items:

- The Wisconsin County Association magazine has an article in it describing their legislative platform.
- I met with the Executive Director of PADA and was informed that a board member, who is an accountant, wants to be paid to provide their accounting services, which is a conflict of interest. The board directed Ms. Cauley to send them a letter to emphasize the need to segregate duties.
- We have a social worker who works part time in the jail and she will be able to increase her time by two hours per week. In lieu of payment, we asked if their kitchen could provide about \$6,000/year in food for meetings that we host.

16. DISCUSS UPDATES FROM WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION

Ms. Cauley reported on the following items:

- The State work group is going to convene on children being sent out of state for placement.
- We were informed that there will now be a CCS Office of the Inspector General worker who will have a time limit to get audits done.

17. DISCUSS POTENTIAL AGENDA ITEMS FOR SEPTEMBER BOARD MEETING

None

18. ADJOURN

Mr. Jones made a motion to adjourn the meeting.

Mr. Tietz seconded.

Motion passed unanimously.

Meeting adjourned at 10:00 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, November 8, 2016 at 8:30 a.m.
Workforce Development Center, Room 103
874 Collins Road, Jefferson, WI 53549

From: Gause-Bemis, Christie DPI [mailto:Christie.Gause-Bemis@dpi.wi.gov]
Sent: Thursday, October 20, 2016 3:07 PM
To: Kathi Cauley; 'Heim, Lanora'
Subject: Thank you

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I very big thank you to you both! If other communities could bottle what you have done, it would be a beautiful thing! Thank you for your time and for sharing at our conference. I have heard many good things about this breakout session and people walked out of their inspired!

Christie Gause-Bemis, MSW, LCSW

Education Consultant

Safe Schools Healthy Students

Wisconsin Department of Public Instruction

Christie.Gause-Bemis@dpi.wi.gov

608-266-2749

Fax (608)266-3643

www.dpi.wi.gov

Department of Health Services (Tuesday and Thursday)

608-267-7306

The link for the new online behavioral health resource is <http://www.mch-hotlines.org/wisconsin-first-step>. Click on "New Behavioral Health Resources for Children and Youth".

Oxford House™

Helping alcoholics, drug addicts and those with co-occurring mental illness

Saving Money – Saving Lives The Low-Cost Solution For Long-Term Recovery

WHAT ARE OXFORD HOUSES?

Oxford Houses are self-run, self-supported recovery houses. Currently there are over 1,800 Oxford Houses throughout the United States with over 14,000 recovery beds. Each Oxford House is home to recovering alcoholics, drug addicts and those with co-occurring mental illness. Each house is a rented ordinary single-family house. The residents of each house are the same sex and receive a no-cost charter from Oxford House, Inc. [OHI] – the 501[c][3] national umbrella organization for all Oxford Houses. The charter has three conditions: (1) the group must be democratically self-run following the Oxford House Manual®; (2) the group must be financially self-supporting; and (3) the group must immediately expel any member who returns to using alcohol or illicit drugs.

HOW DOES IT WORK?

Each Oxford House is autonomous. Residents govern themselves, electing House officers (with term limits), holding regular House meetings and following disciplined parliamentary procedures. Residents work and pay their own rent and household expenses. There are no time limits on residency so residents can stay long enough to build 'comfortable' sobriety. Furthermore, the system encourages the development of leadership skills and self-efficacy. The result is that more than 80 percent of Oxford House residents remain clean and sober for the long term despite the fact that many of them come from backgrounds that have included lengthy alcohol and drug use, periods of homelessness, and incarceration. Slowly, but surely, residents learn or relearn values and responsible behavior.

HOW DO WE KNOW IT WORKS?

Evidence-based research has demonstrated that the Oxford House program works. Oxford House, Inc. and the residents of Oxford Houses value transparency and welcome research into the program. Supported by grants by NIAAA and NIDA for the study of recovery, DePaul University in Chicago has found remarkable recovery success from Oxford House living. Their findings prompted SAMSHA to list Oxford House™ on the National Registry of Evidenced-based Programs and Practices.

HOW DO NEW OXFORD HOUSES GET STARTED?

In AA, it's said that all that's needed to start a new AA meeting is two recovering people with resentment and a coffee pot. Starting an Oxford House is a little more complicated, but, all it takes is a few recovering people, the support of those who understand the system, and minimal financing. Most new Oxford Houses are started with the help of Oxford House outreach workers (all of whom are recovering individuals who have lived in an Oxford House) and a start-up loan to the new House that the residents pay back over a couple of years. Once started, Oxford Houses are autonomous and run themselves with very little monitoring. Most Oxford Houses belong to Oxford House chapters. Oxford House residents' participation at state workshops and at the annual Oxford House World Convention helps to assure quality control. These get-togethers also foster community-building and education.

WHAT IS NEEDED TO GET MORE OXFORD HOUSES?

The major barrier to the creation of more Oxford Houses is the lack of start-up funding. As noted on the chart on the back page, the most Oxford Houses exist in states where the state (or a locality) contracts with Oxford House to provide funding for outreach workers and establish a start-up loan fund. Foundations, treatment providers and drug courts also provide funding. Because of the structure of the program, the cost per bed is much, is much lower than for traditional programs. Furthermore, recovery results are strong. In today's budget-strapped environment, Oxford Houses provide the low-cost way to improve recovery outcomes.

OXFORD HOUSES BY STATE

The chart below shows Oxford Houses and Oxford House beds by state. It also notes whether or not Oxford House receives any financial support to start and maintain Oxford Houses in a state.

- The most Oxford Houses exist in states where the state supports a start-up loan fund and outreach support. Washington, North Carolina and Oregon are home to the most Oxford Houses and each of these states provides start-up loan funds and support for OHI-trained outreach workers who start new Oxford Houses and assist existing Oxford Houses. Agreements with states and localities in 2014 totaled about \$4.3 million. Oxford House also received voluntary contributions of over \$350,000 in FY 2014 from Oxford Houses.
- Both start-up loans and outreach support are critical for expansion. National expansion was fostered by 1988 Anti-Drug Abuse Act enacted by the 100th Congress at the end of the Reagan Administration. That Act required states to establish \$100,000 start-up loan funds to make \$4,000 start-up loans to groups of six or more recovering individuals to rent a house using the Oxford House model. The loan fund requirement has since become discretionary but some states still provide the funds. Oxford House residents themselves pay back the loans (usually \$4-6,000) over two years. Minimal support for outreach and loans makes all the difference.

State	#Houses	#Beds	Contract
Alabama	2	14	None
Alaska	4	42	None
Arizona	2	19	None
Arkansas	4	29	State
California	7	70	None
Colorado	29	201	Daniels
Connecticut	8	73	None
Delaware	58	428	State
Florida	3	29	None
Georgia	3	22	None
Hawaii	39	339	State
Idaho	0	0	None
Illinois	46	328	State
Indiana	0	0	None
Iowa	5	42	None
Kansas	69	589	State
Kentucky	6	50	None
Louisiana	89	653	State
Maine	10	84	None
Maryland	44	339	None
Massachusetts	10	105	None
Michigan	6	56	Private
Minnesota	0	0	None
Mississippi	13	82	State
Missouri	43	342	State
[Continued in next column]			

State	#Houses	#Beds	Contract
Montana	0	0	None
Nebraska	29	221	State
Nevada	1	10	None
New Hampshire	1	6	None
New Jersey	117	935	State
New Mexico	17	120	State
New York	17	157	Private
North Carolina	184	1401	State
North Dakota	0	0	None
Ohio	1	8	None
Oklahoma	74	639	State
Oregon	163	1281	State
Pennsylvania	59	451	Counties
Rhode Island	0	0	None
South Carolina	25	178	State
South Dakota	0	0	None
Tennessee	24	180	State
Texas	143	1085	State
Utah	2	19	None
Vermont	4	32	None
Virginia	115	939	State
Washington	251	2095	State
W. Virginia	13	95	State
Wisconsin	21	162	None
Wyoming	7	46	State
DC	29	251	State

Visit the Oxford House website: www.oxfordhouse.org

Oxford House World Services • 1010 Wayne Avenue, Suite300, Silver Spring, Maryland • Telephone 301-587-2916

Cost Estimates for Oxford House Network Development

While Oxford House™ is a self-run, self-supported concept and system of operation, it does utilize two independent supports to enable development on an organized and effective basis: [1] utilization of small start-up loans repayable in monthly installments within two or three years, and [2] utilization of trained Oxford House alumni or residents to teach newcomers the system of operations that enable development and quality operation of each recovery home. The following cost estimates – for small, medium or large-scale projects – are for 12 months.

Small Project – 6 Recovery Homes [About 48 Recovery Beds]

Revolving \$6,000 Start-Up Loan	\$ 36,000
Two Trained and Supervised Field Workers	\$ 160,000
10% G&A [overhead]	<u>\$ 16,000</u>
TOTAL	\$ 212,000

Medium Size Project – 24 Recovery Homes [About 192 Recovery Beds]

Revolving \$6,000 Start-Up Loan Fund:	\$ 144,000
Eight Trained and Supervised Field Workers	\$ 640,000
10% G&A [overhead]	<u>\$ 64,000</u>
TOTAL	\$ 848,000

Large Size Project – 100 Recovery Homes [About 800 Recovery Beds]

Revolving \$6,000 Start-Up Loan Fund:	\$ 600,000
Thirty Trained and Supervised Field Workers	\$ 2,400,000
10% G&A [overhead]	<u>\$ 240,000</u>
TOTAL	\$ 3,240,000

For more information:

www.friendsofrecoverywi.org

www.oxfordhouse.org

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

STATEMENT OF REVENUES & EXPENDITURES

Projection based on September - 2016 Financial Statement

SUMMARY

	Y-T-D @ Ledgers	Adjust- -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2015 Budget	Year End Variance
Federal/State Operating Revenues	8,700,772	1,190,186	9,890,958	5,177,214	10,732,337	13,205,759	14,362,392	(1,156,633)
County Funding for Operations (tax levy & transfer in)	6,543,468	0	6,543,468	3,459,220	6,469,696	8,626,261	8,626,261	0
less: Prepaid Expense Transfer	0	0	0	0	0	0	0	0
Total Resources Available	15,244,240	1,190,186	16,434,426	8,636,434	17,202,033	21,832,020	22,988,653	(1,156,633)
Total Adjusted Expenditures	15,946,299	342,050	16,288,349	8,767,730	17,509,928	22,009,420	23,739,650	1,730,230
OPERATING SURPLUS (DEFICIT)	(702,059)	848,136	146,077	(131,296)	(307,895)	(177,400)	(750,997)	573,597
Balance Forward from 2013-Balance Sheet Operating Reserve	744,772		744,772	484,187		744,772	744,772	0
NET SURPLUS (DEFICIT)	42,713	848,136	890,849	352,891	(307,895)	567,372	(6,225)	(573,597)

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation	1,953,970	(487,084)	1,466,886	823,215	1,466,886	1,955,848	1,955,848	0
Children's Basic County Allocation	901,260	(229,860)	671,400	361,872	654,734	872,979	872,979	0
Family Care County Contribution	0	0	0	0	0	0	0	0
Children's L/T Support Waivers	218,865	285,086	503,951	232,498	720,000	671,935	960,000	(288,066)
Behavioral Health Programs	224,137	(36,847)	187,290	98,764	190,826	249,925	254,435	(4,510)
Community Options Program	139,783	0	139,783	63,381	163,844	186,377	218,458	(32,081)
Aging & Disability Res Center	607,247	87,919	695,166	332,355	748,661	949,666	998,214	(48,548)
Aging/Transportation Programs	593,854	(76,031)	517,823	279,388	488,581	662,771	651,441	11,330
Project YES!	198,629	69,788	268,417	0	368,048	351,242	490,730	(139,488)
Youth Aids	701,446	(173,361)	528,085	256,504	556,274	696,557	741,698	(45,141)
IV-E TPR	24,169	4,667	28,836	15,982	45,122	38,448	60,163	(21,715)
Family Support Program	0	0	0	27,643	0	0	0	(0)
Children & Families	100,806	(19,249)	81,557	28,952	64,249	101,117	85,665	15,452
ARRA Birth to Three	0	0	0	0	0	0	0	0
I.M. & W-2 Programs	478,456	560,388	1,038,844	568,024	1,123,594	1,436,957	1,498,125	(61,168)
Client Assistance Payments	192,602	18,909	211,510	96,593	216,386	264,137	288,514	(24,377)
Early Intervention	165,564	(41,391)	124,173	68,985	124,173	165,564	165,564	0
Total State & Federal Funding	6,500,787	(37,066)	6,463,721	3,254,156	6,931,376	8,603,522	9,241,834	(638,312)

COLLECTIONS & OTHER REVENUE

Provided Services	1,304,533	1,087,461	2,391,995	763,981	2,419,402	3,178,522	3,228,907	(50,385)
Child Alternate Care	67,186	0	67,186	49,287	104,861	89,581	139,814	(50,233)
Adult Alternate Care	179,741	0	179,741	75,552	175,697	239,655	234,262	5,393
Children's L/T Support	222,462	80,267	302,730	413,222	457,778	403,639	610,371	(206,732)
1915i Program	65,903	54,299	120,202	20,587	75,516	160,269	100,688	59,581
Donations	55,528	5,131	60,659	27,601	63,783	82,946	85,044	(2,098)

Cost Reimbursements
Other Revenues
Total Collections & Other

TOTAL REVENUES
EXPENDITURES

WAGES

Behavioral Health
Children's & Families
Community Support
Comp Comm Services
Economic Support
Aging & Disability Res Center
Aging/Transportation Programs
Childrens L/T Support
Early Intervention
Management/Overhead
Lueder Haus
Safe & Stable Families
Supported Emplmt
Total Wages

FRINGE BENEFITS

Social Security
Retirement
Health Insurance
Other Fringe Benefits
Total Fringe Benefits

OPERATING COSTS

Staff Training
Space Costs
Supplies & Services
Program Expenses
Employee Travel
Staff Psychiatrists & Nurse
Birth to 3 Program Costs
Busy Bees Preschool
ARRA Birth to Three
Opp. Inc. Payroll Services
Other Operating Costs
Year End Allocations
Capital Outlay
Total Operating Costs

BOARD MEMBERS

Per Diems
Travel

@	Y-T-D Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2015 Budget	Year End Variance
	83,993	(6)	83,987	47,916	86,241	163,005	164,559	(1,554)
	220,638	100	220,738	524,912	417,685	284,619	556,913	(272,294)
	2,199,985	1,227,253	3,427,237	1,923,058	3,800,962	4,602,237	5,120,558	(518,321)
	8,700,772	1,190,186	9,890,958	5,177,214	10,732,337	13,205,759	14,362,392	(1,156,633)
	1,036,333	0	1,036,333	586,534	981,673	1,403,115	1,308,897	94,218
	1,411,898	0	1,411,898	790,338	1,337,109	1,884,253	1,781,838	102,415
	590,677	0	590,677	360,517	609,544	791,493	812,725	(21,233)
	429,922	0	429,922	189,995	483,362	573,229	647,289	(74,060)
	822,588	0	822,588	508,718	818,930	1,099,466	1,091,907	7,559
	371,527	0	371,527	206,140	357,751	495,369	477,001	18,368
	349,421	0	349,421	202,603	341,033	465,894	454,710	11,184
	114,201	0	114,201	55,972	120,973	152,258	161,297	(9,039)
	226,647	0	226,647	139,620	228,426	302,196	304,568	(2,372)
	680,906	60,000	740,906	382,389	933,809	988,941	1,245,079	(256,138)
	201,507	0	201,507	124,388	226,952	268,676	302,603	(33,927)
	172,512	0	172,512	100,194	166,948	230,016	222,597	7,419
	0	0	0	0	0	0	0	0
	6,408,137	60,000	6,468,137	3,647,408	6,606,509	8,654,905	8,810,511	(155,606)
	471,068	0	471,068	229,103	462,273	628,090	665,835	(37,745)
	405,560	0	405,560	208,147	427,602	540,747	570,136	(29,389)
	1,789,640	0	1,789,640	906,050	1,951,749	2,386,187	2,602,332	(216,145)
	29,766	0	29,766	1,203	41,012	52,054	54,682	(2,628)
	2,696,034	0	2,696,034	1,344,503	2,882,636	3,607,078	3,892,985	(285,907)
	53,950	0	53,950	18,547	59,330	71,326	80,106	(8,780)
	133,446	0	133,446	102,059	149,909	185,431	199,878	(14,447)
	690,126	0	690,126	531,416	937,214	999,142	1,252,619	(253,477)
	113,450	0	113,450	35,892	133,625	158,071	178,167	(20,096)
	104,567	0	104,567	69,942	133,594	152,153	178,125	(25,972)
	309,614	0	309,614	179,292	331,279	412,819	441,705	(28,886)
	175,483	0	175,483	135,985	184,500	233,977	246,000	(12,023)
	3,624	0	3,624	808	1,256	4,833	1,675	3,158
	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0
	129,152	0	129,152	1,827	32,016	85,992	42,687	43,304
	(25,514)	0	(25,514)	(11,601)	(13,844)	(30,034)	(18,458)	(11,576)
	255,003	0	255,003	135,341	424,472	478,441	565,962	(87,521)
	1,942,902	0	1,942,902	1,199,509	2,373,350	2,752,151	3,168,466	(416,316)
	3,520	0	3,520	2,585	5,250	4,693	7,000	(2,307)
	0	0	0	0	0	0	0	0

Training
Aging Committee

Total Board Members

CLIENT ASSISTANCE

W-2 Benefit Payments
Funeral & Burial
Medical Asst. Transportation
Energy Assistance
Kinship & Other Client Assistance
Total Client Assistance

MEDICAL ASSISTANCE WAIVERS

Childrens LTS
Total Medical Assistance Waivers

COMMUNITY CARE

Supportive Home Care
Guardianship Services
People Ag. Domestic Abuse
Family Support
Transportation Services
Opp. Inc. Delinquency Programs
Opp. Inc. Independent Living
Other Community Care
Elderly Nutrition - Congregate
Elderly Nutrition - Home Delivered
Elderly Nutrition - Other Costs
Total Community Care

CHILD ALTERNATE CARE

Foster Care & Treatment Foster
Intensive Comm Prog
Group Home & Placing Agency
L.S.S. Child Welfare
Child Caring Institutions
Detention Centers
Correctional Facilities
Shelter & Other Care
Total Child Alternate Care

HOSPITALS

Detoxification Services
Mental Health Institutes
Other Inpatient Care
Total Hospitals

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2015 Budget	Year End Variance
0	0	0	1,158	563	0	750	(750)
0	0	0	0	0	0	0	0
3,520	0	3,520	3,743	5,813	4,693	7,750	(3,057)
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
105,064	0	105,064	62,138	106,136	140,086	141,514	(1,428)
66,295	0	66,295	43,835	63,774	88,393	85,032	3,361
171,359	0	171,359	105,972	169,910	228,479	226,546	1,933
300,199	273,454	573,654	63,749	895,564	764,872	1,531,860	(766,988)
300,199	273,454	573,654	63,749	895,564	764,872	1,531,860	(766,988)
21,720	0	21,720	29,749	20,912	27,883	27,883	0
17,403	0	17,403	14,372	24,075	23,204	32,100	(8,896)
45,000	0	45,000	25,000	45,000	60,000	60,000	0
0	0	0	11,564	0	0	0	0
20,816	0	20,816	19,943	37,118	27,754	49,491	(21,737)
8,008	0	8,008	57,198	23,600	10,677	31,467	(20,790)
0	0	0	0	0	0	0	0
188,839	13,441	202,280	151,041	303,687	286,031	404,916	(118,885)
44,576	0	44,576	29,130	32,812	57,253	43,749	13,504
67,335	0	67,335	44,159	53,836	74,206	71,781	2,425
8,031	0	8,031	5,621	16,125	10,708	21,500	(10,792)
421,727	13,441	435,168	387,777	557,165	577,716	742,887	(165,170)
611,764	0	611,764	296,724	840,521	815,686	1,120,695	(305,009)
0	0	0	0	0	0	0	0
380,669	0	380,669	392,740	549,119	507,558	732,158	(224,600)
0	0	0	0	0	0	0	0
450,537	0	450,537	39,419	126,808	600,715	169,077	431,638
13,345	0	13,345	6,710	28,500	51,620	38,000	13,620
0	0	0	0	0	0	0	0
49,122	0	49,122	175	48,544	125,297	64,725	60,572
1,505,437	0	1,505,437	735,768	1,593,491	2,100,876	2,124,655	(23,779)
126,066	11,019	137,085	11,745	112,500	182,780	150,000	32,780
709,120	140,410	849,530	462,231	978,177	1,132,707	1,304,236	(171,529)
0	0	0	0	0	0	0	0
835,186	151,429	986,615	473,976	1,090,677	1,315,487	1,454,236	(138,749)

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2015 Budget	Year End Variance
OTHER CONTRACTED								
Adult Alternate Care (Non-MAW)	207,572	0	207,572	150,094	186,559	276,762	248,745	28,017
Family Care County Contribution	625,097	(156,274)	468,823	260,457	488,823	625,097	625,097	0
AODA Halfway Houses	0	0	0	0	0	0	0	0
1915i Program	385,290	0	385,290	88,478	177,279	513,719	236,372	277,347
IV-E TPR	73,899	0	73,899	48,355	112,500	98,531	150,000	(51,469)
Emergency Mental Health	0	0	0	8,892	7,500	0	10,000	(10,000)
Work/Day Programs	0	0	0	0	0	0	0	0
Ancillary Medical Costs	190,751	0	190,751	114,948	174,389	255,535	232,518	23,017
Miscellaneous Services	166,509	0	166,509	134,099	207,767	220,838	277,022	(56,184)
Prior Year Costs	0	0	0	0	0	0	0	0
Clearview Commission	12,680	0	12,680	0	0	12,680	0	12,680
Total Other Contracted	1,661,798	(156,274)	1,505,523	805,324	1,334,816	2,003,163	1,779,754	223,409
TOTAL EXPENDITURES	15,946,299	342,050	16,288,349	8,767,730	17,509,928	22,009,420	23,739,650	(1,730,230)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Projection based on September 2016 Revenue & Expenditures Financial Statement

Summary Sheet

Program	Annual Projection		Tax Levy	Budget		Variance
	Revenue	Expenditure		Revenue	Expenditure	
Behavior Health						
5000 BASIC ALLOCATION	3,130,046	4,286,293	1,156,248	3,409,861	4,567,689	1,157,828
5003 LUEDER HAUS	152,433	504,821	352,388	112,000	565,905	453,905
5007 EMERGENCY MENTAL HEALTH	93,987	813,479	719,492	75,000	809,333	734,333
5011 MENTAL HEALTH BLOCK	26,128	34,655	8,527	26,128	26,142	14
5025 COMMUNITY SUPPORT PROGRAM	799,640	1,472,756	673,116	749,288	1,512,787	763,499
5027 COMP COMM SERVICE	1,228,068	1,184,257	(43,811)	1,380,711	1,320,801	(59,910)
5031 AODA BLOCK GRANT	121,060	156,088	35,028	109,299	121,501	12,202
5043 CERTIFIED MENTAL HEALTH	40,236	0	(40,236)	40,236	(40,236)	0
5044 EMERGENCY MENTAL HEALTH	0	0	0	10,000	10,000	0
5063 1915i PROGRAM	160,269	514,306	354,037	100,688	236,372	135,684
5090 YOUTH EMPOWERMENT SOLUTIONS	351,242	315,201	(36,041)	490,730	418,688	(72,042)
Total	6,103,109	9,281,857	3,178,748	6,503,941	9,589,218	3,085,277

() Unfavorable

Children & Families

5001 CHILDREN'S BASIC ALLOCATION	1,071,227	2,646,744	1,575,517	1,117,171	3,108,346	1,991,175	415,658
5002 KINSHIP CARE	61,928	88,393	26,465	84,877	84,877	0	(26,465)
5005 YOUTH AIDS	707,599	1,735,122	1,027,523	785,139	1,440,832	655,693	(371,830)
5006 YOUTH AIDS STATE CHARGES	0	0	0	0	0	0	0
5008 YOUTH INDEPENDENT LIVING	26,098	65,738	39,640	23,963	24,287	324	(39,316)
5009 YA EARLY & INTENSIVE INT	40,782	140,034	99,253	43,979	171,977	127,998	28,745
5121 CHILDRENS COP PROG	186,377	81	(186,296)	0	0	0	186,296
5018 FAMILY SUPPORT	0	0	0	0	0	(0)	(0)
5020 DOMESTIC ABUSE	0	60,000	60,000	0	60,000	60,000	0
5021 SAFE & STABLE FAMILIES	110,629	405,214	294,585	90,586	415,530	324,944	30,359
5036 SACWIS	16	12,933	12,917	3,000	10,000	7,000	(5,917)
5040 CHILDRENS LTS WAIV-DD	1,075,574	1,032,277	(43,297)	1,570,371	1,840,770	270,399	313,696
5041 CHILDRENS LTS WAIV-MH	0	1,092	1,092	0	0	0	(1,092)
5042 CHILDRENS LTS WAIV-PD	0	915	915	0	0	0	(915)
5068 FOSTER PARENT TRAINING	519	1,241	722	2,000	8,348	6,348	5,626
5070 IV-E TPR	38,448	98,585	60,137	60,163	150,000	89,837	29,700
5080 YOUTH DELINQUENCY INTAKE	0	784,861	784,861	0	783,946	783,946	(915)
5175 EARLY INTERVENTION	200,296	711,501	511,205	205,564	728,993	523,429	12,224
5105 KINSHIP ASSESSMENTS	3,192	4,375	1,183	6,916	9,289	2,373	1,190
5120 Coordinated Services Team	62,123	88,740	26,617	62,123	86,179	24,056	(2,561)
5188 BUSY BEES PRESCHOOL	4,771	51,001	46,229	6,500	52,701	46,201	(28)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Projection based on September 2016 Revenue & Expenditures Financial Statement

Summary Sheet

Program	Annual Projection		Tax Levy	Budget		Variance
	Revenue	Expenditure		Revenue	Expenditure	
5189 INCREDIBLE YEARS	2,735	33,165	30,430	0	15,472	(14,958)
			0		0	0

() Unfavorable

Total	3,592,316	7,962,012	4,369,696	4,062,352	8,991,546	4,929,194	559,498
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Economic Support Division

5051 INCOME MAINTENANCE	1,326,410	2,028,305	701,895	1,390,862	1,975,057	584,195	(117,700)
5053 CHILD DAY CARE ADMIN	132,027	22	(132,005)	132,027	155,488	23,461	155,466
5055 W-2 PROGRAM	0	0	0	0	0	0	0
5057 ENERGY PROGRAM	140,086	140,086	0	141,514	141,514	0	0
5071 CHILDREN FIRST	2,327	0	(2,327)	4,800	0	(4,800)	(2,473)
5073 FSET	9,481	0	(9,481)	0	0	0	9,481
5074 W-2 DAYCARE	0	0	0	0	0	0	0
5100 CLIENT ASSISTANCE	16,094	0	(16,094)	0	0	0	16,094

Total	1,626,425	2,168,413	541,988	1,669,203	2,272,059	602,856	60,868
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Aging Division & ADRC

5012 ALZHEIMERS FAM SUPP	21,049	19,162	(1,886)	19,009	19,009	0	1,886
5048 AGING/DISABIL RESOURCE	949,666	848,148	(101,519)	998,214	865,096	(133,118)	(31,599)
5075 GUARDIANSHIP PROGRAM	0	23,204	23,204	0	32,100	32,100	8,896
5076 STATE BENEFIT SERVICES	45,882	112,870	66,988	45,882	129,099	83,217	16,229
5077 ADULT PROTECTIVE SERVICES	56,827	101,722	44,895	56,827	103,113	46,286	1,391
5078 NSIP	19,998	21,028	1,030	19,998	21,028	1,030	0
5151 TRANSPORTATION	221,666	231,576	9,910	222,969	248,490	25,521	15,611
5152 IN-HOME SERVICE III-D	4,263	6,038	1,775	4,263	7,000	2,737	962
5154 SITE MEALS	146,894	150,871	3,977	144,293	154,317	10,024	6,047
5155 DELIVERED MEALS	137,161	145,917	8,756	131,267	148,698	17,431	8,675
5157 SCSP	7,986	8,874	888	7,986	8,874	888	0
5158 ELDER ABUSE	25,025	123,471	98,446	25,025	104,102	79,077	(19,369)
5159 III-B SUPPORTIVE SERVICE	66,713	82,555	15,842	65,213	75,330	10,117	(5,725)
5163 TITLE III-E	29,940	34,718	4,778	28,582	33,517	4,935	157
			0			0	0

Total	1,733,070	1,910,154	177,084	1,769,528	1,949,773	180,245	3,161
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JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Projection based on September 2016 Revenue & Expenditures Financial Statement

Summary Sheet		Annual Projection		Tax Levy		Budget		() Unfavorable	
Program		Revenue	Expenditure			Revenue	Expenditure	Tax Levy	Variance
Administrative Services Division									
5187	UNFUNDED SERVICES	10,275	14	(10,261)		0	49,726	49,726	59,987
5190	Management		80,000	80,000			749,868	749,868	669,868
5190	Management Cleared			0			(748,124)	(748,124)	(748,124)
5195	Vehicle Escrow Account	243	48,275	48,032		0	54,942	54,942	6,910
5200	Overhead & Tax Levy	8,766,582	80,255	(8,686,327)		8,765,171	264,680	(8,500,491)	185,836
5200	Overhead Cleared		0	0			0	0	0
5210	CAPITAL OUTLAY		478,441	478,441			565,962	565,962	87,521
	Balance Sheet Non Lapsing Funds	744,772		(744,772)		744,772		(744,772)	0
Total	Administrative Services Division	9,521,872	686,984	(8,834,888)		9,509,943	937,054	(8,572,889)	261,999
GRAND Total									
Net Balance		22,576,792	22,009,420	(567,372)		23,514,967	23,739,650	224,683	792,055

Note: Variance includes Non-Lapsing from Balance Sheet

WCHSA Fall Conference December 1-2, 2016

Holiday Inn and Convention Center, Stevens Point, WI

WCHSA

Wisconsin County Human Service Association



Leadership in Human Services *Healthy, Mindful Leadership in a Complex World*

Thursday, December 1, 2016		
9:00 am – 2:00 pm		Registration
10:00 am – 12:00 pm		Engaging State Legislators: The Why and The How Stonefield/Harvest Relationship building is the foundation for successful advocacy efforts between legislators and their constituents. Members of the Wisconsin Counties Association (WCA) Government Affairs Team will discuss why it is important for counties to build relationships with their state legislators from the point of view of the association, the citizens we serve, and members of the legislature. Ideas on how to build those relationships will be shared, along with helpful hints on how to positively interact with your state legislators.
12:00 pm – 1:00 pm	Vendor Exhibits Woodland/Trillium	Lunch
1:00 pm – 2:00 pm		WCHSA Annual Meeting Stonefield/Harvest/Woodland/Trillium
2:00 pm – 2:15 pm		Break
2:15 pm – 4:45 pm		Preparing for the Federal Child and Family Services Review Stonefield/Harvest/Woodland/Trillium Wisconsin will soon be engaged in the third round of the federal Child and Family Services Review, a periodic review of the state's child welfare system. Our partners at DCF will walk us through what to expect from the process and how to prepare. This will also serve as a feedback session for the Department. Child welfare managers and supervisors are welcome and encouraged to attend this session and are welcome to do so at no cost (unless attending the remainder of the conference).
5:30 pm – 8:00 pm		President's Reception Stonefield/Harvest/Woodland/Trillium

Promoting best practice, creating professional alliances, and developing partnerships in service delivery

WCHSA Fall Conference

December 1-2, 2016

Holiday Inn and Convention Center, Stevens Point, WI

WCHSA

Wisconsin County Human Service Association



Friday, December 2, 2016		All Friday Sessions Take Place in Frontier/Evergreen/Harvest/Stonefield
7:00 am - 12:00 pm	Vendor Exhibits Woodland/Tritium	Registration
7:00 am - 8:15 am		Breakfast
8:30 am - 9:30 am		Let's Talk WCHSA: Looking Ahead to 2017 and Beyond
9:30 am - 11:30 am		Mindful Leadership Workshop: Essential Skills for Leading in a Complex World Dr. Lisa Baker <p>Leaders are often drawn to their roles in order to make a positive impact on the lives of individuals, groups, communities, and systems. Leadership involves responsibility, service, and commitment which can be incredibly fulfilling and empowering, while can also be a source of stress. This stress, which has been called "power stress," can detract from the very qualities that drew us to our roles and supported our leadership effectiveness. The applied skills and practices of mindful leadership have emerged as a way to support well-being, sustainability, effectiveness, and thriving at work and at home. This workshop provides an introduction to evidenced-based mindfulness concepts and practices aimed at cultivating and sustaining our natural abilities to lead with excellence.</p>
11:30 am - 12:00 pm		Meet the New DHS Secretary
12:00 pm - 1:00 pm		Lunch
1:00 pm - 2:30 pm		Leadership Fortitude for Changemakers Amelia Franck Meyer <p>This session will explore various aspects of how leaders can be intentional in their efforts to sustain themselves through the challenges of leading change; especially when the changes are disruptive in nature. In addition to executive wellbeing, we'll look at ways to avoid getting sidelined or burned out when the change gets threatening to others. Participants will learn practical techniques to keep up the good fight, for the long run.</p>

Promoting best practice, creating professional alliances, and developing partnerships in service delivery